

Michigamme Township  
PO Box 220  
Michigamme, MI 49861  
PH: 906-323-6608  
www.michigammetownship.com

Rhonda Boshears, Supervisor  
Neil H. Hanson, Clerk  
Nicole Haskett, Treasurer  
Julia Anderson-Leake, Trustee  
Donald DeRoche, Trustee

Michigamme Township  
Monday, May 9, 2022 Board Meeting

## MINUTES

### Attendance:

Board members: William Seppanen, Rhonda Boshears, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche, Neil Hanson.

Guests: Kath Hanson, Nancy Ferro, Ruth Starr, Debbie Kinnunen, Ed Olson, Laura Mattson, Marc Nelson, Caitlyn Broda (sp), Tristan Huthmens(sp), Paul Olson, Dennis Benti, Kay Frisk, Scott Gravedoni, Irene DeRoche, Joe Perry, Elizabeth Koenig.

I: Call to order: Seppanen called the meeting to order at 7:00 pm

II: Roll call: Hanson called the roll- Trustee Anderson-Leake, Clerk Hanson, Supervisor Seppanen, Trustee DeRoche, Treasurer Haskett.. All present. There is a quorum.

III: Pledge of Allegiance- recited

IV: Clerk Hanson gave the oath of office to New Supervisor Rhonda Boshears. Afterwards previous supervisor Seppanen passed the gavel to her, congratulated her, gave her the keys, safe combination and directions, and told her to create a new safe password to protect both of them, and to give to our lawyer (Mr. Zappa) the new combination information.

Supervisor Boshears asked Clerk Hanson to call the roll again prior to addressing the rest of the agenda.

### V: Approval of the Agenda:

Supervisor Boshears found payment figure errors on two election workers slips. 15 ½ hours at \$13.00 an hour is \$201.50 not \$234.00. Anderson-Leake stated she found errors in draft minutes and requested corrections be made. Haskett stated she wanted to add to the Treasurers report the Quarterly Investment Update. The Bank account balances are in your packets, this information is just for the investment accounts. As we have been transitioning from the previous account (where we had bonds) to the new account (where we had cash sitting around) it had been going into the General Fund but now has been split up now between General, Fire, Building, and Road (early May). This statement/ report is through the end of April. The next statement will reflect these changes. Trustee DeRoche requested to add Administrative Assistant Training Period as item twelve to new business. Haskett added our Investment Authorization Resolution needs to be updated current resolution has M Bank as the depository on it. Anderson-Leake made the motion to approve the consent agenda with



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requested changes/corrections made to the minutes. Hanson seconded the motion. 5 Ayes. 0 Nays. Motion carried.

VI: Public Comment: Dennis Bentti reported a need for additional EMS and first responders in our area.

VII: Board Comment: Anderson-Leake reported June 1<sup>st</sup> and 15<sup>th</sup> are Sesquicentennial meetings at 6:00 pm. We still need volunteers. Auction items are on the website now and bidding starts on May 13<sup>th</sup>. Haskett stated the Mqt County Diaper Drive (diapers for mothers in need) is going on right now and there is a drop off box outside on the porch at her residence for those who would like to donate. Haskett, DeRoche, and Anderson-Leake all congratulated Boshears and said they are looking forward to working with her. Boshears said thank you and she is looking forward to serving the community.

VIII: Unfinished Business: DeRoche reported the down payment for the township signs check was issued and is in the mail (The bid does not include top hats and poles. We will need to get on our own). He spoke with owner and requested a sample sign be created for the board to look at. The ICON Signs bid (in board packet) was a late bid so disregard. DeRoche will call the sign company again and ask what the "turn around" time for all the signs to be made is.

IX: New Business:

1: Fire Department: Joe Perry stated he will have a complete report for our June meeting.

2: Joe Perry gave a report on Active 911. Details will be available on or website.

3: Budget Adjustment Resolution: Haskett stated due to the flooding our sewer fund needs to be adjusted because we are overbudget. We budgeted \$15,000.00 for the year for pumping. The one-time fee for Hamel to come out and pump co due to flooding was \$20,300.00. April is the first month of the fiscal year so we can do a budget amendment instead of a budget resolution. Hasket motioned to add another \$20,000.00 to the sewer pumping account. DeRoche seconded the motion. Hanson called the roll. Boshears Aye, DeRoche Aye, Anderson-Leake Aye, Haskett Aye, Hanson Aye. Motion carried.

4: JRJ Food Equipment: Quote for new commercial refrigerator for Senior meals food storage is \$4,598.66. The board allotted \$5,000.00 for this in the budget workshop under Community Building fund. Anderson-Leake made the motion to purchase the commercial refrigerator. Haskett seconded the motion. Hanson called the roll: Hanson Nay, Anderson-Leake Aye, Haskett Aye, Boshears Aye, DeRoche Aye. 4 Ayes, 1 Nay. Motion carried

5: Resignation of current receptionist: Boshears read resignation letter. Michelle will work through May 26<sup>th</sup> and offered to train the new hire. Boshears accepted her resignation.

6: Hire receptionist position: We will post this position on Indeed and local resources. Applications due in house by May 18<sup>th</sup> end of business day. Pay will be approximately \$14.00 an hour, four days a week (Monday – Thursday), winter hours (October 1-May 31<sup>st</sup>) will be 10:00-1:00, summer hours (June 1-Sept 30) will be 10:00-3:00. This is a part time position, so no insurance offered.



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7: Michelle Suring Vacation Pay: Michelle has unused vacation pay (approximately 20 hours) and is asking if the board will honor these hours and pay her for them. Haskett motioned that we pay her for her vacation hours. DeRoche seconded the motion. Hanson called the roll. 5 Ayes. Motion carried

8: MCRC Crack and Seal Bid Tabs: Additional information needed at this time. Boshears will follow up and board will vote on at the May 13<sup>th</sup> Special Board meeting.

9: Summer Hire/hours: Received two applications already, one inquired today. Summer help will work 5 days a week /32 hours total.

10: Township/DPW/worker hours: DPW opened the cemetery today. Summer hours for DPW workers are: First person starts work at 7:00 a.m./second person starts at 8:00 a.m.

11: DPW/sewer-part time job: Boshears asked who is in charge of sewer maintenance? Seppanen stated John is currently doing it but he doesn't have his license so he cannot input sewer information. We send the information to Chris Holmes (who is certified) and he submits it to MIWATERS. We pay Chris Holmes \$210.00 to do this.

12: Administrative Assistant Training Period: Debbie Kinnunen stated Jeremy is doing very well but is still learning township specifics. May 15<sup>th</sup> the auditor will be coming in and it is in his best interest to observe this process too. He currently is working four days a week from 9-5. Training period will continue through current administrative assistant's retirement date.

X: Public Comment (3 minutes): Bill Seppanen the congratulated new board on a productive meeting and said that this will be the last Memorial Day he will MC and plan. Kathi Hanson congratulated Boshears. Scott Gravedoni gave DDA update. Kay Frisk thanked the board for a great meeting with interaction.

XI: Board Comment: Anderson-Leake thanked all for a great first meeting that she felt went well. Boshears- Thanked everyone for their input and she is looking forward to working with everyone.

XII: Adjournment: Hanson motioned to adjourn the meeting. DeRoche seconded the motion. 5 Ayes. Motion carried. Meeting adjourned at 8:50 pm.

