

MICHIGAMME TOWNSHIP BOARD MEETING

Monday September 12, 2022

DRAFT MINUTES

Guests: Kathi Hanson, Ruth Starr, William Seppanen, Rose McBride, Nancy Ferro, Tim Werner, Paul Olson, Joe Perry, Charles Gardner, Roberta Frisk, Kay Frisk, Whitney Saunders, Billy Gierut, Scott Gravedoni, Rhonda Gravedoni, Brad Delongchamp, John Greng.

1: Call to Order by Supervisor Boshears at 6:00 pm

2: Pledge of Allegiance recited.

3. Roll Call: Clerk Hanson present, Trustee DeRoche present, Trustee Anderson-Leake present, Treasurer Haskett present, Supervisor Boshears present. There is a quorum.

4. Changes or Additions to the Agenda:

~~N:~~ (OMIT THE LETTER N) Under New Business add set wage for hearing officer (will be item N).

5. Approval of Consent Agenda:

A: Agenda

~~A:~~ B: August 8, 2022 Michigamme Township Board Meeting Minutes

~~B:~~ C: September 2, 2022, Michigamme Township Board Meeting Minutes

~~C:~~ D: Treasurer's Report

~~D:~~ E: Bills to Be Paid

Motion made by Haskett to accept the consent agenda with the addition (N) under New Business and said corrections to the minutes. Seconded by DeRoche. Voice vote 5 Ayes. Motion passed.

6. Fire Board Report: Trustee DeRoche reported additional information regarding the new firetruck. They are looking to get a Pierce firetruck. We (township) are members of SOURCEWELL (a buying program). If we order from SOURCEWELL's contracted entities, we will get discounted pricing and not have to get bids. Further research needed on SOURCEWELL and will run information through our lawyer.

7. Announcements/Correspondence:

a: Nancy Leach did personal research regarding our cemetery this summer. She GEO mapped the cemetery and shared her information. Boshears will make copies of her letter for interested residents who want to see all details/information in the letter.

b: Our zoning administrator Erin Bertucci will not be renewing her contract next April.

8. Public Comment (3 minutes): Roberta Frisk, Whitney Saunders, William Seppanen, Ruth Starr, Rose McBride.

9. Board Comment: None.

10. Unfinished Business

A) Assessor's contract: Our Assessor's contract expires November 1st 2022. At the time of his hiring, it was discussed that his introductory rate would be \$13.00 per parcel and if we continued a working relationship with him a second year it would increase to \$15.00 per parcel rate. Dylan would like to continue being our private contractor (under his LLC Superior Assessing) a second year but due to inflation, gas, and cost of living increase, the new rate he is now requesting is \$17.00 per parcel. He receives no benefits, gas, or mileage reimbursement from the township. ~~DeRoche~~ DeRoche motioned to

pay Dylan \$17.00 per parcel at 1,042 real parcels in his new contract. Seconded by Haskett. Roll call: Haskett AYE, Boshears AYE, DeRoche AYE, Hanson AYE, Anderson-Leake AYE. Five AYES. Motion passed.

B) Approval the 2023 Annual HMA paving, crack, chip & fog sealing and pavement markings contract: DeRoche reported most of our roads look good however he saw cracks in several roads. He contacted Kurt to let him know we are still waiting on Wolverine to complete their work for us (were told it would be completed By Sept 15th 2022) before we can assess additional work to be contracted out. Kurt said they will be flexible with their upcoming deadline (October 1, 2022) and will wait until Wolverine completes their repairs for us to get back to them. Anderson-Leake made the motion to contact Kurt again and tell him we are definitely interested in a 2023 contract with them. Seconded by DeRoche. Voice vote. Five AYES. Motion passed.

C) Bathrooms at Park: Anderson-Leake reported design bids received for bathrooms to date are \$4,800 FROM IDI. and ~~\$1,000 (DELETE)~~ Anderson-Leake said Northern Design (~~original \$1,000 bid~~) ~~DELETE~~ told her they were booked out with previous commitments during the summer but are freed up now so she will reach out to them again.

D) Fire Signs around Lake: Charlie Gardner reported that the township previously had an account with Safety Signs (we have used for past signs) and asked Nicole if she can work with him to get that account re-activated. Our other option would be to bump up credit card amount so we can charge the new signs on a credit card. Haskett said she would help any way she could. Anderson-Leake said she prefers an account invoice over charging the signs on a credit card.

E) Glass Trailer: Anderson-Leake reported the trailer is in Negaunee right now. It is power coated and ready to put together.

F) Grant updates: USDA grant: Anderson-Leake reported on August 29th she was told the monies are still in the pooling process and to prepare us for the next stage of the grant we would need to gather/provide more information. She was given a list of items we would need to produce/send to them and Jeremy is collecting the additional information needed. We would also need a letter from the board stating, "applicant's commitment for outstanding balance". We would owe \$56, 973.60 (we budgeted 139,000 for this backhoe). Motion made by DeRoche to write/send a letter stating our commitment to the outstanding balance. Haskett seconded the motion. Voice vote. 5 AYES. Motion passed.

Big Park Grant: Anderson-Leake was told they are way behind. We are still waiting on our score. They expect them to be ready any day after Labor Day to the end of September. There is only one item to date they need more information on from us regarding our architectural design.

G) Sale of Township Lots – Info from Dylan: Dylan told Boshears the MTA or Township attorney is who we need to contact for the additional information we are looking for to proceed. Boshears sent our attorney a list of questions. Once she has heard back from him, we will address again.

H) Street Signs – purchased new brackets and crossbars: DPW working on installation. We did some calculations. It took 2 DPW workers to swap out one signs. At 39 signs it would cost us in labor \$1,500.00 to swap out signs re-using the current brackets and crossbars, so we ordered new brackets for \$400.00. The work will go much faster using new materials.

I: Projects to be completed on Fire Hall - who will do what? Best use of resources: Anderson-Leake suggested we lump all work together and get a bid and the company we hire can subcontract if they want. Boshears wants to see what DPW can do internally first so will ask John and report back. Boshears asked DeRoche if he would make calls to get bids (3) for aluminum siding gutters and brackets. DeRoche agrees to do this. Haskett made the motion for DeRoche to elicit three bids for the aluminum siding gutters and brackets for Engine Storage building. Boshears seconded the motion. Voice vote. 4 AYES. Motion passed. Hanson was not present during this vote.

J) Projects to be completed in Engine Storage House One building - who will do what? Best use of resources: Once Nancy has removed all the rummage sale items, we need a list of what still needs to be done besides insulation, heating system, and siding. The Fire Department voiced again they would like to take over managing this building since many things have to be done to house the Steamer correctly. The Museum Board is not in agreement with this. Boshears recommended that both groups set a time to discuss this together at further length and come to an agreement that best serves the community's needs. The siding is tentatively scheduled to be completed this fall.

Boshears asked DeRoche if he would make calls to get bids (3) for aluminum siding and brackets. DeRoche agrees to do this. Haskett made the motion for DeRoche to elicit three bids for the aluminum siding and brackets for Engine Storage building. Boshears seconded the motion. Voice vote. 4 AYES. Motion passed. Hanson was not present during this vote.

11. New business

A) Approval of Proposed Zoning changes to Article V of the Signs Ordinance: Boshears requested board approval to send legal language to lawyer and once returned to the board hold a public meeting.

B) Approval of the Michigamme Township Outdoor Storage Container Ordinance: Boshears requested board approval to send legal language to lawyer and once returned to the board hold a public meeting.

C) Michigamme Township Small Animal Ordinance Language: Boshears requested board approval to spend the money to send the proposed changed legal language to lawyer to be reviewed and once returned to the board hold a public meeting. Motion made by DeRoche to send our lawyer the proposed Zoning Changes to Article V of the Signs Ordinance, Outdoor Storage Containers Ordinance, and Small Animal Ordinance legal language to be reviewed. Seconded by Hanson. Voice Vote: DeRoche AYE, Haskett AYE, Hanson AYE, Anderson-Leake AYE, Boshears AYE. Voice vote. Five AYES. Motion passed.

D) Current Zoning Administrator Erin Bertucci will not renew her contract: We need to look for someone to replace her.

E) Cemetery Ordinance: Held a joint meeting with Spurr Township; proposed changes sent to lawyer for legal language approval. Once back, we will hold a public meeting.

F) Covid-19 Preparedness and Response Plan: Boshears instructed the board members to read over the Marquette County plan, make changes appropriate to us and bring back to the board to discuss at length at a future time.

G) Deputy Supervisor hours and rate of pay: The board sets hours and pay for deputies for the clerk, treasurer, and supervisor. Deputies for the Treasurer and Clerk are required; Supervisor is optional. Boshears told the board she would like to appoint a Deputy Clerk to assist her with paperwork, data gathering, etc. Haskett made the motion for Boshears to appoint a Deputy Supervisor to work up to 20 hours per week at the pay rate of \$13.00 per hour. Seconded by Hanson. Roll call: Boshers AYE, DeRoche AYE, Hanson AYE, Anderson-Leake NAY, Haskett AYE. Four Ayes; One NAY. Motion passed.

H) Employee evaluations for pay raises – Laura and Jeremy: Boshears completed 90-day evaluations with Jeremy and Laura. Both are doing exceptional work. Boshers would like to give Jeremy and Laura each a \$2.00 an hour raise. Motion made by DeRoche to give Jeremy a \$2.00 an hour raise retroactive to his 91st day of work. Seconded by Haskett. Roll call: Haskett AYE, DeRoche, Aye, Anderson-Leake AYE, Hanson AYE, Boshears AYE. 5 AYES. Motion passed. Motion made by Haskett to give Laura a \$2.00 an hour raise

retroactive to her 91st day of work. Seconded by DeRoche. Roll call: Anderson-Leake AYE, Haskett AYE, Boshears AYE, DeRoche AYE, Hanson AYE. Five AYES. Motion passed.

I) DPW work Kurt Schultz 90th day as full-time employee is today: John will do an evaluation of Kurt. After evaluation, we will discuss benefits.

J) Sewer rates increase/P&L: October 1st starts our new fiscal year. Last year there was a 50-cent increase in sewer rates. Question was raised should we increase again this year. Board members requested to put this topic on hold to allow time to further research. A Special Meeting was set to be held on Monday September 19th at 2:00 to discuss and have Q&A.

K) Halloween Party is scheduled for Sat 29 Oct 2022: The township Halloween party will be held Saturday October 29th from 1-4. On Halloween night there will be a “Trunk and Treat” held from 4-6 where children can pick out treats from trunks of cars.

L) Set date for Truth in Taxation meeting: Truth and Taxation will also be on the agenda and addressed during the Monday Sept 19th 2:00 meeting. Anderson-Leake made a motion to address both Truth and Taxation and Sewer rates increase/P&L in a meeting on Monday Sept 19th at 2:00 pm. Haskett seconded the motion. Voice vote. Four AYES, one NAY. Motion carried.

M) Zoning Board of Appeals members: Paul Olsen resigned today which leaves only two members left. We need to appoint two new members. Presently we have two applications turned in (Kay Frisk and Tammy Schultz). Anderson-Leake would like to extend the application deadline to November 1st to allow more applicants to apply to enlarge our resource pool. It was decided to extend the deadline and post new deadline notice.

N: Wage for Hearing Officer: We need to establish a wage rate for a hearing officer. Pete Starky does this type of work for \$35.00 and hour. A motion was made by Anderson-Leake to set the pay rate for a hearing officer at \$35.00 per hour with a a minimum of one hour. Motion seconded by Haskett. Roll call: Anderson-Leake AYE, Haskett AYE, Boshears AYE, DeRoche AYE, Hanson AYE. Five AYES. Motion carried.

12: Public Comment (3 minutes): Whitney Saunders, Rose McBride, Scott Gravedoni.

13: Board Comment: Anderson-Leake, Boshears.

14: Adjournment: Motion to adjourn the meeting made by Hanson. Seconded by Haskett. Voice vote. Five AYES. Meeting adjourned t 8:08 pm

Michigamme is an Equal Opportunity Provider and Employer

September 12th

Michigamme Board Meeting – 6 PM – Township Board Room

September 13th

Senior Meals -11:30am – 12:30pm - Community Building Dining Room

Cribbage – 7pm - Community Building

September 14th

Michigamme Museum Meeting – 2 PM - Community Building Dining Hall
Garbage & Recycling Pick Up

September 20th

Senior Meals -11:30am – 12:30pm - Community Building Dining Room
Cribbage – 7pm - Community Building

September 21st

Garbage & Recycling Pick Up

September 26th

Michigamme EMS Meeting – 6 PM - Michigamme Fire Hall

September 27th

Senior Meals -11:30am – 12:30pm - Community Building Dining Room
Cribbage – 7pm - Community Building
Michigamme Fire Dept. Meeting – 7 PM - Michigamme Fire Hall

September 28th

Garbage & Recycling Pick Up

October 3rd

DDA Meeting – 6 PM

October 4th

Fire Board Meeting – 7PM - Michigamme Fire Hall

October 10th

Michigamme Board Meeting – 6 PM – Township Board Room

October 12th

Museum Meeting 2PM - Community Building Dining Room

October 13th

Planning & Zoning Workshop 5:30 PM/Meeting 6PM – Township Board Room

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