

**MICHIGAMME TOWNSHIP**  
**P.O. BOX 220**  
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**SPECIAL MEETING DECEMBER 15TH, 2022 6:30 P.M.**  
**MINUTES**

ATTENDANCE: Board Members: Rhonda Boshears, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche

Absent:

Guests: Elizabeth Koenig, Deborah Kinnunen, Kathy Hanson

- I. CALL TO ORDER – Boshears called the meeting to order at 6:30 pm
- II. ROLL CALL – Boshears called the roll – Treasurer Haskett, Supervisor Boshears, Trustee DeRoche, Trustee Anderson-Leake present.  
There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. AGENDA - Anderson-Leake moved to approve the agenda, seconded by DeRoche. 4Ayes. 0 Nays. 1 Absent.
- V. PUBLIC COMMENT - None
- VI. BOARD COMMENT - DeRoche commented that following his conversation with Mr. Bursma he recommends that the board stay with the Option 1 insurance plan we have now for the employees. Any changes in employee insurance plans must be made by end of this year. Anderson-Leake recommended that employees be given the information and they can decide if they want to continue with insurance plans through the township.
- VII. UNFINISHED BUSINESS:  
None
- VIII. NEW BUSINESS:

**1. BUDGET AMENDMENTS / RESOLUTIONS -**

Anderson-Leake asked why Jeremy was doing profit and loss reports when it was the Clerk's job. Boshears stated that the Clerk can designate that Jeremy do the reports. Anderson-Leake wanted it on the record that it was another thing that is not being done and it is the Clerk's job. Anderson-Leake also stated that she didn't want board to get to this position again and suggested that board look at reports quarterly and look at every item. Boshears and DeRoche agreed with Anderson-Leake. Haskett stated that she does not know where Jeremy got the numbers for his report so she created a report to compare them. She did not have time to double-check the numbers before the meeting.

Board discussion regarding discrepancies in the budgets in the reports. Debbie Kinnunen assisted board members and explained where some of the discrepancies were. Debbie stated that she would be willing to work more with Jeremy so he is putting the correct numbers into the correct accounts.

**MOTION:** Boshears asked for motion to postpone any amendments or resolutions until January 2023.

Haskett made motion to postpone any resolutions until January 2023 meeting. Seconded by Anderson-Leake. 4Ayes. 0 Nays. 1 Absent.

## **2. APPROVAL OF BILL PAYMENTS-**

**MOTION:** Boshears asked for motion to pay bills.

Motion by Haskett to approve bill payment immediately so we do not incur any late charges. Seconded by DeRoche. 4Ayes. 0 Nays. 1 Absent.

## **3. APPOINTMENT OF TEMPORARY ORDINANCE ENFORCEMENT OFFICER -**

Anderson-Leake stated that Jolene Klumpp called the Sheriff's department regarding ordinance enforcement - Sheriff department stated that they needed a contract. Anderson-Leake further stated that according to MTA, the Supervisor or any board member could perform the ordinance enforcement duties as long as it was added to their statutory duties with board approval.

Anderson-Leake stated that Erin's work was just sitting and nothing could be done with it.

Anderson-Leake stated that she would be willing to sign and send ordinance violation letters.

**MOTION:** Boshears asked for motion to appoint Julia Anderson-Leake, with board approval, without compensation, as temporary Ordinance Enforcement Officer as a statutory duty, and that she will relinquish such duties when said position is filled.

DeRoche made motion to appoint Julia Anderson-Leake, with board approval, without compensation, as temporary Ordinance Enforcement Officer as a statutory duty, and that she will relinquish such duties when said position is filled.

Seconded by Haskett. 4Ayes. 0 Nays. 1 Absent.

IX. PUBLIC COMMENT - D. Kinnunen waiting for FOIA response.

X. BOARD COMMENT - Anderson-Leake - glad to have worked on budget. Haskett and Boshears will get together to work on budget/reports. DeRoche stated that board can get a lot done when they work together.

XI. Meeting adjourned.