

MICHIGAMME TOWNSHIP BOARD MEETING

Monday December 12, 2022

Draft Meeting Minutes

A. CALL TO ORDER: CALLED TO ORDER BY SUPERVISOR BOSHEARS AT 6:00 PM

B. PLEDGE OF ALLEGIANCE: RECITED

C. ROLL CALL:

CLERK HANSON - **ABSENT**, SUPERVISOR BOSHEARS – **PRESENT**, TREASURER HASKETT – **PRESENT**, TRUSTEE ANDERSON-LEAKE – **PRESENT**, TRUSTEE DEROCHE - **PRESENT**

D. CHANGES OR ADDITIONS TO THE AGENDA

- a. DEROCHE REQUESTED TO ADD WEX CARDS
- b. LEAKE REQUESTED TO ADD TEMPORARY ORDINANCE ENFORCER APPOINTMENT
- c. BOSHEARS REQUESTED TO ADD LIBRARY WINTER HOURS
- d. DEROCHE REQUESTED TO ADD DPW WINTER HOURS

DEROCHE MOTIONED TO ACCEPT THE AGENDA WITH ADDITIONS. BOSHEARS SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

E. APPROVAL OF CONSENT AGENDA

- a. **AGENDA**
- b. **NOVEMBER 14, 2022, BOARD MEETING MINUTES**
 - i. LEAKE MOTIONED TO MOVE NOV. 14 MINUTES TO NEW BUSINESS FOR CORRECTIONS
- c. **TREASURER'S REPORT**
- d. **BILLS TO BE PAID**
 - i. LEAKE MOTIONED TO NOT ACCEPT BILLS TO BE PAID UNTIL WE MAKE BUDGET RESOLUTIONS AT A SPECIAL MEETING. HASKETT SECONDED.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

F. PUBLIC COMMENT

COMMENTS MADE BY: DEBBIE KINNUNEN,

G. BOARD COMMENT

COMMENTS MADE BY: DEROCHE , LEAKE

H. ANNOUNCEMENTS/CORRESPONDENCE

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- a. **CIP & BUDGET REQUESTS ARE DUE BY JANUARY 31ST, EXTRA FORMS IN OFFICE**
- b. **BUDGET WORKSHOP DATES ARE TBD**
- c. **CIP WORKSHOP DATES TO BE IN FEBRUARY**
- d. **LION'S CLUBS ARE DONATING SLEIGH RIDE FOR THE CHRISTMAS PARTY ON DEC. 17TH**
- e. **LETTER FROM JOHN MCBRIDE**

I. UNFINISHED BUSINESS

a. LOT SALES

- i. GREAT LAKES LAND COMPANY WILL RUN THE TOWNSHIP LOT SALES AND RESEARCH THE PROPERTIES

b. PARK GRANT

- i. RECEIVED INFORMATION FROM MI GRANT PROGRAM. WORK ON THE PROGRAM AND PAPERWORK HAS BEGUN. JANUARY 1ST IS WHEN WE CAN REPORT COSTS TO THE PROGRAM. GROUNDBREAKING IS EXPECTED APRIL OR MAY 2023.

c. FIRE HALL PROJECTS BUNDLE

LEAKE MOTIONED TO ACCEPT THE FIRE HALL IMPROVEMENTS BUNDLE AND SEND TO THE BUILDER'S EXCHANGE. HASKETT SECONDED.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

J. NEW BUSINESS

a. FINANCIAL STATEMENTS AUDIT REVIEW

- i. REVIEW PRESENTED BY MIKE FROM ANDERSON TACKMAN.

b. NEW LAND DIVISION ORDINANCES ADOPTION

- i. **BOUNDARY LINE ADJUSTMENT ORDINANCE**
- ii. **LAND DIVISION ORDINANCE**
- iii. **PLATTED LOT SPLIT ORDINANCE**

BOSHEARS SUGGESTED TO RETURN ORDINANCES TO THE ASSESSOR FOR CORRECTIONS AND REWRITES. BOARD AGREES.

c. PURCHASE BASKETBALL RACKS

- i. CURRENT BASKETBALL BOX IS DIFFICULT TO GET TO FOR CITIZENS AND REQUIRES ENTRY TO THE STAGE. BOARD WILL ADD TO THE NEXT BUDGET FOR RECREATION PURCHASES LIKE THE BASKETBALL RACKS.

d. BSM HEALTH INSURANCE PROPOSAL FOR FEBRUARY 2023

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- i. BOARD REVIEWED THE INSURANCE PAPERWORK.

LEAKE MOTIONED TO POSTPONE THIS ITEM UNTIL THE SUPERVISOR GETS MORE INFORMATION ON THE PRESENTED PLANS. DEROCHE SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

e. DATES FOR THE JOINT TOWNSHIP QUARTERLY MEETINGS

- i. SPURR SUGGESTED JANUARY 17TH 2023 AT 6PM FOR THE FIRST MEETING. THE BOARDS WILL DECIDE THE REMAINING 3 MEETING DATES LATER.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. THE BOARD ACCEPTS THE MEETING DATE OF JANUARY 17TH, 2023 FOR THE FIRST QUARTERLY MICHIGAMME/SPURR MEETING.

f. TOWNSHIP CONTRIBUTION TO FIRE DEPARTMENT RETIREMENT FUNDS

- i. SPURR SUGGESTS GIVING \$35 TO A RETIREMENT FUND FOR EACH FIRE DEPT. MEETING A FIREFIGHTER ATTENDS. SPURR REQUIRES MICHIGAMME TOWNSHIP APPROVAL FOR THIS CHANGE. MICHIGAMME BOARD HAS QUESTIONS AND REQUIRES MORE INFORMATION BEFORE THEY CAN APPROVAL THIS CHANGE.

DEROCHE MOTIONED TO POSTPONE THIS ITEM UNTIL MORE INFORMATION IS RECEIVED. BOSHEARS SECONDED THE MOTION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

- ii. THE FIRE DEPT. ALSO REQUESTED TO INCREASE THE ANNUAL OFFICER STIPENDS. RAISING THE FIRE CHIEF TO INCREASE TO \$1350 AND OFFICERS \$2750. THE BOARD FINDS THIS AS A BUDGET ITEM TO BE DISCUSSED WHEN MAKING THE NEW BUDGET.

g. MICHIGAMME TWP. MATCH SPURR ARPA GRANT FUNDS FOR SCOT AIR PACKS

- i. SPURR GAVE ADDITIONAL FUNDS, \$12,500 TO THE FIRE DEPT. FOR NEW SCOT AIR PACKS. FIRE DEPT. REQUESTS MICHIGAMME TWP. MATCH SPURR AND ASSIGN ADDITIONAL FUNDS TO PURCHASE EQUIPMENT.

HASKETT MOTIONED TO TAKE \$12,500 FROM THE FIRE FUND TO BE USED TO PURCHASE SCOT AIR PACKS FOR THE FIRE DEPARTMENT. DEROCHE SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

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h. WINTER OFFICE HOURS

- i. BOSHEARS SUGGESTS HAVING LONGER OFFICE HOURS. THE OFFICE IS ONLY BUDGETED TO BE OPEN FOUR HOURS DURING WINTER. ANY CHANGES WILL BE HAVING TO BE MADE TO THE NEW BUDGET.

i. HOLIDAY OFFICE HOURS

- i. THE OFFICE WILL BE CLOSED DECEMBER 22ND ,23RD ,26TH ,29TH ,30TH AND JANUARY 2ND DUE TO THE HOLIDAYS.

j. PERSONAL USE OF OFFICE SPACE

- i. BOARD DISCUSSES IF EMPLOYEES SHOULD BE ALLOWED TO USE THE OFFICE SPACE OR NOT, AND WHETHER A POLICY IS REQUIRED TO BE CREATED.

k. MICHIGAMME TOWNSHIP ZONING ADMINISTRATOR/ENFORCEMENT OFFICER APPLICATIONS

- i. THE BOARD DOES NOT FIND ANY OF THE CURRENT APPLICANTS TO BE QUALIFIED FOR THE LISTED POSITION. THE TOWNSHIP WILL KEEP POSTING THE OPEN POSITION.

LEAKE MOTIONS TO EXTEND THE JOB POSTING UNTIL THE POSITION IS FILLED. DEROCHE SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

l. MICHIGAMME TOWNSHIP DDA OPENINGS

- i. ONE OPENING IN JANUARY AND ONE IN FEBRUARY
- ii. PRIORITY IS TO FILL WITH BUSINESSES PEOPLE

m. MICHIGAMME TOWNSHIP COMMITTEE AND BOARD APPLICATIONS

i. BOARD OF REVIEW APPLICATIONS

- 1. 3 OPEN POSITIONS AND 1 ALTERNATE

BOSHEARS MOTIONED TO ACCEPT ALAN DAUSMAN FOR A OPEN POSITION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

BOSHEARS MOTIONED TO ACCEPT TAMMY SCHULTZ FOR A OPEN POSITION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – NAY, LEAKE – NAY. MOTION FAILED

BOSHEARS MOTIONED TO ACCEPT BETH KOENIG FOR A OPEN POSITION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

BOSHEARS MOTIONED TO ACCEPT IRENE DEROCHE FOR THE ALTERNATE POSITION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

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BOSHEARS MOTIONED TO ACCEPT RUTH STARR FOR A OPEN POSITION

BOSHEARS – NAY, DEROCHE – NAY, HASKETT – NAY, LEAKE – NAY. MOTION FAILED

BOSHEARS MOTIONED TO ACCEPT BILL SEPPANEN FOR A OPEN POSITION

BOSHEARS – NAY, DEROCHE – NAY, HASKETT – AYE, LEAKE – AYE. MOTION FAILED

BOSHEARS MOTIONED TO ACCEPT THE CANDIDATES. SECONDED BY HASKETT.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

DEROCHE MOTIONED TO CONTINUE TO ACCEPT APPLICATIONS FOR THE OPEN POSITION.
BOSHEARS SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

ii. PLANNING COMMISSION APPLICATIONS

1. 1 OPEN POSITION

BOSHEARS MOTIONED TO HAVE BILL GIERUT FILL THE OPEN POSITION ON THE PLANNING COMMISSION..

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

iii. ZONING BOARD OF APPEALS APPLICATIONS

1. 2 OPEN POSITIONS, THIRD TO BE APPOINTED BY THE PLANNING COMMISSION.

BOSHEARS MOTIONED TO HAVE GREG MURPHY FILL AN OPEN POSITION IN THE ZBA

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

BOSHEARS MOTIONED TO HAVE TAMMY SCHULTZ FILL AN OPEN POSITION IN THE ZBA

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

n. TOWNSHIP BOARD MEETING SCHEDULE FOR 2023

HASKETT MOTIONED TO ACCEPT THE BOARD MEETING SCHEDULE FOR 2023. DEROCHE SECONDED.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

o. WEX CARDS FOR FIRE/EMS

- i. THE BOARD WILL GET MORE DETAILS ON HOW THE SYSTEM IS USED AND ANY FEES REQUIRED**

p. TEMPORARY ORDINANCE ENFORCER APPOINTMENT

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- i. THE BOARD SUGGESTED USING THE SHERIFF AS THE ORDINANCE ENFORCER TEMPORARILY.

LEAKE MOTIONED TO HAVE THE SHERIFF HIRED AS THE TEMPORARY ORDINANCE ENFORCER. SECONDED BY HASKETT.

BOSHEARS – NAY, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

q. LIBRARY WINTER HOURS

- i. MEMBERS OF THE BOARD FIND THE LIBRARY BEING OPEN 24 HOURS A DAY IS EXCESSIVE FOR THE SEASON. THE BOARD DECIDED TO CHANGE WINTER HOURS TO BE TUESDAYS, THURSDAYS, AND SATURDAYS FROM 10 AM TO 7PM.

r. DPW WINTER HOURS

- i. THE BOARD DISCUSSED IF THEY SHOULD CHANGE OR REDUCE DPW WINTER HOURS. THE BOARD WOULD LIKE TO CHANGE AROUND THE HOURS TO BE MORE FLEXIBLE WITH THE WEATHER. THE BOARD WILL TALK TO THE DPW SUPERVISOR ABOUT SETTING UP COVERAGE FOR CHANGES IN THE WEATHER.

s. NOVEMBER 14, 2022, BOARD MEETING MINUTES

LEAKE MOTIONED TO ACCEPT THE MINUTES WITH CORRECTIONS. HASKETT SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

K. PUBLIC COMMENT

COMMENTS MADE BY: DEBBIE KINNUNEN, LAURA MATTSON, BILL SEPPANEN, AND BETH KOENIG.

L. BOARD COMMENT

COMMENTS MADE BY: LEAKE, AND BOSHEARS.

M. ADJOURNMENT

- a. SESSION ADJOURNED BY BOSHEARS AT 8:50 PM