

Clerk, Neil H. Hanson  
Trustee, Donald DeRoche

Supervisor  
Rhonda Boshears

Treasurer, Laura Mattson  
Trustee, Kathleen Frisk

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Michigamme Township Board Meeting

June 12, 2023 6:00 p.m. Township Board Room

Minutes

GUESTS: John & Rose McBride, Bill Seppanen, Jerry & Friedricka Roach, Nancy Ferro, Paul Olson, Joe Perry, Beth and Gary Koenig, Debbie Kinnunen, J. Leake, Billy Gierut, Marsha McBride, Brad DeLongchamp, Charles Gardner, John G

- I. CALL TO ORDER - called to order at 6:00 p.m. by Supervisor Boshears.
- II. ROLL CALL – Mattson called the roll - members present: Rhonda Boshears, Don DeRoche, Laura Mattson, Kay Frisk. A quorum is present. Neil Hanson - Absent
- III. PLEDGE OF ALLEGIANCE - Recited
- IV. CONSENT AGENDA: Boshears removed item 13 from agenda. DeRoche requested to add item to agenda. Motion to approve agenda by Mattson, support by Frisk. All in favor. Motion by Frisk to approve minutes with corrections. Support by Mattson. All in favor.
  1. AGENDA
  2. MAY 8, 2023 BOARD MEETING MINUTES – Change Thursday to *Wednesday* for Summer office hours
  3. MAY 12, 2023 SPECIAL BOARD MEETING MINUTES – Add “Special Meeting” to heading
  4. MAY 17, 2023 SPECIAL BOARD MEETING MINUTES
  5. TREASURERS REPORT
  6. BILLS TO BE PAID – DeRoche asked about stipends and DDA bill.
- V. PUBLIC COMMENT (Three Minutes on Agenda items only). B. Seppanen requested to reserve time for item 5 under New Business. D. Kinnunen requested to reserve time for item 11 under new business.
- VI. BOARD COMMENT - Boshears stated that there will be upcoming elections this year. Boshears stated that there are currently no Electrical Permits open for the Engine House nor is there a Certificate of Occupancy for the Engine House. Boshears stated that she received a correspondence and upon advice of the Township Attorney, it will not be read in public. Boshears stated that Marquette County Road Commission has a permit to do the work on the culvert on Max Street.
- VII. COMMITTEE REPORTS: Updates given by
  1. FIRE BOARD
  2. DDA
  3. PLANNING COMMISSION
  4. FIRE DEPARTMENT/EMS
- VIII. DPW UPDATES – Memorial Day preparations were completed, prepping for the 4<sup>th</sup> of July holiday.
- IX. CONTINUING BUSINESS:
  1. PARK GRANT UPDATE - Received proposal to replace slabs in front of the bathrooms. No action taken.
  2. RECYCLE GRANT UPDATE – From Mari at the Recycle Partnership - have Jerry and Friedericke track their deliveries to include the same level of detail that was expected via the first distribution.
  3. MUSEUM MONEY DISBURSEMENT FOR 501 – Treasurer will issue a check for the remaining funds to the Friends of Michigamme Community 501c3 non-profit. Roll call vote: Frisk – Aye, Mattson – Aye, DeRoche – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes.
  4. TRASH PUMP PURCHASE – 30 DAY TRIAL PERIOD – Motion by DeRoche, support by Frisk to purchase pump for \$2000.00 with 1 year warranty contract DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes.
  5. DPW MANAGER JOB DESCRIPTION REVIEW – No action taken.

6. ENGINE HOUSE COMPLETION PROJECTS/PERMITS – There are currently no open Electrical Permit. There is an open Construction Permit. Electrical work inspected and closed in June of 2021. Will need an Engineer’s drawing for garage door. No action taken.
7. TOWNSHIP ORDINANCE ENFORCEMENT OFFICER POSITION APPLICANTS/ CONTINUE TO POST FOR APPLICATIONS FOR POSITION – Motion by Boshears, support by DeRoche to re-post for position until end of day August 1, 2023, with interviews that week and hire on 14 August 2023. 4 Ayes. Motion carried.
8. PLANNING COMMISSION MEMBER APPLICANTS/ CONTINUE TO POST FOR APPLICATIONS FOR PC MEMBER – motion by Boshears support by DeRoche to re-post for position until end of day August 1, 2023, with interviews that week and hire on 14 August 2023.

X. NEW BUSINESS:

1. POSSIBLE DONATION OF HISTORIC BUILDING TO TOWNSHIP – Discussion regarding property owner’s offer to the Township Board of historic building. Restrictions are Township cannot sell or tear it down. Motion by DeRoche, Support by Mattson to turn down the offer of the building. 4 Ayes. Hanson - absent. Motion carried.
2. CHANGE TO CONTRACT FOR FIRE HALL FLOOR –Motion by Frisk, support by DeRoche to contact Associated Constr DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes. Motion carried.
3. CRACK/SEAL PROJECT for 2023 – Motion by Frisk, support by Mattson to postpone crack/seal until next year. DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes. Motion carried.
4. DECISION REGARDING OPTIONS FOR MATURE CD - Motion by Frisk, support by DeRoche to allow CD to roll-over in current account for a 4.75% interest for 9 months. DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes. Motion carried.
5. APPOINTMENT OF LIASION PERSON FOR ENGINE HOUSE COMPLETION PROJECTS/PERMITS - Motion by Frisk, support by Mattson to appoint Johnnie Hillis as the liaison between the committees involved in the Engine House project. DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye, Absent – Hanson. 4 Ayes. Motion carried.
6. BIDS FOR ENGINE HOUSE PROJECTS - Johnnie Hillis will be the liaison and will be given the paperwork for the Engine House Projects including garage door, opening for garage door and insulation. Charlie Gardner and Tim Eldridge will volunteer to do work after drawings are done by engineer. Motion by Boshears, support by DeRoche to table discussion until next meeting.
7. PERMITS FOR PROJECTS – no action taken.
8. NEW PICNIC TABLES FOR PARK – PURCHASE/BUILD – John will get prices for 20 metal and wood tables and fire rings for Township Campground and will give information to Supervisor Boshears. No action taken.
9. CHANGE DPW SUPERVISOR START TIME TO 7:00 A.M. – Motion by Frisk, support by Boshears to change John Howe’s start time to 7:00 a.m. Frisk – Aye, Mattson – Aye, Boshears – Aye, DeRoche – Nay. Absent – Hanson. 3 Ayes. Motion carried.
10. SUMMER EMPLOYEE WORK HOURS FOR PAY PERIOD – Motion by Frisk, support by Boshears that Summer Employees work up to 28 hours a week and up to 56 hours a pay period. DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes.
11. CHANGE IN EMPLOYEE POLICY TO INCLUDE REQUIREMENT OF WORKING DAY BEFORE OR DAY OR BOTH AFTER HOLIDAY TO RECEIVE HOLIDAY PAY – Board will review policy and revisit change at next meeting. No action taken.
12. CHANGE POLICY TO INCREASE SUPERVISOR’S SPENDING LIMIT WITHOUT BOARD APPROVAL. The board will review resolution and prepare for next meeting. No action taken.
13. TIME CLOCK – Employees must clock out for lunch. DeRoche commented on overtime.

XI. PUBLIC COMMENT (Three Minutes) – Comments by Bill Seppanen, Julia Leake, Debbie Kinnunen, Joe Perry, Rose McBride, Beth Koenig, Charles Gardner. Leake congratulated people on banners.

XII. BOARD COMMENT – Frisk asked Nancy to share information about Smoke Detectors. DeRoche commented on Clerk and Deputy Clerk duties. Mattson commented on money for township. Boshears commented on Clerk’s responsibility and that the board is not responsible for clerks’ actions. The public elected the clerk, so the public has the responsibility to act regarding the clerk’s job performance. Boshears commented on liability for people working on Engine House.

XIII. ADJOURNMENT – Boshears adjourned meeting at 8:19 p.m.