

**MICHIGAMME TOWNSHIP**  
**PO BOX 220**  
**Michigamme, MI 49861**  
**Phone: 906-323-6608**  
**Fax: 906-323-6344**  
[admin@michigammetownship.com](mailto:admin@michigammetownship.com)

MICHIGAMME TOWNSHIP BOARD MEETING  
MICHIGAMME TOWNSHIP HALL BOARD ROOM  
MAY 8, 2023 6:00 p.m.  
MINUTES

Guests: Billy Gierut, Bill Seppanen, Charlie Gardner, Beth Koenig, Jerry Roach, Frederika Roach, J. Leake, Brad DeLongchamp, Nancy Ferro, Terry McBride, Joe Perry, Joan Carlisle, Paul Olson, Margaret Luke, Debbie Kinnunen, Rachel Howe, John Howe, Rose McBride

- I. CALL TO ORDER - called to order at 6:00 p.m. by Supervisor Boshears.
- I. ROLL CALL – Members present: Rhonda Boshears, Don DeRoche, Laura Mattson, Kay Frisk. A quorum is present.  
**Neil Hanson - Absent**
- II. PLEDGE OF ALLEGIANCE - Recited
- III. AGENDA – Boshears added open bids to agenda. Motion by Frisk to approve the agenda with corrections to minutes. Support by DeRoche.  
Motion by DeRoche to pay bills with exception of Crane until we get itemized invoice.
- IV. PUBLIC COMMENT (Three Minutes on Agenda items only) Comment by F. Roach. B. Seppanen and C. Gardner asked to reserve time for item 7 on agenda.
- V. BOARD COMMENT – None
- VI. CORRESPONDENCE - Boshears read letter of resignation from T. McBride from Planning commission.
- VII. COMMITTEE REPORTS –
  - A. Fire Department: Fire Chief Joe Perry reported that the Fire Department will host a fund raiser on June 17, 2023. Begins at 11:00 a.m. at the Township Park. Guest speakers and vendors on site. The 4<sup>th</sup> of July Committee will have refreshments available for purchase. They will also sponsor the National Night Out event at the Fire Hall on August 1, 2023. Event begins at 5:00 p.m.
  - B. Michigamme -Spurr 4<sup>th</sup> of July Council seeking financial assistance for 4<sup>th</sup> of July activities.  
Motion by Frisk to pay up to \$1500.00 for 4<sup>th</sup> of July activities expenses. Support by Mattson.  
Frisk-Aye, DeRoche – Aye, Boshears – Aye, Mattson – Aye.
  - C. DDA – Scheduled meeting for May 1<sup>st</sup> was changed to May 11<sup>th</sup> due to storm. DDA has an active facebook page.
  - D. FIRE BOARD - No report
  - E. PLANNING COMMISSION - Frisk gave report. Planning Commission will change meeting dates to 1<sup>st</sup> Wed of each month to allow for the Zoning Administrator to attend. Planning Commission made changes to wording on ordinances. There was 1 permit request from property owner regarding an existing fence replacement.
- VIII. CONTINUING BUSINESS:
  1. PARK GRANT UPDATE – Frisk reported that she spent time at the County discussing the survey of the park. Survey has been updated and turned in for grant.

2. USDA GRANT UPDATE – DeRoche reported that our status has not changed since last report. Still waiting for any updates from USDA.
3. TRASH PUMP PURCHASE – 30 DAY TRIAL PERIOD - DeRoche explained pump failure per Gordie. Problem was with the hose, not the pump. Board agreed to test pump for a trial period before making decision about purchasing it.
4. DPW JOB DESCRIPTION – Boshears provided job description for board to read. Motion by Mattson to table until special meeting can be scheduled to discuss job description. Support by DeRoche. All in favor. Motion carried.
5. SUMMER HELP WAGES/HOURS/STARTING DATE – Motion by Frisk the summer employees begin on May 22, 2023. Support by Boshears. All in favor. Motion carried. Motion by Frisk that summer employees work 28 hours per week. Support by Mattson. All in favor. Motion carried. Motion by Mattson that summer employees are paid \$16.00 per hour to start with potential for raise. Mattson – Aye, Frisk-Aye, DeRoche – Aye, Boshears – Aye. 4 Ayes. Motion carried. Summer employees start time will be 8:00 a.m.
6. SUBMITTING ITEMS FOR NEWSLETTER – Boshears requested that submissions for newsletter be in by end of week.
7. ENGINE HOUSE COMPLETION PROJECTS – Bill Seppanen stated that he got 2 bids for the project and that he wants to be the person in charge of getting bids. Charlie Gardner also got a bid for work to be done and he explained some ideas about possible ways to do projects. Boshears read recommended requirements that should be done before using the building for events. Conversations regarding Engine House will continue.
8. a) BIDS FOR ADA COMPLIANT BATHROOMS AT PARK Board requested that there is clarification about whether the bid is for 1 bathroom or 2 bathrooms. Motion by DeRoche, support by Frisk that after clarification, if the bid is for 2 bathrooms, the bid will be awarded to A&F Construction at a cost of \$74,950.00. Mattson – Aye, Frisk-Aye, DeRoche – Aye, Boshears – Aye. 4 Ayes. Motion carried.  
 b) BIDS FOR FIRE HALL IMPROVEMENTS – Due to price differences, the board wanted to take time to review the bids closely before making decision. Motion by Mattson to table awarding bid until special meeting. Support by Frisk. All in favor. Motion carried.

IX. NEW BUSINESS:

1. TOWNSHIP ORDINANCE ENFORCEMENT OFFICER POSITION POSTING – Motion by Mattson, support by DeRoche to post the open position. All in favor. Motion carried. Deadline for application submissions is June 5<sup>th</sup> at 5:00 p.m. If possible, position will be filled at the regular board meeting on June 12, 2023.
2. SET DATE TO BEGIN SUMMER HOURS/EXTENDED HOURS FOR TOWNSHIP OFFICE – Motion by DeRoche, support by Boshears to begin summer hours for office on 1 June 2023. Hours will be Monday, Tuesday and Thursday 10-3. ~~Thursday~~ ~~Wednesday~~ hours will be extended until 7p.m. All in favor. Motion carried.
3. DATE FOR CEMETERY OPENING – Motion by Frisk, support by Mattson to open cemetery on May 22, 2023.
4. a) RESIGNATION OF PLANNING COMMISSION MEMBER - Motion by Frisk, support by Mattson to accept resignation of PC member, Terry McBride. All in favor. Motion carried.
5. b) POST FOR APPLICATIONS FOR MEMBER – Motion by Mattson, support by DeRoche to post the vacancy for the PC position. Application deadline is 7 June 2023 at 7:00 p.m. Appointment will be made at the regular board meeting on June 12, 2023. All in favor. Motion Carried

X. PUBLIC COMMENT (Three Minutes) Comment by J. Roach regarding Emergency Management Disaster Relief fund grants, J. Leake regarding damage done to her road over the winter and getting gravel on her road, and possible need for curator for museum, D. Kinnunen commented on quality of work done on sidewalks by contractor. M.Luke commented on blight on property.

XI. BOARD COMMENT – Mattson commented on projects that are being completed by board and DPW, Boshears commented on blight and thanked the DPW for their hard work during the past month of flooding.

XII. ADJOURNMENT –Boshears adjourned meeting at 7:20 p.m.