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**MINUTES** for September 26, 2023 Special Board Meeting

BOARD MEMBERS PRESENT: Rhonda Boshears, Supervisor; Neil Hanson, clerk; Laura Mattson, treasurer; Donald DeRoche, trustee; Kathleen Frisk, trustee.

GUESTS: Beth and Gary Koenig, Nancy Ferro, Jerry and Friederika Roach, Ruth Starr, Debbie Kinnunen, Johnnie and Tami Hillis, Bill Seppanen, Jean Carlisle, Paul Olson, Irene DeRoche, Margaret Luke, Brad Delongchamp, Scott Gravedoni, Rhonda Gravedoni, Kathi Hanson, John and Rose McBride.

- I. CALL TO ORDER: Boshears called the meeting to order at 6:00 p.m.
- II. ROLL CALL: All board members present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE: Recited.
- IV. APPROVAL OF AGENDA-Kay Frisk made a motion to approve the agenda, seconded by Donald DeRoche, roll call Boshears aye, Mattson aye, Hanson nay. Motion passed four ayes, one nay.
- V. PUBLIC COMMENT: Bill Seppanen, Debbie Kinnunen, reserved right until later, Rhonda Gravedoni, Kathy Hanson, reserved right until later in meeting, Beth Koenig also reserved right until later. Public comment closed.
- VI. BOARD COMMENT: Laura Mattson, Kay Frisk and Rhonda Boshears made comments.
- VII. CONTINUING BUSINESS:
  1. Sewer system-financial overview for past 10 years. It was agreed to have the auditor's comments and recommendations heard during discussion of the sewer system financial overview. 1 Sewer System-financial overview for past ten years. It was agreed to have the auditor's comments and recommendations heard during discussion of the sewer system financial overview. Mike Grentz, of Anderson Tackman gave an extensive talk on all funds including the sewer system. Board members were able to ask questions and were answered. There were several errors in the budget that were disclosed. There were budget amendments made to help correct errors. Items five and six were covered by the auditor. Mike recommended hiring someone, recommending Debbie Kinnunen to come in and help fix problems and train others in QuickBooks. Kay Frisk made a motion to hire Debbie Kinnunen to come in and go through everything and train. Debbie was asked and said she would be willing to do so.

Rhonda asked the board's pleasure; the board can wait until the next board meeting. Motion made by Kay to hire someone and put it out into the media for applications. Mike advised that it is a service not a position so it can be filled even though it is not listed as an agenda item. There was also some discussion of other treasurers and clerks from other townships for assistance. Motion was made by Kay that they hire Debbie Kinnunen for a limited time, Rhonda supported motion, roll call Kay aye, Rhonda aye, Laura aye, Donald aye, Neil aye, five ayes. Kay made a motion to pay her \$25 per hour. Rhonda seconded roll call Rhonda aye, Kay aye, Donald aye, Neil aye, Laura aye. Motion carried with five ayes and zero nays.

#### VIII. NEW BUSINESS

1. Nominations and board votes to fill clerk's position. Donald DeRoche nominated Bill Gierut for clerk. Donald made a motion to nominate Bill Gierut for the clerk position. Laura seconded the motion. The board discussed the motion. Neil called the roll, Donald aye, Kay nay, Rhonda nay, Laura aye. Neil abstained from the vote. Two and two vote no action. Laura nominated Kathy Hanson, seconded by Donald. Neil called the roll Rhonda nay, Laura aye, Donald aye, Kay nay, Two and two vote with no action taken. Kay nominated Johnny Hillis, Rhonda seconded the nomination. Neil called the roll, Laura nay, Donald nay, Kay aye, Rhonda aye. Two and two vote with no action taken. No other nominations were made.  
Nominations were closed.
2. Options for course of action for board members violation of the Open Meetings Act. Roger Zappa, township attorney, spoke about the law and what recourse there is for violations.
3. Raising the bond for township treasurer and clerk. Laura made a motion to raise the bond insurance for the supervisor \$25,000, seconded by Kay, Neil called the roll Rhonda aye, Kay aye, Donald aye, Laura aye. Neil no vote. Also, raise \$500,000 for treasurer and deputy and \$350,00 the clerk and deputy clerk.
4. Laws and liabilities regarding clerk's obligations to prepare minutes. Rhonda gave information to the board outlining what the clerk's responsibilities are. The board discussed the job description of the receptionist doing the minutes.
5. Election budget for 2022 and 2023. As there is no clerk or deputy clerk, there is no one to run the elections. Susan Alexander has agreed to run the elections through 2024. There is \$15,000.00 in the election budget for the November election. Table this for next month as the board needs to get more information. Donald made a motion to table this until next month. Laura seconded, five ayes, motion passes.
6. Election administration for November 2023 election. No action taken as Susan Alexander can work as the township election administrator. Kay made a motion to keep Susan, Donald seconded five ayes, zero nays.
7. Accreditation of new clerk and deputy for November 2023 election. No discussion was made on this as there has not been a clerk appointed.

Clerk, Neil H. Hanson  
Trustee, Donald DeRoche

Supervisor,  
Rhonda Boshears

Treasurer, Laura Mattson  
Trustee, Kathleen Frisk

8. Corrupted hard drive on clerk's laptop – options. The board discussed getting a new one or fixing it. The board decided to get some additional information and quotes. Kay made a motion to get quotes for a new laptop for the clerk position. Donald seconded the motion. Five ayes, zero nays. Motion approved.
- IX. PUBLIC COMMENT: John McBride, Debbie Kinnunen, Rose McBride, Margaret Luke, Beth Koenig, Paul Olson, Johnny Hillis, unknown male speaker (name not audible), Kathi Hanson.
- X. BOARD COMMENTS: Kay Frisk and Rhonda Boshears both made comments.
- XI. ADJOURNMENT: Meeting adjourned at 9:00 p.m.