

Clerk, Tami Hillis  
Treasurer, Laura Mattson

Supervisor,  
Heather Smith

Trustee, Donald DeRoche  
Trustee, Kathleen Frisk

**Michigamme Township**  
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**Michigamme Township Budget Workshop**  
**Location: Community Building**  
**Date & Time: March 15, 2024, at 8:00 a.m.**  
**Minutes**

- I. CALL TO ORDER – Supervisor Smith called the meeting to order at 8:00 a.m.
- II. PLEDGE OF ALLEGIANCE – Recited.
- III. ROLL CALL – MEMBERS PRESENT: Treasurer Mattson, Trustee DeRoche, Supervisor Smith, Trustee Frisk, Clerk Hillis. Quorum present.
- IV. APPROVAL OF AGENDA – Frisk made the motion to add a vote for the Administrative Assistant position hours since the interviews were complete, DeRoche seconded the motion. 5 Ayes. Motion carried. Frisk made the motion to approve the updated agenda, supported by Mattson. 5 Ayes. Motion carried.
- V. PUBLIC COMMENT – None.
- VI. BOARD COMMENT – Frisk, DeRoche, Smith, Mattson, Hillis.
- VII. NEW BUSINESS:
  - A. Budget Workshop: The members of the board reviewed the recommended changes from the previous budget workshops; updating some of the incomes and expenses for the proposed budgets for the General Fund, Fire & EMS Fund, Community Building Fund, Sewer Fund, Downtown Development Authority Fund, and Road Fund.
  - B. Vote On Administrative Assistant: Smith and Hillis shared the info from the two interviews conducted March 14, 2024. The recommendation was to approve splitting the position's 32 hours per week between Sarah Etelamaki and Shari Mahoski. Mahoski will work 18 hours Mondays to Wednesdays and Etelamaki will work 14 hours Thursdays and Fridays. Frisk made the motion to accept the split hours between Etelamaki and Mahoski, seconded by DeRoche. 5 Ayes. Motion carried.
- VIII. BOARD COMMENT – Hillis, Frisk, DeRoche, Smith, Mattson.
- IX. ADJOURN – Smith adjourned the meeting at 12:03 p.m.