

Clerk, Tami Hillis
Treasurer, Laura Mattson

Supervisor,
Heather Smith

Trustee, Donald DeRoche
Trustee, Kathleen Frisk

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Michigamme Township Special Board Meeting & Budget Hearing
Location: Community Building
Date & Time: March 25, 2024, At 6:00 P.M.
Minutes

Attendees: Virginia Olson, Paul Olson, Jen Olson, Bill Seppanen, Julia Leake.

- I. CALL TO ORDER – The meeting was called to order by Supervisor Smith at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE – Recited.
- III. ROLL CALL – MEMBERS PRESENT: Mattson, Smith, Hillis. A quorum is present.
- IV. APPROVAL OF AGENDA – Mattson asked to add Auditor under New Business. Hillis made the motion to approve the agenda with addition, support by Smith. 3 Ayes. Motion carried.
- V. PUBLIC COMMENT – J. Leake, B. Seppanen, Virginia Olson, Paul Olson.
- VI. BOARD COMMENT – Hillis.
- VII. NEW BUSINESS
 1. APPROVE 2024-2025 BUDGET – Board members and community members discussed different aspects of the budget and Command Improvements Plans (CIPs). Mattson made the motion to approve the 2024-2025 budget with discussed changes for all the funds presented, seconded by Smith. Roll Call Vote: Mattson – Aye, Smith – Aye, Hillis – Aye. Motion Carried.
 2. VOTE ON ENGINE HOUSE INSULATION – Hillis went over the different options of insulation for finishing the front portion of the Engine House. Hillis made the motion to approve K2 Insulation, seconded by Mattson. Roll Call Vote: Mattson – Aye, Smith – Aye, Hillis – Aye. Motion Carried.
 3. DPW JANITORIAL POSITION – Hillis informed board members that Jamie, the cleaning person, was cleared to return to work the previous Tuesday after being on Workman’s Compensation. However, she failed to return to work until Thursday afternoon, which was a violation of a Township policy. Hillis informed Jamie to return to the office on Monday morning. However, due to the quality of work that the temporary cleaner, Michelle, was doing and the violation of the Township policy, Hillis made the motion to accept Jamie’s voluntary termination, hire Michelle

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- to fill the position, or post the vacant position, seconded by Mattson. Roll Call Vote: Mattson – Aye, Smith – Aye, Hillis – Aye. Motion Carried.
4. APPROVE MANPOWER PLACEMENT FEE AND INVOICE – A placement fee must be paid to Manpower due to hiring Shari part time for the admin position. Hillis made the motion to pay the one-time placement fee of \$2,037.60, seconded by Smith. Roll Call Vote: Smith – Aye, Mattson – Aye, Hillis – Aye. Motion Carried.
 5. AUDITOR – Cannot add to agenda due to not having a full board.
- VIII. BOARD COMMENT – Mattson.
- IX. ADJOURNMENT – Smith adjourned the meeting at 7:42 p.m.