

Clerk, Tami Hillis
Treasurer, Laura Mattson

Supervisor,
Heather Smith

Trustee, Donald DeRoche
Trustee, Kathleen Frisk

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Michigamme Township Board Meeting
Location: Community Building
Date & Time: June 10, 2024, At 6:00 P.M.
Minutes

Guests: Whitney Saunders, Gary Koenig, Beth Koenig, Nancy Ferro, Rose McBride, Terry McBride, Bill Seppanen, Debbie Kinnunen, Paul Olson, Brad DeLongchamp.

- I. CALL TO ORDER – The meeting was called to order by Supervisor Smith at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE – Recited.
- III. ROLL CALL – Members Present: Treasurer Mattson, Trustee DeRoche, Trustee Frisk, Supervisor Smith, Clerk Hillis. A quorum is present.
- IV. CONSENT AGENDA
 1. Agenda – Under new business Hillis requested adding annual garage sale as #9. Frisk made the motion to accept the agenda with the change, supported by DeRoche. All in favor, 5 ayes. Motion carried.
 2. Approve Minutes:
 - A. May 13, 2024, Regular Board Meeting – Motion by Frisk to approve the minutes with change, seconded by Smith. All in favor, 5 ayes. Motion carried.
 3. Treasurer’s Report – Mattson stated that not much had changed since the previous board meeting. Motion by Smith to accept the Treasurer’s Report, Mattson seconded. Roll call vote: Mattson – Aye, DeRoche – Aye, Frisk – Aye, Smith – Aye, Hillis – Aye. Motion carried.
 4. Bills to be Paid – Hillis asked to add 2 bills, which were: PFN for \$235 and OPG for \$221.50. Motion by Frisk to accept the bills to be paid with the 2 additions, seconded by DeRoche. Roll call vote: Frisk – Aye, DeRoche – Aye, Mattson – Aye, Smith – Aye, Hillis – Aye. Motion carried.
- V. PUBLIC COMMENT – N. Ferro (freezers), B. Seppanen (library), D. Kinnunen (treasurer report and next board of review date, which is July 16, 2024).
- VI. BOARD COMMENT – Mattson (things are going better).

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- VII. CORRESPONDENCE – Ishpeming Senior Center requesting a donation of \$1,000. Motion by DeRoche to donate \$1,000 to the Ishpeming Senior Center, seconded by Frisk. Roll call vote: DeRoche – Aye, Frisk – Aye, Mattson – Aye, Smith – Aye, Hillis – Aye. Motion carried.
- VIII. COMMITTEE REPORTS
1. Fire Board – DeRoche said \$3,000 was received from the Ben Lauren Foundation, received \$1,000 donation from Don Kreski, \$1,000 donation from the Bessy Fund, and other donations, which will go toward outfitting the rescue boat; FD personnel will participate in the July 3rd and 4th events; boat dedication July 6 at 4 p.m. at the park; Aug. 6 at 5 p.m. is National Night Out at the firehall; finalized required paperwork for the \$10,000 grant from Canadian National Railway Company for radios; fire chief is looking into a grant from Wisconsin Electric; responded to 3 fires in May; ordered new tires for brush truck; and prebuild meeting for the new fire truck will be June 13.
 2. Planning Commission – Frisk said they are still looking for 2 new members; set up master plan work schedules on June 19 @ 9 a.m. and July 15 @ 5 p.m.
 3. DDA – No DDA meeting was held due to no quorum. Julia Leake thanked R. McBride for writing a request and getting \$1,000 donation for picnic tables; Virginia Olson for writing a grant and getting a \$2,000 donation for senior meals; Jenna Zwick for updating the DDA website; Karen Johnson with the LMPO for assisting with the court color survey; and DPW for putting up the streetlight banners.
- IX. CONTINUING BUSINESS
1. Park Grant Update/Court Color (Frisk) Park project is going well. Looking at changing the court color due to requests from community members and she asked the board to vote. Hillis made the motion to make the court blue/green, seconded by Smith. All in favor, 5 ayes. Motion carried.
 2. Compensation for Meetings (Mattson) Reached out to Republic Township and their board members are paid \$40 plus mileage for attending non-township meetings and Humboldt Township pays their board members \$50 plus mileage. Michigan Township Association (MTA) recommends giving a per diem rate and mileage reimbursement for meetings outside one’s statutory duties. Hillis recommended a new township policy that identifies what meetings should be included. Frisk made the motion to create a meeting compensation policy for non-township meetings, support by DeRoche. All in favor, 5 ayes. Motion carried.
 3. Website (Hillis) Will reach out to other townships to see who they use for website creation/hosting. Recommendation is to create a new website that is more “user-friendly.” Frisk made the motion to research other websites to come up with a new design, support from DeRoche. All in favor, 5 ayes. Motion carried.
 4. CEM Grant (J. Leake) Updated on status of the grant. Recommends an energy audit be conducted.
 5. Clerk Update (Hillis) Nothing to add.

- X. NEW BUSINESS
1. Opening/Approving of Bids/Quotes (Smith/Hillis) No bids or quotes to approve.
 2. Ordinance Enforcement Officer Resignation (Smith) Supervisor received resignation via email. Smith asked to add 8 hours to the admin (Shari) and said her deputy could both assist with writing/updating the policies, procedures, and ordinances. Mattson made the motion to accept the resignation and put a posting up for an ordinance enforcement officer, seconded by DeRoche. Roll call vote: Mattson – Aye, Deroche – Aye, Frisk – Aye, Smith – Aye, Hillis – Aye. Motion carried. Frisk made the motion to up Shari’s hours by 8 and add 3 hours as needed to Johnnie’s (deputy supervisor), support by DeRoche. Roll call vote: Mattson – Aye, Deroche – Aye, Frisk – Aye, Smith – Aye, Hillis – Aye. Motion carried.
 3. Deputy Supervisor Hours (Smith) Discussed in #2.
 4. Purchase Automatic Locks for Library (Hillis) Community members expressed concern about leaving the library open 24/7. Recommendation to go back to the library being open from 10 a.m. to 7 p.m. Mondays through Saturdays.
 5. Purchase Freezer for Community Building (Hillis) Recommended to get additional quotes. Tabled.
 6. Purchase Computer for Community Building (Hillis) Current computer bought in 2013. A computer has been purchased for under \$500.
 7. Sewer Update (DeRoche) – Jasper Engineering is coming on Friday (June 14) and will work with DPW to get the flow-meter fixed.
 8. Chimney Cap or Demo/Re-lay the Brick (Hillis) – Chimney will be capped.
 9. Annual Garage Sale – N. Ferro asked to hold a rummage sale to raise money for a Lakeview Cemetery memorial monument for the 97 people buried who have no headstones. She would like the rummage sale in August upstairs in the community building. If nobody has the building reserved and no construction is going on, the board agreed to allow the rummage sale. Frisk made the motion to allow Nancy to have the rummage sale in August if the previously mentioned criteria is met, seconded by Mattson. All in favor, 5 ayes. Motion carried.
- XI. PUBLIC COMMENT – B. Seppanen (library and other outside meetings), D. Kinnunen (recommend deputy supervisor attend outside meetings and be the BOR secretary), R. McBride (ordinance enforcement officer resignation), J. Leake (employee contracts, ordinance enforcement officer, signs in park/near courts, DDA board representative should not be paid, Pink Road gravel).
- XII. BOARD COMMENT – Frisk (ordinance enforcement officer, court color solicitation), Mattson (ordinance enforcement officer), Smith (Pink Road), Hillis (shower signage).
- XIII. ADJOURNMENT – Smith adjourned the meeting at 7:43 pm.