

Clerk, Tami Hillis
Treasurer, Marsha McBride

Supervisor,
Julia Leake

Trustee, Trudy Seppanen
Trustee, John Gregg

Michigamme Township
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Michigamme Township Board Meeting
Location: Community Building
Date & Time: February 10, 2025, at 6:00 PM
Minutes

Guests: Debbie Kinnunen, Bill Seppanen, Brad DeLongchamp, Kathi Hanson, Laura Mattson, Paul Olson, Carla Skytta.

- I. Call To Order – The meeting was called to order by Supervisor Leake at 6:00 pm.
- II. Pledge Of Allegiance – Recited.
- III. Roll Call – Present: Treasurer McBride, Trustee Seppanen, Supervisor Leake, Trustee Gregg, Clerk Hillis.
- IV. Approval of Agenda – McBride asked to add under Old Business – #3 CIP review dates. Gregg made the motion to approve the agenda with the one addition, seconded by Seppanen. All in favor, 5 Ayes. Motion carried.
- V. Approval of Minutes – January 13, 2025 – Motion by Gregg to approve the minutes with typo corrections, seconded by McBride. All in favor, 5 ayes. Motion carried. January 28, 2025 – Motion by Gregg to approve the minutes, seconded by Leake. All in favor, 5 ayes. Motion carried.
- VI. Treasurer’s Report – Hillis made the motion to approve the Treasurer’s report, seconded by Gregg. Roll Call Vote – McBride – Aye, Seppanen – Aye, Leake – Aye, Gregg – Aye, Hillis – Aye. Motion carried.
- VII. Bills To Be Paid – Hillis asked to add 1 bill from MTA for \$124.10. Gregg made the motion to approve all the bills except for the DNR bill, seconded by McBride. Roll Call Vote – Gregg – Aye, McBride – Aye, Seppanen – Aye, Leake – Aye, Hillis – Aye. Motion carried.
- VIII. Public Comment – B. Seppanen, D. Kinnunen, K. Hanson.
- IX. Board Comment – McBride, Leake, Hillis, and Gregg

- X. Correspondence – None
- XI. Justin Murawski, Assessor – Poverty Tax Exemption Information – The Resolution 2025-02-10 #2 – Poverty Exemption – is adopted by the Township of Michigamme Board on the 10th day of February 2025. The foregoing resolution was offered by Board Member McBride and supported by Board Member Seppanen. All in favor, 5 ayes. Motion carried.
- XII. Committee Reports
- 1-Fire Board – Seppanen gave report.
 - 2-Planning Commission – Gregg gave report.
 - 3-DDA – Leake gave report.
 - 4-DPW – Leake gave report.
 - 5-Michigamme Area Seniors – Bill Seppanen gave report.
- XIII. Old Business
- 1-Fourth of July activities – Virginia Olson and Jennifer Zwick will hold the carnival, and the Fire Department will line up the parade, pick the parade theme, and run the races in the park. Kathi Hanson volunteered to be the chair the Michigamme Spurr 4th of July Council and Bill Seppanen said he would volunteer to work. Volunteers are still needed to assist with the event.
 - 2-Scott Kenney, accountant update – Board members received a report in their board packet.
 - 3-CIP dates – Reviewed the Capital Improvement Program (CIP) scoring dates and approved February 17 at 9 am to score the CIPs.
- XIV. New Business
- 1-Administrative Assistant, Shari Mahoski, resignation – Seppanen made the motion to accept the resignation of Shari Mahoski, seconded by Hillis. All in favor, 5 ayes. Motion carried.
 - 2-Board approval or denial for remaining PTO for Shari Mahoski – McBride made the motion to approve paying Shari Mahoski her remaining PTO, seconded by Gregg. Roll Call Vote – McBride – Aye, Seppanen – Aye, Leake – Aye, Gregg – Aye, Hillis – Aye. Motion carried.
 - 3-U.P.S.E.T. Funding request for 2025/2026 budget cycle – Motion by McBride to approve funding of \$1,500 toward U.P.S.E.T. after April 1, seconded by Leake. Roll Call Vote – Gregg – Aye, Leake – Aye, Seppanen – Aye, McBride – Aye, Hillis – Aye. Motion carried.
 - 4-Greater Ishpeming Commission on Aging funding request for 2025/2026 budget cycle – Seppanen made the motion to approve funding of \$2,000 toward the Greater Ishpeming Commission on Aging after April 1, seconded by Hillis. Roll Call Vote – McBride – Aye, Seppanen – Aye, Leake – Aye, Gregg – Aye, Hillis – Aye. Motion carried.
 - 5-Review Administrative Assistant and Receptionist job descriptions – information only.
 - 6-Receptionist and Administrative Assistant work hours – Gregg made the motion to offer Keesha additional hours as administrative assistant at \$21 for no more than 17 hours per week and evaluate after 90-days, seconded by McBride. Roll Call Vote – McBride – Aye, Seppanen – Aye, Leake – Aye, Gregg – Aye, Hillis – Aye. Motion carried.

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- 7-Approval of Poverty Exemption Language for fiscal year 2025/26 – discussed/voted during XI above.
- 8-Election Administrator – Tabled.
- 9-BS&A Payment System – Tabled.
- 10-Board Member Training Reimbursement for Township Board, BOR, PC, BOA and Fire Board – Tabled. Policy needed.
- XV. Public Comment – D. Kinnunen, John Kimple, K. Hanson, B. Seppanen.
- XVI. Board Comment – Leake and McBride.
- XVII. Adjournment – Gregg made the motion to adjourn the meeting, seconded by Leake. All in favor, 5 ayes. Motion carried. Meeting adjourned at 8:22 pm.