

MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee
admin@michigammetownship.com

MICHIGAMME TOWNSHIP BOARD MEETING MONDAY, JANUARY 10, 2022—7:00 PM MINUTES

ATTENDANCE: Board Members: William Seppanen, Neil Hanson, Julia Anderson-Leake, Donald DeRoche
Absent: Nicole Haskett

Guests: Deborah Kinnunen, Kathy Hanson, Ruth Starr, Beth Koenig, Rhonda Boshears, Dan Grochowski, Billy Gierut, Irene DeRoche, Gina Niemi, David Niemi, Truman Gregg, Richard Wedin, Mrs. Wedin

- I. CALL TO ORDER – Seppanen called the meeting to order at 7:00 pm
- II. ROLL CALL – Hanson called the roll – Trustee Anderson-Leake, Supervisor Seppanen, Trustee DeRoche, Clerk Hanson are present. Treasurer Haskett is absent. There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. CONSENT AGENDA: Seppanen moved to approve the consent agenda with Hanson seconding. Three additions to the agenda 10. Ice Rink Quote 11. Employee Public Relations and 12. Treasurer’s Report.
 1. AGENDA
 2. DECEMBER 13, 2021, MICHIGAMME TOWNSHIP BOARD MEETING MINUTES
 3. TREASURERS REPORT
 4. BILLS TO BE PAID
- V. PUBLIC COMMENT (Three Minutes) Rhonda Boshears commented, Truman Gregg commented, Billy Gierut commented.
- VI. BOARD COMMENT – Anderson-Leake reported the Sesquicentennial meeting is set for January 19 at 6:00 pm, FOIA is the clerk’s duty, she will honor the Treasurer’s request. Hanson states he is in charge of the records of the Township and FOIA and he is going to check on the appropriateness of the Treasurer’s report being handed out.
- VII. UNFINISHED BUSINESS:
 1. STREET SIGNS REQUEST FOR PROPOSAL – Hanson has not completed this task.
 2. SALE OF GARBAGE TRUCK – Seppanen received a call from Chassell Township and the City of Kingsford stated an interest in it. He reported that Haskett completed the ad on Auto Trader which will run for 6 months.
 3. PERMISSION TO APPLY FOR USDA GRANT – Anderson-Leake stated that the Township has the funds to purchase a fire truck so the Township would not be able to receive a grant for that. She is now researching a grant for improvements to the Park Pavilion, bathrooms, electrical, etc. She is also researching the availability of grants for public works vehicles. The grant advisor recommends that the Township apply for a grant which is 75% funded and 25% Township matched. DeRoche moved to support Anderson-Leake to pursue the grant for public works vehicles with Hanson seconding. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
 4. NEW POLICE CONTRACT – Seppanen stated that Haskett and he attended the informational presentation by Captain Kangas from Marquette County Sheriff Department. They received several options to contract with the department for sheriff patrol hours. Haskett and Seppanen would prefer the first option that shares the costs with the other four townships. It would provide 13.5 hours per week for Michigamme Township. One representative from the four townships will meet to discuss this subject on February 3, 2022, 1:00 pm at Ely Township. Negaunee and Marquette Townships are agreeing on their own contracts with the department individually. Anderson-Leake stated currently the sheriff’s department can’t enforce the Township ordinances because there is no contract with them. The Board agreed to continue to pursue the sheriff contract especially with the other townships.

VIII. NEW BUSINESS:

1. BUDGET RESOLUTIONS – Seppanen presented the budget resolutions for December 2021 for the General, Fire, Park, and Road Funds. Anderson-Leake moved to accept the budget resolutions as presented with DeRoche seconding. Roll Call: DeRoche, Aye, Hanson, Aye, Seppanen, Aye, Anderson-Leake, Aye. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.
2. HEALTH SAVINGS ACCOUNT FUNDING FOR FISCAL YEAR 2022-2023 – The Board discussed whether to fund the Health Savings Accounts (HSA) in the next fiscal year for the two employees that are on the BCN insurance. The insurance policy is increasing 10.92% in 2022. The Board asked if the employees are happy with their insurance. Seppanen stated he believes that they are. DeRoche moved to fully fund the HSA accounts for the employees with Anderson-Leake seconding the motion. DeRoche, Aye, Hanson, Aye, Seppanen, Aye, Anderson-Leake, Aye. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.
3. JAN ROSEWALL INSURANCE – Seppanen explained that while Jan Rosewall is on workers compensation he is not being paid by the Township, therefore his 20% of the premium is not being withheld from his paycheck as normally occurs. Anderson-Leake moved to bill Jan for the 20% portion balance of the premium and send the bill certified mail. The Board discussed the fact that he passed the sewer operator test. Any raise will be discussed when he returns to work.
4. BCN INSURANCE FOR FEBRUARY 2022 THROUGH JANUARY 2023 – The Board approved to continue the current insurance policy which automatically renewed and is effective February 1, 2022.
5. COMMUNITY BUILDING GYMNASIUM SPECIFICATIONS-PLACED ON BUILDERS EXCHANGE – Seppanen stated that a bid specification is being put together and he is recommending that it be placed on the Marquette County Builders Exchange with the scope of work to include a new railing, a drop ceiling, LED lighting, and a central fan that will keep the temperature even from the ceiling to floor. The Board must decide prior to the bidding whether we will accept one bid if only one is received. The Township cannot delay the opening to accommodate a late bidder. Seppanen moved to place the bid specifications on the Marquette County Builders' Exchange with DeRoche seconding. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.
6. SECURITY CAMERAS FOR TOWNSHIP – Seppanen stated that there was a window broken at the Township Park building. In order to decrease vandalism at the Park, a bid for five security cameras has been requested to cover the Park area. The Michigamme beach area (proposal location #4) doesn't have a sufficient power source currently so cameras cannot be obtained at this time for that area. DeRoche asked if these cameras pick up night actions. Anderson-Leake wondered if the liability insurance company would give the Township a discount because it has installed these security products. Seppanen will call Mr. Salmi to ask if these detect motion. These have a 5-year warranty. The Township can purchase some now, see how they work and purchase the rest later. Anderson-Leake stated that she is including security cameras in the grant application for the tennis court renovation at the Park. Seppanen moved to purchase the security cameras for the Township outside areas location number 1. Park and number 2. Outside Fire Department Building in the proposal. Roll Call: Anderson-Leake, Aye, Hanson, Aye, DeRoche, Aye, Seppanen, Aye. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.
7. BUDGET WORKSHOP DATES – Seppanen stated that it is time to choose some dates for the fiscal year 2022-2023 budget workshops. Seppanen stated that it is his statutory duty to prepare the budget. He does the preparation; it has been his experience that it works very well if the board does it together. The budget needs to be completed by March 31, 2022. The workshops can start in February on Wednesdays and Thursdays. February 9th and 23rd from 9:00 am to noon. March 2nd and 16th from 9:00 am to noon with March 23rd as a possible additional date. Budget Hearing and approval meeting could be held on March 28th at 7:00 pm. Seppanen will let the departments know that their budget requests need to be turned in for budget preparation.
8. CAPITAL IMPROVEMENT REQUESTS FROM TOWNSHIP DEPARTMENTS – DUE DATE – The township will notify the departments of capital improvement requests. The capital improvements must be reviewed and scored in February. The due date to get them to the Township Board will be by 5:00 pm February 16th with the scoring completed on February 21st at 9:00 am.
9. TOWNSHIP FUNDING FOR SESQUICENTENNIAL CELEBRATION – Seppanen stated the Township is allowed to fund for specific events that benefit the public such as on Memorial Day, Labor Day, and Fourth of July. Anderson-Leake stated that the DDA can fund items for the sesquicentennial celebrations. The Board decided to wait to find out where the greatest need is before the events and after communication by letter with prospective donors are completed. Anderson-Leake moved to fund some part of the sesquicentennial events with the amount to be determined later with DeRoche seconding. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.
10. ICE RINK QUOTE – Seppanen stated that Joe Perry suggested that the Township consider installing a prefabricated ice rink like Humboldt Township currently has. It would save the fire department hours of work in maintaining it. The liner is supposed to last five years. The Board would like to consider getting the mega rink after measuring the area to see if it will fit. DeRoche moved to purchase and install the mega rink if it fits with Seppanen seconding. Seppanen will let the Fire Department know the decision and check which size would be ideal. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.

11. EMPLOYEE PUBLIC RELATIONS – DeRoche read a letter that he wrote to the Board after being told a complaint regarding a certain employee’s behavior and he wishes to know what action to take. Anderson-Leake stated that the policy manual addresses employee behavioral concerns. She suggested that the person with the concern needs to directly address the person with which they have an issue rather than going around to others. She suggested that Mr. DeRoche could accompany the complainer when they address the employee and that all our employees are adults. Seppanen agrees that the complainer begin with addressing the person to try to resolve the issue, the entire Board does not need to be involved. DeRoche states that he will talk to the concerned person.
 12. TREASURER REPORT – DeRoche stated he doesn’t agree and doesn’t understand the Treasurer’s rational for not giving the report out to the public at the meeting. Seppanen stated that he checked with MTA and some information should not be released as it may be inappropriate. The Board discussed the fact the Treasurer is not in attendance tonight to explain her reasoning regarding not releasing the specific report. DeRoche moved to give residents an agenda prior to the meeting, a copy of the treasurer’s report if specifically requested by a person (not left on the outside table), and the approved minutes of the meeting when requested with Hanson seconding. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
- IX. PUBLIC COMMENT (Three Minutes) – Rhonda Boshears commented. Beth Koenig commented. Truman Gregg commented.
 - X. BOARD COMMENT – Anderson-Leake stated that Seppanen and she have investigated the legality of the sign that has profanity in town and per our Zoning Administrator there is nothing that the Township can do about it since it comes under the right to freedom of speech. Seppanen stated he would be willing to write Mr. Nelson a letter to request he remove the offensive sign from his yard if the Township Board wishes him to do so.
 - XI. ADJOURNMENT – Seppanen moved to adjourn the meeting with Hanson seconding. 4 Ayes. 0 Nays. 1 Absent. Motion carried. The meeting adjourned at 9:15 pm.

MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee
admin@michigammetownship.com

MICHIGAMME TOWNSHIP
PUBLIC HEARING – PARK DOCK ACCESS AND COURTS RENOVATION GRANT
COMMUNITY BUILDING BOARD ROOM
MONDAY, FEBRUARY 14, 2022—6:30 PM

MINUTES

ATTENDANCE: Board Members: William Seppanen, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche
Absent: Neil Hanson
Guests: Deborah Kinnunen, Ruth Starr, Ginny Graybill, Billy Gierut, Paul Olson, Rhonda Boshears, Don Peterson, Brian Adams, Nicole Adams, Laura Mattson, Caron Christopherson, Dylan Jurasin, Paul Peterson, Gina Niemi, David Niemi

- I. CALL TO ORDER – Seppanen called the meeting to order at 6:30 pm
- II. ROLL CALL – Seppanen called the roll – Trustee Anderson-Leake, Treasurer Haskett, Supervisor Seppanen, Trustee DeRoche, are present. Clerk Hanson is absent. There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. APPROVAL OF AGENDA – Anderson-Leake asked that the name of the grant on the agenda be updated from Michigamme Township Park Courts Redevelopment and Dock Access to what she has it titled as on the applications (Michigamme Township Park Dock Access and Courts Renovation Grant). Haskett moved to approve the agenda with DeRoche seconding the motion. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
- V. PUBLIC COMMENT (Three Minutes) – READ COMMUNICATIONS RECEIVED FOR PUBLIC HEARING – None.
- VI. BOARD COMMENT – Anderson-Leake thanked everyone for coming, please sign the sheet because that will be included in the grant application.
- VII. NEW BUSINESS:
 1. MICHIGAMME TOWNSHIP PARK DOCK ACCESS AND COURTS RENOVATION GRANT APPLICATIONS – Seppanen stated that Trustee Anderson-Leake is working on the current grant applications and you may ask her questions. Anderson-Leake explained the inclusions in the grant. There are three grants that can be applied for. The Recreation Passport Grant has \$2 million available to State applicants from the sale of passport for State Parks. The Michigan Land and Water Conservation Fund has \$5 million available for grants which is monies funded from the extraction of oil and gas in the Gulf of Mexico. This grant is a 50% match. The Michigan Natural Resources Trust Fund has \$20 million available for grant opportunities. This grant is a 25% minimum match. Anderson-Leake passed out the current blueprint drawings of the project. They will be tweaked with the final suggestions by the engineer that we hired to draft the plans. The deadline for submission is April 1, 2022. She is preparing two grant applications, the Michigan Land and Water Conservation Fund and the Michigan Natural Resources Trust Fund. The Michigan Land and Water Conservation Fund requires a review under Section 106 of the National Historic Preservation Act. The Township has already contracted with ORBIS Environmental Consultants to conduct this review and prepare the report to the Michigan State Historic Preservation Office (MSHPO) for a fee of \$1,285. So far, the total proposed costs of this project are approximately \$366,000. Michigan EGLE is involved in all the determinations. The Township is working with Superior Alliance for Independent Living (SAIL) to support the grant applications in determining the ADA handicap accessibility needs. There will be designated handicap parking

added at the Park and handicap accessible walkways from both stairs that will go around the courts and down to the dock at the water front. There will be a sign on the highway for the park and signage added in the Park. Anderson-Leake explained that there will be security cameras in the Pavilion and cook shack areas and equipment will be available for persons to use for basketball, pickleball, and tennis activities. The basketball court will be regulation length. The courts will be lined for all sports activities, including pickleball and tennis. This renovation follows the Township's Master Plan and 5-year Recreation Plan; it also meets the Redevelopment Readiness Communities Certification Participation Plan. She read the two letters of support that she has received so far. She asked the attendees at the hearing to write letters of support that she will send in with the applications. Anderson-Leake thanked Janice Anderson, Bob DellAngelo and Debbie Kinnunen for their efforts in preparing the first grant applications last year. She was able to build on those materials. Anderson-Leake will finish the applications and have Seppanen submit them on the online Michigan DNR grant access site by April 1, 2022. Minutes from the public hearing will be included in the applications. The Township will hold a special board meeting on February 23rd with the final resolution to commit to the matching funds and make the final determination of which applications to submit.

- VIII. PUBLIC COMMENT (Three Minutes) – The public asked where the handicap parking will be located and if Michigan EGLE is involved in the development of the area.
- IX. BOARD COMMENT - Seppanen thanked Anderson-Leake for all her efforts in preparing this grant. He added that he thinks it will be an asset to Michigamme Township to have renovated courts and handicap accessible walkways. The handicap parking will be paved. Seppanen stated that last summer a family stopped at the Park to expend some energy. They told him that they were very grateful to be able to use the Park and Gazebo with their children.
- X. ADJOURNMENT – Seppanen moved to adjourn the public hearing meeting with Haskett seconding the motion. 4 Ayes. 0 Nays. 1 Absent. Motion carried. Hearing adjourned at 6:54 pm.

MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee
admin@michigammetownship.com

MICHIGAMME TOWNSHIP BOARD MEETING

MONDAY, FEBRUARY 14, 2022—7:00 PM

MINUTES

ATTENDANCE: Board Members: William Seppanen, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche

Absent: Neil Hanson

Guests: Deborah Kinnunen, Ruth Starr, Ginny Graybill, Billy Gierut, Paul Olson, Rhonda Boshears, Raymond Butler, Caron Christopherson, Paul Peterson, David Niemi, Gina Niemi, Tristan Hurkmans, Marc Nelson, Dennis Benti, Rhonda Gravedoni, Scott Gravedoni, James Schulz, Irene DeRoche

Not signing attendance sheet but was in attendance: Richard Wedin, Michelle Wedin, Michael Rajewski, Joanna Mitchell, League of Women Voters, Larry Warner, Ruth Warner, Beth Koenig, Brian Adams, Nicole Adams, Laura Mattson, Don Peterson

- I. CALL TO ORDER – Seppanen called the meeting to order at 7:00 pm
- II. ROLL CALL – Seppanen called the roll – Trustee Anderson-Leake, Treasurer Haskett, Supervisor Seppanen, Trustee DeRoche are present. Clerk Hanson is absent. There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. CONSENT AGENDA: Seppanen moved to approve the agenda seconded by Haskett. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
 1. AGENDA
 2. JANUARY 10, 2022, MICHIGAMME TOWNSHIP BOARD MEETING MINUTES – Seppanen stated there is one correction to the minutes, Treasurer Haskett is not listed in the Board member attendance as absent. One addition to the agenda #13. Poverty Guidelines for Board of Review.
 3. TREASURERS REPORT
 4. BILLS TO BE PAID – Lake Superior Partnership is dues. Tokio Marine is the insurance company that is paying for the Community Building Awning snow damage repair.
- V. PUBLIC COMMENT (Three Minutes): Beth Koenig; Ginny Graybill; Joanna Mitchell; Dennis Benti; Caron Christopherson; David Niemi; Larry Warner; James Schulz all commented. Cindy Coleman commented via email.
- VI. BOARD COMMENT – Anderson-Leake reminded attendees the Sesquicentennial meeting will be held next week on February 16th. She added that curbside recycling carts are being delivered beginning May 16th. The recycling cart will be blue with gray tops with a moose and Michigamme Township on both sides and recycling will be picked up every other week. She combined two grants for recycling that the Township was awarded, one from the State recycle program and one from the recycling partnership in Virginia. The township is getting a trailer fabricated for glass recycling that will be ready later in the spring. 80% of the \$46,000 total cost for the recycling program will be funded by the grants awarded by the State resulting in a total cost to the Township of \$2,500. Her husband's family have been living here for over 100 years, the persons that live here year-round seem to be the persons that are the pot stirrers, potential business owners have been encouraged to move by residents in town and told to not start their business in Michigamme. She appreciates those that stated that they are not completely educated on the current issues in the Township because they have not put in the effort. She has encouraged the news stations to advertise the positive things happening in the Township, like holding the Artisan's Market, renovations to the library, etc. Haskett stated concerning the Treasurer's report, that her background of 15 years is finance, and her responsibility is to protect the Township's records and the finances. She wants to not give out information that may come back to hurt us as she states there is risk to putting the information out to the public. The audit is online that states the complete financial state of the Township. She is available to discuss the finances of the Township with anyone, just ask her. DeRoche had no comment. Seppanen stated that after the forum one resident stated that it was her fault that she was unaware of what is going on in the Township. He added that the cemetery ordinance is currently being reworked with Spurr Township for selling cemetery plots that you will own which is a legal requirement in Michigan.

VII. UNFINISHED BUSINESS:

1. STREET SIGNS REQUEST FOR PROPOSAL – Hanson gave a copy of the letter sent to three sign suppliers for the request for bid for the street signs giving them the deadline of February 28, 2022, to be received in the office. He added that the street signs will be blue with white reflective lettering.
2. SALE OF GARBAGE TRUCK – Haskett stated that a fund manager has reached out to offer funds for anyone that wants to buy the garbage truck.
3. NEW POLICE CONTRACT – The other Townships are not willing at this time to share a contract with the police. Michigamme Township will not pursue the contract to fund it by itself.
4. CAPITAL IMPROVEMENT REQUESTS FROM TOWNSHIP DEPARTMENTS – DUE DATE FEBRUARY 21, 2022

VIII. NEW BUSINESS:

1. SPECIAL BOARD MEETING FEBRUARY 23, 2022, 3:15 PM – This meeting was posted on February 10th, 2022. It is held for Gymnasium ceiling renovation bids are due and will be opened at this meeting. New ceiling, lights, railing, a central fan will be installed with electrical upgrades in the room and upstairs kitchen. The second item on the agenda is the park resolution for the park grants.
2. BUDGET RESOLUTIONS – Seppanen read the budget resolutions explaining the Engine House one is for electrical work that was not included in the current fiscal year budget and is being paid with the Museum restricted funds in the General Fund. Haskett moved to approve the budget resolutions as presented with Anderson-Leake seconding the motion. Roll Call: Haskett, Aye, Seppanen, Aye, DeRoche, Aye, Anderson-Leake, Aye. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.
3. PLANNING COMMISSION ANNUAL REPORT – 2021 – Seppanen read the annual report submitted by Janice Anderson from the Planning Commission. The Board accepted the annual report as presented. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.
4. ACCEPTANCE OF PLANNING COMMISSION AND ZONING BOARD OF APPEALS RESIGNATIONS – Seppanen read the Planning Commission and Zoning Board of Appeals Resignations from Janice Anderson and David Niemi. He thanked them for their time and consideration on the commission. It is with regret that the Board accepts the resignations. Anderson-Leake stated that the planning commission is a lot of work. Seppanen stated that the budget workshop is currently looking at increasing the stipends for the planning commission and the DDA. Seppanen moved to accept the resignations with Haskett seconding. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.
5. APPLICATIONS AVAILABLE FOR OPEN COMMITTEE VACANCIES – Seppanen stated that the Township has applications available for open committee vacancies. Two openings on the Planning Commission, one opening on the Zoning Board of Appeals, and two openings on the Downtown Development Authority (DDA) which will be four-year terms. Applications will be accepted until 1 p.m., Thursday, March 3, 2022, in the office. Notices will be published in the normal bulletin boards and on the website. Applications are available at the office and on the website.
6. 906 TECHNOLOGIES – MICROSOFT PRODUCT RATE INCREASE – CHANGE TO ANNUAL – Seppanen stated that 906 Technologies have given us a heads up that the Microsoft products will be raising their prices. If we opt for annual billing, we will be locked in at a discounted price. This is the products that the Township uses in its everyday business operations, such as Outlook email, Microsoft Office Suite (Word, Excel, Power Point) etc. Haskett moved to move to the annual contract with DeRoche seconding. Roll Call: Seppanen, Aye, DeRoche, Aye, Anderson-Leake, Aye, Haskett, Aye. 4 Ayes. 0 Nayses. 1 Absent. Motion carried.
7. RESOLUTION SUPPORTING THE CAUSE OF DEMOCRACY – R-2022-02-14-12 – Seppanen introduced Joanna Mitchell from the League of Women Voters that sent this resolution for the Township to adopt. Joanna Mitchell explained the background of the resolution during the public comment. Seppanen read the resolution aloud. The Board asked if anyone had any questions regarding the resolution. DeRoche objected to the wording in the resolution pertaining to the processing of absentee ballots and establishing early in-person voting the weekend prior to the election. Anderson-Leake stated she likes the line that election challengers have the same training as election workers. Haskett stated that she likes the idea of absentee ballots because a person may have life events that preclude them to getting to vote, such as business meetings, picking up kids after work, and waiting in line for two hours. Seppanen stated he thinks it should be a national voting day and all the votes are counted at the same time rather than having the east coast already predicting the results to the west coast. Haskett moved to adopt the resolution with Seppanen seconding. Roll Call: Anderson-Leake, Aye, Haskett, Aye, Seppanen, Aye, DeRoche, Nay. 3 Ayes. 1 Nay. 1 Absent. Motion carried. Resolution adopted.
8. APPROVAL OF MARIJUANA ESTABLISHMENT ORDINANCE – Seppanen stated that Mr. Zappa has completed the ordinance for allowing one marijuana establishment grow operation. The ordinance specifies that there will be a restriction of one permit for grower and one for processor. The Clerk will make the ordinance available at the office and on the website. The ordinance will be published in the newspaper and will become effective thirty days after publication. Anderson-Leake thanked Mr. Zappa for the summary since the ordinance is 17 pages long. She did some homework since the forum regarding the tax base changing and discovered that zoning commercial will

not affect residential properties. She researched other townships with commercial establishments, and they report that they do not have a problem with the grow operations in regards for smell, light pollution, etc. Haskett stated that she attended the forum, she stated that marijuana is already in our community and parents need to have those conversations with their children. Water usage was a concern mentioned and she stated that at her resort she has a lot of water usage and has not noticed any shortage of water because of her business. She added that you would not be able to distinguish what is going on in the operation of grow businesses. All the residents' concerns have been addressed in this ordinance. Anderson-Leake stated that she doesn't think it will negatively impact the community. Anderson-Leake had compiled a list of concerns that were voiced at the Public Forum and sent it to Mr. Zappa, and he has addressed all these concerns in the ordinance. DeRoche stated that the Board needs to abide by the open meetings act (the Sunshine Act) and has a fiduciary duty to manage the Township in that manner. He insinuated that there was personal gain in passing this ordinance although he states he doesn't know and did not present evidence as such. Anderson-Leake stated that what he read has nothing to do with the vote on the ordinance. DeRoche wants the ordinance to go on a ballot initiative which isn't allowable. Anderson-Leake stated that Board members are elected to represent the people and make decisions for the Township in its best interest. DeRoche moved to postpone the decision until next month's meeting. There is no second to the motion, the motion fails. Haskett moved to adopt the ordinance as presented with Anderson-Leake seconding. Roll Call: DeRoche, Nay, Anderson-Leake, Aye, Haskett, Aye, Seppanen, Aye. 3 Ayes. 1 Nay. 1 Absent. Motion carried. The ordinance will be published in the newspaper and will be effective 30 days after publication.

9. RESCIND RECREATIONAL MARIJUANA OPT-OUT ORDINANCE – Seppanen stated that Mr. Zappa has prepared the appropriate language for the Township in *Section 12: Repeal of Conflicting Ordinances* “All Ordinances or parts of Ordinances in conflict are repealed, except that nothing within this Ordinance should be construed to authorize or allow medical marijuana facilities within Michigamme Township.” Therefore, Michigamme Township’s prior ordinance remains in effect regarding the opt-out for medical marijuana establishments.
 10. ADJUST MARCH 16 BUDGET WORKSHOP MEETING DATE – CONFLICT WITH BOARD OF REVIEW MEETING – Seppanen stated that the March 16th budget workshop meeting date conflicts with a Board of Review meeting and needs to be changed to March 9th at 9:00 am to noon. March 23rd will be the Budget Public Hearing for the approval of the budget at 6:00 pm. Please note these changes that will be posted on notices and on the website tomorrow.
 11. SALARY RESOLUTIONS – Supervisor Seppanen read the salary resolutions aloud and asked for motions for the following:
 - a. Supervisor Seppanen salary resolution – Haskett moved Anderson-Leake seconded to approve the salary increase for Supervisor Seppanen. Roll Call: Anderson-Leake, Aye, Haskett, Aye, Seppanen, Abstain, DeRoche, Aye. 3 Ayes. 0 Nays. 1 Abstain. 1 Absent. Motion carried. Resolution adopted.
 - b. Clerk Hanson salary resolution – Haskett moved Seppanen seconded to approve the salary increase for Clerk Hanson. Roll Call: Haskett, Aye, Seppanen, Aye, DeRoche, Aye, Anderson-Leake, Aye. 4 Ayes. 0 Nays. 1 Absent. Motion carried. Resolution adopted.
 - c. Treasurer Haskett salary resolution – Seppanen moved Anderson-Leake seconded to approve the salary increase for Treasurer Haskett. Roll Call: Seppanen, Aye, DeRoche, Aye, Anderson-Leake, Aye, Haskett, Abstain. 3 Ayes. 0 Nays. 1 Abstain. 1 Absent. Motion carried. Resolution adopted.
 - d. Trustee – Anderson-Leake salary resolution – Haskett moved DeRoche seconded to approve the salary increase for Trustee Anderson-Leake. Roll Call: Haskett, Aye, Seppanen, Aye, DeRoche, Aye, Anderson-Leake, Abstain. 3 Ayes. 0 Nays. 1 Abstain. 1 Absent. Motion carried. Resolution adopted.
 - e. Trustee – DeRoche salary resolution – Haskett moved Seppanen seconded to approve the salary increase for Trustee DeRoche. Roll Call: Seppanen, Aye, DeRoche, Abstain, Anderson-Leake, Aye, Haskett, Aye. 3 Ayes. 0 Nays. 1 Abstain. 1 Absent. Motion carried. Resolution adopted.
 12. EMPLOYEE PAID TIME OFF (PTO) – Seppanen stated that an employee is retiring and has a lot of vacation that has not been used to date. He proposes to pay her the balance of vacation upon leaving rather than her taking the vacation until retirement date as the assistance in the office is needed with the Clerk not in the office very often. Haskett moved to pay Debbie in a lump sum at her retirement and Seppanen seconded. Roll Call: DeRoche, Aye, Anderson-Leake, Aye, Haskett, Aye, Seppanen, Aye. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
 13. POVERTY INCOME GUIDELINES FOR BOARD OF REVIEW: Seppanen presented the updated federal guidelines for the poverty tax exemption. Anderson-Leake asked how persons know that this is available. Haskett stated that she has discussed this with persons asking questions regarding their property taxes. The forms are on the Michigamme Township website under Board of Review. Haskett moved to accept the guidelines with DeRoche seconding. Roll Call: Haskett, Aye, Seppanen, Aye, DeRoche, Aye, Anderson-Leake, Aye. 4 Ayes. 0 Nays. 1 Absent. Motion carried.
- IX. PUBLIC COMMENT (Three Minutes) – Paul Peterson, Ginny Graybill, Dennis Benti, Rick Wedin, Laura Mattson, David Niemi, Irene DeRoche, Bill Gierut, Beth Koenig, all commented.

- X. BOARD COMMENT – Anderson-Leake stated the recycling home-owner carts will be located at the sheds on the appointed garbage shed areas. The owner can bring the cart to the shed area or leave it there and use it. DeRoche thanked Anderson-Leake for writing the grants for the Township. Haskett stated that she prepares the Township report to the Board, it's the Clerk's duty to prepare the rest of the reports (checks issued and the bills to be paid), if certain reports are not available you would need to talk to the Clerk. The Treasurer's report helps in decisions the Board is considering for purchasing, etc. She has the report available to anyone who would like to see it and she is willing to make copies for the person upon request. Anderson-Leake stated that she asked MTA townships who puts their treasurer's report out for meeting attendees and 90% said that they put it on the table for viewing but it is not allowed to be removed from the Township and copies can be made upon request in the office. She encouraged the public to join the sesquicentennial meetings. She would like to see outreach to persons who may qualify for the poverty exemption. The fact that the Township doesn't have an annual meeting is why the officers' salaries are adopted by resolution in Michigamme Township. She thinks the residents need to put more trust in their elected officials. She added that the Trustee duties are to make sure the other three officials (Supervisor, Treasurer, Clerk) are doing their jobs properly. Seppanen stated that Board salaries are established by two methods. At an annual meeting the Supervisor recommends the salaries of the Board members which allows everyone attending the annual meeting to vote on the salaries. The other way is by resolution if there is no annual meeting held in the Township. He isn't sure when the Township stopped having annual meetings. Seppanen stated that the residents have the right to petition for the salaries for Board officials and request it be placed on the ballot. Michigamme Township is a General Law Township which follows different requirements than Charter Townships.
- XI. ADJOURNMENT – Anderson-Leake moved to adjourn the meeting with Haskett seconding the motion. 4 Ayes. 0 Nays. 1 Absent. Motion carried. The meeting adjourned at 9:59 pm.

MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee
admin@michigammetownship.com

MICHIGAMME TOWNSHIP
SPECIAL BOARD MEETING
COMMUNITY BUILDING BOARD ROOM

MONDAY, FEBRUARY 23, 2022—3:15 PM

MINUTES

ATTENDANCE: Board Members: William Seppanen, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche, Neil Hanson
Absent: None
Guests: Deborah Kinnunen, Jason Killoran, Derek Abraham, Mike Baird, Jim Johnson

- I. CALL TO ORDER – Seppanen called the meeting to order at 3:17 pm.
- II. ROLL CALL – Hanson called the Roll: Seppanen, Haskett, Anderson-Leake, DeRoche, Hanson are present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. APPROVAL OF AGENDA – Seppanen added #4. MCRC Dust Control Agreement. Haskett moved with DeRoche seconding the motion to approve the agenda. 5 Ayes. 0 Nays. Motion carried.
- V. APPROVAL THE FEBRUARY 14, 2022, PUBLIC HEARING MINUTES – Add word “Michigan” in the title of both grants. Seppanen moved with Hanson seconding the motion. 5 Ayes. 0 Nays. Motion carried.
- VI. NEW BUSINESS:
 1. BID OPENING GYMNASIUM CEILING RENOVATION – M & D General Contractor in Ishpeming bid is \$116,302 with a finish date to be determined dependent upon materials; A&F Construction of Marquette bid is \$72,900 with a finish date of 6 weeks; Closner Construction and Sales, Inc. of Marquette bid is \$85,695 with a finish date of June 30th. The Board members will look at the bid specifics and letters of clarification. The Board members deliberated the specifics of the bids received. Seppanen made a motion to accept the bid from A& F Construction with Hanson seconding. Roll Call: DeRoche, Aye, Seppanen, Aye, Haskett, Aye, Anderson-Leake, Aye, Hanson, Aye. 5 Ayes. 0 Nays. Motion carried.
 2. MICHIGAN DNR GRANT RESOLUTION FOR MICHIGAMME TOWNSHIP PARK DOCK ACCESS AND COURT RENOVATION APPLICATIONS – MICHIGAN LAND AND WATER CONSERVATION FUND APPLICATION – Anderson-Leake stated that the Township may want to decide to offer a higher match than the minimum of 25%, because Michigamme Township falls within the lower third median household income. The Board discussed whether to apply for both, which is looked upon favorably. The State decides which grant to award if we apply for both. Haskett stated that there is \$137,000 currently available for the match amount. The difference can be disbursed from the General Fund. The limit on the Land and Water Conservation Fund (LWCF) is \$500,000. Haskett moved to apply for both grants with a 28% match on the Natural Resources Trust Fund (NRTF) Grant Program with Seppanen seconding. Roll Call: 5 Ayes. 0 Nays. Motion Carried.
 3. MICHIGAN DNR GRANT RESOLUTION FOR MICHIGAMME TOWNSHIP PARK DOCK ACCESS AND COURT RENOVATION APPLICATIONS – MICHIGAN NATURAL RESOURCES TRUST FUND APPLICATION – The limit on the Natural Resources Trust Fund (NRTF) is \$300,000. See motion above.

4. MARQUETTE COUNTY ROAD COMMISSION DUST CONTROL CONTRACT – Seppanen presented the new dust control agreement for Marquette County Road Commission with the estimated cost of \$1312.42 which is \$1209.60 for Michigamme Township's portion of the cost of brine and an 8.5% overhead fee. The roads proposed to receive the brine are IAJ from IKE to Main Street, County Road 607, and IE for a total of 4.66 miles. County Road 607 is most of the expense at 3.92 miles. Haskett moved to approve the dust control agreement with Hanson seconding. Roll Call: DeRoche, Aye, Haskett, Aye, Anderson-Leake, Aye, Seppanen, Aye, Hanson, Aye. 5 Ayes. 0 Nays. Motion carried.

- VII. PUBLIC COMMENT (Three Minutes) – None.

- VIII. BOARD COMMENT – Anderson-Leake thanked everyone for their interest in the grant proposals.

- IX. ADJOURNMENT – Seppanen moved to adjourn the meeting with Haskett seconding. 5 Ayes. 0 Nays. Motion carried. The meeting adjourned at 4:06 pm.

MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee
admin@michigammetownship.com

MICHIGAMME TOWNSHIP PUBLIC HEARING COMMUNITY BUILDING BOARD ROOM WEDNESDAY MARCH 23, 2022—6:30 PM

MINUTES

ATTENDANCE: Board Members: Julia Anderson-Leake, Nicole Haskett, William Seppanen, Donald DeRoche, Neil Hanson
Absent: None
Guests: Deborah Kinnunen, Ruth Starr, Nancy Ferro, Kathy Hanson

- I. CALL TO ORDER – Seppanen called the meeting to order at 6:30 pm
- II. ROLL CALL – Hanson called the roll –Trustee Anderson-Leake, Treasurer Haskett, Supervisor Seppanen, Trustee DeRoche, and Clerk Hanson are present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. APPROVAL OF AGENDA – Haskett moved and DeRoche seconded the motion to approve the agenda. 5 Ayes. 0 Nays. Motion carried.
- V. PUBLIC COMMENT – Seppanen called for public comment. None.
- VI. BOARD COMMENT – Seppanen called for Board comment. Anderson-Leake thanked the Board for finishing up the budget while she was gone. Seppanen thanked the Board for their help on the budget, this is the first time the budget was completed this early.
- VII. PRESENTATION OF THE PROPOSED 2022-23 TOWNSHIP BUDGET – Seppanen presented the proposed fiscal year 2022 – 2023 Budget for the General Fund, Community Building Fund, Fire Fund, Sewer Fund, Road Fund and Downtown Development Fund and read the Budget Narrative. Seppanen stated the actuals are current as of March 22, 2022, and there may be some adjustments for additional bills received by the end of this month. We also haven't received the delinquent tax and DDA TIFF from the County yet. Haskett stated that the Eagle Mine Severance has been invested in a new management firm which cost the Township less in fees. Anderson-Leake asked if the investment money was available quickly if there were an emergency. Haskett stated it would be available in three days. Some addition corrections were made to the General Fund budget. Spurr Township indicates that they are willing to purchase the cemetery software with Michigamme Township. The Eagle Mine 2021 Severance tax income was added during the meeting to the actuals for fiscal year 2021-2022 for the Fire Fund, Road Fund, and Community Building Fund with totals adjusted. The Board discussed possibly increasing the sewer fees in October.
- VIII. PUBLIC COMMENT (Three Minutes) – Seppanen called for public comment. None.
- IX. BOARD COMMENT – Seppanen called for Board comment. Anderson-Leake stated that in some counties it is required to pump your private septic tank every 3 years and if it isn't pumped, they will come pump it and charge the consumer. Seppanen stated that the DNR is planting Muskellunge in the lake.
- X. ADJOURNMENT – Seppanen moved to adjourn the meeting with Hanson seconding. 5 Ayes. 0 Nays. Motion carried. Meeting adjourned at 7:24 pm.

MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee
admin@michigammetownship.com

MICHIGAMME TOWNSHIP
SPECIAL BOARD MEETING
COMMUNITY BUILDING BOARD ROOM
WEDNESDAY, MARCH 23, 2022

Immediately following the Public Hearing at 6:30 pm

MINUTES

ATTENDANCE: Board Members: William Seppanen, Nicole Haskett, Neil Hanson, Donald DeRoche, Julia Anderson-Leake
Absent: None.
Guests: Deborah Kinnunen, Ruth Starr, Nancy Ferro, Kathy Hanson

- I. CALL TO ORDER – Seppanen called the meeting to order at 7:27 pm
- II. ROLL CALL – Hanson called the roll – Treasurer Haskett, Supervisor Seppanen, Trustee DeRoche, Clerk Hanson, Trustee Anderson-Leake are present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. APPROVAL OF AGENDA – Seppanen added the following items to the agenda under #IX. New Business 1. Assign Trustee DeRoche to assist Clerk Hanson on street signs. 2. Approval of bathroom addition in garage. 3. Approval of Budget Adjustment Resolution. Haskett moved and Anderson-Leake seconded the motion to approve the agenda with the additions. 5 Ayes. 0 Nays. Motion carried.
- V. PUBLIC COMMENT – Seppanen called for public comment. None.
- VI. BOARD COMMENT – Seppanen called for Board comment. None.
- VII. APPROVAL OF THE 2022-23 TOWNSHIP BUDGET – After the appropriate public hearing was held at 6:30 pm March 23, 2022, to allow for public comment, Seppanen presented the proposed fiscal year 2022 – 2023 Budget for the General Fund, Community Building Fund, Fire Fund, Sewer Fund, Road Fund and Downtown Development Fund along with a Budget Narrative. Seppanen moved to approve the proposed fiscal year 2022 – 2023 budgets with discussed changes for all the funds presented with Hanson seconding the motion. Roll Call: Seppanen, Aye, DeRoche, Aye, Hanson, Aye, Anderson-Leake, Aye, Haskett, Aye. 5 Ayes. 0 Nays. Motion carried.
- VIII. HIRE ZONING ADMINISTRATOR – Seppanen stated that he and Jan Anderson interviewed Erin Stratton for the position of Zoning Administrator with a salary of \$600 per month and mileage from the Hall to site visits. Anderson-Leake asked if she knows that the Township requires on-site visits rather than using google earth. Ms. Stratton states it is necessary to conduct an actual on-site visit before and after construction begins. Anderson-Leake asked if she is strong enough to enforce the blight ordinances and Seppanen stated he felt she is. Seppanen added that she has very good people skills and communication skills. Ms. Stratton wants to have office hours on Thursdays from 10 am to 1 pm and wants to have any necessary training paid. Space will be made available to her in the Board room. The Board wishes that the person filling this role be devoted to Michigamme Township only. Ms. Stratton will be exclusively Michigamme Township’s Zoning Administrator. Seppanen moved to hire Erin Stratton for Zoning Administrator and Enforcement Officer with Hanson seconding the motion. Anderson-Leake stated that it sounds like all the right questions were asked during the interview. Roll Call: DeRoche, Aye, Hanson, Aye, Anderson-Leake, Aye, Haskett, Aye, Seppanen, Aye. 5 Ayes. 0 Nays. Motion carried. Seppanen mailed Jason McCarthy an official termination letter.

IX. NEW BUSINESS

1. ASSIGN TRUSTEE DEROCHE TO ASSIST CLERK HANSON ON STREET SIGNS – Seppanen stated he would like DeRoche to assist Hanson on getting the street signs purchased. The February 28th deadline for receipt of bids passed with no bids received. Hanson stated he called the three solicited bidders today and two will respond by Friday or Monday. Anderson-Leake stated that the local sign companies make them in-house so it shouldn't take them long to produce them. DeRoche stated he would help Hanson in determining the selection of the sign specifics, such as the size of the poles, etc. The Board wants the street signs to be installed by July 1, 2022, because of the sesquicentennial celebration in town. Debbie will print the list off again for DeRoche. Anderson-Leake stated that you will need to stay on top of communicating with the bidders.
2. APPROVE BATHROOM ADDITION IN GARAGE – Seppanen stated that this item was included in the 2022-2023 budget and scored in the Capital Improvement Plan for this coming fiscal year, but it had not been voted on by the Board yet. The cost is estimated to be \$6,200 and will help keep the building bathrooms clean. The plumbing and water hook-ups are already in place in the garage. Anderson-Leake moved to approve the addition of an ADA compliant bathroom in the garage with Hanson seconding. Roll Call: Hanson, Aye, Anderson-Leake, Aye, Haskett, Aye, Seppanen, Aye, DeRoche, Aye. 5 Ayes. 0 Nays. Motion carried.
3. BUDGET ADJUSTMENT RESOLUTION – Seppanen stated that additional budget adjustments are needed to the 2021-2022 fiscal year as presented for the General, Community Building and Fire Funds. Haskett moved to approve the budget adjustment resolution as presented with Seppanen seconding. 5 Ayes. 0 Nays. Motion carried.

X. PUBLIC COMMENT – Seppanen called for public comment. None.

XI. BOARD COMMENT – DeRoche – thanked the Board for including the zoning administrator contract and application copy in the Board packet. Seppanen stated that the Sesquicentennial Committee has received several sizable donations including Eagle Mine \$2000, WE \$1000, Range Bank \$250, Oberstar \$200, UPEA \$500, Mary Mercier \$750, Steve Lund \$750 to fund the dance, Cleveland Cliffs, Inc. \$500, LMPO \$150, Moose Country Lodges \$100. Seppanen added that the Committee also received several gift cards from various businesses. The list of donors is on the website along with the schedule of events. Haskett stated that she is waiting for a signature to complete the Township credit card availability that can be used for the sesquicentennial also.

XII. ADJOURNMENT – Seppanen moved to adjourn the meeting with Haskett seconding. 5 Ayes. 0 Nays. Motion carried. Meeting adjourned at 7:59 pm.

MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608
Fax: 906-323-6344

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

Website: www.michigammetownship.com
admin@michigammetownship.com

DRAFT

Michigamme Township Board Meeting
Monday April 11, 2022 – 7:00 PM
Minutes

ATTENDANCE: Board Members: William Seppanen, Neil Hanson, Donald DeRoche, Nicole Haskett, Julia Anderson-Leake

Guests: Nancy Ferro, Kathi Hanson, Paul Olson, Laura Mattson, Erin Bertucci, Rhonda Boshears, Richard Wedin

- I. Call to Order- Supervisor Seppanen called the meeting to order at 7:00 pm
- II. Roll Call- Clerk Hanson called the roll- Trustee Anderson-Leake, Clerk Hanson, Supervisor Seppanen, Trustee DeRoche, Treasurer Haskett. All present, there is a quorum.
- III. Pledge of Allegiance – Recited
- IV. Approval of the Agenda: Clerk Hanson motioned to approve the agenda. Treasurer Haskett seconded the motion. 5 AYES, 0 NAYES. Motion passed.
- V. Public Comment: (three minutes) Seppanen called for public comment.
1: Laura Mattson stated she is assisting Tim Warner to help him clean up his yard/house working with “Snug.com”. If you make less than 25,000.00 a year they will come and evaluate your home and make repairs up to 10,000.00. A dumpster will be at Tim’s home by next week.
- VI. Board Comment: Trustee Anderson-Leake thanked John & Kurt for fixing the library sink and Jamie for painting the bathroom and thanked everyone who came to the Sesquicentennial meeting- Recycle program on schedule. Public Grant was submitted 1 day early and thanked administrative assistant for budget help on it- May – July review/ then do a site review/Aug – Sept score/ Oct final scores/ Dec find out if you got the grant.
Treasurer Haskett stated she is getting the township set up for credit card payments. Gov Pros will process for us and hoping by May to be taking credit card payments for sewer and taxes. There is a 3.5% user fee charge, checks will also still be taken as form of payment.
Clerk Hanson stated that he spoke with Mr. Seppanen and inquired about his copies of the resumes of all the people they were looking to hire. He stated that he also asked when they would go through all of them. He stated that he also asked when they were doing the interviews. He stated that he was told by Mr. Seppanen that Mr. Seppanen would give him a call the following day, they were doing those tomorrow, we’re doing those the next day. Neil stated that “Basically I was lied to because you had no intention of doing these interviews. Neil further stated that “We’ve never hired anybody here unless we did use a crew like hiring an Administrative Assistant.”

Supervisor Seppanen stated there were a total of seven applicants; all had been tested on Excel/Word, and two had already been interviewed on Tuesday; he decided to only have himself and Treasurer Haskett sit in on the interviews because he didn't want to stress out the interviewee (like he had been in a past interview for the township) with the whole board and possible residents observing the interview. Next week all applicants will be tested on Quickbooks, then board members will get the results of the tests and resumes of the top three selected by himself and Treasurer Haskett. Supervisor Seppanen also stated he received a check for \$1,200.00 for a surplus on eligible vehicles from insurance company. This money will go into the General Fund.

VII. Unfinished Business:

Added: Introduction of Erin Bertucci. She is looking forward to working with the township in her new role. She will hold office hours on Thursdays and can be reached at zoning@michigammetownship.com or by telephone. She loves to learn and has already signed up for six classes.

1: Street Signs: Hanson stated only received one bid. Trustee DeRoche stated we could get signs cheaper online; Trustee Anderson-Leake said she preferred to keep our business local and Clerk Hanson agreed. Trustee DeRoche said the bid we received was the company that gave them a discount on past signs and a good company to work with. Going forward Clerk Hanson and Trustee DeRoche will send them a deposit and ask for a prototype sign to be made (Blue with reflective white lettering.) Also inquire if top hats and poles included in price or need to be purchased separately. Supervisor Seppanen will call M-DOT to see if we can have a "Welcome to Michigamme" sign on highway without a permit.

2: Anderson-Tackman Audit Quote: \$10,500.00 for a full audit, \$5,000.00 for an off year audit. Treasurer Haskett prefers a full audit. Trustee DeRoche motioned to have a full audit, Supervisor Seppanen seconded. Vote: five Ayes. 0 Nays. Motion carried.

VIII. New Business:

1: Department

Annual Reports: None

2: Budget Adjustment Resolution: Treasurer Haskett motioned to accept the adjusted budget, Clerk Hanson seconded. Vote 5 ayes. 0 Nays. Motion carried.

3: USDA Grant: Trustee Anderson-Leake working on grant for a Back Hoe Loader. It is a CAT and has a fork lift, bucket, snow tires. If we get the grant we will owe 45 percent of the cost approximately \$56,973.00 (they will hold/lock in on price if we get the grant). Must do pre-application, have background survey, public hearing, and call three banks for loan and rates. Supervisor Seppanen thanked Trustee Anderson-Leake for all her work on the grants.

4: Annual Par Plan Insurance: Supervisor Seppanen suggested we add terrorism insurance. Tabled till upcoming special board meeting when he had more information to share.

5: Excess Equipment Sale: We have four fan cages from the gym. Township will keep one and put the other three up for sealed bids and open at the May meeting.

6: Employees Reviews/Raises: Supervisor Seppanen stated we gave them a 5.9 cost of living plus 3 percent increase. Treasurer Haskett motioned to give employees said raises. Trustee Anderson-Leake seconded. Vote: 5 ayes. 0 nays. Motion carried.

7: Schedule Dumpster Days: Dates set were Wednesday June 15th 8am-5pm, Thursday June 16th 8am-8pm, Friday June 17th 8am-5pm, Saturday June 18th 8-noon. Fall dumpster dates are Wednesday August 17th 8am-5pm, Thursday August 18th 8am-8pm, Friday August 19th 8am-5pm, Saturday August 20th 8-noon.

IX. Public Comment: Paul Olson stated side of museum needs to be fixed, ice knocked off covers and side door hinges are off. Laura Matteson sad she has a lot she would donate for a community garden for the township. Trustee Anderson-Leake informed Laura that Caron Christopherson is looking for a lot and it was

generous of Laura to offer her lot for use. Richard Wedin stated he hates the weeds that are in front of his house. He stated that he never wanted them, they were put there and that they are not maintained.

X. Board Comment: Trustee Anderson-Leake thanked Laura Matteson for the offer of her lot for a garden and thanked Paul Olson for noticing and letting the board know of needed township repairs.

Trustee DeRoche thanked Julia for all her hard work on the township gardens, liked the roman numerals on the board packets (easy to follow) and would like to meet the new various board members.

Supervisor Seppanen stated the town rain gardens as you come into town were created by Alvar not him and since they do not hinder his site to gain access to the road they are staying.

XI. Adjournment: Clerk Hanson moved to adjourn the meeting. Tresurer Haskett seconded. Vote 5 ayes. 0 nays. Motion carried. Meeting adjourned at 8:14 pm

DRAFT

MICHIGAMME TOWNSHIP
SPECIAL BOARD MEETING MINUTES
COMMUNITY BUILDING BOARD ROOM
WEDNESDAY, APRIL 29TH, 2022

Attendance: Supervisor Seppanen, Clerk Hanson, Treasurer Haskett, Trustee DeRoche, Trustee Anderson-Leake

Guests: Paul Olson, Nancy Ferro, Beth Koenig, Rhonda Boshears, Johnnie Hills, Joan Carlisle, Debbie Kinnunen

- I. Call to order: Supervisor Seppanen called the meeting to order.
- II. Roll Call: Clerk Hanson called the roll. Trustee Anderson-Leake/here, Treasurer Haskett/here, Supervisor Seppanen/here, Trustee DeRoche/here, Clerk Hanson/here. Quorum present.
- III. Pledge of Allegiance said by all present
- IV. Approval of Agenda: Supervisor Seppanen- I need to add #6 to agenda; New Solid Waste Disposal quote. Treasurer Haskette made the motion to accept the agenda with the added item. Trustee DeRoche seconded the motion. Voice vote 5 AYES, 0 NAYES. Motion carried.
- V. Public Comment: (3 minutes) none
- VI. Board Comment: Trustee Anderson-Leake: Three of us went to the MTA conference and it was fabulous. It was an eye opener to me on how much I didn't know, how much I still need to learn, as well as what I had already grasped. I previously did this conference online and it was a totally different experience because you cannot ask questions or network in person with other townships. I did nine classes; most townships seem to have the same complaints and issues as us, thank you for sending us. Treasurer Haskett: I agree with everything Julia said, I enjoyed the conference very much, learned a lot, and am very glad I took the time to attend. Supervisor Seppanen: I reiterate what the other two said and also want to share with you Julia called me at 11:30 to tell me the reason she did not attend the party was because she had been networking with Battle Creek and she was very excited to have had this opportunity to talk about problem solving and successes with other townships. I also enjoyed the conference it was very educational and very fun.
- VII: New business:
 - 1: Administrative Assistant Hire: Supervisor Seppanen stated he and Treasurer Haskett interviewed the applicants and Debbie sat in on the interviews too. Summaries, test scores and resumes given for top three applicants to all board members. Trustee DeRoche stated he only had the test scores in his mailbox yesterday and just got the resumes today and needed more time to digest the information before he voted. Clerk Hanson also said he needed more time to digest the information. The administrative assistant said it was her mistake all board members did not get the

information sooner. Supervisor Seppanen said we could table this for now, but Trustee Anderson-Leake said we had the time to look them over right now so lets' just do it. Discussion followed. Both Trustee Anderson-Leake and Treasurer Haskett stated they were happy we had so many qualified applicants. Treasure Haskett stated she was concerned we would not get these types of applicants and was very happy with the results. She also typed up the summary of all the applicants' strengths for all to be able to review. We had 7 applicants; one withdrew their application. Top three very qualified; all had technology capabilities, QuickBooks and Microsoft knowledge. Top three applicant's resumes were read outloud. All three of the applicant's had great attitudes and were go getters. Jeremy had the highest scores of the three and had the most qualifications. He has a bachelor's degree in accounting, he is Proficient in Excel, Expert in Word, and had 44/100 in Quickbooks exam. He is experienced in payroll processing, reconciliations and AP/AR. Very comfortable with computers, software, and databases. In past work history has prepared audits, processed invoices, prepared tax statements, reconciled bank statements, maintained general ledgers, prepared financial statements. He lives in Channing with his wife and three children. Trustee Anderson-Leak stated he is over-qualified in her opinion and a great addition to the township staff. Treasurer Haskett said with his knowledge he will be able to work very well with our auditors. Another benefit to the township is he is qualified to do payroll, so we do not have to hire a payroll firm to this this or contract Debbie to come in twice a month to do only this. Trustee DeRoche stated to Treasurer Haskett you did a great 5 star job with the interviews, but I personally would have liked to be in on the process more. Treasurer Haskett stated in one of the classes she took other townships only had one or two people do the interviews. Trustee DeRoche stated he still wanted more time to review, and we should wait to hire till after the election so the new supervisor (whoever it is) could have input on the decision. Treasurer Haskett stated she was part of the interviews, and she was not part of a recall. Trustee Anderson-Leake said the election results have no bearing on who the board hires. Clerk Hanson stated he felt he hadn't been given enough time to study all this either and he will vote no if it isn't tabled. The entire board should have been given the opportunity to participate or at least been updated /information shared sooner. Trustee Anderson-Leake said Debbie told us months ago she was retiring, and we are already behind schedule we need to do this now. Clerk Hanson said whenever he is in the office the administrative assistant won't even talk to him so doesn't want to hear "Debbie said this or that". Trustee Anderson-Leak questioned relevance to topic at hand, Clerk Hanson said again it is hard to do his job when a person he is suppose to work closely with doesn't speak to him. Supervisor Seppanen said "we are out of order and need to move on". Trustee Anderson Leake motioned to move ahead and hire the new administrative assistant. She felt we needed to let the applicants know our decision now and not leave them hanging. All board members felt Jeremy Pickering was the most qualified applicant. He stated the salary he wanted was 40,000.00 a year (he was the only applicant that didn't request an hourly amount). Much discussion followed. Board decided to offer him \$20.00 an hour initially; in 90 days review him for a possible incentive raise, in 6 months review with another raise to get him at the salary he requested. He will start out at 32 hours a week; we can

increase to 40 hours if needed. Part of his employment plan is a life insurance policy, personal health insurance plan (80/20), and option to participate in our retirement plan with up to 3 percent match by the township. Julia made the motion to hire Jeremy Pickering at \$20.00 an hour, 90 day review with possible salary increase, 6 month review with another salary increase. Benefits listed above also included. Treasurer Haskett seconded the motion. No additional discussion so Trustee Hanson called the roll: Treasurer Haskett AYE, Supervisor Seppanen AYE, Trustee DeRoache NAYE, Clerk Hanson NAYE, Trustee Anderson-Leake Aye. Three AYES, two NAYES. Motion Carried. Supervisor Seppanen will contact Jeremy Pickering to see when he can start training.

2: Par Plan Quote on Terrorism: Tabled due to conference and the fact Bill had not received the additional requested information yet. The general consensus of board at this time is it is not necessary. We did not get it last year.

3: Summer Employment: We need to post for summer help (hiring two people). Discussed first that they must be 18 years old, 32 hours a week, offer \$13.00 per hour. We can up the hours if the township work load requires it. Motion made by Supervisor Seppanen. Seconded by Treasurer Haskett. Notice to be posted locally in township and at the high school also for seniors to see. Applications must be received by May 13th. Voice vote 5 Ayes, 0 Nays. Motion carried.

4: Playground Equipment (lot across the street from old school): We need to post for bids on the playground equipment across from the old school. Buyer takes apart and removes from the premises by May 20th, 2022. Bids due by May 13th.

5: Fan Cages from Gym Ceiling Bids: We need to post for bids on three of the four fans. John wants the fourth fan for DPW. Bids need to be in by May 13th.

6: Solid Waste Disposal quote: We are renting the dumpsters not purchasing. If you purchase them then you are required to do maintenance and repairs. We received a discount from them; 8 YD dumpsters are normally \$270.00 each and we are getting two for \$362.00. Supervisor Seppanen also stated he thinks they will work with us to lower costs during winter months when garbage amounts are lower. Garbage curbside pickup will continue in most areas, only areas where trucks cannot get in driveways will need to place their garbage in the allocated dumpsters. Dumpsters in rural areas will have lock and bear covers. John had input and said this will work well with our current garbage pickup system. Dumpster locations and costs (per month): Presbytery Point /end of Brown Road 3-8yd dumpsters (523.00), Gravel Peshekee Grade 2-8 yd dumpsters (\$362.00), Hollie/Blue Rd 2-8 yd dumpsters (\$362.00), Green Road 1-8yd dumpster (\$201.00), Black Road 1-6yd dumpster (\$164.00), Indian Rd 1-4yd dumpster (\$127.00), Recycling/Pick up (\$624.00). Orange Road has no pickup at all. Total cost per month is \$2,363.00. Trustee Anderson-Leake stated dumpsters will help seasonal people because they can place their garbage in the dumpsters anytime now. Both dumpster pickup and recycling program start at the same time. Each resident will receive a key for their designated dumpster location. Motion to accept Solid Waste Proposal made by Treasurer Haskett. Seconded by Supervisor Seppanen. Clerk Hanson called the roll. Supervisor Seppanen Aye, Trustee DeRoche Aye, Clerk Hanson Aye, Trustee Anderson-

Leake Aye, Treasurer Haskett Aye. Five Ayes, zero Nays. Motioned carried. Supervisor Seppanen will call them and let them know and compose/send them a formal letter.

VIII: Public Comment: Nancy Ferro: As Nancy began speaking Supervisor Seppanen interrupted her and said she needs to write Chet a letter instead of stating her comment at the meeting (she was out of order).

Debbie Kinnanen: I am very happy with the qualifications of the applicants the board received. I care about the township and I feel better about retiring now. The entire process took a month to organize, get on indeed, arrange interview times and reviews. Thank you to Bill and Nicole for doing all this. I know the township will be left in good hands. Jeremy is very qualified and was probably my top pick too. Training will go easy he catches on very quickly and he will be a good fit for the office. As for Neil's comment about me not speaking to him the last month. He was at Mayo from April 19th -25th and he really hasn't been in much (Susan has been coming in). When he comes in the office, we both say "hello" and when he leaves the office he says, "see you tomorrow". I do not know why he would say this, he is angry and lies.

IX: Board Comment: Trustee Anderson-Leake: Glad we had this special meeting. I wish we would have had a full board vote on hiring the new administrative assistant and hope this doesn't cause static between him and some of the board members.

Supervisor Seppanen: People listed on the FYI sheet I handed out are registered on My Waters and can cover sewer; John can put in the work, but Chris Holmes needs to check it since John is not certified. Jan did pass his test but is still on disability. I was informed he applied for a DPW job at Ishpeming but was not called for an interview because he was not one of the top four applicants. Currently we are paying 80 percent of his health insurance and he is paying 20 percent. He still owes us for April. Even though he has not kept us informed/updated on his health progress and he has been looking elsewhere for work, our lawyer said it would not look good on the township to fire Jan while on her is still out on disability.

X: Adjournment: Supervisor Seppanen motioned to adjourn the meeting. Clerk Hanson seconded it. Meeting adjourned.

Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608
www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

Michigamme Township
Monday, May 9, 2022 Board Meeting

MINUTES

Attendance:

Board members: William Seppanen, Rhonda Boshears, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche, Neil Hanson.

Guests: Kath Hanson, Nancy Ferro, Ruth Starr, Debbie Kinnunen, Ed Olson, Laura Mattson, Marc Nelson, Caitlyn Broda (sp), Tristan Huthmens(sp), Paul Olson, Dennis Benti, Kay Frisk, Scott Gravedoni, Irene DeRoche, Joe Perry, Elizabeth Koenig.

I: Call to order: Seppanen called the meeting to order at 7:00 pm

II: Roll call: Hanson called the roll- Trustee Anderson-Leake, Clerk Hanson, Supervisor Seppanen, Trustee DeRoche, Treasurer Haskett.. All present. There is a quorum.

III: Pledge of Allegiance- recited

IV: Clerk Hanson gave the oath of office to New Supervisor Rhonda Boshears. Afterwards previous supervisor Seppanen passed the gavel to her, congratulated her, gave her the keys, safe combination and directions, and told her to create a new safe password to protect both of them, and to give to our lawyer (Mr. Zappa) the new combination information.

Supervisor Boshears asked Clerk Hanson to call the roll again prior to addressing the rest of the agenda.

V: Approval of the Agenda:

Supervisor Boshears found payment figure errors on two election workers slips. 15 ½ hours at \$13.00 an hour is \$201.50 not \$234.00. Anderson-Leake stated she found errors in draft minutes and requested corrections be made. Haskett stated she wanted to add to the Treasurers report the Quarterly Investment Update. The Bank account balances are in your packets, this information is just for the investment accounts. As we have been transitioning from the previous account (where we had bonds) to the new account (where we had cash sitting around) it had been going into the General Fund but now has been split up now between General, Fire, Building, and Road (early May). This statement/ report is through the end of April. The next statement will reflect these changes. Trustee DeRoche requested to add Administrative Assistant Training Period as item twelve to new business. Haskett added our Investment Authorization Resolution needs to be updated current resolution has M Bank as the depository on it. Anderson-Leake made the motion to approve the consent agenda with



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608
www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

requested changes/corrections made to the minutes. Hanson seconded the motion. 5 Ayes. 0 Nays. Motion carried.

VI: Public Comment: Dennis Bentti reported a need for additional EMS and first responders in our area.

VII: Board Comment: Anderson-Leake reported June 1st and 15th are Sesquicentennial meetings at 6:00 pm. We still need volunteers. Auction items are on the website now and bidding starts on May 13th. Haskett stated the Mqt County Diaper Drive (diapers for mothers in need) is going on right now and there is a drop off box outside on the porch at her residence for those who would like to donate. Haskett, DeRoche, and Anderson-Leake all congratulated Boshears and said they are looking forward to working with her. Boshears said thank you and she is looking forward to serving the community.

VIII: Unfinished Business: DeRoche reported the down payment for the township signs check was issued and is in the mail (The bid does not include top hats and poles. We will need to get on our own). He spoke with owner and requested a sample sign be created for the board to look at. The ICON Signs bid (in board packet) was a late bid so disregard. DeRoche will call the sign company again and ask what the "turn around" time for all the signs to be made is.

IX: New Business:

1: Fire Department: Joe Perry stated he will have a complete report for our June meeting.

2: Joe Perry gave a report on Active 911. Details will be available on or website.

3: Budget Adjustment Resolution: Haskett stated due to the flooding our sewer fund needs to be adjusted because we are overbudget. We budgeted \$15,000.00 for the year for pumping. The one-time fee for Hamel to come out and pump co due to flooding was \$20,300.00. April is the first month of the fiscal year so we can do a budget amendment instead of a budget resolution. Hasket motioned to add another \$20,000.00 to the sewer pumping account. DeRoche seconded the motion. Hanson called the roll. Boshears Aye, DeRoche Aye, Anderson-Leake Aye, Haskett Aye, Hanson Aye. Motion carried.

4: JRJ Food Equipment: Quote for new commercial refrigerator for Senior meals food storage is \$4,598.66. The board allotted \$5,000.00 for this in the budget workshop under Community Building fund. Anderson-Leake made the motion to purchase the commercial refrigerator. Haskett seconded the motion. Hanson called the roll: Hanson Nay, Anderson-Leake Aye, Haskett Aye, Boshears Aye, DeRoche Aye. 4 Ayes, 1 Nay. Motion carried

5: Resignation of current receptionist: Boshears read resignation letter. Michelle will work through May 26th and offered to train the new hire. Boshears accepted her resignation.

6: Hire receptionist position: We will post this position on Indeed and local resources. Applications due in house by May 18th end of business day. Pay will be approximately \$14.00 an hour, four days a week (Monday – Thursday), winter hours (October 1-May 31st) will be 10:00-1:00, summer hours (June 1-Sept 30) will be 10:00-3:00. This is a part time position, so no insurance offered.



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608

www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

7: Michelle Suring Vacation Pay: Michelle has unused vacation pay (approximately 20 hours) and is asking if the board will honor these hours and pay her for them. Haskett motioned that we pay her for her vacation hours. DeRoche seconded the motion. Hanson called the roll. 5 Ayes. Motion carried

8: MCRC Crack and Seal Bid Tabs: Additional information needed at this time. Boshears will follow up and board will vote on at the May 13th Special Board meeting.

9: Summer Hire/hours: Received two applications already, one inquired today. Summer help will work 5 days a week /32 hours total.

10: Township/DPW/worker hours: DPW opened the cemetery today. Summer hours for DPW workers are: First person starts work at 7:00 a.m./second person starts at 8:00 a.m.

11: DPW/sewer-part time job: Boshears asked who is in charge of sewer maintenance? Seppanen stated John is currently doing it but he doesn't have his license so he cannot input sewer information. We send the information to Chris Holmes (who is certified) and he submits it to MIWATERS. We pay Chris Holmes \$210.00 to do this.

12: Administrative Assistant Training Period: Debbie Kinnunen stated Jeremy is doing very well but is still learning township specifics. May 15th the auditor will be coming in and it is in his best interest to observe this process too. He currently is working four days a week from 9-5. Training period will continue through current administrative assistant's retirement date.

X: Public Comment (3 minutes): Bill Seppanen the congratulated new board on a productive meeting and said that this will be the last Memorial Day he will MC and plan. Kathi Hanson congratulated Boshears. Scott Gravedoni gave DDA update. Kay Frisk thanked the board for a great meeting with interaction.

XI: Board Comment: Anderson-Leake thanked all for a great first meeting that she felt went well. Boshears- Thanked everyone for their input and she is looking forward to working with everyone.

XII: Adjournment: Hanson motioned to adjourn the meeting. DeRoche seconded the motion. 5 Ayes. Motion carried. Meeting adjourned at 8:50 pm.



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608
www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

Michigamme Township Special Board Meeting
Friday May 13th 2022 – 2:00pm
Minutes

ATTENDANCE: Board Members: Supervisor Boshears, Treasurer Haskett, Trustee Anderson-Leake, Trustee DeRoche. Clerk Hanson absent.
Guests: Debbie Kinnunen

I: Call to order: Boshears called the meeting to order at 2:00 pm.

II: Roll call: Present: Boshears, Haskett, DeRoche, Anderson-Leake. Absent: Hanson
There is a quorum.

III: Pledge of Allegiance recited.

IV: Consent Agenda: Haskett made the motion to approve the agenda. DeRoche seconded the motion. 4 ayes. Motion passed.

V: Public Comment (3 minutes): None

VI: Board Comment: Haskett reported we received a grant for \$3,000.00 for the Senior Meals Program from the West End Health Foundation. They will use the monies for purchasing to go containers. Haskett deposited the money in the General Fund today.

VII: Unfinished Business:

1: MCRC Crack and Seal Bid Contract: Boshears reported the reason Wolverine quote was much lower is because they buy in bulk so can offer a lower materials price. Negaunee used them and was very pleased with their work. Haskett motioned to accept the Wolverine crack and bid contract. Anderson-Leake seconded. Boshears called the roll. DeRoche Aye, Anderson-Leake Aye, Haskett Aye, Boshears Aye. 4 AYES. Motion passed.

2: Bids for Playground Equipment Removal: Only one bid was received but they only wanted was the swing set, so the bid was rejected. Since there were no additional bids to open, the

Michigamme Township is an Equal Opportunity Provider and Employer



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608

www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

playground equipment bid due date will be extended to June 13th and bids will be opened at the board meeting. A new notice will be posted stating the bid extension date, removal deadline, and the recipient must remove all the playground equipment as well as the cement supporting substructure. Anderson-Leake made the motion to extend the deadline date. Haskett seconded the motion. 4 Ayes. Motion passed.

3: Bids for Fan cages: Bids were opened. The top bid for one cage was \$50.00 and was accepted. The second and third bid persons will be contacted regarding the other two cages. If second highest bid person only wants one cage the third bid person will be offered the remaining cage. Anderson-Leake made the motion to accept the bids as presented. Haskett seconded the motion. 4 Ayes. Motion passed.

VIII: Public Comment (three minutes): We have received one application for the receptionist position. We received two applications for summer help.

IX: Board Comment: None

X: Adjournment: Boshears motioned to adjourn the meeting. Haskett seconded the motion. Meeting adjourned at 3:20

Michigamme Township is an Equal Opportunity Provider and Employer



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608
www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

Michigamme Township
Monday, June 13th, 2022, Board Meeting

Attendance:

Board members: Rhonda Boshears, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche, Neil Hanson.

Guests: Kathy Hanson, Laura Mattson, Paul Olson, Scott Gravedoni, Elizabeth Koenig, John McBride, Rose McBride, Jen Zwick, Joan Carlisle, William Seppanen, Brad DeLongchamp, Charles Gardner, John Grohh.

I: Call to order: Boshears called the meeting to order at 7:00 pm

II: Roll call: Hanson called the roll- Trustee Anderson-Leake, Treasurer Haskett, Supervisor Boshears, Trustee DeRoche, Clerk Hanson. All present. There is a quorum.

III: Pledge of Allegiance- recited

IV: Consent Agenda:

1~ Agenda additions:

#13-Township lots on the books

#14-Price list for garage renovations

#15-summer tax deferment.

2~ Minutes: May 9th minutes have typos to correct; Seppanen public comment corrected and area of participation in the swearing in of the new supervisor added to minutes; re-word a few statements as well. (Corrected minutes will be made available on our website).

3~ 13th Special Board Meeting Minutes have one correction. Change 50.0 to 50.00. (Corrected minutes will be made available on our website).

5~ Unpaid bills: Anderson-Leake says she will not approve EGLE bill as listed because the state reimburses us, we do not pay them. Jeremy will investigate this bill. DeRoche commented he would like to see itemized breakdowns of what we purchased on credit cards. Haskett told him he is more than welcome to come in during business hours and see all bills. Anderson-Leake made the motion to approve the agenda and minutes with said corrections. Haskett seconded the motion. Voice vote. 5 Ayes. Motion carried.

V: Public comment (3 minutes): Laura Mattson reported the community garden is going well. So far it is just her and she continues to offer it to all community members. If anyone is interested in joining her, please contact her.

VI: Board Comment: Anderson-Leake reported grant updates. Park grants(s) made it to phase two so far. USDA grant for front loader contacted her that they received all our information but



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608

www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

are backlogged and will contact us once they have reviewed them. Anderson-Leake also stated we have 26 vendors for the Artisan Market on June 25th, and she placed a volunteer list by the sign in sheet for Sesquicentennial volunteers. They are still in need of volunteers for all events.

VII: Unfinished Business:

1: DeRoche reported street signs have been ordered as well as top hats, poles, and braces. Signs should be completed and delivered by the second or third week of July.

2: Copies of the annual fire department report were made available to all board members to review. (It will be made available on the website for all to view.) Hanson motioned to accept the annual report. Haskett seconded the motion. Voice vote. 5 Ayes. Motion carried.

3: UPEA/Arrow Construction. No updates yet to discuss.

4: Playground Equipment Bids. We received two bids and both parties thought they were bidding for us to pay them to remove the equipment NOT purchase it for themselves. After much discussion the board felt this would be the case if we rejected both bids and tried posting bids to purchase the equipment again because to date, we have had no interested parties. We need to remove the equipment because it is a liability, so the board accepted Brad DeLongchamp bid of \$475.00 to remove all playground equipment and concrete substructures. DeRoche made the motion to accept Brad DeLongchamp bid for removal. Haskett seconded the motion. Hanson called the roll. Haskett Aye, Boshears Aye, DeRoche Aye, Hanson Aye, Anderson-Leake Aye. 5 Ayes. Motion carried.

VIII: New Business:

1. Michigamme Township Investment and Depository Resolution R-2202-06-13-22. The board read and approved the resolution with the necessary corrections made.

2. Redevelopment Readiness Community Status: Boshears received and read a letter regarding our grant status. Due to the fact our readiness plan was not completed by the due date and due to the amount of recent turnover in our boards and office staff, they decided to deny our grant and give it to another township that was further along in their readiness plan.

3. Dumpsters on Peshekee Grade Gravel Pit: The gravel pit belongs to the DNR. John has a site visit June 15th with DNR. Hoping they will approve this dumpster site for Arfelin Lake.

4. Gravel for access road to park and additional low spots: Boshears reported we have potholes and low spots in the park that need to be addressed. She would like to purchase three loads of gravel at \$275.00 per load from Mike Tembrull (local). Haskett make the motion to purchase three loads of gravel from Mike Tembrull. Hanson seconded the motion. Roll call by Hanson.



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608
www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

DeRoche Aye, Hanson Aye, Anderson-Leake Aye, Haskett Aye, Boshears Aye. 5 Ayes. Motion carried.

5. Purchase small riding commercial mower for cemetery: John would like the board to purchase a small riding mower that will be able to mow between headstones. He will research and turn in prices to Boshears.

6. Purchase 5HP Semi-Trash Water pump Kit for DPW: The cost for the pump kit is \$519.00. We budgeted \$15,000.00 for sewer pumping and cleaning so the monies are available. Anderson-Leake made the motion to purchase the pump kit at a cost of \$519.00. DeRoche seconded the motion. Roll call by Hanson. Anderson-Leake Aye, Haskett Aye, Boshears Aye, DeRoche Aye, Hanson Aye. 5 Ayes. Motion carried.

7. Bathrooms at township park re-do to make ADA compliant. The bathroom doors at the park need to be addressed; they are not ADA compliant (too small for wheelchair access). Anderson-Leake asked permission to contact IDI for a quote for doing a blueprint. Haskett made the motion. DeRoche seconded it. Voice vote 5 Ayes. Motion carried.

8. Hire Kurt Schultz as full-time employee and offer benefits. Since November 2021 Kurt has been filling in for Jan who is out on workman comp. Kurt has been working full-time without benefits because he was initially hired as a part-time employee. Since Jan cannot return to work yet and Kurt is working a 40-hour work week the board discussed and decided to change Kurt's status to full-time with benefits and vacation. Motion made by DeRoche, Seconded by Haskett. Voice vote. 5 Ayes. Motion carried.

9. Campground rule regarding more than 1 camper trailer per lot: Boshears questioned why we limit only one trailer and tent per lot. Anderson-Leake stated state parks only allow one per site to control overflow, noise, etc. After further discussion it was decided to create and post a "Campground Rules" notice stating you must register and pay in advance (\$15.00 per tent or trailer) in the office (if closed place registration form and payment in the box outside) and the rules you must follow.

10. Change time of monthly meeting: Anderson-Leake questioned if we need to change our bylaws to change the time of the meeting. Boshears will research and get back to the board.

11: Generator for Firehall: Brad Delongchamp reported to the board our current generator does not have the capacity to properly service all three buildings adequately. When it is in use the firehall doors must be opened manually, some equipment must be shut down, and they have concerns regarding equipment that is sensitive to power surges. They would like to purchase one specifically for the firehall and let our current generator service the other buildings. After further discussion the board questioned if our current generator is not functioning properly.



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608
www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

We will contact Wolverine to inspect it and while they are here, we will also ask them for specks and a bid for a second generator for the firehall.

12. Stipend for Fire Chief attending fire board meetings- Spurr will pay \$35.00 per meeting. Can we match? The Fire Chief is an elected position and gets a stipend already. He cannot also sit on the board therefore cannot be paid for attending fire board meetings.

13. Township lots on the books: Boshears stated we have townships lots we are not utilizing so we should think about selling them. Anderson-Leake stated she has coded maps that she created for the recycling program that she will share with Boshears once completed that the board can use to further research this topic and discuss at another meeting.

14. Price list for garage renovations: John presented Boshears with rough estimates for garage lighting, bathroom, and plumbing. The board felt more specifics were needed before they could approve these improvement expenditures. Boshears will follow up with John and the board will revisit at a future meeting. Stage lighting was also discussed; the cost to install new lighting is \$6,725.00. The current lighting is very old, insufficient, and needs to be updated. The cost for stage lighting was factored in the budget so funds are available to have them installed. Anderson-Leake made the motion to purchase/install new stage lighting. Haskett seconded the motion. Roll call by Hanson. Anderson-Leake Aye, Haskett Aye, Boshears Aye, DeRoche Aye, Hanson Nay. 4 Ayes, 1 Nay. Motion carried.

15. Summer Tax Deferment Ad: Property owners with small summer taxes (\$100.00 or less) can opt to defer them and pay all taxes on their winter tax bill. We need to take out an ad stating this; last year we participated in a group ad that cost roughly \$20.00. This year if we participate in the group ad, the cost should be around \$30.00 Anderson-Leake motioned we participate in the group ad. Boshears seconded the motion. Voice vote. 5 Ayes. Motion carried.

IX: Public Comment (3 minutes): Bill Seppanen, Charlie Gardner, and Scott Gravedoni spoke.

X: Board Comment: Anderson-Leake thanked everyone for their ideas on building improvements and stated sawdust is our problem down at the park waterfront and she has a contact for possible grant. Boshears thanked everyone for their attention and patience during this long meeting. Haskett commented monies for building improvements was allotted in the budget last year.

XII: Adjournment: Hanson motioned to adjourn the meeting. DeRoche seconded the motion. 5 Ayes. Motion carried. Meeting adjourned at 8:50 pm.



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608
www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

**Michigamme Township
June 23, 2002
Special Board Meeting**

Michigamme Board members present: Rhonda Boshears, Supervisor; Nicole Haskett, Treasurer; Donald DeRoche, Trustee
Residents present: Laura Mattson

- I. Supervisor Boshears called meeting called to order at 5:00 PM on Thursday June 23rd 2022
- II. Roll call taken by Supervisor Boshears. Quorum present
- III. Trustee Anderson-Leake and Clerk Hanson were not present at roll call.
- IV. Recitation of the Pledge of Allegiance
- V. Motion to approve the agenda – Trustee DeRoche, 2nd by Treasurer Haskett. All in favor.
- VI. Public comment – none
- VII. Board Comment – none
- VIII. Trustee Anderson-Leake arrived at meeting.
- IX. New Business:

1. Purchase commercial lawnmower for cemetery and township use.

Spurr Township declined to share cost of purchase because the mower would be used in other places in Michigamme township in addition to the cemetery. The cost of this lawnmower is \$5699.00. Haskett found a mower at Tractor Supply in Iron Mountain for \$1,000.00 less. Will talk with DPW regarding mowers and prices.

Motion to give Supervisor the discretion to approve purchase of commercial mower by Trustee DeRoche, 2nd by Treasurer Haskett, with the following conditions:

Ask OK Rental for a price-match

Ask OK Rental for a Warranty match

Purchase mower from Tractor Supply in Iron Mountain for \$1,000.00 less.

Roll call vote: Trustee Anderson-Leake – Aye; Trustee DeRoche – Aye; Treasurer Haskett – Aye; Supervisor Boshears – Aye

2. Time change for regular board meeting:

Motion to approve by Treasurer Haskett to change time of regular Township Board meetings to 6:00 p.m. 2nd by Trustee Anderson-Leake. All in favor. Motion carried.

3. Pay raise for 1 DPW worker:

Motion to approve by Treasurer Haskett to raise the hourly wage for Kurt Schultz to \$18.00.

2nd by Trustee Anderson-Leake.

Roll call vote: Trustee Anderson-Leake – Aye; Trustee DeRoche – Aye; Treasurer Haskett – Aye; Supervisor Boshears – Aye

4. Township donation to Sesquicentennial for advertising costs:

Michigamme Township is an Equal Opportunity Provider and Employer



Michigamme Township
PO Box 220
Michigamme, MI 49861
PH: 906-323-6608
www.michigammetownship.com

Rhonda Boshears, Supervisor
Neil H. Hanson, Clerk
Nicole Haskett, Treasurer
Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee

Motion to approve by Treasurer Haskett to donate \$800.00 to Sesquicentennial for advertising costs. 2nd by TrusteeDeRoche.

Roll call vote: Trustee Anderson-Leake – Aye; Trustee DeRoche – Aye; Treasurer Haskett – Aye; Supervisor Boshears – Aye

- X. Public Comment by Laura Mattson
- XI. Board comment by Trustee Anderson-Leake – she sent photos to IDI to ask them for a price quote for them to create drawings of the necessary upgrades in the park bathrooms.
- XII. Motion to adjourn by Treasurer Haskett; 2nd by Trustee DeRoche. All in favor. Meeting adjourned at 5:30p.



MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee
admin@michigametownship.com

TOWNSHIP BOARD MEETING MINUTES MICHIGAMME TOWNSHIP COMMUNITY BUILDING MONDAY, JULY 12, 2021—7:00 PM ZOOM MTG #: 571-416-4947

ATTENDANCE: Board Members: On site: William Seppanen, Donald DeRoche, Julia Anderson-Leake, Nicole Haskett, Neil Hanson
Guests in person: Ruth Starr, Kathy Hanson, Paula Roncaglione, Tristan Hurkmans, Nancy Ferro, Beth and Gary Koenig, Jean Howe, Larry Frisk, Roberta Frisk, Whitney Saunders, Terry McBride, Rhonda Boshears, Charlie Anderson
Guests via Zoom: Debbie Kinnunen, Cindy Coleman, James Sanders, Katie @ Mining Journal, Irene DeRoche

- I. CALL TO ORDER - Seppanen called the meeting to order at 7:00 p.m.
- II. ROLL CALL – Clerk Hanson called the roll. Supervisor Seppanen, Clerk Hanson, Trustee DeRoche, Trustee Anderson-Leake, Treasurer Haskett, are present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. CONSENT AGENDA: Haskett moved to approve the consent agenda with Anderson-Leake supporting. 5 Ayes. 0 Nays. Motion carried.
 1. JUNE 14, 2021, BOARD MEETING MINUTES
 2. TREASURERS REPORT
 3. BILLS TO BE PAID – Hanson asked about freight on hydraulic cylinder – John Deere repair, Anderson-Leake asked Mullins – auto repair, MI Rural Water Association - sewer membership fee
- I. PUBLIC COMMENT (Three Minutes) – Whitney Saunders – draft meeting minutes available; Larry Frisk – draft meeting minutes available, shutting people out, town divided; Paula Roncaglioni – Marquette Road Commission letter to Irene Deroche that was read at the last meeting mentioned her name many times, move the gazebo was decided on day one, Gravedoni’s attacked her, phone forced out of hand, she gave to woman who read the number at 4 in AM; Roberta Frisk – need additional microphones, back in 30s and 40s there was no information shared and you did as you were told; Cindy Coleman – library reopening this Tuesday; Gary Koenig – had many different jobs throughout the years, make meetings comfortable, try to get along with people you serve rather than upsetting everyone.
- II. BOARD COMMENT – Julia Anderson-Leake stated minutes can be changed by the Board not the public, the Marquette County Road Commission letter was sent on February 18, 2021 to the Planning Commission as a courtesy copy, the Township has authority over the Planning Commission so it was shared with the Township Board, Bill Seppanen, Jan Anderson and she attended an information meeting regarding the new underground 5-G fiber-optic internet rural access that is part of the Biden administration rural area plan and will be coming to the UP starting in Escanaba and moving toward Michigamme, still waiting for one more cabinet to finish the library; Nicole Haskett stated that in order to compile financials she needs the end of the month statements so it is not possible to have the report completed any earlier than eight business days prior, it was stated by a resident that she has 30 days (all month) to complete the report; Neil Hanson stated that he is the sergeant at arms at meetings and the Township won’t tolerate the disgusting behavior that happened at the last meeting, he added that the Township is not required to pass out minutes or any other information at the meeting for the public, he added that the attendees will be asked to be quiet once and if you won’t comply that person will be escorted out, the Sheriff has been called to be available, he also stated that maintenance on sewer needs to begin on a regular basis; DeRoche stated they need to get along better, suggests a

town hall meeting, people should be able to sit together without screaming and yelling; Seppanen stated that because he is in charge of the employees and is the contact with MI Waters the sewer maintenance is his responsibility to oversee and will remain so, he added that Neil has many responsibilities already on his plate that have not been completed including the cemetery upkeep of records, annual resolutions, voter records and election upkeep, minutes and board packets, and daily tasks; Seppanen added that the current website has limited space, when something is added, something has to be deleted, when we move to the new website design it will have a different platform that will accommodate more documents.

III. UNFINISHED BUSINESS:

1. FIRE DEPARTMENT ANNUAL REPORT – Seppanen read the Fire Department Report that listed the monthly meetings held and the monthly fire runs in 2020. The Board accepted the report.

IV. NEW BUSINESS:

1. GARBAGE TRUCK BID OPENING – Seppanen opened and read the two bids received for the 2016 Lodal garbage truck. Great American Disposal's bid was \$21,500. Waste System Inc's bid (a company in Colorado) was \$35,250. Hanson moved to reject the bids and advertise it for another 30 days with Haskett seconding. The original cost of the truck was \$188,707, purchased in August of 2016, it has 1483 hours and 17,912 miles on it currently. The Board discussed the value of the truck and publishing an ad on different national trade sites that may generate more interest. Anderson-Leake stated she is against using ebay to sell it. Roll call: Seppanen, Aye, Hanson, Aye, DeRoche, Aye, Anderson-Leake, Aye, Haskett, Aye. 5 Ayes. 0 Nays. Motion carried.
2. PEWS FROM LIBRARY BID OPENING – Seppanen opened the one bid that the Township received and read it. \$266.50 bid from Corbin Lutz for both pews. Seppanen moved to accept the bid for the two church pews from the library with Hanson supporting. Anderson-Leake stated that it's nice that the pews will stay in the community at the new location in the old chapel on Main Street. Roll call: Hanson, Aye, DeRoche, Aye, Anderson-Leake, Aye, Haskett, Aye, Seppanen, Aye. 5 Ayes. 0 Nays. Motion carried.
3. SET DATE FOR SPURR/MICHIGAMME BOARD MEETINGS – Seppanen stated that Spurr changed their meeting from the second Wednesday of the month to the third Wednesday of the month at 6:00 pm. He suggested that the two boards meet at Spurr at either 5:00 or 6:00 pm before the Spurr Township meeting on July 21. At that meeting, the rest of the quarterly dates can be set. Spurr Township will create the agenda for that meeting and most likely will discuss the shared governance of the cemetery, the agreement signed, and the need for the ordinance to be updated. Seppanen will bring copies of the current cemetery ordinance to the meeting. The Board agreed with that date and Seppanen will confirm the time with Spurr Township and call the Board with that information.
4. 906 TECHNOLOGIES SERVICE CONTRACT QUOTE – Seppanen stated that the service contract was cancelled by the former Treasurer without Board knowledge, thus it recently cost \$1,050 in labor to fix the server and retrieve the information. Anderson-Leake asked if the Township ever contracted with any other service provider, Seppanen stated that CompuDyne was the former provider. Joe Menze, CIO and Co-owner of 906 Technologies sent a quote and explanation of why we need to have a service contract. The monthly amount is \$330 with a one-time set-up fee of \$220. Had the service contract been in place, the G-Drive failure could have been avoided and the subsequent cost to service the server and the loss of availability of the internet and essential programs located on the server that employees use to complete their daily tasks would have been avoided. The Board discussed whether there are other reputable companies available. Haskett stated that she has always had good service with 906 Technologies, it is a local company, and compared to hiring an IT person the contract would be more cost effective. Anderson-Leake stated the company that her husband works for uses this company. Seppanen moved to accept the service contract with 906 Technologies with Haskett supporting. Roll call: DeRoche, Aye, Anderson-Leake, Aye, Haskett, Aye, Seppanen, Aye, Hanson, Aye. 5 Ayes. 0 Nays. Motion carried.
5. NORTHERN MICHIGAN EAN INTERNET SERVICES – Seppanen explained that currently we use Pasty.net and when the power goes out in town (basically at the school) the internet that the Township uses goes down. The Township is researching the availability of using NMU EAN Internet to serve the Township. This will require two accounts to be purchased (one for the Township offices and one for the Firehall) at a cost of \$35 per month each and an annual fee for each antenna of approximately \$63. The township requested information regarding the availability of a generator backup on the tower that NMU EAN uses. The township could also request that Pasty.net install a

generator backup on the school. Seppanen moved to postpone the decision to gather further information supported by Anderson-Leake. 5 Ayes. 0 Nays. Motion carried.

6. TOWNSHIP SUMMER DEFERMENT NOTICE AD DECISION – Haskett stated the County Clerk’s office is offering to include the Township in a County-wide advertisement for the summer deferment notice ad. The cost last year was \$23 and is not expected to be more than that. Haskett moved to include the Township in the County-wide ad with Seppanen supporting. 5 Ayes. 0 Nays. Motion carried. Haskett will take care of notifying the County Clerk.
7. SECOND CHANCE SALE EXTENSION – Seppanen stated that Nancy Ferro has asked that the sale be extended till August 1st rather than ending on July 18th because she has received many more significant items to sell in the past week including items from the library. This is a fund-raiser for the museum and monies from items from the library will be given back to the library to buy books. Nobody is scheduled to rent the building at this time. Seppanen moved to extend the sale until August 1 with Anderson-Leake supporting. 5 Ayes. 0 Nays. Motion carried.

V. PUBLIC COMMENT (Three Minutes) – Whitney Saunders – server question, disappointed in town, draft meeting minutes; Jean Howe –the Fire Department and Garbage collection were priorities in the Planning Commission survey results, lower millage for garbage pickup, four people trained for garbage collection, Board is working for us and we can find someone else to take your place, your time is coming and it might be short; Larry Frisk – cost of moving gazebo and four Township workers were standing around doing nothing, Board members hate the gazebo; Paula Roncagolini – Neil wants to do the sewer again, he should get his job back, rumors around town that you don’t need to pay for six months you’re not Olson, start looking at the bills; Roberta Frisk – married 70 years , spent over 60 years in this town, have been involved, being called trouble makers, should work to promote Michigamme, some of the Board members think the residents are unimportant and don’t want to hear what the residents have to say; Beth Koenig – sergeant in arms is threatening them and Board is hiding stuff, they found things that are going to be acted on and things are going to change in the future; Kathy Hanson- last month’s meeting the attendees attacked the Board and tonight the attendees think the Board is attacking them, need to work together, nobody is hiding anything, nobody calls her husband to ask for explanations, the Board cares, give credit to the Board, need open communication, these are hard-working people on the Board; Gary Koenig – comments were made about their friends that were attacked verbally by someone in the community telling them to go back to their country because she is not a citizen, people lose jobs because they can’t get along with others, time for change; Irene DeRoche – issue with Lake and Max street has been going on for two years, took away the Gazebo, one person’s interest taken over all people’s interest with land in town.

VI. BOARD COMMENT – Hanson passed out old pictures of the sewer crock at Mt. Shasta, he stated that there are three pumps located there and two failed last week; Seppanen stated that he has contacted Scott Holman about the sewer system and their lack of having an adequate grease trap or cleaning it not often enough, the sewer system maintenance will be addressed with the appropriate employees; Anderson-Leake thanked Charlie Gardner and DeRoche for taking on the fire sign issue at Arfelin Lake, the township is not hiding things from the public, not one Township Board member has ever said that they hate the Gazebo, the Township needs volunteers for the gardens and other activities that are happening in the Township; Haskett thanked everyone for their patience with her child, she has heard the word attack a lot tonight and she wants to assure the public that she is listening to everyone and comments being made are hurtful when she is trying to do a good job; DeRoche mentioned that they installed 50 fire signs and continue to work on getting the addresses set up into the 911 system, he thanked Charlie Gardner for his assistance walking him through the process for the setting the system up, maps are still outstanding; Seppanen stated that this weather station located next to the Museum is the only one in the UP but they have additional work to do to complete it, the Township expects the public attending meetings to be respectful, not use foul language and not shout out comments while the Board is conducting its business.

VII. ADJOURNMENT – Seppanen moved to adjourn the meeting with Hanson supporting. 5 Ayes, 0 Nays. Motion carried. Meeting adjourned at 8:26 pm.

Neil H Hanson – Clerk
Donald DeRoche – Trustee

Rhonda Boshears – Supervisor

Nicole Haskett - Treasurer
Julia Anderson-Leake – Trustee

MICHIGAMME TOWNSHIP
P.O. Box 220
Michigamme, Michigan 49861
PH: 906-323-6608
FAX: 906-323-6344
admin@michigammetownship.com

Michigamme Township Board Meeting August 22, 2022

Board members present: Julia Anderson-Leake, Nicole Haskett, Neil Hanson, Don DeRoche, Rhonda Boshears

Guests: Beth Koenig, Charlie Gardner, Brad Delongchamp, William Seppanen, Ruth Starr, Terry McBride, Joe Perry, Roberta Frisk, Jack Schodrof, Sheila Gorisch, Nancy Ferro, Tim Werner, Lynn Werner, Kathi Hanson

I Supervisor Boshears called the meeting to order at 6:00 pm.

II The pledge of allegiance was recited.

III Clerk Hanson called the roll. All board members present. There is a quorum.

IV Changes or Additions to the Agenda:

Supervisor Boshears handed out Information to all board members to be addressed at September meeting

1: Cemetery Ordinance

2: Dylan Juresin contract expires November 1, 2022

3: Mqt County Road Commission Annual HMA Paving Program due Oct 1, 2022

She added to the agenda the board needs to set meeting date with Spurr Township

V Approval of Consent Agenda: Clerk Hanson made the motion to accept the Consent Agenda. Treasurer Haskett seconded the motion. Voice vote 5 Ayes. Motion carried.

VI Announcements/Correspondence: Supervisor Boshears read correspondence from Erin Bertucci, Zoning Administrator regarding two ongoing issues she is dealing with.

1: Complaints (past and present). Since she took this position, her largest task has been dealing with complaints. She has issued notices of violation, two have already been remedied. She also inherited complaints from prior administrators and has been in communication with the township attorney and is following his advice on how to move forward.

She will not be issuing citations until all other efforts have been made to mediate a situation. Complaints need to be made in writing. If any citation progresses to the court level, witnesses will be necessary for the Township to move forward.

2: Interpretation of the Zoning Ordinance. All inquiries need to be forwarded to her! It is unfair to property owners to receive incorrect information from anyone speaking in the name of the township (employees /board members). Since she is the current administrator, it will be her advisement to the community that will be enforced. Also, if anyone wants to construct or act on their property in a manner that is outside the constrictions of our current Zoning Ordinance, it is their right to apply for a Conditional Use or a Variance.

3: In addition, any concerns about water, roads or civil items are issues out of her realm of duty. She can direct you to who to contact if necessary and can be reached by phone 906-362-9799 or email zoning@michigammetownship.com. She hope this clears up any confusion and helps us all work together.

VII Public Comment (3 minutes) Joe Perry: There was no Fire Board Meeting, we did not have a quorum. Brad Delongchamp: Boat landing concrete buckling. He offered to remove the concrete with his equipment free of charge.

VIII Board Comment. Trustee Anderson-Leake thanked Brad Delongchamp for his offer to move the buckled concrete at the boat landing and reminded everyone Pete O’Dovero was contacted to give a bid. Clerk Hanson thanked all his election workers and Deputy Clerk Susan Alexander for all their hard work on the elections and said they are doing an incredible job.

IX Unfinished Business:

1: Street Sign Update: Trustee DeRoche reported we still need to purchase two small parking signs otherwise all other inventory is in. He has an additional bill to submit for the top hats and poles since we ordered them separately. Trustee DeRoche will continue to help oversee this project to assist John. DPW workers will put up the new signage.

2: Dumpsters on the Peshekee Grade Gravel Pit. The contract was signed, delivered, and returned to us and the dumpster has been delivered to the Peshekee Grade Gravel Pit location. John is still working on finishing up all the keys and will deliver them when completed.

3: Bathrooms at the Township Park to make ADA compliant. Trustee Anderson-Leake reported she has reached out to a few additional companies, and no one is interested to date in creating drawings for us. She will continue to research.

4: The glass trailer is in Rock presently, Supervisor Boshears will contact them again to see when it will be completed and delivered.

5: New fire signs around the lake: Charlie Gardner submitted an estimate for 8x12 signs. Discussion on color and sign text followed. The Fire Chief preferred color of road for each sign since their maps are color coded. If possible, the signs would read road name, location number, and Michigamme Township on them. Need to inquire if the words Michigamme Township can be on each sign. The new signs will come out of the Road Fund. Clerk Hanson motioned to purchase the signs that will be taken out of the Road Fund. The sign will be the color of the road. If road color not available, that road will have red signs. DeRoche seconded the motion. Hanson called the roll. Haskett Aye, Boshears Aye, Hanson Aye, DeRoche Aye, Anderson-Leake Aye. 5 Ayes. Motion carried.

6: Township Lot sales: Supervisor Boshears reported we are still waiting for replies from Dylan and our attorney regarding selling township lots. Once she knows the legalities, she will report back to the board so we will move forward on selling them.

New Business:

1: We received one application to fill the position of George Kendall on the fire board. Trustee DeRoche made the motion to appoint Beth Howe Koenig as the new fire board member. Clerk Hanson seconded the motion. Voice vote. 5 Ayes. Motion carried.

2: New computer for Assessor and Zoning Administrator: We received two bids. One very low (purchase online), one very high from 906 Technologies. Treasurer Haskett asked if we could double check with the Assessor and Zoning Administrator to see if they needed all the extras (the touch screen, etc) in the bid from 906. Trustee Anderson-Leake made the motion to move forward and purchase a new computer from 906 Technologies since we have a service contract with them once we know what programs are needed. Treasurer Haskett seconded the motion. Hanson called the roll. Boshears Aye, Hanson Aye, DeRoche Aye, Anderson-Leake Aye, Haskett Aye. 5 Ayes. Motion carried.

3: Bid from Wolverine for re-keying locks on doors. Jeremy is still waiting on bids. We are looking into several options. We should have quotes by the end of week.

4: Two of our DPW workers have completed 90 days of work at \$13.00 per hour. Supervisor Boshears stated they are very conscientious and hard workers so she would like to give them a \$2.00 per hour raise. Treasurer Haskett made the motion to give them a \$2.00 raise effective immediately. Trustee DeRoche seconded the motion. Clerk Hanson called the roll. Hanson Aye, DeRoche Aye, Anderson-Leake Aye, Haskett Aye, Boshears Aye. 5 Ayes. Motion carried.

5: Work on the DPW garage is coming along well. The lighting is great, doors and walls are in. No deadline date for completion yet.

6: Resolution Appointing a Township Zoning Administrator as Enforcer of the Miscellaneous Debris Ordinance: The resolution was read. Motion to accept the resolution but change the date to August 22, 2022 was made by Trustee Anderson-Leake. Seconded by Treasurer Haskett. Clerk Hanson called the roll. DeRoche Aye, Anderson-Leake Aye, Haskett Aye, Boshears Aye, Hanson Aye. 5 Ayes. Motion carried.

7: The Spurr Michigamme Cemetery Meeting was set for Thursday Sept 1, 2022 at 6:00 pm and will be held at the Michigamme Township Building. Supervisor Boshears will let Spurr know time, date, and location.

XI Public Comment (3 minutes): Beth Howe Koenig said her fire number and house number are not the same and inquired who to call about trees in power lines.

XII Board Comment: Trustee Anderson-Leake stated checks issued to Marquette Fence should come out of the road budget. She also found errors in the August minutes and questioned the Deputy Clerk purchasing ink to print at home instead of using the office printer. Supervisor Boshears said she will follow up and discuss printing with the Deputy Clerk.

XIII Treasurer Haskett made the motion to adjourn the meeting. Clerk Hanson seconded the motion. Voice vote. 5 Ayes. Meeting adjourned at 7:10pm.

Michigamme – Spurr Township’s Joint Meeting
Michigamme Township Hall
September 1st 2022
DRAFT MINUTES

Guests: Beth Koenig, Roberta Frisk, Jean Howe, William Seppanen

I. CALL TO ORDER - Meeting called to order by Supervisor Boshears at 6:00 p.m.

II. ROLL CALL – Supervisor Killoran called the roll.

Spurr Township Board Members present:

Supervisor - Jay Killoran, Treasurer - Tammy Marier, Clerk - Jessica Omiernick, Trustee - Dennis Benti and Trustee - Rose Ekdahl.

III. ROLL CALL – Supervisor Boshears called the roll.

Michigamme Township Board Members present:

Supervisor - Rhonda Boshears, Treasurer – Nicole Haskett, Trustee – Donald DeRoche and Trustee – Julia Anderson-Leake.

Absent: Clerk Hanson - Clerk

IV. Pledge of Allegiance recited

V. APPROVAL OF THE AGENDA - Killoran motioned to add Rainmaker to agenda under Unfinished Business. Motion made by Treasurer Haskett to approve the agenda. Second by Jay Killoran. Voice Vote. All AYES. Motion carried.

VI. APPROVAL OF THE MINUTES - Motion to accept the minutes made by Jay Killoran. Second by Anderson-Leake. Voice Vote. All Ayes. Motion carried.

VII. PUBLIC COMMENT - Roberta Frisk, William Seppanen

VIII. BOARD COMMENT - None

IX. NEW BUSINESS - None

X. UNFINISHED BUSINESS –

Discuss Cemetery Ordinance

A) Discuss Review of the Township of Michigamme County of Marquette State of Michigan Ordinance #2022-_____-1 Pages 1-9 Lakeview Cemetery Ordinance

During previous meetings the joint boards reviewed the Cemetery Ordinance and added proposed changes to it. Each version with proposed changes was sent to the township Attorney for approval and recommendations.

The most current version of the ordinance was reviewed by the joint boards and their recommendations for minor changes were noted in it. This version with the board's recommended changes will be sent to the Township Attorney for approval and recommendations.

When Supervisor Boshears receives the ordinance back from the Township Attorney, she will contact board members and set a date for another Joint Township's Meeting.

Motion by Treasurer Haskett to send the changes back to Mr. Zappa and have him draft up a final version for the Joint Board's approval. 2nd by Trustee DeRoche. All in favor. Motion carried.

B) Ranmaker – Following a discussion about the program, Supervisor Killoran stated that he would send an email and get an updated cost sheet from Ranmaker. This subject will be discussed at the next scheduled Joint Township's meeting.

Public Comment: Jean Howe, Roberta Frisk, William Seppanen, Beth Koenig, Laura Mattson.

Board Comment: Julia Anderson-Leake, Dennis Benti, Don DeRoche

Motion to adjourn the meeting made by Dennis Benti. Second by Julia Anderson-Leake.

Meeting adjourned at 7:52 p.m.

MICHIGAMME TOWNSHIP BOARD MEETING

Monday September 12, 2022

DRAFT MINUTES

Guests: Kathi Hanson, Ruth Starr, William Seppanen, Rose McBride, Nancy Ferro, Tim Werner, Paul Olson, Joe Perry, Charles Gardner, Roberta Frisk, Kay Frisk, Whitney Saunders, Billy Gierut, Scott Gravedoni, Rhonda Gravedoni, Brad Delongchamp, John Greng.

1: Call to Order by Supervisor Boshears at 6:00 pm

2: Pledge of Allegiance recited.

3. Roll Call: Clerk Hanson present, Trustee DeRoche present, Trustee Anderson-Leake present, Treasurer Haskett present, Supervisor Boshears present. There is a quorum.

4. Changes or Additions to the Agenda:

~~N:~~ (OMIT THE LETTER N) Under New Business add set wage for hearing officer (will be item N).

5. Approval of Consent Agenda:

A: Agenda

~~A:~~ B: August 8, 2022 Michigamme Township Board Meeting Minutes

~~B:~~ C: September 2, 2022, Michigamme Township Board Meeting Minutes

~~C:~~ D: Treasurer's Report

~~D:~~ E: Bills to Be Paid

Motion made by Haskett to accept the consent agenda with the addition (N) under New Business and said corrections to the minutes. Seconded by DeRoche. Voice vote 5 Ayes. Motion passed.

6. Fire Board Report: Trustee DeRoche reported additional information regarding the new firetruck. They are looking to get a Pierce firetruck. We (township) are members of SOURCEWELL (a buying program). If we order from SOURCEWELL's contracted entities, we will get discounted pricing and not have to get bids. Further research needed on SOURCEWELL and will run information through our lawyer.

7. Announcements/Correspondence:

a: Nancy Leach did personal research regarding our cemetery this summer. She GEO mapped the cemetery and shared her information. Boshears will make copies of her letter for interested residents who want to see all details/information in the letter.

b: Our zoning administrator Erin Bertucci will not be renewing her contract next April.

8. Public Comment (3 minutes): Roberta Frisk, Whitney Saunders, William Seppanen, Ruth Starr, Rose McBride.

9. Board Comment: None.

10. Unfinished Business

A) Assessor's contract: Our Assessor's contract expires November 1st 2022. At the time of his hiring, it was discussed that his introductory rate would be \$13.00 per parcel and if we continued a working relationship with him a second year it would increase to \$15.00 per parcel rate. Dylan would like to continue being our private contractor (under his LLC Superior Assessing) a second year but due to inflation, gas, and cost of living increase, the new rate he is now requesting is \$17.00 per parcel. He receives no benefits, gas, or mileage reimbursement from the township. ~~DeRoche~~ DeRoche motioned to

pay Dylan \$17.00 per parcel at 1,042 real parcels in his new contract. Seconded by Haskett. Roll call: Haskett AYE, Boshears AYE, DeRoche AYE, Hanson AYE, Anderson-Leake AYE. Five AYES. Motion passed.

B) Approval the 2023 Annual HMA paving, crack, chip & fog sealing and pavement markings contract: DeRoche reported most of our roads look good however he saw cracks in several roads. He contacted Kurt to let him know we are still waiting on Wolverine to complete their work for us (were told it would be completed By Sept 15th 2022) before we can assess additional work to be contracted out. Kurt said they will be flexible with their upcoming deadline (October 1, 2022) and will wait until Wolverine completes their repairs for us to get back to them. Anderson-Leake made the motion to contact Kurt again and tell him we are definitely interested in a 2023 contract with them. Seconded by DeRoche. Voice vote. Five AYES. Motion passed.

C) Bathrooms at Park: Anderson-Leake reported design bids received for bathrooms to date are \$4,800 FROM IDI. and ~~\$1,000 (DELETE)~~ Anderson-Leake said Northern Design (~~original \$1,000 bid~~) ~~DELETE~~ told her they were booked out with previous commitments during the summer but are freed up now so she will reach out to them again.

D) Fire Signs around Lake: Charlie Gardner reported that the township previously had an account with Safety Signs (we have used for past signs) and asked Nicole if she can work with him to get that account re-activated. Our other option would be to bump up credit card amount so we can charge the new signs on a credit card. Haskett said she would help any way she could. Anderson-Leake said she prefers an account invoice over charging the signs on a credit card.

E) Glass Trailer: Anderson-Leake reported the trailer is in Negaunee right now. It is power coated and ready to put together.

F) Grant updates: USDA grant: Anderson-Leake reported on August 29th she was told the monies are still in the pooling process and to prepare us for the next stage of the grant we would need to gather/provide more information. She was given a list of items we would need to produce/send to them and Jeremy is collecting the additional information needed. We would also need a letter from the board stating, "applicant's commitment for outstanding balance". We would owe \$56, 973.60 (we budgeted 139,000 for this backhoe). Motion made by DeRoche to write/send a letter stating our commitment to the outstanding balance. Haskett seconded the motion. Voice vote. 5 AYES. Motion passed.

Big Park Grant: Anderson-Leake was told they are way behind. We are still waiting on our score. They expect them to be ready any day after Labor Day to the end of September. There is only one item to date they need more information on from us regarding our architectural design.

G) Sale of Township Lots – Info from Dylan: Dylan told Boshears the MTA or Township attorney is who we need to contact for the additional information we are looking for to proceed. Boshears sent our attorney a list of questions. Once she has heard back from him, we will address again.

H) Street Signs – purchased new brackets and crossbars: DPW working on installation. We did some calculations. It took 2 DPW workers to swap out one signs. At 39 signs it would cost us in labor \$1,500.00 to swap out signs re-using the current brackets and crossbars, so we ordered new brackets for \$400.00. The work will go much faster using new materials.

I: Projects to be completed on Fire Hall - who will do what? Best use of resources: Anderson-Leake suggested we lump all work together and get a bid and the company we hire can subcontract if they want. Boshears wants to see what DPW can do internally first so will ask John and report back. Boshears asked DeRoche if he would make calls to get bids (3) for aluminum siding gutters and brackets. DeRoche agrees to do this. Haskett made the motion for DeRoche to elicit three bids for the aluminum siding gutters and brackets for Engine Storage building. Boshears seconded the motion. Voice vote. 4 AYES. Motion passed. Hanson was not present during this vote.

J) Projects to be completed in Engine Storage House One building - who will do what? Best use of resources: Once Nancy has removed all the rummage sale items, we need a list of what still needs to be done besides insulation, heating system, and siding. The Fire Department voiced again they would like to take over managing this building since many things have to be done to house the Steamer correctly. The Museum Board is not in agreement with this. Boshears recommended that both groups set a time to discuss this together at further length and come to an agreement that best serves the community's needs. The siding is tentatively scheduled to be completed this fall.

Boshears asked DeRoche if he would make calls to get bids (3) for aluminum siding and brackets. DeRoche agrees to do this. Haskett made the motion for DeRoche to elicit three bids for the aluminum siding and brackets for Engine Storage building. Boshears seconded the motion. Voice vote. 4 AYES. Motion passed. Hanson was not present during this vote.

11. New business

A) Approval of Proposed Zoning changes to Article V of the Signs Ordinance: Boshears requested board approval to send legal language to lawyer and once returned to the board hold a public meeting.

B) Approval of the Michigamme Township Outdoor Storage Container Ordinance: Boshears requested board approval to send legal language to lawyer and once returned to the board hold a public meeting.

C) Michigamme Township Small Animal Ordinance Language: Boshears requested board approval to spend the money to send the proposed changed legal language to lawyer to be reviewed and once returned to the board hold a public meeting. Motion made by DeRoche to send our lawyer the proposed Zoning Changes to Article V of the Signs Ordinance, Outdoor Storage Containers Ordinance, and Small Animal Ordinance legal language to be reviewed. Seconded by Hanson. Voice Vote: DeRoche AYE, Haskett AYE, Hanson AYE, Anderson-Leake AYE, Boshears AYE. Voice vote. Five AYES. Motion passed.

D) Current Zoning Administrator Erin Bertucci will not renew her contract: We need to look for someone to replace her.

E) Cemetery Ordinance: Held a joint meeting with Spurr Township; proposed changes sent to lawyer for legal language approval. Once back, we will hold a public meeting.

F) Covid-19 Preparedness and Response Plan: Boshears instructed the board members to read over the Marquette County plan, make changes appropriate to us and bring back to the board to discuss at length at a future time.

G) Deputy Supervisor hours and rate of pay: The board sets hours and pay for deputies for the clerk, treasurer, and supervisor. Deputies for the Treasurer and Clerk are required; Supervisor is optional. Boshears told the board she would like to appoint a Deputy Clerk to assist her with paperwork, data gathering, etc. Haskett made the motion for Boshears to appoint a Deputy Supervisor to work up to 20 hours per week at the pay rate of \$13.00 per hour. Seconded by Hanson. Roll call: Boshers AYE, DeRoche AYE, Hanson AYE, Anderson-Leake NAY, Haskett AYE. Four Ayes; One NAY. Motion passed.

H) Employee evaluations for pay raises – Laura and Jeremy: Boshears completed 90-day evaluations with Jeremy and Laura. Both are doing exceptional work. Boshers would like to give Jeremy and Laura each a \$2.00 an hour raise. Motion made by DeRoche to give Jeremy a \$2.00 an hour raise retroactive to his 91st day of work. Seconded by Haskett. Roll call: Haskett AYE, DeRoche, Aye, Anderson-Leake AYE, Hanson AYE, Boshears AYE. 5 AYES. Motion passed. Motion made by Haskett to give Laura a \$2.00 an hour raise

retroactive to her 91st day of work. Seconded by DeRoche. Roll call: Anderson-Leake AYE, Haskett AYE, Boshears AYE, DeRoche AYE, Hanson AYE. Five AYES. Motion passed.

I) DPW work Kurt Schultz 90th day as full-time employee is today: John will do an evaluation of Kurt. After evaluation, we will discuss benefits.

J) Sewer rates increase/P&L: October 1st starts our new fiscal year. Last year there was a 50-cent increase in sewer rates. Question was raised should we increase again this year. Board members requested to put this topic on hold to allow time to further research. A Special Meeting was set to be held on Monday September 19th at 2:00 to discuss and have Q&A.

K) Halloween Party is scheduled for Sat 29 Oct 2022: The township Halloween party will be held Saturday October 29th from 1-4. On Halloween night there will be a “Trunk and Treat” held from 4-6 where children can pick out treats from trunks of cars.

L) Set date for Truth in Taxation meeting: Truth and Taxation will also be on the agenda and addressed during the Monday Sept 19th 2:00 meeting. Anderson-Leake made a motion to address both Truth and Taxation and Sewer rates increase/P&L in a meeting on Monday Sept 19th at 2:00 pm. Haskett seconded the motion. Voice vote. Four AYES, one NAY. Motion carried.

M) Zoning Board of Appeals members: Paul Olsen resigned today which leaves only two members left. We need to appoint two new members. Presently we have two applications turned in (Kay Frisk and Tammy Schultz). Anderson-Leake would like to extend the application deadline to November 1st to allow more applicants to apply to enlarge our resource pool. It was decided to extend the deadline and post new deadline notice.

N: Wage for Hearing Officer: We need to establish a wage rate for a hearing officer. Pete Starky does this type of work for \$35.00 and hour. A motion was made by Anderson-Leake to set the pay rate for a hearing officer at \$35.00 per hour with a a minimum of one hour. Motion seconded by Haskett. Roll call: Anderson-Leake AYE, Haskett AYE, Boshears AYE, DeRoche AYE, Hanson AYE. Five AYES. Motion carried.

12: Public Comment (3 minutes): Whitney Saunders, Rose McBride, Scott Gravedoni.

13: Board Comment: Anderson-Leake, Boshears.

14: Adjournment: Motion to adjourn the meeting made by Hanson. Seconded by Haskett. Voice vote. Five AYES. Meeting adjourned t 8:08 pm

Michigamme is an Equal Opportunity Provider and Employer

September 12th

Michigamme Board Meeting – 6 PM – Township Board Room

September 13th

Senior Meals -11:30am – 12:30pm - Community Building Dining Room

Cribbage – 7pm - Community Building

September 14th

Michigamme Museum Meeting – 2 PM - Community Building Dining Hall
Garbage & Recycling Pick Up

September 20th

Senior Meals -11:30am – 12:30pm - Community Building Dining Room
Cribbage – 7pm - Community Building

September 21st

Garbage & Recycling Pick Up

September 26th

Michigamme EMS Meeting – 6 PM - Michigamme Fire Hall

September 27th

Senior Meals -11:30am – 12:30pm - Community Building Dining Room
Cribbage – 7pm - Community Building
Michigamme Fire Dept. Meeting – 7 PM - Michigamme Fire Hall

September 28th

Garbage & Recycling Pick Up

October 3rd

DDA Meeting – 6 PM

October 4th

Fire Board Meeting – 7PM - Michigamme Fire Hall

October 10th

Michigamme Board Meeting – 6 PM – Township Board Room

October 12th

Museum Meeting 2PM - Community Building Dining Room

October 13th

Planning & Zoning Workshop 5:30 PM/Meeting 6PM – Township Board Room

Michigamme is an Equal Opportunity Provider and Employer

MICHIGAMME TOWNSHIP
SPECIAL BOARD MEETING
COMMUNITY BUILDING BOARD ROOM
MONDAY SEPTEMBER 19, 2022
2:00 P.M.

Guests in attendance: Rose McBride, Kathi Hanson, Debbie Kinnunen, Laura Mattson.

I. CALL TO ORDER: Meeting was called to order by Boshears at 2:00 p.m.

II. ROLL CALL: Hanson called the roll. Anderson-Leake, Boshears, Haskett, DeRoche, Hanson. All present. There is a quorum.

III. Pledge of Allegiance recited.

IV. APPROVAL OF THE AGENDA: Motion made by Haskett to approve the agenda. Second by DeRoche. Voice vote. Five AYES. Motion passed. All in favor.

V. Public Comment (3 minutes): None

VI. Board Comment: None

VII. NEW BUSINESS:

1: BILLS TO BE PAID: DeRoche and Anderson-Leake noted we need to make sure Spurr Township is being charged for half of all bills related to the Cemetery. Boshears will double check with Jeremy. Haskett made motion to pay bills. Second by Hanson. Roll call: Anderson-Leake AYE, DeRoche, AYE, Boshears AYE, Haskett AYE, Hanson AYE. Five AYES. Motion carried.

2: TRUTH & TAXATION: No mileage rates are being raised. Motion made by Hanson to approve the County tax rate. Second by Haskett. Voice vote. Five AYES. Motion passed.

3: RESOLUTION TO INCREASE SEWER FEE for OCT ~~2202~~ 2022- OCT 2023: Boshears referred to last year's meeting minutes stating sewer must be self-supporting. My Waters recommended yearly increases of 2-5 percent to keep all operating expenses covered. Our current User and Readiness fee does not cover operating expenses (or upcoming repairs). The current User and Readiness fee total is \$53.00. The new User and Readiness fee total will be \$55.00. The increase will add \$3,732.00 to sewer fund revenues annually. Motion made by Hanson to increase the Sewer Rate 6.56 % from \$53.00 to \$55.00 (a \$24.00 per year increase). Second by Haskett. Roll call: Boshears AYE, Hanson AYE, Haskett AYE, Anderson-Leake AYE, DeRoche AYE. Five AYES. Motion passed.

4: BIDS FOR CHANGING LOCKS: We received two bids. The U.P. Lock & Key bid was much lower than the Superior Locks bid so it was decided to use U.P. Lock & Key to change out locks in the building. Boshears will contact them. The board also increased the amount authorized to spend from \$600.00 to \$800.00 since only seven locks were originally listed in the bid. Anderson-Leake made the motion to use U.P. Lock & Key to change out door locks. Supervisor authorized to spend up to \$800.00 to do all this without further board approval. Second by Haskett. Roll call: Hanson AYE, Haskett AYE, Anderson-~~Leak~~ Leake AYE, DeRoche AYE, Boshears AYE. Five AYES. Motion carried.

Resolution R2-R16 / SEWER RATES INCREASE was read. New date (September 19th 2022) and amount (\$55.00 per month) recorded, with \$3.00 late fee remaining. Motion to approve the Resolution made by Haskett. Second by Hanson. Voice vote. Five AYES. Motion passed.

5: FIRE DEPARTMENT FUNDRAISING APPROVAL FOR BOAT: Tabled until we hear back from the attorney.

VIII. PUBLIC COMMENT (3 MINUTES): Rose McBride, Debbie Kinnunen.

IX. BOARD COMMENT: Anderson-Leake stated she was glad so many questions were asked today; she learned a lot herself. She also said it would behoove us to investigate updating our sewer system. She was not aware it is 40 years old.

X. ADJOURNMENT: Meeting adjourned by Boshears at 4:10 p.m.

MICHIGAMME TOWNSHIP BOARD MEETING
Monday October 10, 2022
MINUTES

1: Call to Order by Supervisor Boshears at 6:00 pm

2: Pledge of Allegiance recited.

3. Roll Call: Clerk Hanson present, Trustee DeRoche present, Trustee ~~Anderson~~ Anderson-Leake present, Treasurer Haskett present, Supervisor Boshears present. There is a quorum.

4. Changes or Additions to the Agenda:

A: Northern Designs Bid for Bathroom.

Julia requests to add the Northern designs bid to new business under E

B: MTA Dues Bracket Selection for Township.

Julia Requests to add MTA bracket selection to new business under F

Motion made by Hanson to accept the additions to the agenda. Haskett Seconded. Voice vote 5 Ayes.

Motion passed.

5. Approval of Consent Agenda:

A: Agenda

~~A: B:~~ September 12, 2022, Michigamme Township Board Meeting Minutes: Moved to new business G

C: September 19, 2022, Michigamme Township Special Board Meeting Minutes: Moved to new business H

D: Treasurer's Report

E: Bills to Pay

Motion made by Anderson-Leake to move September 12 & 19th drafts to new business for corrections.

Motion made by Haskett to Approve of the Consent Agenda with moving of the September Meeting

Minutes to new business for corrections. Seconded by Hanson. Voice Vote 5 Ayes. Motion Passed

6. Fire Board Report: None

7. Announcements/Correspondence:

a: Letter of Resignation from Paul Olson from the ZBA

Motion made by Hanson to accept Paul Olson's Resignation. Seconded by Haskett. Voice Vote 5 Ayes.

Motion Passed.

b: Thank you letter from 150th Sesquicentennial Committee

c: Sewer User fee question – ~~Leeroy~~ Leroy Wallace

d: Building key request for Nancy Ferro – Michigamme Seniors

e: Building key request for Nancy Ferro – ~~Ruth~~ McBride

8. Public Comment (3 minutes): Laura Mattson

9. Board Comment: Anderson-Leake ~~comments~~ commented on her support for Nancy Ferro for getting a building key. Haskett made a comment on her positive experience at the MTA Regional Summit. Haskett also commented on her support for Nancy getting a building key. Boshears made a comment on WMCSA's

raising of rates and the effect on the township. Boshears made a comment on reasons why she does not support a key for Nancy Ferro. **Hanson commented on us not knowing the whole story about the key.**

10. Unfinished Business

A) Fire Signs: ~~Deroche~~ **DeRoche** has mentioned that Safety Signs are far more expensive than Cook Sign. Anderson-Leake pointed out we still need 1 more bid required. Charlie Gardner confirmed we are currently looking to replace ~~255~~ signs around the lake.

B) Park Grant: Anderson-Leake says we have received our preliminary scores and they were good. We sent the questionnaire to IDI's Andrew Mansfield. He did a revision of the drawings to meet universal compliance requirements due to elevation and parking. We are submitting documents for park visibility, park signage, tax codes, sustainable designed, using RAP, utilization of fly ash in cement to be used, and overall designs of the park. We expect a response in November.

C) Glass Trailer: Glass trailer was returned on the day it was dropped off due to inadequate quality. **It was then repaired at no cost by U.P. Fabricating.**

D) Bids for Gutters on Firehall: We received 3 bids for gutters. Straight Line has the best price \$3368.68. They also meet all our needs. GSB was much higher at \$4485. The last one came in at \$3409 but did not include everything we required.

Haskett motioned to accept the gutter quote from Straight Line. Hanson Seconded it. Voice Vote 5 Ayes. Motion Passed.

E) Township Lots for Sale: Boshears shared a letter from the township attorney. The attorney states we cannot sell the property below Fair Market Value, and that all bids for purchases must be sealed as to prevent bias. The township still needs to figure out which lots will need to be up for sale.

F) Cemetery Ordinance: New ordinance was received, and a joint meeting will be set up with Spurr.

G) Crack and Seal Work: Wolverine finished their crack and seal work. Most roads look fine, but the alley ways are still rough looking. ~~Deroche~~ **DeRoche** suggests we put in a request for bids next year with the township deciding what roads will need work after spring. ~~Deroche~~ **DeRoche** points out that the ~~alleys~~ will need to be discussed as they require work as well.

H) Fund Raising for FD and other Township Entities: The township attorney says the Fire Department should not engage in fundraising without township approval.

Boshears says the DDA can fundraise if their bylaws give them that authority to do so. The museum and library are not as clear on the ability to fundraise. Anderson-Leake believes that they should be able to as unlike the DDA, they are dependent on the township to fund and maintain them. Boshears comments that more research is needed to determine their authority for fundraising.

11. New business

A) Amend budget for Deputy Supervisor Wage: Boshears requests to amend the budget and add an account for a Deputy Supervisor Wage item totaling \$7100. Anderson-Leake makes a request to have all deputies fill out what tasks were worked on with their timesheets. Haskett ~~Motions~~ **motioned** to create the account. Hanson seconded the motion. Voice Vote 4 Ayes 1 Nay. Motion Passed.

B) Raise for DWP worker plus stipend: Worker has positive review. Hanson ~~motions~~ **motioned** to give DPW Worker \$2 Increase. DeRoche Seconded. Voice Vote 5 Ayes. Motion Passed. **Discussion was held on raise & stipend.**

C) Need new Board of Review & Zoning Board of Review members: Will post notices that positions are available.

D) Information Center Upkeep – Who is responsible? The DDA oversees the Information Center

E) Northern Designs Bid: Additional bid for making park restrooms ADA compliant.

F) MTA Membership Tier: Hanson ~~Motioned~~ **motioned** to select the Plus Tier membership. Haskett Seconded. Voice Vote 5 Ayes. Motion Passed.

G) September 12, 2022, Minutes Corrections: Correct ~~DeRoche's~~ **DeRoche's** Name on page 2. Remove hanging N on page 1. Correct page 5. There are two items listed as A. Page 2 Unfinished Business C: Strike out "and a 1000", strike out "original 1000 bid", add from IDI after "to date". Item I: Change siding to gutters. Under projects to be completed, change "Engine Storage Building" to "Engine House 1 Building".

Anderson-Leake made **the** motion to approve September 12, 2022 minutes with listed corrections. Boshears Seconded. Voice Vote 5 Ayes. Motion Passed.

H) September 19th, 2022, Minutes Corrections: #3 Resolution correct the year to 2022. Correct Anderson-Leake's name in document.

Haskett ~~makes~~ **made the** motion to approve September 19, 2022, minutes with listed corrections. ~~DeRoche~~ seconded the motion. Voice vote 5 Ayes. Motion passed.

12: **Public Comment (3 minutes):** Rose McBride, Elizabeth Koenig, ~~Undeclared Male~~ **Terry McBride**

13: **Board Comment:** Anderson-Leake supports a key for Nancy Ferro. Boshears comments on reasons she does not support a key for Nancy Ferro. Hanson comments on reasons he does not support a key for Nancy Ferro.

Anderson-Leake suggests seniors to complain and request this issue to be brought up next meeting.

14: **Adjournment:** Meeting adjourned at 8:00 PM

MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee
admin@michigammetownship.com

MICHIGAMME TOWNSHIP
SPURR TOWNSHIP
SPECIAL BOARD MEETING
MICHIGAMME TOWNSHIP COMMUNITY BUILDING
TOWNSHIP BOARD ROOM
OCTOBER 11, 2021—6:00 PM

MINUTES

ATTENDANCE: Board Members: Michigamme Twp: William Seppanen, Nicole Haskett, Neil Hanson, Julia Anderson-Leake, Donald DeRoche
Spurr Twp: Cindy Dittman, Vickie Voegtline, Lori Carlson, Jay Killoran, Rose Ekdahl
Guests: Deborah Kinnunen, Kathy Hanson, Joe Perry, Ruth Starr, Rose and John McBride, Jenna Zwick, Paul Olson, George Kendall Jr

- I. CALL TO ORDER – 6:00 pm
- II. ROLL CALL – Hanson called the roll for Michigamme Township Board members: Haskett, DeRoche, Anderson-Leake, Seppanen, Hanson – all present
Voegtline called the roll for Spurr Township Board members: Dittman, Voegtline, Carlson, Killoran, Ekdahl – all present
There is a quorum.
- III. PLEDGE OF ALLEGIANCE - Recited
- IV. AGENDA APPROVAL – Seppanen added V. Minutes Approval – July 21, 2021, Michigamme Spurr Meeting; remove Old Business #4. Junior Fire Fighter Program, add VIII. New Business #1. Joe Perry, Fire Chief, Fire Truck Bid Process. Seppanen asked for any other additions to the agenda. Voegtline moved to approve agenda, Haskett seconded. 10 Ayes. 0 Nays. Motion carried.
- V. MINUTES APPROVAL – July 21, 2021, Michigamme Spurr Meeting - Anderson-Leake moved to approve the minutes with Killoran seconding. 10 Ayes. 0 Nays. Motion carried.
- VI. PUBLIC COMMENT (Three Minutes) - None
- VII. BOARD COMMENT – Anderson-Leake stated she is glad the Boards are getting this done.
- VIII. NEW BUSINESS:
 1. JOE PERRY, FIRE CHIEF, FIRE TRUCK BID PROCESS – The cost is expected to be around \$400,000 to \$450,000 which is less than what he stated to the Board previously. The manufacturer states that the construction is 18-24 months out. Charlie Gardner and John Koski have toured Pierce Arrow's manufacturing plant in Appleton, Wisconsin. The two manufacturers that he has contacted are Pierce Arrow and BME. Once the bid is awarded both potential manufacturers require a down payment which is around \$130,000 on the commercial chassis. Currently the fire department is working on items that are broken on the 1,000-gallon pumper. Anderson-Leake asked what happens with the old truck. Perry stated that the fire department would sell it. Anderson-Leake asked if the Township has ever approached the Casino's for any donations. She added that these entities give to emergency services as part of their policy. The Township does the bidding process to specific manufacturers and the fire department will give the Township the specifications that they require on the new truck. Anderson-Leake asked

what the timeline is on this bidding process. Perry stated that he can get the specifications within the month to the Townships in time for their next Board meetings. Haskett asked if there are any townships out there selling their trucks, but she surmised that most fire departments are holding onto their two- or three-years old trucks. Perry stated that in his experience the Township should not consider buying a used fire truck because you don't know who has been running it, it may have mud in it and other unforeseen problems. DeRoche stated that new would have a warranty. Anderson-Leake asked if the manufacturer trains the firemen on the use of the truck; Perry stated that they do.

IX. OLD BUSINESS:

1. DISCUSS CEMETERY ORDINANCE – Page 2 Section F needs to be rewritten; page 2 g. decide who pays for movement if township makes a mistake – both townships will share the cost. Add what happens if it's the family's or township's mistake. Page 3 How many per plot? Suggested 1 full burial and 1 cremains in one plot. Could get 3 cremains in a plot if no full burial. D. need to work on this item. Page 3. E. Borders especially cement borders need to be disallowed because they interfere with mowing and upkeep. Page 3. F. Needs a form letter and decide who checks this. Section 6. A. Need a number added for markers (1 or up to 3). Page 4. Section 9. cremains - Clerk needs to approve the container – amend this – check if there are state regulations for cemeteries. Section 8. B. Do we have winter storage? No, take that section out. Page 5 – brick, blocks, borders – address this. I. talks about grave border materials, which needs to be addressed. Section 12 has a typo – such plots... Ask Julia for her comments on each page. The Boards will work on the ordinance and bring back comments to the next meeting.
2. DISCUSS PAYMENT OF CEMETERY MAINTENANCE – Voegtline stated that Spurr Township never formally voted on the \$50 mowing per month for their share of fuel and other mowing costs, however they have been paying this to Michigamme Township. Because Spurr Township never signed the letter of agreement for the Lakeview Cemetery and there was controversy regarding whether Spurr Township was going to continue to be in dual governance with Michigamme Township, Michigamme Township never billed Spurr Township for half the cemetery wages in 2019 and 2020. Michigamme Township has forgiven those years wages and move forward with the assumption that Spurr Township is going to agree to pay half the expenses of the cemetery which would include half the cemetery DPW employee wages for maintenance and upkeep and supplies. These expenses occur from May through October when the cemetery is open. Seppanen stated that the previous Spurr Township Board did not pass the cemetery millage, then later they passed it. Michigamme Township received a letter that Spurr Township was going to withdraw from the cemetery. Spurr Township residents stated that it is not fair that Spurr Township passed a millage and are going to withdraw from the cemetery. Ekdahl stated that Spurr Township ran out of millage funds to pay for the expenses. Seppanen stated that Michigamme Township doesn't have a millage for the cemetery and uses general fund monies for cemetery expenses which Spurr Township could do also. Carlson stated that if Spurr Township is paying half the expenses it should be receiving half the revenue. Michigamme Township has minimal revenue in the cemetery (currently only burial fee collection); it mistakenly as not been selling lots in the cemetery as is required by law. The letter of agreement needs to change the wording "Michigamme Township" to "Lakeview Cemetery in Michigamme Township". Spurr Township Board members were reminded that they received an approved annual budget that included the actual income and expenses that Michigamme incurred in the previous year. Michigamme Township will send a current profit and loss statement for the Lakeview Cemetery to Spurr Township. Spurr Township asked for a heads up to any large expenses that are planning to be incurred, which Michigamme Township agreed to do. The Boards agreed to add that they agree to share half of the revenue in the letter of agreement. Add a statement regarding the \$50 monthly expense for gas and \$50 monthly expense for administrative services to be reviewed annually. (Update, the \$50 administrative fee that is currently billed to Spurr Township is for Fire and EMS administrative services being done by Michigamme Township, not cemetery administrative services. The Board will need to decide if an additional fee for administrative services should be added if more details are going to be required between the Boards regarding revenue sharing, etc.) Seppanen will ask the Administrative Assistant to make the corrections to the Letter Agreement to bring it back to the Boards for the November 17, 2021 meeting.
3. SET DATES FOR FUTURE MEETINGS – The Boards decided the next meeting will be held on November 17, 2021, at 6:00 pm at Spurr Township so they can decide on the fire truck bid specifications and set the request for proposal bid deadline. Seppanen stated that the Boards could be open and set the next meeting date at the November meeting or conduct a quick poll to see when the next date may work to hold the combined meeting perhaps in December. Carlson stated that the Board should research if Covid funds can be used for the fire truck because Spurr Township doesn't have sewer or water infrastructure to use their funds on. Anderson-Leake can research

the tribes for funds availability. The Board asked Mr. Perry to make a list of what fire department assets that the departments already have, put together the average number of calls the department responds to and the mutual agreement coverage the departments provide in both counties that the Board can use to secure any outside entity funds or Covid funds. Mr. Perry will provide this information to the Boards for the November 17th meeting if not before that date as he will not be able to attend that meeting.

- X. PUBLIC COMMENT (Three Minutes) – Rose McBride stated that she bought a biodegradable urn for her mother’s burial.
- XI. BOARD COMMENT – None.
- XII. ADJOURNMENT - Seppanen moved to adjourn the meeting with Ekdahl seconding. 10 Ayes. 0 Nays. Motion carried. Meeting adjourned at 7:00 pm.

Michigamme Township Special Board Meeting

Tuesday, October 25th, 2022

Minutes

1: Called to order: 5:00 PM

2: Pledge of Allegiance: led by Boshears

3: Roll Call: Boshears – Present, Hanson – Present, Haskett – Present, Deroche – Present, Anderson-Leake – Present

4: Approval of Agenda

Hanson Motion to approve the agenda. Haskett Seconded. Voice Vote 5 Ayes. Motion Carried.

5: Public Comment: Bill Seppanen

6: Board Comment: None

7: New Business:

A) **Clean water and Drinking Water revolving Fund/Strategic Water Quality Initiatives**

Fund: Required to submit an Intent of apply form. Anderson-Leake is researching these funds but is unsure if we qualify for these funds.

Hanson makes a motion to not submit an intent of apply. Haskett Seconded. Voice Vote 5 Ayes. Motion Passed.

B) **Resignation of Zoning Administrator:** Erin Bertucci submitted a letter of resignation for her position as Zoning Administrator.

Hanson motioned to accept her resignation. Haskett Seconded the motion. Voice Vote 4 Ayes 1 Nay. Motion Passed.

C) **Job Posting for Zoning Administrator/Ordinance Enforcer:** Job Posting for new Zoning Administrator to be posted on Indeed, MTA Website, and Michigan Works.

Leake motions to post the job opening. Haskett Seconded. Voice Vote 5 Ayes. Motion Passed

8: Unfinished Business:

A) **Quotes for Fire Signs:** Review of bids for fire signs.

Haskett Motions to accept Cook Signs Bid. Boshears Seconded. Voice Vote 5 Ayes. Motion Passed.

9: Public Comment: None

10: Board Comment: Deroche mentions one of the new street signs was incorrect. The sign maker is willing to correct the sign at no cost.

11: Adjournment: Meeting Adjourned at 5:35pm

DRAFT

1: **Call to Order:** Called to order by Supervisor Boshears at 6:00 PM

2: **Pledge of Allegiance:** Recited

3. **Roll Call:** Clerk Hanson present, Trustee DeRoche present, Trustee Anderson-Leake present, Treasurer Haskett present, Supervisor Boshears present. There is a quorum.

4. Changes or Additions to the Agenda:

- Haskett requested to add MARESA new parcel agreement to new business under L.

5. Approval of Consent Agenda:

A: Agenda

B: October 10th, 2022, Michigamme Township Board Meeting Minutes

C: October 25th, 2022, Michigamme Special Board Meeting Minutes

D: Treasurer's Report

E: Bills to be paid

Leake made a motion to move the October 10th, 2022, minutes to new business for corrections.

Haskett seconded the motion. 5 Ayes 0 Nays. Motion passed.

Neil made a motion to approve consent agenda with the changes. Boshears seconded the motion.

Ayes 5 Nay 0. Motion Passed

Boshears made a motion to move the Public and Board comments up to be before Board and Committee reports. Ayes 5 Nays 0

8. Public Comment (3 minutes):

- Lynn Zolott commented that she wanted to teach pickleball to members of the public.
- John McBride commented on the key issue.
- Marge Luke made comments about the board.
- Paul Olsen made comments about key issue and the Board.
- Debbie Kinnunen made a comment on the available microphone system and the key issue.
- Bill Seppanen made a comment about the key issue.
- Virginia Olson made a comment on the key issue.
- Barb Taisto commented on the key issue.
- Scott Gravedoni made a comment on the key issue. He also brought up the flooding problem at his lot.
- Kay Frisk made a comment on the accessibility of the township showers. She also made a comment on the key issue.
- Bill Gierut brought up the issue of building and public safety.
- Charlie Gardner commented on the building and public safety and the animosity throughout the township.

9. Board Comment:

- Leake made a comment on the key issue. She also made comments about the board.

- DeRoche made a comment about the township’s animosity issue. He also made comments about the key issue and the Gravedoni flooding issue.
- Boshears made a comment on the key issue.

6. Board & Committee Reports

A: Fire Board & Fire Chief Report - DeRoche gave the Fire Chief report.

- Thanks to Ray Suring for donating a vehicle for department training
- Fire department has only gone on one run in the last two months
- Info on new firetruck
- Baraga county’s donation to Fire Department from their surplus grant money
- The Fire Department is interested in getting WEX fuel cards for the department
- The Fire Department will change their meeting times from 7pm to 6pm

B: Planning Commission - Leak gave the Planning Commission report.

- Planning Commission is looking for new Zoning Administrator.
- The Planning Commission is preparing for period without Zoning Administrator and delays may happen during this period

C: Downtown Development Authority – Scott Gravedoni gave the DDA report

- Updates on the Iron Ore Heritage Trail.
- Sales of the 150th Banners that are left.
- Updates on directional signage in town.
- Holiday Market was a successful event.
- CIP projects are currently being worked on.

7. Announcements/Correspondence:

A: Board of Review: Meeting to be held December 13th at 6:00pm in the Township Hall Board Room.

B: Auditor: will present Audit report during the next township meeting on December 12th, 2022.

C: Applications: ZBA and Planning Commission applications are due by November 30th, 2022.

D: Applications: Board of Review applications due by December 5th, 2022

E: Correspondence: Letter from Kay Frisk

F: EGLE Mine: Boshears & Leake met with a representative from Triple R Alliance on November 11,2022 about the closing of the mine.

10. Unfinished Business

A: Lot Sales

- Discussion on how to sell the lots.

Hanson motioned to allow the Boshears to contact realtors for the sale of lots. Seconded by DeRoche. Ayes 5 Nays 0. Motion passed.

B: R&G Designs Bid & Bid Selection

- Leake updates the board on the details of the R&G Designs bid for the park bathroom.

Haskett motioned to accept the Northern Designs bid. DeRoche Seconded. Ayes 4 Nays 1. Motion Passed

C: Grant

- Leake has submitted all required information. We are waiting on a response.

D: Cemetery Posting

- Leake reminded board that we must have the cemetery ordinance posted for 30 days.

E: Cemetery Ordinance

- Boshears reviewed the changes to the cemetery ordinance.
Hanson motioned to accept changes to the cemetery ordinance. Haskett seconded the motion. Ayes 5 Nays 0. Motion passed.

F: Responses from advertising for ZA Position

- No Responses at this moment

G: Fund raising for Library and Museum – MTA Guidelines

- Discussion on the MTA guidelines regarding fundraising for the library and museum.

H: Engine House Projects

- No assessment has been done for the Engine House needs at this point.
- The board requested a list from the Michigamme Museum about their needs.

I: Fire Hall Projects

- Discussion on Fire Hall building repairs and maintenance.
Leake motioned to have John Howe create a single bid request package on the builder's exchange for the Fire Hall Project work. Haskett Seconded the motion. 5 Ayes 0 Nays. Motion passed.

J: Building key for cook

- *Leake motioned to vote on giving Nancy Ferro a building key. Seconded by Haskett. 2 Ayes 3 Nays. Motion failed.*

11. New business

A: Town hall Santa & candy for kids

Leake made a motion to have Santa come on December 17th, 2022, to the township hall. DeRoche Seconded. 5 Ayes 0 Nays. Motion Passes.

Leake made a motion to use kids recreation funds to put together candy/treat bags for the children visiting Santa. Haskett Seconds. 5 Ayes 0 Nays. Motion Passed

B: Capital Improvement Plans – Due by January

- Capital Improvement Plans will be sent out to the various departments and are due in January 2023

C: EMT Training Funds – Tuition and Supplies

Leake motioned to pay for the tuition, supplies, and mileage for the new member training. Haskett seconded. 5 Ayes 0 Nays. Motion passed

D: Rummage Sale items in Engine House & items in Building

- Discussion on items left from previous events being stored on township properties.

E: Open Meetings Act

- Discussion on requirements when changing meeting dates.
-

F: Community Building Safety

- Discussion of items and organization on the Community Building Stage.

G: Use of Township Equipment – refrigerators and freezers

- Discussion on usage of township refrigerators and freezers

H: Unauthorized use of the Engine House on October 31st, 2022 – Township Attorney

- Lead by the Township Attorney, discussion of possible unauthorized use of township property and possible legal consequences to the township.

I: Unauthorized closure of a County Road on October 31st, 2022– Township Attorney

- Lead by the Township Attorney, discussion of possible unauthorized closure of streets and possible legal consequences to the township.

J: Marquette County Health Department compliance in kitchen– Township Attorney

- Lead by the Township Attorney, discussion Health Department kitchen requirements and possible legal consequences to the township.

K: Appropriate sharing of township information– Township Attorney

- There was discussion on making sure information is being shared with appropriate members of the board.

L: MARESA Parcel Charge

- Haskett read aloud letter from MARESA about a new summer tax agreement with the township. Board discussed the changes.

Hanson motioned to accept the new summer tax agreement from MARESA. Leake seconded it. 5 Ayes 0 Nays. Motion passed.

M: Corrections to October 10th, 2022, Meeting Minutes

- List of changes given to clerk for corrections

12: Public Comment (3 minutes):

- Bill Seppanen commented on masking up for health safety
- Rose McBride commented on the community key
- Virginia Olson, Paul Olson, and Kay Frisk commented on the trunk or treat event
- Debbie Kinnunen commented on a previous board election
- Kathy Hanson & Bill Gierut, and Rhonda Gravedoni commented on township animosity
- Bill Gierut commented on the building keys
- Rhonda Gravedoni commented on the EMT training
- Kay Frisk commented on miscommunications

13: Board Comment:

- Hanson commented on his experience as a clerk
- Boshears commented on building usage and the miscommunications
- Leake commented on miscommunications

14: Adjournment: Supervisor Boshears adjourned the meeting at 9:14 PM

MICHIGAMME TOWNSHIP BOARD MEETING
Monday November 14th, 2022
Meeting Minutes

1: **Call to Order:** Called to order by Supervisor Boshears at 6:00 PM

2: **Pledge of Allegiance:** Recited

3. **Roll Call:** Clerk Hanson present, Trustee DeRoche present, Trustee Anderson-Leake present, Treasurer Haskett present, Supervisor Boshears present. There is a quorum.

4. Changes or Additions to the Agenda:

- Haskett requests to add MARESA new parcel agreement to new business under L.

5. Approval of Consent Agenda:

A: Agenda

B: October 10th, 2022, Michigamme Township Board Meeting Minutes

C: October 25th, 2022, Michigamme Special Board Meeting Minutes

D: Treasurer's Report

E: Bills to be paid

Leake made a motion to move the October 10th, 2022, minutes to new business for corrections.

Haskett seconded the motion. 5 Ayes 0 Nays. Motion passed.

Neil made a motion to approve consent agenda with the changes. Boshears seconded the motion. Ayes 5 Nay 0. Motion Passed

Boshears made a motion to move the Public and Board comments up to be before Board and Committee reports. Ayes 5 Nays 0

8. Public Comment (3 minutes):

- Lynn Zolott commented that she wanted to teach pickleball to members of the public.
- John McBride commented on the key issue.
- Marge Luke made comments about the board.
- Paul Olsen made comments about key issue and the Board.
- Debbie Kinnunen made a comment on the available microphone system and the key issue.
- Bill Seppanen made a comment about the key issue.
- Virginia Olson made a comment on the key issue.
- Rosa Taisto commented on the key issue.
- Scott Gravedoni made a comment on the key issue. He also brought up the flooding problem at his lot.
- Kay Frisk made a comment on the accessibility of the township showers. She also made a comment on the key issue.
- Bill Gierut brought up the issue of building and public safety.
- Charlie Gardner commented on the building and public safety and the animosity throughout the township.

MICHIGAMME TOWNSHIP BOARD MEETING
Monday November 14th, 2022
Meeting Minutes

9. Board Comment:

- Leake made a comment on the key issue. She also made comments about the board.
- DeRoche made a comment about the township's animosity issue. He also made comments about the key issue and the Gravedoni flooding issue.
- Boshears made a comment on the key issue.

6. Board & Committee Reports

A: Fire Board & Fire Chief Report - DeRoche gave the report.

- Thanks to Ray Suring for donating a vehicle for department training
- Fire department has only gone on one run in the last two months
- Info on new firetruck
- Baraga county's donation to Fire Department from their surplus grant money
- The Fire Department is interested in getting WEX fuel cards for the department
- The Fire Department will change their meeting times from 7pm to 6pm

B: Planning Commission - Leak gave the report.

- Planning Commission is looking for new Zoning Administrator.
- How the Planning Commission is preparing for period without Zoning Administrator and delays may happen during this period

C: Downtown Development Authority – Scott Gravedoni gave the report

- Updates on the Iron Ore Heritage Trail.
- Sales of the 150th Banners that are left.
- Updates on directional signage in town.
- Holiday Market was a successful event.
- CIP projects are currently being worked on.

7. Announcements/Correspondence:

A: Board of Review: Meeting to be held December 13th at 6:00pm in the Township Hall Board Room.

B: Auditor: will present Audit report during the next township meeting on December 12th, 2022.

C: Applications: ZBA and Planning Commission applications are due by November 30th, 2022.

D: Applications: Board of Review applications due by December 5th, 2022

E: Correspondence: Complaint from Kay Frisk about some Planning Committee inappropriate actions.

F: EGLE Mine: Boshears & Leake met with EGLE on November 11,2022 about the closing of the mine.

10. Unfinished Business

A: Lot Sales

- Discussion on how to sell the lots.

Hanson motioned to allow the Boshears to contact realtors for the sale of lots. Seconded by DeRoche. Ayes 5 Nays 0. Motion passed.

MICHIGAMME TOWNSHIP BOARD MEETING

Monday November 14th, 2022

Meeting Minutes

B: R&G Designs Bid & Bid Selection

- Leake updates the board on the details of the R&G Designs bid for the park bathroom.

Haskett motioned to accept the Northern Designs bid. DeRoche Seconded. Ayes 4 Nays 1. Motion Passed

C: Grant

- Leake has submitted all required information. We are waiting on a response.

D: Cemetery Posting

- Leake reminds board that we must have the ordinance posted for 30 days.

E: Cemetery Ordinance

- Boshears review the changes to the cemetery ordinance.

Hanson motioned to accept changes to the cemetery ordinance. Haskett seconded the motion. Ayes 5 Nays 0. Motion passed.

F: Responses from advertising for ZA Position

- No Responses at this moment

G: Fund raising for Library and Museum – MTA Guidelines

- Discussion on the MTA guidelines regarding fundraising for the library and museum.

H: Engine House Projects

- No assessment has been done for the Engine House needs at this point.
- The board requested a list from the Michigamme Museum about their needs.

I: Fire Hall Projects

- Discussion on Fire Hall building repairs and maintenance.

Leake motioned to have John Howe create a single bid request package on the builder's exchange for the Fire Hall Project work. Haskett Seconded the motion. 5 Ayes 0 Nays. Motion passed.

J: Building key for cook

Leake motioned to vote on giving Nancy Ferro a building key. Seconded by Haskett. 2 Ayes 3 Nays. Motion failed.

11. New business

A: Town hall Santa & candy for kids

Leake made a motion to have Santa come on December 17th, 2022, to the township hall. DeRoche Seconded. 5 Ayes 0 Nays. Motion Passes.

Leake made a motion to use kids recreation funds to put together candy/treat bags for the children visiting Santa. Haskett Seconds. 5 Ayes 0 Nays. Motion Passed

B: Capital Improvement Plans – Due by January

- Capital Improvement Plans will be sent out to the various departments and due in January 2023

C: EMT Training Funds – Tuition and Supplies

Leake motioned to pay for the tuition, supplies, and mileage for the new member training. Haskett seconded. 5 Ayes 0 Nays. Motion passed

D: Rummage Sale items in Engine House & items in Building

- Discussion on items left from previous events being stored on township properties.

E: Open Meetings Act

- Discussion on requirements when changing meeting dates.
-

MICHIGAMME TOWNSHIP BOARD MEETING
Monday November 14th, 2022
Meeting Minutes

F: Community Building Safety

- Discussion of items and organization on the Community Building Stage.

G: Use of Township Equipment – refrigerators and freezers

- Discussion on usage of township refrigerators and freezers

H: Unauthorized use of the Engine House on October 31st, 2022 – Township Attorney

- Lead by the Township Attorney, discussion of possible unauthorized use of township property and possible legal consequences to the township.

I: Unauthorized closure of a County Road on October 31st, 2022– Township Attorney

- Lead by the Township Attorney, discussion of possible unauthorized closure of streets and possible legal consequences to the township.

J: Marquette County Health Department compliance in kitchen– Township Attorney

- Lead by the Township Attorney, discussion Health Department kitchen requirements and possible legal consequences to the township.

K: Appropriate sharing of township information– Township Attorney

- There was discussion on making sure information is being shared with appropriate members of the board.

L: MARESA Parcel Charge

- Haskett read aloud letter from MARESA about a new summer tax agreement with the township. Board discussed the changes.

Hanson motioned to accept the new summer tax agreement from MARESA. Leake seconded it. 5 Ayes 0 Nays. Motion passed.

M: Corrections to October 10th, 2022, Meeting Minutes

- List of changes given to clerk for corrections

12: Public Comment (3 minutes):

- Bill Seppanen commented on masking up for health safety
- Rose McBride commented on the community key
- Virginia Olson, Paul Olson, and Kay Frisk commented on the trunk or treat event
- Debbie Kinnunen commented on a previous board election
- Kathy Hanson & Bill Gierut, and Rhonda Gravedoni commented on township animosity
- Bill Gierut commented on the building keys
- Rhonda Gravedoni commented on the EMT training
- Kay Frisk commented on miscommunications

13: Board Comment:

- Hanson commented on his experience as a clerk
- Boshears commented on building usage and the miscommunications
- Leake commented on miscommunications

14: Adjournment: Rhonda adjourned the meeting at 9:14 PM

MICHIGAMME TOWNSHIP

William Seppanen, Supervisor
Neil Hanson, Clerk
Nicole Haskett, Treasurer

PO Box 220
Michigamme, MI 49861
Phone: 906-323-6608

Julia Anderson-Leake, Trustee
Donald DeRoche, Trustee
admin@michigammetownship.com

TOWNSHIP BOARD MEETING MONDAY, DECEMBER 13, 2021—7:00 PM MINUTES

ATTENDANCE: Board Members: William Seppanen, Nicole Haskett, Neil Hanson, Julia Anderson-Leake, Donald DeRoche
Guests: Deborah Kinnunen, Kathy Hanson, Raymond Butler, Brian Scott Adams, Nancy Ferro, Rhonda Boshears, Beth Koenig, Bill Gierut, David Niemi, Scott Gravedoni, Rhonda Gravedoni

- I. CALL TO ORDER – Seppanen called the meeting to order at 7:00 pm
- II. ROLL CALL – Hanson called the roll – Trustee Anderson-Leake, Treasurer Haskett, Supervisor Seppanen, Trustee DeRoche, Clerk Hanson are present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. CONSENT AGENDA: Seppanen moved to approve the consent agenda, seconded by Hanson. 5 Ayes. Motion carried.
 1. AGENDA
 2. NOVEMBER 8, 2021, MICHIGAMME TOWNSHIP BOARD MEETING MINUTES – under Recycling Partnership Grant change words to “provides funds for” education...
 3. SPECIAL TOWNSHIP BOARD MEETING MINUTES NOVEMBER 17, 2021
 4. TREASURER’S REPORT
 5. BILLS TO BE PAID - Jack Wells provided burial digging
- V. PUBLIC COMMENT (Three Minutes) – Rhonda Boshears commented.
- VI. BOARD COMMENT – Anderson-Leake – sesquicentennial meeting is on January 5, 2022, at 6:00 pm at the Community Building. If you want to be included in those meetings you need to come to the meeting and give contact information to be informed of dates and times for additional meetings. Watching grant availability for storm water and fire gear. DeRoche mentioned the fire runs that occurred in November and that the Fire Board is reviewing the specifications for the new fire truck. A Fire Board member asked that the pay be increased to at least \$35. The men’s bathroom door was open at the park last week, not sure why. Seppanen will add it to the agenda for the new budget when appropriate. Haskett asked Republic Schools if the Republic Fire department did education; they already had their education and do not need contributions at this time. Dylan Jurasin, new Township Assessor, introduced himself and mentioned the Board of Review meeting on December 14th.
- VII. UNFINISHED BUSINESS:
 1. STREET SIGNS REQUEST FOR PROPOSAL - Hanson has not started the street sign bids, says he dropped the ball. Anderson-Leake gave Hanson the list of three local vendors from which to garner quotes.
 2. SALE OF GARBAGE TRUCK – Haskett has not had any interested persons to date on the market-place ad. Anderson-Leake mentioned that the administrative assistant researched alternative trade ad availability. Anderson-Leake followed up on the ad sites and stated that there are trade ads available that are reasonably priced. She gave the Board some information of the costs for the basic package and more advance packages that do include pictures. DeRoche moved to start an ad on the trader magazine presented by Anderson-Leake with Hanson seconding. Roll Call: Anderson-Leake, Aye, DeRoche, Aye, Hanson, Aye, Haskett, Aye, Seppanen, Aye. 5 Ayes. 0 Nays. Motion carried. Haskett will follow up with securing the ad on the site.
- VIII. NEW BUSINESS:
 1. RAYMOND BUTLER UPDATE – Mr. Butler gave an update on his progress on the Special Use Permit request. He is still collaborating with his attorney and the Township Attorney to approve the ordinance language. Zappa told Seppanen that he expects action in January as he has been very busy recently. Mr. Butler stated that he has closed on the property and is waiting to move forward.

2. SET 2022 DATES FOR TOWNSHIP BOARD MEETING – Township Board meetings are held the second Monday of the month at 7:00 pm. The DDA is changing their meeting time to 6:00 pm. The Planning Commission is holding a work session at 5:30 pm prior to the 6:00 pm meeting, both are open to the public. Hanson moved with Seppanen seconding that the 2022 meetings schedule be approved. 5 Ayes. 0 Nays. Motion carried.
3. PERMISSION TO APPLY FOR USDA GRANT – Anderson-Leake stated that the grant she was researching for the fire truck would not be approved because the Township currently has enough funds saved to cover the cost. Currently she is working on a USDA grant to improve the Park buildings by updating the doors, windows, kitchen, bathrooms, etc. The gal she is working with is happy that a new township may be applying. The next step will take place in January if the initial request is allowed by the grant authority. At that time, Anderson-Leake will need to have this item added to the January 2022 agenda for the Board to approve the application.
4. NEW POLICE CONTRACT – Anderson-Leake stated that the Township previously had a contract with the sheriff for police patrol from 2010 – 2015. She spoke with Captain Kangas regarding a new contract. She stated that there must be a contract for a minimum of forty hours, and he suggested that Michigamme Township enter a contract with neighboring townships. Seppanen asked Champion and Humboldt Townships if they are interested in combining with them in the new contract which would give each township police coverage for 13.5 hours per week. The cost will be \$50 per hour. Captain Kangas asked that a representative attend the upcoming planned presentation he is holding at the Negaunee Township Hall. Anderson-Leake explained that the billing time would start when the officer enters the Township boundaries. She added that the sheriff on duty can enforce the Township ordinances that currently cannot be enforced since there is no contract. Seppanen stated that he is planned to attend the presentation. The Board agreed that police patrolling is needed in the township and is interested in pursuing an annual contract with the Marquette County Sheriff's department. Seppanen stated that he will notify Champion and Humboldt townships that Michigamme is interested in pursuing a combined contract.
5. REDEVELOPMENT READINESS COMMUNITY PUBLIC PARTICIPATION PLAN APPROVAL – Seppanen stated that this plan is required for the RRC certification which aids in the Township qualifying for grants. He added that Mr. Dellangelo had presented this plan to the Board previously, but it had not been officially approved. Anderson-Leake stated that this is part of the Michigamme Township Master Plan. She added the Planning Commission is going to conduct another public forum and survey which is a requirement in the master plan to be completed every five years. The last survey and public forum were conducted in 2018. Seppanen stated that the Township does follow this plan. Seppanen moved that the Public Participation Plan be approved with Anderson-Leake seconding. 5 Ayes. 0 Nays. Motion carried.
6. IDI DNR GRANT ENGINEERING SERVICES PROPOSAL – Seppanen presented the engineering proposal from Integrated Designs Inc. (IDI) Architecture Engineering Consulting firm for the Park DNR Grant for redevelopment of the tennis and basketball courts. The proposal is for \$1,000 total. The \$120,000 grant application allows up to 15% for engineering and design which would come to approximately \$18,000; this proposal is very inexpensive. Seppanen stated that Ms. Kinnunen sent the items that were developed by Jan Anderson and Bob Dellangelo and included in the 2021 DNR grant applications submitted so the firm has the initial information it needs to complete the task. He believes that is why the proposal is so reasonable. Haskett moved to accept the proposal with DeRoche seconding. Roll Call: Haskett, Aye, Seppanen, Aye, Hanson, Aye, DeRoche, Aye, Anderson-Leake, Aye. 5 Ayes. 0 Nays. Motion carried. Seppanen will sign the proposal and send it to IDI.
7. BUDGET RESOLUTIONS – Seppanen presented and read the budget resolutions for the General Fund, Community Building Fund, Fire Fund, Sanitation Fund, Park Fund, Road Fund and Sewer Fund. These resolutions are the first prepared since the new fiscal year began April 1, 2021; it reflects eight months of expenses incurred through November 30, 2021. Hanson moved to accept the budget resolutions with Haskett seconding. Roll Call: Seppanen, Aye, Hanson, Aye, DeRoche, Aye, Anderson-Leake, Aye, Haskett, Aye. 5 Ayes. 0 Nays. Motion carried.
8. TOWNSHIP CONTRACTS – Anderson-Leake explained the contract software templates that are available for construction bids at \$39 each. She is recommending that we purchase the basic contract which costs \$39 per contract as she believes an unlimited contract is not necessary for the number of contracts that the Township normally needs. The sample provided is a basic construction contract. The Board can review the basic contract and decide whether to use these templates for any future projects that need to be out on bids.

9. JOHN DEERE TRACTOR PROPOSAL – Seppanen stated that Northland Sales and Equipment stopped by with a backhoe loader that is available from them that they acquired from Calumet Minnesota. They are willing to allow us to trial it for one week. The Township can ask if they will give us a deal with a trade in for our John Deere. The Board discussed the need for a backhoe loader to be used in the cemetery for burials, for the dumpster days to compact the garbage to make it more efficient, snow removal and other tasks needed for large equipment around the Township. The DPW employees have rented the machines and sometimes they have not been available timely. Seppanen suggested that the Board authorize John Howe to research options to purchase one either used or new. Anderson-Leake stated that she will check grant availability for equipment purchases. The trader ad site that was discussed tonight has these types of equipment advertised on them. The Board agreed to give John Howe the authority to investigate the availability of equipment for purchase.

IX. PUBLIC COMMENT (Three Minutes) – Scott Gravedoni, Rhonda Gravedoni, and Beth Koenig commented.

X. BOARD COMMENT – Anderson-Leake stated it was a productive meeting, that the Board was conducting its business and she thinks that the Board can do very good things. She also stated that she was saddened to read on the Michigamme Community Facebook site the comment of wondering who was going to be the Santa and if he was going to be a Grinch. DeRoche asked who the Santa is this year. Seppanen stated that it is the same Santa as last year, Matt Skytta. Seppanen stated that on the back page of tonight’s agenda the date for the next 150-year sesquicentennial meeting is January 5th not the 13th at 6:00 pm. He added that the County Election Commission did not vote unanimously to accept the recall petition wording, the Judge and County Clerk voted yes, the County Treasurer voted no because of the words giving away land, she stated that is not factual and was misleading, road right of way land cannot be given away. Hanson asked if the petition really stated that about the land. Seppanen repeated what he said about the language and vote on the petition and added that he did not give away land.

XI. ADJOURNMENT – Hanson moved to adjourn the meeting seconded by Haskett. 5 Ayes. 0 Nays. Meeting adjourned at 8:06 pm.

Michigamme Township
P.O. Box 220
Michigamme, MI 49861
PH: 906-323-6608
admin@michigammetownship.com

Board of Review Meeting Minutes
December 13, 2022
6:00 p.m.

Chair, Carol Watts, opened the meeting at 6:00 p.m.

Members present: Carol Watts, al Dausman, Nancy Ferro, Assessor Dylan Jurasin and Secretary, Rhonda Boshears.

Members of the public present: Elizabeth Koenig, William Seppanen

Recitation of the Pledge of Allegiance.

Motion by Al, seconded by Carol, to approve July 19, 2022 minutes with correction to reflect that July 19, 2022 conversation with Jamie Laponte happened in the board room before the meeting was called to order, and not during Public Comment. All in favor. Motion carried.

Pubic comment: None

Board comment: Assessor stated that the Board of Review no longer has jurisdiction to grant PREs. PREs must be referred to the Township Assessor.

Veteran's Exemptions: None

Review and Correction of Qualified Errors: Board of Review reviewed 16 Clerical Errors from past assessors including the Reversal of a Taxable Value Uncapping for property owned by the Yellow Dog Watershed Preserve, INC. Copies of the 16 affidavits are attached.

Mutual Mistakes of Facts: None

Set Date for Board of Review March 2023:

Tuesday, March 7, 2023 - 7:00 p.m.

Monday, March 13, 2023 - 9:00 a.m. - 3:00 p.m.

Wednesday, March 15, 2023 - 3:00 p.m. - 9:00 p.m.

Motion to adjourn by Watts, seconded by Douseman. Meeting adjourned at 6:17 p.m.

Respectfully submitted,

Rhonda Boshears
Secretary

MICHIGAMME TOWNSHIP
P.O. BOX 220
MICHIGAMME, MICHIGAN 49861
admin@michigammetownship.com

SPECIAL MEETING DECEMBER 15TH, 2022 6:30 P.M.
MINUTES

ATTENDANCE: Board Members: Rhonda Boshears, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche

Absent:

Guests: Elizabeth Koenig, Deborah Kinnunen, Kathy Hanson

- I. CALL TO ORDER – Boshears called the meeting to order at 6:30 pm
- II. ROLL CALL – Boshears called the roll – Treasurer Haskett, Supervisor Boshears, Trustee DeRoche, Trustee Anderson-Leake present.
There is a quorum.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. AGENDA - Anderson-Leake moved to approve the agenda, seconded by DeRoche. 4Ayes. 0 Nays. 1 Absent.
- V. PUBLIC COMMENT - None
- VI. BOARD COMMENT - DeRoche commented that following his conversation with Mr. Bursma he recommends that the board stay with the Option 1 insurance plan we have now for the employees. Any changes in employee insurance plans must be made by end of this year. Anderson-Leake recommended that employees be given the information and they can decide if they want to continue with insurance plans through the township.
- VII. UNFINISHED BUSINESS:
None
- VIII. NEW BUSINESS:

1. BUDGET AMENDMENTS / RESOLUTIONS -

Anderson-Leake asked why Jeremy was doing profit and loss reports when it was the Clerk's job. Boshears stated that the Clerk can designate that Jeremy do the reports. Anderson-Leake wanted it on the record that it was another thing that is not being done and it is the Clerk's job. Anderson-Leake also stated that she didn't want board to get to this position again and suggested that board look at reports quarterly and look at every item. Boshears and DeRoche agreed with Anderson-Leake. Haskett stated that she does not know where Jeremy got the numbers for his report so she created a report to compare them. She did not have time to double-check the numbers before the meeting.

Board discussion regarding discrepancies in the budgets in the reports. Debbie Kinnunen assisted board members and explained where some of the discrepancies were. Debbie stated that she would be willing to work more with Jeremy so he is putting the correct numbers into the correct accounts.

MOTION: Boshears asked for motion to postpone any amendments or resolutions until January 2023.

Haskett made motion to postpone any resolutions until January 2023 meeting. Seconded by Anderson-Leake. 4Ayes. 0 Nays. 1 Absent.

2. APPROVAL OF BILL PAYMENTS-

MOTION: Boshears asked for motion to pay bills.

Motion by Haskett to approve bill payment immediately so we do not incur any late charges. Seconded by DeRoche. 4Ayes. 0 Nays. 1 Absent.

3. APPOINTMENT OF TEMPORARY ORDINANCE ENFORCEMENT OFFICER -

Anderson-Leake stated that Jolene Klumpp called the Sheriff's department regarding ordinance enforcement - Sheriff department stated that they needed a contract. Anderson-Leake further stated that according to MTA, the Supervisor or any board member could perform the ordinance enforcement duties as long as it was added to their statutory duties with board approval.

Anderson-Leake stated that Erin's work was just sitting and nothing could be done with it.

Anderson-Leake stated that she would be willing to sign and send ordinance violation letters.

MOTION: Boshears asked for motion to appoint Julia Anderson-Leake, with board approval, without compensation, as temporary Ordinance Enforcement Officer as a statutory duty, and that she will relinquish such duties when said position is filled.

DeRoche made motion to appoint Julia Anderson-Leake, with board approval, without compensation, as temporary Ordinance Enforcement Officer as a statutory duty, and that she will relinquish such duties when said position is filled.

Seconded by Haskett. 4Ayes. 0 Nays. 1 Absent.

IX. PUBLIC COMMENT - D. Kinnunen waiting for FOIA response.

X. BOARD COMMENT - Anderson-Leake - glad to have worked on budget. Haskett and Boshears will get together to work on budget/reports. DeRoche stated that board can get a lot done when they work together.

XI. Meeting adjourned.