

MICHIGAMME TOWNSHIP
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MICHIGAMME TOWNSHIP BOARD MEETING
MONDAY, JANUARY 9, 2023—6:00 PM
MINUTES

ATTENDANCE: BOARD MEMBERS: Rhonda Boshears, Neil Hanson, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche

GUESTS: KATHI HANSON, WILLIAM SEPPANEN, NANCY FERRO, BETH KEONIG, TIM KEOHANE, LINDA KEOHANE, LAURA MATTSO, IRENE DEROCHE

1: CALL TO ORDER: BOSHEARS CALLED MEETING TO ORDER AT 6:00 PM

2: ROLL CALL:

CLERK HANSON - **PRESENT**

SUPERVISOR BOSHEARS - **PRESENT**

TREASURER HASKETT - **PRESENT**

TRUSTEE DEROCHE - **PRESENT**

TRUSTEE ANDERSON-LEAKE - **PRESENT**

3. PLEDGE OF ALLEGIANCE - RECITED

4. CHANGES OR ADDITIONS TO THE AGENDA:

HASKETT MOTIONED TO MOVE THE DECEMBER 12TH BOARD MEETING MINUTES TO NEW BUSINESS FOR CORRECTIONS

LEAKE MOTIONED TO MOVE THE PLANNING COMMISSION APPOINTMENT TO #7 IN OLD BUSINESS TO ALLOW THE PLANNING COMMISSION CHAIR TO HAVE ~~A THEIR~~ SAY BEFORE ~~THEY MUST LEAVE LEAVING~~. HASKETT SECONDED THE MOTION.

HANSON -AYE , BOSHEARS -AYE , HASKETT -AYE , DEROCHE -AYE , LEAKE -AYE , MOTION CARRIED

5. APPROVAL OF CONSENT AGENDA:

A. AGENDA

B. DECEMBER 12TH BOARD MEETING MINUTES — MOVED TO NEW BUSINESS #5

C. DECEMBER 15TH BOARD MEETING MINUTES

D. TREASURER'S REPORT

E. BILLS TO BE PAID

HASKETT MOTIONED TO APPROVE THE CONSENT AGENDA WITH CORRECTIONS TO BE MADE TO DECEMBER 12TH MEETING MINUTES. DEROCHE SECONDED THE MOTION.

HANSON -AYE , BOSHEARS -AYE , HASKETT -AYE , DEROCHE -AYE , LEAKE -AYE , MOTION PASSED

6. PUBLIC COMMENT (3 MINUTES): NO PUBLIC COMMENT

7. BOARD COMMENT: NO BOARD COMMENT

8. COMMITTEE REPORTS:

- A. FIRE DEPARTMENT: THERE WAS ONE FIRE CALL THIS MONTH. THE FIRE DEPARTMENT RECEIVED A BID ON TWO FRONT TIRES FOR A TANKER TRUCK. THE FIRE DEPARTMENT'S NEW VOLUNTEERS ARE BEGINNING TRAINING STARTING JANUARY 17TH AND ~~CONTINUING UNTIL GOING TILL~~ JUNE.
- B. THE PLANNING COMMISSION IS GOING TO GET A NEW MEMBER ON JANUARY 12TH. THEY ARE FOCUSING ON THEIR BUDGET AND THE MASTER PLAN DURING THE WINTER. THEY ARE IN CONTACT WITH ~~POSSIBLE CANDIDATES ENTITIES ON~~ THE ZONING ADMIN/ORDINANCE ENFORCER POSITION.

9. ANNOUNCEMENTS/CORRESPONDENCE:

- a. PLEASE TURN IN ANY MEETING SCHEDULES FOR 2023
- b. INVOICES, REIMBURSEMENTS, MILEAGE, FIRE/EMS RUNS WERE REQUESTED TO BE IN BY THE TUESDAY BEFORE A TOWNSHIP MEETING.
- c. BOARD OF REVIEW TRAINING WILL BE FEBRUARY 7TH FROM 10AM - 4PM IN HOUGHTON OR DONE ONLINE ON FEBRUARY 10TH FROM 1PM - 5PM
- d. MTA ANNUAL EXPO IS APRIL 20TH, 2023. IF ANYONE IS INTERESTED, TALK TO JEREMY TO REGISTER FOR IT.
- e. RESIGNATION LETTER - LYNN WERNER RESIGNS FROM THE DEPUTY SUPERVISOR POSITION
- f. LETTER FROM MUSEUM BOARD - MUSEUM BOARD CREATED A NONPROFIT CORP CALLED "FRIENDS OF THE MICHIGAMME COMMUNITY". ALL DONATIONS FOR MICHIGAMME MUSEUM, LIBRARY, AND PARKS ~~CAN WILL NEED TO~~ BE ADDRESSED TO THIS NONPROFIT CORPORATION.
- g. LETTER FROM JOHN S. JAMESON - NOTICE OF REFUSAL TO PAY USER FEE DURING JANUARY TO APRIL 2023.
- h. TIPPING FEES ARE GOING TO BE RAISED. THE AMOUNT IS NOT DETERMINED YET.
- i. WEST END SANITATION AUTHORITY HAS A NEW SCHEDULE. SCHEDULE WILL BE POSTED AND AVAILABLE IN THE OFFICE.
- j. LETTER FROM MUSEUM BOARD - THE MUSEUM IS REQUESTING THE TOWNSHIP WRITE A LETTER ~~TO~~ BE SENT TO THE PERSON WHO IS PARKING THEIR VEHICLES ON THE NORTH END THE PROPERTY BY THE INFORMATION CENTER.

10. CONTINUED BUSINESS:

- 1. FIRE HALL PROJECTS BUNDLE AND BIDS
 - a. THE TOWNSHIP RECEIVED A BID FROM A&F CONSTRUCTION. THIS IS CURRENTLY THE ONLY BID THE TOWNSHIP HAS RECEIVED. WITH THIS BID, AN ADDITIONAL ARCHITECTURAL DRAWING WILL BE NEEDED BEFORE THE CONSTRUCTION OF THE ADDITION TO THE FIRE HALL. THIS WOULD BE AN ADDITIONAL COST AND NOT INCLUDED IN THE BID.

LEAKE MOTIONED TO ACCEPT THE BID FROM A&F CONSTRUCTION WITH THE EXPECTATION OF A CHANGE ORDER FOR CRACK AND SEAL. HASKETT SECONDED THE MOTION.

HANSON -NAY , BOSHEARS -NAY , HASKETT -AYE , DEROCHE -NAY , LEAKE -AYE , MOTION FAILED.

BOSHEARS MOTIONED TO REOPEN BIDDING ON THE PROJECT FOR ANOTHER MONTH ON THE BUILDERS EXCHANGE. DEROCHE SECONDED.

HANSON - AYE, BOSHEARS -AYE , HASKETT -AYE , DEROCHE -AYE , LEAKE -AYE , MOTION PASSED

- 2. PLANNING COMMISSION MEMBER APPOINTMENT TO ZONING BOARD OF APPEALS

- a. ~~THE PLANNING COMMISSION HAS LEARNED CHAIR JOLENE KLUMPP REPORTED THAT~~ THEY RECOMMENDED A BOARD MEMBER TO THE TOWNSHIP BOARD, WHO THEN VOTES ON THE RECOMMENDATION. THE PLANNING COMMISSION WILL HAVE A RECOMMENDATION AT THE NEXT TOWNSHIP MEETING.

3. LOT SALES UPDATE BY GREAT LAKES REAL ESTATE PRESENTATION

- a. THERE ARE 13 PROPERTIES THEY ARE PRESENTING ON
 - i. LOT 1 - .71 ACRE. MORE VALUABLE LOT, LARGE WATER FRONTAGE. THE PRICE RECOMMENDATION IS AT ~~32A~~ \$32,800.
 - ii. LOT 2 - 7.38 ACRES PARCEL. NORTH OF CEMETERY. THE TOWNSHIP MAY BE INTERESTED IN SETTING UP A GREEN CEMETERY IN THIS SPACE.
 - iii. LOT 3 - .12 ACRE PRICE RECOMMENDATION \$4,400
 - iv. LOT 4 - SMALL PARCEL. NORTH LAKE STREET
 - v. LOT 5 - .38 PARCEL. WILL NEED TO BE REVISED AS SNOW BLOCK ACCESS
 - vi. LOT 6 - .5 ACRE. NICE RECTANGULAR LOT. CORNER OF BARNUM AND MAPLE
 - vii. LOT 7 - .13 LOT. SMALL SKINNY LOT.
 - viii. LOT 8 - NORTH SIDE MAIN STREET. CONJOINED WITH LOT 9. LOTS ARE .25 AND THE OTHER IS .27
 - ix. LOT 9 - NORTH SIDE OF MAIN STREET. CONJOINED WITH LOT 8. LOTS ARE .25 AND .27 ACRES
 - x. LOT 10 - ANOTHER VALUABLE LOT. ANOTHER WATERFRONT LOT. PRICE RECOMMENDATION 34,800
 - xi. LOT 11 - .5 ACRE SQUARE LOT
 - xii. LOT 12 - 1.27 WOODED PARCEL.
 - xiii. LOT 13 - 1.77 LOT. PRICE RECOMMENDED 13,800
- b. BUILDABILITY OF THE LOTS WILL HAVE TO BE LOOKED UP FOR MANY OF THE SMALLER LOTS

4. WEX CARD SYSTEM FOR FIRE/EMS

- a. THE WEX CARD SYSTEM IS CONSIDERED AS A CASH PAYMENT AND DOES NOT INCUR CREDIT CARD FEES AT PLACES LIKE MICHIGAMME MARKET.
- b. CARDS ARE ISSUED TO THE VEHICLE AND WILL STAY IN THE VEHICLE
- c. TREASURER HASKETT WILL REQUIRE VEHICLE INFORMATION AND VIN NUMBERS TO SIGN UP WITH THE WEX CARDS.

HASKETT MOTIONED TO PROCEED WITH SIGNING UP WITH THE WEX CARD SYSTEM AND CREATING A FUEL ACCOUNT. DEROCHE SECONDED.

HANSON - AYE, BOSHEARS - AYE , HASKETT - AYE , DEROCHE - AYE , LEAKE - AYE , MOTION CARRIED

5. PARK GRANT UPDATE

- a. LEAKE HAS HAD TWO CORRESPONDENCE WITH DAN LORD, OUR ASSIGNED MANAGER.
- b. LEAKE IS REVIEWING GRANT RULES AND REGULATIONS.
- c. LEAKE IS CONSIDERED THE GRANT KEY REPRESENTATIVE. SHE IS THE ONE ACTIVE IN THE GRANTS DAY TO DAY ACTIVITIES AND WORK. HOWEVER, THE GRANT REQUIRES SOMEONE THAT CAN LEGALLY SIGN FOR THE TOWNSHIP ON VARIOUS DOCUMENTS. LEAKE SUGGESTED THIS PERSON BE TREASURER HASKETT.
- d. THE GRANT DOCUMENTS RECOMMENDS THAT THE TOWNSHIP HIRE/OBTAIN A PRIME PROFESSIONAL THAT WILL HANDLE ALL THE GRANT MONEY THAT COMES TO AND FROM THE TOWNSHIP IN DEALING WITH THE GRANT. LEAKE SUGGESTS SETTING UP A BANK ACCOUNT SPECIFICALLY FOR THE GRANT.
 - ± LEAKE SUGGESTS DEBBIE KINNUNEN AS A POSSIBLE PERSON FOR THE PRIME PROFESSIONAL FOR THIS GRANT. LEAKE MENTIONS THAT IT IS ALSO POSSIBLE TREASURER HASKETT MAY BE ABLE TO HANDLE ALL MONEY HANDLING, BUT IS UNSURE HOW THE TIME COMMITMENT TO THIS POSITION.
- e. THE TOWNSHIP WILL HAVE TO CREATE A RESOLUTION WHEN WE RECEIVE THE TERMS OF THE AGREEMENT.

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6. BSM HEALTH INSURANCE PROPOSAL

- a. BOSHEARS SUGGESTS WE SELECT OPTION 1 AFTER TALKING TO THE EMPLOYEES.

BOSHEARS MOTIONED TO ACCEPT HEALTH INSURANCE OPTION 1. DEROCHE SECONDED THE MOTION.

HANSON - AYE, BOSHEARS -AYE , HASKETT -AYE , DEROCHE -AYE , LEAKE -AYE , MOTION PASSED

7. FIRE DEPARTMENT RETIREMENT FUNDS

BOSHEARS MOTIONED TO HOLD THIS DISCUSSION OFF TILL THE SPURR/MICHIGAMME JOINT MEETING ON JANUARY 17TH.

DEROCHE SECONDED.

HANSON - AYE, BOSHEARS -AYE , HASKETT -AYE , DEROCHE -AYE , LEAKE -AYE , MOTION PASSED

8. ZONING ADMIN/ENFORCEMENT OFFICER APPLICATIONS

- a. WE HAVE NOT RECEIVED ANY ADDITIONAL RESUMES/APPLICATIONS FOR THIS POSITION.
b. THIS POSITION IS STILL ACTIVE ONLINE
c. LEAKE HAS TO POSSIBLE CANDIDATES SHE IS IN CONTACT WITH

9. BUDGET RESOLUTIONS

LEAKE MADE A MOTION TO ACCEPT THE RESOLUTIONS FOR THE GENERAL FUND AS PRESENTED BY TREASURER HASKETT AND DISCUSSED BY THE TOWNSHIP BOARD. DEROCHE SECONDED.

HANSON - AYE, BOSHEARS -AYE , HASKETT -AYE , DEROCHE -AYE , LEAKE -AYE , MOTION PASSED

10. BOARD OF REVIEW APPLICATIONS

- a. APPLICATION FOR BOR FROM DAVE NIEMI

✚ BOSHEARS RECOMMENDS DAVE NIEMI TO THE BOARD OF THE REVIEW

HANSON - AYE, BOSHEARS -AYE , HASKETT -AYE , DEROCHE -AYE , LEAKE -AYE , DAVE NIEMI IS ACCEPTED TO THE BOARD OF REVIEW.

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11. NEW LAND DIVISION ORDINANCES

- a. DYLAN POSTPONED THIS TO ANOTHER ~~PERIOD~~ TIME AS HE IS UNABLE TO GET TO THEM AT THE MOMENT.

11. NEW BUSINESS:

1. SETTING BUDGET WORKSHOP DATES

- a) BUDGET WORKSHOP DATES ARE 9AM FEBRUARY 1ST, 15TH, AND MARCH 1ST, MARCH 15TH
(1) POSSIBLE ADDITIONAL MEETING DATE ON MARCH 22ND
b) CIP REQUESTS DUE FEBRUARY 16TH
c) CIP SCORING IS 9AM FEBRUARY 23RD
d) BUDGET REQUESTS/DEPARTMENT BUDGETS DUE JANUARY 30TH
e) BUDGET APPROVAL IS ON MARCH 27TH AT 6PM

2. SET DUE DATE FOR CAPITAL IMPROVEMENTS FROM DEPARTMENTS

- a) CIP REQUESTS DUE ON FEBRUARY 16TH

3. ICE RINK 2023

- a) JOHN HOWE IS GOING TO HELP OUT. HE WILL CHECK WITH THE FIRE DEPARTMENT ABOUT GETTING IT SET UP.

4. DECEMBER 12TH SPECIAL BOARD MEETING MINUTES

HASKETT MOTIONED TO ADJUST THE MINUTES WITH THE DISCUSSED CORRECTIONS. BOSHEARS SECONDED.

HANSON - AYE, BOSHEARS -AYE , HASKETT -AYE , DEROCHE -AYE , LEAKE -AYE , MOTION PASSED

12: PUBLIC COMMENT (3 MINUTES):

COMMENTS MADE BY: NANCY FERRO, BILL SEPPANEN, LINDA KEOHANE

13: BOARD COMMENT:

COMMENTS MADE BY : TRUSTEE LEAKE, CLERK HANSON, SUPERVISOR BOSHEARS

14: EMPLOYEE PERFORMANCE AND SCHEDULE - EMPLOYEE NOT NAMED

1. EMPLOYEE TARDINESS - 110 INCIDENTS SINCE 2020
2. EMPLOYEE NOT SHOWING FOR WORK WITHOUT ANY NOTICES
3. EMPLOYEE SMOKING ON GOVERNMENT PROPERTY

LEAKE MADE A MOTION TO HAVE THE SUPERVISOR MEET WITH THE EMPLOYEE, HAVE THE SUPERVISOR GO OVER THE JOB EXPECTATIONS FOR THE EMPLOYEE'S POSITION, AND HAVE THE SUPERVISOR GIVE A WRITTEN WARNING TO THE EMPLOYEE. HASKETT SECONDED THE MOTION.

HANSON - AYE, BOSHEARS -AYE , HASKETT -AYE , DEROCHÉ -AYE , LEAKE -AYE , MOTION CARRIED

15: ADJOURNMENT: BOSHEARS ADJOURNED THE MEETING AT 9:07PM

**MICHIGAMME & SPURR
JOINT BOARD MEETING
JANUARY 17, 2023
6:00P.M
MINUTES**

Attendees: Beth Koenig, William Seppanen

CALL TO ORDER - Meeting called to order by Supervisor Boshears at 6:00 p.m.

PLEDGE OF ALLEGIANCE - recited

ROLL CALL - Supervisor Boshears called the roll.

Michigamme Township Board Members present:

Supervisor, Rhonda Boshears, Treasurer, Nicole Haskett, Trustee, Donald DeRoche and Trustee, Julia Anderson-Leake.

Absent - Clerk Hanson - Clerk

Quorum is present

Supervisor Killoran called the roll.

Spurr Township Board Members present:

Supervisor, Jay Killoran, Treasurer, Tammy Marier, Clerk, Jessica Omernick, Trustee, Dennis Benti and Trustee, Joel LePage.

Quorum is present

AGENDA APPROVAL - Addition to Agenda - Letter of Agreement for Joint Operations.

Addition to Item # 3 on agenda to include setting the date for the meeting with Tri-Media on Agenda item #3.

Haskett moved to to approve the agenda with the Letter of Agreement. Support by DeRoche. 9 Ayes. 0 Nays. Motion carried.

MINUTES APPROVAL - Benti moved to approve October 26, 2022 meeting minutes, Support by Boshears. 9 Ayes. 0 Nays. Motion carried.

PUBLIC COMMENT - None

BOARD COMMENT - Anderson-Leake stated that she was glad we were getting this done. Boshears welcomed Joel LePage.

UNFINISHED BUSINESS -

STIPENDS FOR FIRE FIGHTERS - Killoran explained the background of stipend increases. Board discussed amounts being paid currently to Fire Department officers and increases for 2023-2024. Michigamme and Spurr Townships will pay equal amounts of the increases.

Proposed increases as follows: Fire Chief increase to \$1620.00, Asst. Fire Chief increase to \$1200.00, Sec. increase to \$1200.00, Chief Engineer increase to \$1200.00, Engineers increase to \$1000.00, Training Officer increase to \$900.00

DeRoche motion to approve raises as discussed. Support by Marier.

Roll Call: Supervisor, Killoran- Aye, Treasurer, Marier- Aye, Clerk, Omernick- Aye, Trustee, Benti- Aye, Trustee, LePage - Aye

Supervisor, Boshears - Aye, Treasurer, Haskett - Aye, Trustee, DeRoche - Aye, Trustee, Anderson-Leake - Aye

9 Ayes. 0 Nays. Motion carried.

RETIREMENT FUNDS FOR FIRE FIGHTERS - Boards discussed options for annual retirement contribution or annual bonus for non-officer fire fighters who attend monthly Fire Department meetings.

Anderson-Leake made motion to postpone the retirement funds for the Fire Fighters with the exception of keeping the \$35.00 per meeting. Support by Benti.

9 Ayes. 0 Nays. Motion carried.

NEW BUSINESS -

WEX CARDS FOR EQUIPMENT - Haskett researched and will set up accounts for WEX cards for township vehicles and fire trucks and EMS vehicle. WEX is accepted nationwide and there are no fees to use the card and no fees to get cards. Each card is assigned to a specific vehicle and there will be a card just for filling gas cans. Using these cards will help when creating budgets for vehicle expenses.

CEMETERY FEES - Board members discussed various fees and compared fees from similar sized townships to help determine fees for Lakeview Cemetery.

Motion by Killoran to set cemetery plot fee at \$100.00 for residents and \$200.00 for non-residents. Support by Omernick.

Roll Call: Supervisor, Killoran- Aye, Treasurer, Marier- Aye, Clerk, Omernick- Aye, Trustee, Benti- Aye, Trustee, LePage - Aye

Supervisor, Boshears - Nay, Trustee, DeRoche - Aye, Trustee, Anderson-Leake - Nay

6 Ayes. 2 Nays. Motion carried.

Motion by LePage to set a fee of \$500.00 to transfer a cemetery plot. Support by Marier.

Roll Call: Supervisor, Killoran- Aye, Treasurer, Marier- Aye, Clerk, Omernick- Aye, Trustee, Benti- Aye, Trustee, LePage - Aye

Supervisor, Boshears - Aye, Trustee, DeRoche - Aye, Trustee, Anderson-Leake - Aye

8 Ayes. 0 Nays. Motion carried.

Motion by LePage to include the following fees in the fee schedule. Support by Marier.

8 Ayes. 0 Nays. Motion carried.

Winter Burial Fee: All costs associated with contracted services.

Disinterment Fee: All costs associated with opening and closing of a burial space are the sole responsibility of those requesting the burial.

Burial Fees: All costs associated with opening and closing of a burial space are the sole responsibility of those requesting the burial.

LETTER OF AGREEMENT - Discussed points of the Letter of Agreement including the May through October \$50.00 administration fee and the May through October monthly \$50.00 fee associated with lawn maintenance for Lakeview Cemetery. Discussed having a WEX card for Cemetery only to track gas expenses.

Changes to Letter of Agreement paragraphs 3 and 4 will include, “ to be shared with Spurr Township per Lakeview Cemetery Ordinance”. The date line will be changed to 2023.

Motion by Anderson-Leake to approve the Lakeview Cemetery Joint Letter of Agreement with the added language to share the information with Spurr, and the date change, to be approved this evening. Support by Benti.

8 Ayes. 0 Nays. Motion carried.

At the next meeting of the Township Boards, Section 3 of the Lakeview Cemetery Ordinance will have the word “sibling” added to Definitions.

Supervisor Boshears will make the Fee Schedule for the next meeting.

MEETING DATES FOR 2023 MEETINGS

Wednesday April 5, 2023 at 6:00 p.m. in Spurr

Wednesday July 5, 2023 at 6:00 p.m. in Michigamme

Wednesday October 4, 2023 at 6:00 p.m. in Spurr

Killoran will contact Tri-Media here for April 5, 2023 meeting.

PUBLIC COMMENT - Koenig thanked boards for approving raises for Fire fighters.

BOARD COMMENT - DeRoche thanked Haskett for her work on the WEX cards.

Benti commented on differences in board meetings.

Killoran commented on finishing the ordinance and fees schedules.

Boshears adjourned meeting at 8:17 p.m.

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MICHIGAMME TOWNSHIP SPECIAL BOARD MEETING
MICHIGAMME TOWNSHIP BOARD ROOM
JANUARY 24, 2023, 6:00 p.m
MEETING MINUTES

Guests: Kathi Hanson, Linda Keohane

- I. CALL TO ORDER - Boshears called the meeting to order at 6:00 pm
- II. ROLL CALL - Clerk Hanson present, Treasurer Haskett present, Supervisor Boshears present, Trustee DeRoche present. Trustee Anderson-Leake absent. There is a quorum.
- III. PLEDGE OF ALLEGIANCE - recited
- IV. APPROVAL OF AGENDA: Deroche moved to approve the agenda, seconded by Hanson. 4Ayes. 0 Nays. 1 Absent
- V. PUBLIC COMMENT - None
- VI. BOARD COMMENT - Haskett opened new account for grant funding.
- VII. NEW BUSINESS:
 1. OPEN POSITION IN DWP -
Michigamme Township employee Kurt Schultz resigned from his position effective Jan 24, 2023. Discussion regarding posting the opening on Indeed and advertising it on the website and on local bulletin boards. Board agreed that applicant should be wastewater certified or willing to work toward getting certified. Haskett moved to post the opening and to accept applications for the position until end of day February 2, 2023. Support by Hanson. 4Ayes. 0 Nays. 1 Absent
- VIII. CONTINUED BUSINESS
 1. TOWNSHIP LOT SALES CONTRACT
Linda Keohane provided contracts for 7 lots and provided additional information including possible deed restrictions on listed properties set by Township and sewer availability and buyer's responsibility to connect to the sewer.

Koehane requested a copy of the Zoning Ordinance and Blight Ordinance. Hanson expressed opinion regarding a land sale with Koehane's company. DeRoche expressed opinion not based on his personal experience with company. Board agreed to not sell lots 2, 12 and 13 due to their proximity to Lakeview Cemetery and their possible use for cemetery expansion. Board agreed to send a copy of a contract to Township attorney for his input. Move by Haskett to enter into contract with Great Lakes & Land Real Estate Co, Inc. to sell township lots. Support by Boshears.

Roll call vote:

Hanson - Nay

DeRoche - Aye

Boshears - Aye

Haskett - Aye

3Ayes. 1 Nay. 1 Absent

IX. PUBLIC COMMENT - None

X. BOARD COMMENT - Haskett stated that an apology to Linda was in order. Boshears agreed and suggested that we all are respectful, kind and compassionate.

XI. ADJOURNMENT - Meeting adjourned at 6:48 p.m.

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Budget Workshop Minutes

1 February 2023

The budget workshop was called to order by Supervisor Boshears at 9:00 a.m.

Members present: R. Boshears, D. DeRoche, N. Hanson, J. Anderson-Leake.

Pledge of Allegiance recited.

Motion to approve agenda by Anderson-Leake, supported by Hanson. 4 Ayes. Motioned carried.

Public comment: None

Board Comment: None

The members of the board worked on the expenses for the proposed budget for the DDA – will finish when the income portion is available to the board.

The members of the board worked on the expenses for the proposed budget for Planning and Zoning, the Assessor's salary and the Board of Review.

Board agreed to meet again on 8 February 2023 to continue work on budget.

Public comment: None

Board Comment: None

Adjourned by Boshears at 9:38.

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Budget Workshop Minutes

8 February 2023

The budget workshop was called to order by Supervisor Boshears at 9:02 a.m.

Members present: R. Boshears, D. DeRoche, N. Haskett. There is a quorum.

Pledge of Allegiance recited.

Motion to approve agenda by Haskett, support by DeRoche.

Haskett – Aye, DeRoche – Aye, Boshears – Aye. Motion carried.

Public comment – None

Board Comment – None

The members of the board worked on the expenses for the proposed budgets for the General Fund and Fire Department/EMS Fund.

Next budget meeting will be held on February 15, 2023, at 9:00 a.m.

Boshears adjourned the meeting at 12:10 p.m.

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MICHIGAMME TOWNSHIP BOARD MEETING
MONDAY, FEBRUARY 13, 2023—6:00 PM
MINUTES

Guests: Beth Koenig, Billy Gierut, Debbie Kinnunen, Laura Mattson, Nancy Ferro, Bill Seppanen, Tammy Schultz, Kay Frisk, Jerry Roach, Friederike Roach, Joan Carlisle, Paulk Olson, Brad DeLongchamp, I. DeRoche, L. Keohane, S. Gravedoni, R. Gravedoni, m J. Howe, P. Peterson

- I. CALL TO ORDER – February 13, 2023, Supervisor Boshears called meeting to order at 6:00 pm
- II. ROLL CALL - MEMBERS PRESENT: Supervisor Boshears, Treasurer Haskett, Trustee DeRoche, Trustee Anderson-Leake. ABSENT: Clerk Hanson. Quorum present.
- III. PLEDGE OF ALLEGIANCE - Recited
- IV. AGENDA - Motion by Haskett to approve Consent Agenda with January 9, 2023 minutes moved to item #7 under New Business and approve agenda. Support by DeRoche. Boshears – Aye, DeRoche – Aye, Haskett – Aye, Anderson-Leake – Aye. 4 Ayes. Motion carried.
- V. COMMITTEE REPORTS –
 1. DeRoche - Fire Board: meeting cancelled due to lack of quorum.
 2. Anderson-Leake – Planning Commission: held work session, worked on CH 1 of Master Plan, dealt with unfinished Zoning Administration work, discussed citations and upcoming hiring of someone. A
 3. Gravedoni – DDA: met on 6 Feb 2023 to update Town Plan, discussed upcoming projects including stone formation sign on East entrance to town.
- VI. PUBLIC COMMENT - (Three Minutes) – Comment by D. Kinnunen, comment by F. Roach
- VII. BOARD COMMENT – Comment by Anderson-Leake regarding budgeting for the drawings for the ADA compliant restrooms at the park and the foundation crack at the park that needs to be part of the budget and she gave Haskett a list of items for the exercise room - approx. \$2000.00.
- VIII. CONTINUING BUSINESS:
 1. WEX CARD SET UP – Haskett did not complete, application needs to be sent in. The new Treasurer will need to complete the process. Brad Delongchamp volunteered to help set up the WEX system.
 2. PARK GRANT UPDATE – Anderson-Leake stated that reports were submitted. Survey of land is next. Bids on contracts provided by Anderson-Leake regarding work at park. 1 offer from IDI and 1 offer from sub-contractor. Haskett did set up an account for the Land Grant showing township had matching funds. Payments will be done by way of reimbursements.
Recycle Grant – Anderson-Leake did 4th quarter report. Aug 1, 2023 is deadline for submitting bills but there should not be any.

USDA grant for front-end loader in limbo. Second round of money is for townships that have never received money from USDA.

Land grant – paperwork submitted Jan 25 for removal of small garage on township lot.

3. FIRE HALL PROJECTS UPDATES – Rick Uren did walk around with J. Howe. Uren will do drawings for Builder’s Exchange.
 4. ICE RINK – Due to non-typical winter weather, there will not be an ice rink.
 5. FIRE DEPARTMENT RETIREMENT FUNDS – Information regarding contributions to a retirement fund will be presented to the Fire Department members and the final decision will be up to them.
 6. ZONING ADMINISTRATOR/ENFORCEMENT OFFICER APPLICATIONS –Motion by Haskett to post ad for Ordinance Enforcement Officer until it’s filled. Seconded by Anderson-Leake. Boshears – Aye, DeRoche – Aye, Haskett – Aye, Anderson-Leake – Aye. 4 Ayes. Motion carried. Anderson-Leake stated she will send the Annual Report to the Supervisor.
 7. LAND SALES – REMOVAL OF LOT #10 – L. Koehane discussed drainage issues on Lot 10. Due to drainage/runoff issues on this lot.
- IX. NEW BUSINESS:
1. RESIGNATION OF TRUSTEE – Motion by Haskett to accept Anderson-Leake resignation. Support by DeRoche. 3 Ayes. Motion carried.
 2. APPOINTMENT OF TRUSTEE - Motion by DeRoche to nominate Kathleen Frisk to fill Trustee position. Support by Haskett. 3 Ayes. Motion carried.
 3. APPOINTMENT OF TREASURER - Motion by DeRoche to nominate Laura Mattson to fill Treasurer position. Support by Boshears. 2 Ayes. 1 Nay. 1 Abstain. Motion carried.
 4. RESIGNATION OF PLANNING COMMISSION CHAIR - . Motion by DeRoche to accept J. Klupp resignation from position of Planning Commission Chair, support by Haskett. 4 Ayes.
 5. POST NOTICES FOR ACCEPTING APPLICATIONS FOR THE PLANNING COMMISSION – Motion by Haskett to post open positions on Planning commission. Support by DeRoche. Applications due by 13 March 2023 regular board meeting. 4 Ayes. Motion Carried.
 6. RE-APPOINTMENT OF DAVE NEIMI TO BOARD OF REVIEW - Motion by DeRoche to re-appoint D. Neimi to the Board of Review. Seconded by Anderson-Leake. 4 Ayes. Motion carried.
 7. JAN 9, 2023 minutes corrections. Motion by Anderson-Leake to accept Jan 9, 2023 minutes with corrections. Haskett supports. 4 Ayes. Motion carried.
- X. PUBLIC COMMENT (Three Minutes) - Public Comments by F. Roach, I. DeRoche, D. Kinnunen, P. Olson, B. Seppanen, B. DeLongchamp, D. Swiedals, K. Frisk, S. Gravedoni, T. Schultz, B. Koenig, B. Gierut.
- XI. BOARD COMMENT – Comments by Anderson-Leake regarding distribution of money from Sesquicentennial committee to local non-profits - \$2267 to Michigamme-Spurr 4th of July Council, \$2000 to Museum and \$1000 to Library. Also stated that she felt the board should have taken applications for open positions, also stated that her comments regarding Mr. Gierut previous employment were that he did not retire from union, and she was willing to fight for the most qualified applicant to be hired for the DPW position.
Haskett wished the board the best and thanked the community for the opportunity to serve and nothing but well-wishes for everyone.
- XII. ADJOURNMENT – Boshears adjourned meeting at 7:10 p.m.

DRAFT

MICHIGAMME TOWNSHIP

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Michigamme Township Board Room

Budget Workshop Minutes

15 February 2023

The budget workshop was called to order by Supervisor Boshears at 9:00 a.m.

Members present: R. Boshears, D. DeRoche, L. Mattson, K. Frisk. A quorum is present.

Pledge of Allegiance recited.

Motion to approve agenda by DeRoche. Support by Frisk.

Public comment – None

Board Comment – None

The members of the board worked on the expenses for the proposed budgets for the Sewer, EMS, Cemetery.

Next budget meeting will be held on February 20, 2023, at 9:00 a.m.

Boshears adjourned the meeting at 12:00 p.m.

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March 3, 2023

Special Meeting

Minutes

Guests: Jerry Roach, Friederike Roach, Billy Gierut

- I. CALL TO ORDER - Supervisor Boshears called meeting to order at 10:00 a.m.
- II. ROLL CALL – Boshears, DeRoche, Frisk, Mattson present. Hanson Absent. A quorum is present.
- III. PLEDGE OF ALLEGIANCE - Recited
- IV. Public Comment - (Comments on Agenda Items Only) Request by Friederike Roach to reserve time for Item D on Agenda.
- V. Board comment - None
- VI. AGENDA: Motion by DeRoche to approve agenda. Support by Frisk. 4 Ayes. Motion carried.
- VII. Agenda items:
 - A. Building Security - Superiorland Electronics installed security cameras in Fire Hall and at the park so having them install the rest will create continuity in the entire security system.
Motion by Frisk to continue with existing contractor Superiorland Electronics, Inc., to install the cameras, recorder and monitor and cables to keep continuity with all the systems.
Support by Mattson. 4 Ayes. Motion carried.
Motion by Frisk that the Township will post for bids to run the conduit and the wiring for the security system.
Support by Mattson. 4 ayes. Motion carried.
 - B. Rental Policy and Attendance Requirement for Policy Holder - Discussion regarding rental agreements and attorney recommendation that agreement state that whoever signs the rental agreement and provides their insurance must be present during the event. Motion by DeRoche to have Township Attorney draw up appropriate contract. Support by Mattson. 4 Ayes. Motion carried.
 - C. Lot Sales – Discussion regarding the lots that have been offered for sale. One of the sales is with the Assessor currently due to resident's claim that a portion of his property was sold. Because there are questions about the easements. Motion by DeRoche to discontinue lot sales, pay realtor for their work on the sales, and table the lot sales. Support by Mattson. 3 Ayes. Motion carried.
 - D. Appoint Grant Coordinators for 2 Grants – Motion by Frisk to appoint DeRoche as Grant Coordinator for the USDA Grant. Support by Mattson. 4 Ayes. Motion carried.
Motion by Frisk to appoint Jerry & Friedrike Roach as Grant Coordinators for the Recycle Grant. Support by Mattson. 4 Ayes. Motion Carried.
 - E. Hire Additional Attorney. Motion by Mattson to hire contact Fahey & Schultz for additional legal help for timely issues. Support by Frisk. 4 Ayes. Motion carried.
 - F. Employees Use of Timecards – Timecard requirements are in the Employee Handbook and employees are required to sign and date that handbook. Motion by DeRoche that each employee gets a copy of Employee Handbook, and each department has a copy of Employee Handbook available so they have the timecard information available to them. Support by Frisk. 4 Ayes. Motion carried.

- G. DPW Work Hours – Motion by Boshears that following a month of training, John will begin at 8:00 a.m. and work until 4:30 p.m. M-F and Nathan will begin at 9:00 a.m. and work until at 5:30 p.m. New hire can alternate M-T then T-F. Both employees will take 30 minutes for lunch out of public view. Support by Frisk. 4 Ayes. Motion carries.
- H. Discuss DPW Manager Position – Discussion regarding a working manager position for DPW. Motion by to advertise for a part-time working manager position 20-32 hours per week. Wage will be negotiable. Support by Mattson. 4 Ayes. Motion carried.
- I. Discuss Secretary/Receptionist Position – Discussion regarding expanded receptionist position to include secretarial duties. Motion by Frisk to expand job description to meet our needs with hours expanded to 20-32 per week with option to expand if needed and 1 night per week come in late and stay late. The wage will be 17.00 per hour with 90 day job performance evaluation. Support by Mattson. 4 Ayes. Motion carried.
- J. Audit – Motion by Frisk to have full audit done. Board members will gather information on preliminary information for full audit. Support by DeRoche. 4 Ayes. Motion carried.

VIII. PUBLIC COMMENT – Comments by F. Roach. Comments by B. Gierut.

IX. BOARD COMMENT – Frisk stated that Laura Thompson has accepted the Deputy Treasurer position. Boshears thanked DeRoche and J.& F. Roach for accepting Grant Coordinator positions

X. ADJOURNMENT – Boshears adjourned meeting at 12:12p.m.

Michigamme Township is an equal opportunity provider and employer.

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MICHIGAMME TOWNSHIP BOARD MEETING
MICHIGAMME TOWNSHIP BOARD ROOM
MONDAY, MARCH 13, 2023—6:00 PM
MINUTES

Attendees: Beth Koenig, Gerry Roach, Friederike Roach, Billy Gierut, Joan Carlisle, Paul Olson, Johnnie Hillis, Kathi Hanson, Bill Seppanen, Nancy Ferno, John Howe, Rachel Howe, Laura Thompson, Brad DeLongchamp; Paul Peterson, Michael Webster, Tammy Schultz.

- I. CALL TO ORDER -The meeting was called to order by Supervisor Boshears at 6:00 p.m.
- II. ROLL CALL - MEMBERS PRESENT: Supervisor Boshears, Treasurer Mattson, Trustee DeRoche, Trustee Frisk, Clerk Hanson. Quorum present.
- III. PLEDGE OF ALLEGIANCE
- IV. CONSENT AGENDA:
 1. AGENDA: Motion made by Trustee, Frisk to approve agenda, seconded by Treasurer, Mattson. 5 Ayes. 0 Nays. Motion carried.
- V. COMMITTEE REPORTS
 - A. FIRE BOARD: Trustee DeRoche gave updated report. The last meeting was held February 28, 2023, and 11 people were present. The fire department held an election of officers. The Fire Board is accepting applications to fill 1 empty position.
 - B. PLANNING COMMISSION: Trustee Frisk gave report.
 - C. DDA. No update given.
- VI. CORRESPONDENCE - None
- VI. PUBLIC COMMENT (Three Minutes on agenda items only)
Comments: Bill Seppanen
- VII. BOARD COMMENT - None
- VIII. CONTINUING BUSINESS:
 1. WEX CARD UPDATE: Treasurer, Mattson gave an update. There is an initial setup fee of \$40. Trustee, Mattson will reach out via phone prior to submitting the application for the card.
 2. PARK GRANT UPDATE: Trustee, Frisk gave an update on what the grant will be used for and has a schematic of how the park will look.
 3. ZONING ADMINISTRATOR/ENFORCEMENT OFFICER APPLICANTS: Supervisor, Boshears said 2 people have turned in applications. Interviews will be conducted next week.

4. ENGINE HOUSE COMPLETION PROJECTS & PLANS: Supervisor Boshears stated that construction needs to be completed before the building can be used. Supervisor, Boshears recommended the Fire Department and the Museum get together and come up with a plan.

IX. NEW BUSINESS:

1. APPOINTMENT OF PLANNING COMMISSION MEMBERS: Motion made by Supervisor, Boshears and seconded by Trustee, Frisk, to appoint Irene DeRoche to the Planning Commission Board. 4 Ayes. 0 Nays. DeRoche Abstained. Motion Carried.
Motion made by Supervisor, Boshears and seconded by Treasurer, Mattson, to appoint Tim Werner to the Planning Commission Board. Ayes: 5 Nays: 0. Motion Carried.
2. RECOMMENDATIONS FOR SECRETARY/RECEPTIONIST JOB: Motion made by Supervisor, Boshears, to hire Tami Hillis for the Secretary/Receptionist position. Support by Trustee, Frisk. 5 Ayes. 0 Nays. Motion Carried.
3. VACANT FIRE BOARD POSITION APPLICATIONS TO BE FILLED BY MICHIGAMME RESIDENT: No Vote
4. MTA PACKAGE INCREASE COST VS ATTENDING CONFERENCE COST: Motion made by Trustee, Frisk to pay for additional package, and seconded by Clerk, Hanson. 5 Ayes. 0 Nays. Motion Carried.
5. DPW EMPLOYEE RAISE & JANITORIAL STAFF RAISE: DEROCHE ASKED TO COMBINE AGENDA ITEMS 5 & 6: Motion made by Trustee, Frisk and seconded by Trustee, DeRoche to do Annual Job Reviews and pay raises beginning 1 April 2023. 5 Ayes. 0 Nays. Motion Carried.
6. JANITORIAL STAFF RAISE – SEE ABOVE
7. BLIGHT GRANT – BUILDING REMOVAL FROM TOWNSHIP LOT: Property Deed held by Michigamme Township Historical Society. Discussion regarding transfer of property to Michigamme Township. Discussion regarding building removal and cost. No vote held.
8. ORDER FOR DISMISSAL FOR ZONING VIOLATION: Motion to dismiss zoning violation made by Trustee, Frisk and seconded by Clerk, Hanson. 4 Ayes. 0 Nays. Treasurer, Mattson Abstained. Motion Carried.
9. POLICY FOR TOWNSHIP BUILDING USE: Change to rental policy. Motion made by Trustee DeRoche and seconded by Treasurer, Mattson. Ayes: 5 Nays: 0. Motion Carried.
10. LETTER TO INDIVIDUAL REGARDING INCIDENT ON FEBRUARY 28,2023: Motion made by Trustee, Frisk and seconded by Treasurer, Mattson. Ayes: 4 Nays: 0 Abstained: 1 (Trustee, DeRoche). Motion Carried.
11. MUSEUM EVENTS:
 - A SOUP SUPPER: Motion by Treasurer, Mattson to allow Museum to use of the Community Building for the Soup Supper event to be held on 29 March 2023
Support by Trustee, DeRoche. 4 Ayes. 1 Nays (Clerk, Hanson). Motion Carried.
 - B SECOND CHANCE SALE: Motion made by Treasurer, Mattson and seconded by Trustee, DeRoche to table the discussion until the April Monthly Meeting. 5 Ayes. 10 Nays. Motion Carried.
 - C TRUNK OR TREAT: Motion made by Treasurer, Mattson and seconded by Trustee, Clerk Hanson to table the discussion until the April Monthly Meeting. 5 Ayes. 0 Nays. Motion Carried.

X. PUBLIC COMMENT - (Three Minutes)
Comments: Friederike Roach, Paul Olson, Bill Seppanen, Michael Webster

XI. BOARD COMMENT - Comment by Frisk

XII. ADJOURNMENT – Adjourned by Boshears at 7:19 p.m.

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MARCH 15, 2023,
MICHIGAMME TOWNSHIP BOARD ROOM
BUDGET WORKSHOP MINUTES
9am – 12pm

1. CALL TO ORDER - The budget workshop was called to order by Supervisor Boshears at 9:00 a.m.
2. ROLL CALL - Members present: R. Boshears, D. DeRoche, K. Frisk, L. Mattson. A quorum is present.
3. PLEDGE OF ALLEGIANCE - Recited
4. AGENDA: Motion to approve agenda by Frisk. Support by Mattson. AIF Motion Carried.
5. PUBLIC COMMENT - (Three Minutes) None
6. BOARD COMMENT - None
7. BUDGET WORKSHOP - The members of the board worked on the expenses for the proposed budgets for the General Fund, DPW Fund and Cemetery Fund.
8. PUBLIC COMMENT (Three Minutes) None
9. BOARD COMMENT – Board members will meet again on 20 March 2023 from 1PM – 4PM for Budget Workshop.
10. ADJOURNMENT – Boshears adjourned meeting at 12:09 p.m.

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MARCH 20, 2023,

MICHIGAMME TOWNSHIP BOARD ROOM

1-4 P.M.

BUDGET WORKSHOP MINUTES

- I. CALL TO ORDER - Supervisor Boshears called the meeting to order at 1:00 p.m.
- II. ROLL CALL PRESENT: R. Boshears, D.DeRoche, K. Frisk, L. Mattson. A quorum was present
- III. PLEDGE OF ALLEGIANCE - Recited
- IV. AGENDA: – Motion to approve agenda by DeRoche. Support by Mattson. AIF Motion Carried.
- V. PUBLIC COMMENT - (Three Minutes) None
- VI. BOARD COMMENT - None
- VII. BUDGET WORKSHOP - - The members of the board worked on the updated expenses for the proposed budgets for the General Fund, DPW Fund, Cemetery Fund and Sewer Fund.
- VIII. PUBLIC COMMENT (Three Minutes) - None
- IX. BOARD COMMENT – Board members will meet again ~~on~~ to continue budget Workshops on March 21, 22, 24 from 1-4 p.m. and March 24 from 3:16 – 6PM to score CIPs.
- X. ADJOURNMENT - Boshears adjourned meeting at 4:09 p.m.

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MARCH 21, 2023,

MICHIGAMME TOWNSHIP BOARD ROOM

1-4 P.M.

BUDGET WORKSHOP MINUTES

- I. CALL TO ORDER - Supervisor Boshears called the meeting to order at 1:00 p.m.
- II. ROLL CALL PRESENT: R. Boshears, D.DeRoche, K. Frisk, L. Mattson, N. Hanson. A quorum was present
- III. PLEDGE OF ALLEGIANCE – Recited
- IV. AGENDA: – Motion to approve agenda by Frisk. Support by Mattson. AIF Motion Carried.
- V. PUBLIC COMMENT - (Three Minutes) None
- VI. BOARD COMMENT - None
- VII. BUDGET WORKSHOP - - The members of the board worked on the updated expenses for the proposed budgets for the General Fund, DPW Fund, Cemetery Fund and Sewer Fund.
- VIII. PUBLIC COMMENT (Three Minutes) – None
- IX. ADJOURNMENT - Boshears adjourned meeting at 4:00 p.m.

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MARCH 22, 2023,
MICHIGAMME TOWNSHIP BOARD ROOM
BUDGET WORKSHOP MINUTES
1-4 p.m.

1. CALL TO ORDER - The budget workshop was called to order by Supervisor Boshears at 1:00 p.m.
2. ROLL CALL - Members present: R. Boshears, D. DeRoche, K. Frisk, L. Mattson, N. Hanson
A quorum is present.
3. PLEDGE OF ALLEGIANCE - Recited
4. AGENDA: Motion to approve agenda by Frisk. Support by Hanson. AIF Motion Carried.
5. PUBLIC COMMENT - (Three Minutes) None
6. BOARD COMMENT - None
7. BUDGET WORKSHOP - The members of the board worked on the updated income and expenses for the proposed budgets for the General Fund, Road Fund budget, Fire Fund Budget, Community Building fund, DDA Budget, Sewer Fund Budget, Park Fund Budget and Sanitation fund budget.
8. PUBLIC COMMENT (Three Minutes) None
9. BOARD COMMENT –NONE
10. ADJOURNMENT – Boshears adjourned meeting at 4:00 p.m.

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MARCH 23, 2023,
MICHIGAMME TOWNSHIP BOARD ROOM
BUDGET WORKSHOP MINUTES
1-4 p.m.

1. CALL TO ORDER - The budget workshop was called to order by Supervisor Boshears at 1:00 p.m.
2. ROLL CALL - Members present: R. Boshears, D. DeRoche, K. Frisk, L. Mattson, N. Hanson
A quorum is present.
3. PLEDGE OF ALLEGIANCE - Recited
4. AGENDA: Motion to approve agenda by Frisk. Support by Mattson. AIF Motion Carried.
5. PUBLIC COMMENT - (Three Minutes) None
6. BOARD COMMENT – Frisk has CIP scoring sheets for the scoring session. Boshears read Budget Narratives from previous years.
7. BUDGET WORKSHOP - The members of the board worked on the updated income and expenses for the proposed budgets for the General Fund, Road Fund budget, Fire Fund Budget, Community Building fund, DDA Budget, Sewer Fund Budget, Park Fund Budget and Sanitation Fund budget.
8. PUBLIC COMMENT (Three Minutes) None
9. BOARD COMMENT –CIP will be held on Friday, March 24, 2023 from 1-3 pm in the Township board room.
10. ADJOURNMENT – Boshears adjourned meeting at 4:00 p.m.

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MARCH 24, 2023,

MICHIGAMME TOWNSHIP BOARD ROOM

BUDGET WORKSHOP MINUTES

3:15 – 6:00 p.m.

1. CALL TO ORDER - The budget workshop was called to order by Supervisor Boshears at 4:00 p.m.
2. ROLL CALL - Members present: R. Boshears, K. Frisk, L. Mattson. A quorum is present.
3. PLEDGE OF ALLEGIANCE - Recited
4. AGENDA: Motion to approve agenda by Frisk. Support by Mattson. AIF Motion Carried.
5. PUBLIC COMMENT - (Three Minutes) None
6. BOARD COMMENT – None
7. BUDGET WORKSHOP - The members of the board worked on the updated income and expenses for the proposed budgets for the General Fund, Road Fund budget, Fire Fund Budget, Community Building fund, DDA Budget, Sewer Fund Budget, Park Fund Budget and Sanitation Fund budget.
8. PUBLIC COMMENT (Three Minutes) None
9. BOARD COMMENT – None
10. ADJOURNMENT – Boshears adjourned meeting at 6:40 p.m.

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MARCH 24, 2023,

MICHIGAMME TOWNSHIP BOARD ROOM

CIP SCORING WORKSHOP ~~AGENDA~~ **MINUTES**

1-3 p.m.

- I. CALL TO ORDER – Boshears called Workshop to order at 1:00 p.m.
- II. ROLL CALL –
Township Board Members Present – Supervisor Boshears, Treasurer Mattson and Trustee DeRoche.
A quorum is present.
Planning Commission Members Present – Chair Gierut, Liaison Frisk, Member Werner.
A quorum is present.
- III. PLEDGE OF ALLEGIANCE - Recited
- IV. AGENDA - CIP Scoring. Motion to approve agenda – motion by Frisk, support by Mattson.
6 Ayes.
- V. PUBLIC COMMENT - None
- VI. BOARD COMMENT - None
- VII. CIP Scoring – The following CIP requests were scored: Cemetery – Gravel For Road And Grounds Improvement, Community Building – Snow Fence, Security And Repairs, DDA – Public Restrooms, Pavilion And Sign, DPW – Insulation For Garage, EMS – Radios And Pagers And New EMS Truck, Fire Department – Radios, Air Packs And Fire Hall Addition, Museum/Engine House – Insulation, Parks – New Picnic Tables And Gravel For Road Improvement, Sewer – Gravel For Site Improvement, PPE Equipment And Replacement Parts For Maintenance. Score Sheet Attached
- VIII. PUBLIC COMMENT (Three Minutes) - None
- IX. BOARD COMMENT - None
- X. ADJOURNMENT – Boshears adjourned at 4:00 p.m.

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MICHIGAMME TOWNSHIP PUBLIC HEARING
COMMUNITY BUILDING BOARD ROOM
WEDNESDAY MARCH 27, 2023, 6:00 pm

Guests: Bill Seppanen, Debbie Kinnunen, Nancy Ferro, Kathi Hanson, Paul Peterson, Billy Gierut

- I. CALL TO ORDER – Boshears called the meeting to order at 6:00 p.m
- II. ROLL CALL – Supervisor-Boshears, Treasurer-Mattson, Clerk-Hanson, Trustee-Frisk, Trustee-DeRoche. A quorum is present.
- III. PLEDGE OF ALLEGIANCE – Recited.
- IV. APPROVAL OF AGENDA - Motion to approve agenda by Frisk Support by DeRoche. 5 Ayes. Motion Carried.
- V. PUBLIC COMMENT – Bill Seppanen asked to defer his time to ask questions as we go through the budget.
- VI. BOARD COMMENT – DeRoche and Mattson thanked the board for work on budget.
- VII. APPROVAL OF THE 2023-24 TOWNSHIP BUDGET – Boshears presented the proposed fiscal year 2023-2024 Budget for the General Fund, Community Building Fund, Fire Fund, Sewer Fund, Road Fund and Downtown Development Fund and read the Budget Narrative. Changes will be made to the Budget Narrative to clarify time frames for discussions prior to the October 2024 meeting. Discussion regarding changes to the General Fund Expenses budget, the Cemetery budget and the Election Budget. The Eagle Mine Severance is added to the General Fund then taken out to be invested. The Investment income will be added to budget. The township has not received the delinquent tax from the County Treasurer yet. Restricted funds for Museum and 4th of July will no longer be added to the General Fund. Health insurance premiums can be calculated using previous employee’s hours. Discussion about raising fees and clarification of Bond Fee (Readiness Fee) and User Fee.
- VIII. PUBLIC COMMENT – Comment by Kathi Hanson complimented board on completing budget. Debbie Kinnunen – check actuals and interest on investments for budget.
- IX. BOARD COMMENT – Frisk thanked residents for showing up and helping with the budget. Boshears and Mattson also thanked the public for helping with budget.
- X. ADJOURNMENT – Boshears adjourned meeting at 7:42p.m.

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MICHIGAMME TOWNSHIP SPECIAL BOARD MEETING
COMMUNITY BUILDING BOARD ROOM
MONDAY, MARCH 27, 2023
Immediately following the Public Hearing

Guests: Bill Gierut, Paul Peterson, Beth Koenig, Kathi Hanson, Nancy Ferro, Debbie Kinnunen, Bill Seppanen

- I. CALL TO ORDER – Boshears called the meeting to order at 7:43p.m.
- II. ROLL CALL – Boshears, Mattson, Hanson, Frisk, DeRoche. A quorum is present.
- III. PLEDGE OF ALLEGIANCE - Recited
- IV. APPROVAL OF AGENDA – Motion to approve agenda by Frisk Support by Mattson. 5 Ayes.
- V. PUBLIC COMMENT - None
- VI. BOARD COMMENT - None
- VII. APPROVAL OF THE 2023-2024 TOWNSHIP BUDGET - After the appropriate public hearing was held at 6:30 pm March 27, 2023, to allow for public comment, Boshears presented the proposed fiscal year 2023 – 2024 Budget for the General Fund, Community Building Fund, Fire Fund, Sewer Fund, Road Fund and Downtown Development Fund along with a Budget Narrative. Motion by Mattson, support by Frisk to approve the proposed fiscal year 2023 – 2024 budget with discussed changes for all the funds presented. Aye - Boshears, Aye - Mattson, Aye - Hanson, Aye - Frisk, Aya - DeRoche
- VIII. HIRE ZONING ADMINISTRATOR – Motion by Frisk, support by DeRoche to hire Mike Simula at a salary of \$800 per month and mileage. ZA will do in-person site visits. ZA will not be responsible for enforcing Township Ordinances. 5 Ayes. Motion Carried
- IX. ADDITION OF ‘MICHIGAMME AREA SENIOR MEAL’ PROGRAM TO TOWNSHIP INSURANCE – Motion by Mattson support by Frisk to add the above Michigamme Area Senior Meal Program to township insurance policy. 5 Ayes. Motion Carried.
- X. PUBLIC COMMENT –Bill Seppanen and Nancy Ferro thanked the board for putting the Seniors on the Township insurance and for increasing the Senior Meal budget.
- XI. BOARD COMMENT –Frisk and Boshears thanked the guests for their input and assistance with budget.
- XII. ADJOURNMENT – Adjourned at 7:54 p.m.

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March 30, 2023 @7:00 p.m.

Special Meeting

Michigamme Township Board Room

Minutes

Present: Nancy Ferro, Kathi Hanson, Scott Gravedoni, Rhonda Gravedoni, Debbie Kinnunen, John Howe, J. Leake

- I. CALL TO ORDER - Supervisor Boshears called the meeting to order at 7:00 p.m.
- II. ROLL CALL – PRESENT: R. Boshears, D. DeRoche, N. Hanson, K. Frisk. ABSENT: L. Mattson.
A quorum is present
- III. PLEDGE OF ALLEGIANCE - Recited
- IV. PUBLIC COMMENT (Comments on Agenda Items Only) - None
- V. BOARD COMMENT - None
- VI. AGENDA: Motion to approve agenda by Frisk, support by Hanson AIF . Motion carried.
 - A. Proposed change of propane provider to LaCourt Bottled Gas Company - Discussion regarding running out of propane. The board agreed to solicit bids from suppliers before taking further action.
 - B. Approve Agreement for Municipal Legal Services with Fahey Schultz Burzych Rhodes PLC - Motion by Frisk, support by DeRoche to approve agreement to hire Fahey Schultz Burzych Rhodes PLC for special projects that need a quick turn-around time. 4 Ayes. Mattson - Absent. Motion carried.
 - C. Proposed purchase 4” Trash Pump for Sewer – Motion by Frisk, support by DeRoche to try the pump for 30 days before purchase. 4 Ayes. Mattson - Absent. Motion carried.
 - D. Approve Budget Resolutions – Motion by Frisk, support by Hanson to approve Budget Resolution as written. 4 Ayes. Mattson - Absent. Motion carried.

- E. DPW Raise – Motion by Boshears, support by Frisk to raise John Howe’s wage to \$26.00 per hour beginning 1 April 2023. The Board will re-visit wage increase after John Howe takes the Sewer Certification test in May 2023. 4 Ayes. Mattson - Absent. Motion carried.
- F. Proposed policy change for rental fees for Community Building – Motion by Frisk, support by DeRoche to update a fee schedule for Community Building Rentals. 4 Ayes. Mattson - Absent. Motion carried.
- G. Options regarding fuel cards from WEX and Sourcewell – Board will table until April 10, 2023 meeting to discuss best options for the WEX cards.
- VII. PUBLIC COMMENT – Comments by Debbie Kinnunen, Rhonda Gravedoni, J. Leake, Scott Gravedoni, Kathi Hanson.
- VIII. BOARD COMMENT – Comment by DeRoche and Boshears.
- IX. ADJOURNMENT – Boshears adjourned meeting at 8:10 p.m.

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MICHIGAMME TOWNSHIP BOARD MEETING
MICHIGAMME TOWNSHIP HALL BOARD ROOM

April 10, 2023 at 6:00 p.m.

Guests: Nancy Ferro, Beth Koenig, Jerry Roach, Friederike Roach, Debbie Kinnunen, J. Leake, Billy Gierut, Scott Gravedoni, Rhonda Gravedoni, Charles Gardner

- I. CALL TO ORDER -The meeting was called to order by Supervisor Boshears at 6:00 p.m.
- II. ROLL CALL - MEMBERS PRESENT: Supervisor Boshears, Treasurer Mattson, Trustee DeRoche, Trustee Frisk. Absent - Clerk Hanson. A quorum is present.
- III. PLEDGE OF ALLEGIANCE – recited
- IV. INTRODUCTION OF ZONING ADMINISTRATOR – Due to scheduling conflict, ZA unable to attend meeting.
- V. CONSENT AGENDA:
 1. AGENDA: Motion made by Mattson to approve agenda, seconded by Frisk 4 Ayes. 0 Nays. Motion carried.
- VI. COMMITTEE REPORTS
 - A. FIRE BOARD - DeRoche gave report. FD will hold a fund raiser on 17 June 24 at Township Park. The Fire Board appointed Tammy Schultz to fill open position. The new Fire Truck delivery date may be moved up to June of 2024.
 - B. PLANNING COMMISSION - Frisk gave report. PC appointed Billy Gierut as Chair and Irene DeRoche as Secretary. Next meeting on 13 April 2023. New Zoning Administrator will be present.
 - C. DDA - Continuing work on Town Plan and gathering information about a sign for before the East entrance area to town. Continue work on directional signs.
 - D. RECYCLE GRANT UPDATE - Friedricke Roach will submit final report for the recycling grant. One more payment will be forthcoming. Jeremy Pickering will maintain spreadsheets that track numbers for the recycle.
- VI. CORRESPONDENCE – Letter from Republic Supervisor Jim Brennon regarding amending Public Improvement Act 188 to include the construction and maintenance of natural gas systems. Board members will read and discuss. No action taken.
- VII. PUBLIC COMMENT (Three Minutes on agenda items only) – Comment by J. Leake, Debbie Kinnunen, Rhonda Gravedoni, Scott Gravedoni asked for time to speak on agenda item.

- VIII. BOARD COMMENT – Frisk thanked the public for input. Boshears thanked public for input and patience.
- IX. CONTINUING BUSINESS:
1. WEX CARD UPDATE - Mattson gave an update on the WEX cards. Sourcewell provides WEX cards for members at no fee. Each vehicle and piece of equipment will have a card assigned to it for tracking expenses. Set up will be completed this week.
 2. PARK GRANT UPDATE - Frisk gave an update on park grant. She received correspondence regarding artifacts and actual size of area at park. Frisk will go to the County building on Thursday to look at records to follow up on questions.
 3. USDA GRANT UPDATE – DeRoche gave updates. Grant contact requested updated financials for township. DeRoche reported that we don't have any definite information yet.
 4. ENGINE HOUSE COMPLETION PROJECTS & PLANS – No meeting yet between Museum and Fire Department to create plans. Charlie Gardner stated he had some ideas to discuss with the Museum. Museum meets again on April 12 at 2:00 p.m. Tabled until after Fire Department and Museum Board meeting.
 5. BLIGHT GRANT THROUGH LAND BANK REMOVAL OF BUILDING FROM TOWNSHIP LOT – The Township Attorney gathered information from Anne Giroux and from the State and was advised to create an Affidavit of Ownership for the property. This was completed, notarized, and registered at the Courthouse. The Land Bank will remove the building at no cost to the Township sometime this summer.
 6. BIDS FOR PROPANE CONTRACTS – The Township does not have a contract with UP Propane. We are in the process of getting information to send out soliciting bids for the contract.
 7. TRUNK OR TREAT – Discussion regarding Trunk or Treat event and options for residents who choose to not participate in the Truck or Treat but who want to hand out their candy from home.
- X. NEW BUSINESS:
1. APPOINTMENT OF DEPUTY SUPERVISOR – Johnnie Hillis is the Deputy Supervisor.
 2. DPW RECORD KEEPING ASSISTANCE – Boshears asked the board to consider allowing the Deputy Supervisor to help John Howe work on updating inventories and records for DPW. John Howe is willing to work with Johnnie Hillis. Motion by Frisk to allow the Deputy Super work with John on DPW inventories and records, support by DeRoche. Frisk – Aye, DeRoche – Aye, Boshears – Aye, Mattson – Nay. 3 Ayes, 1 Nay, 1 Absent. Motion carried.
 3. DDA LOT PURCHASE - Discussion regarding downtown area public restrooms and pavilion. DDA would like to purchase the property for developing a public area that has public restrooms and a pavilion. More information will be forthcoming at future meetings. No action taken.
 4. ANNUAL NEWSLETTER INFORMATION SUBMISSION – Information for the newsletter must be submitted to Jeremy by the last week in April for May publication. Tentative dates for Dumpster Days are June 7, 9, 10 and August 23, 25, 26.
 5. SUBMISSION OF BILLS FOR PAYMENT – The requests for reimbursements and bills from departments must be turned in to Jeremy by the end of day on the Tuesday before the following Monday's meeting. Departments or committees that need administrative support must request the items a week in advance to allow ample time for Jeremy to complete the request.
- XI. PUBLIC COMMENT (Three Minutes) Comments by J. Leake, Debbie Kinnunen, Scott Gravedoni, Nancy Ferro requested permission for the Museum to hold a Soup and Salad Bar fund raiser on May 4, 2023, from 4-7 p.m. in the Community Building.
- XII. BOARD COMMENT – DeRoche stated that Debbie Kinnunen has a lot of knowledge and he wished she would come and work with board. Kinnunen responded that “You called the cops on my”, and there was an enchange of words between DeRoche and Kinnunen. DeRoche became agitated at being interrupted by Kinnunen and threw his pen down on the table causing it to bounce close to Frisk's

head before it landed on the floor near the front row of guests. Frisk commented on additional information for the grant and the information regarding the addition of the bathrooms as an extra project. Frisk commented on the budget. Mattson commented on the budget. Boshears commented on working on the budget and thanked Laura for her work. Boshears commented on learning from past experiences and thanked everyone for their help and patience. Boshears apologized to Kinnunen for the police being called and she hoped that going forward there would not be any reason to take extreme measures.

XIII. ADJOURNMENT: Boshears adjourned meeting at 7:31p.m.

DRAFT

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor,
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

MICHIGAMME TOWNSHIP
PO BOX 220
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Michigamme Township
Special Board Meeting
April 26 2023 10:00 a.m.
Minutes

Guests: Kathi Hanson, J. Leake, Tim Werner, Paul Olson, Bill Seppanen, Jerry Roach, Frederika Roach, Debbie Kinnunen, Carla Skytta, Rachel Howe, Billy Gierut, Scott Gravedoni.

- I. CALL TO ORDER - called to order at 10:00 a.m. by Supervisor Boshears.
- II. ROLL CALL - Rhonda Boshears, Neil Hanson, Don DeRoche, Laura Mattson, Kay Frisk.
- III. PLEDGE OF ALLEGIANCE – RECITED
- IV. AGENDA - Approval of the Agenda: Trustee DeRoche asked to add 2 items
I - Sidewalks & Street Cleaner Sweeper for DPW. ~~and item~~
J - Late hours for office. Motion to approve the agenda as amended by DeRoche. Seconded by Hanson. Voice vote. 5 Ayes. 0 Nays.
- V: Public Comment: Frederika Roach, Debbie Kinnunen, Julia Leake, Scott Gravedoni, William Seppanen. Public Comment closed.
- VI: Board Comment: Boshears read communication from Rhonda Gravedoni.
- VII. NEW BUSINESS:
 - A. Public Improvement Act: Act 188 of 1954, MCL 41.721 et seq (“Act 188”). Jim Brennan Republic Township Supervisor addressed the board and asked the Township if they would support the letter to amend Act 188. (Michigamme Township would not be required to participate if the amendment goes through.) He gave a summary of the current Public Improvement Act and the changes they are hoping to get with an amendment. Motion to support the letter to amend Act 188 made by Hanson. Second by Frisk. Voice vote; 5 Ayes. 0 Nays. Motion carried.

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor,
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

B. Friends of the Museum 501c3 request for Money transfer: Boshears read a letter from Bill Seppanen stating at the April 12th, 2023 meeting of the Museum the committee voted unanimously to request the Township Board issue a check to the Friends of the Michigamme Community (a 5013c that raises money for the museum and other non-mileage township groups) for the remaining restricted private funds raised by the museum held in the township general fund. Mattson reported our ~~accountant~~ auditor needs additional information regarding their 5013c before the funds can be released. Motion made by Frisk for Treasurer Mattson and Bill Seppanen to meet/work with our ~~accountant~~ auditor to ensure accurate fund amounts can be put into their 5013c. Second by Mattson. Voice vote; 5 Ayes. 0 Nays. Motion carried.

C. Dust Control Letter of Understanding: It ~~would~~ will be a 60-40 cost sharing basis. Cost would be \$2,163.00 (estimated usage of 5,150 gallons of the brine). Our cost would be \$1,297.80 plus 8.5 overhead charge. Township ~~would~~ will be billed for the project upon completion and adjusted for actual cost. Motion made by Laura to agree to the letter of understanding for dust control. Seconded by Hanson. Roll call: DeRoche Aye, Boshears Aye, Mattson Aye, Hanson Aye, ~~Frisk~~ Frisk Aye. Motion carried.

D. Summer Lawn Care: Inquiries were made to see if hiring out lawn care this summer would be more cost effective for the township. Boshears spoke with Fuller Lawn Care and they charge \$70.00 and hour. It is not cost effective to contract the work out. Township will hire additional summer help. John requested two summer hires to start work by May 15th 21, 2023. Motion made by Hanson to post a notice for Summer Help. Seconded by Frisk. Voice vote. DeRoche-Nay, Mattson-Nay, Hanson-Aye, Frisk-Aye, Boshears-Aye. 3 Ayes. 2 Nays. Motion carried.

E: Manager Position: During the March board meeting the board discussed hiring a DPW manager/worker to assist John with various paperwork. Board agreed to post the position. During the April board meeting there was further discussion that Mr. Hillis work with John on learning computer programs to track data, jobs, maintenance schedules and township equipment inventories. Frisk made a motion to postpone the position of manager for now and let John work with Mr. Hollis to learn the systems and programs to make it more efficient for him to do his job. Seconded by Boshears. Voice vote. Boshears-Aye, Frisk-Aye, Hanson-Nay, Mattson-Nay, DeRoche-Nay. 2 Ayes. 3 Nays. Motion defeated.

Mattson made a motion to post the position of manager/worker. Seconded by Hanson. Voice vote. Hanson-Aye, DeRoche-Aye Mattson-Aye, Frisk-Nay, Boshears-Nay. 3 Ayes. 2 Nays. Motion passed.

F: Township Lot Purchase: No action taken at this time regarding purchase of Lot 73; more research is needed before any decision can be made. Tim Werner would like the board to make an amendment to the original contract due to the change in status and value. Boshears researched the verbiage in the deed and found the state can take ownership of this lot if it is not used for its intended purpose.

G: Board Meeting Rules of Procedures: Discussion, no action taken.

H: Resolution Authorizing Administrative Powers: Boshears read Resolution R-2021-10-11-#11 Authorizing Administrative Powers to remind board members that DPW will perform efficiently without extraneous input. DeRoche made a motion that the Township Board share in the administrative responsibilities to ensure efficient operation of all rules and procedures of Michigamme Township. Roll call. DeRoche Aye, Boshears Nay, Mattson Nay, Frisk Nay, Hanson Aye. 3 Nays. 2 Ayes. Motion defeated.

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor,
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

I: Sidewalks: DeRoche stated the township sweeper is getting run down and we should think about purchasing a new attachment for the sweeper John will research prices and get back to the board.

J: **Late Hours for Office:** Hanson made the motion to have late office hours (until 7 pm) on Wednesdays so residents that work can conduct in-person office business if needed. Second by Mattson. Voice vote. 5 Ayes. 0 Nays. Motion passed.

VIII: **Public Comments** made by Frederika Roach, Julia Leake, Debbie Kinnunen, Bill Seppanen, Paul Olson, Rachel Howe and Kathi Hanson.

IX: Board Comments made by Mattson, Frisk, Hanson, DeRoche, and Boshears.

X: Adjournment: Meeting adjourned by Boshears at 12:10 p.m.

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MICHIGAMME TOWNSHIP BOARD MEETING
MICHIGAMME TOWNSHIP HALL BOARD ROOM
MAY 8, 2023 6:00 p.m.
MINUTES

Guests: Billy Gierut, Bill Seppanen, Charlie Gardner, Beth Koenig, Jerry Roach, Frederika Roach, J. Leake, Brad DeLongchamp, Nancy Ferro, Terry McBride, Joe Perry, Joan Carlisle, Paul Olson, Margaret Luke, Debbie Kinnunen, Rachel Howe, John Howe, Rose McBride

- I. CALL TO ORDER - called to order at 6:00 p.m. by Supervisor Boshears.
- I. ROLL CALL – Members present: Rhonda Boshears, Don DeRoche, Laura Mattson, Kay Frisk. A quorum is present.
Neil Hanson - Absent
- II. PLEDGE OF ALLEGIANCE - Recited
- III. AGENDA – Boshears added open bids to agenda. Motion by Frisk to approve the agenda with corrections to minutes. Support by DeRoche.
Motion by DeRoche to pay bills with exception of Crane until we get itemized invoice.
- IV. PUBLIC COMMENT (Three Minutes on Agenda items only) Comment by F. Roach. B. Seppanen and C. Gardner asked to reserve time for item 7 on agenda.
- V. BOARD COMMENT – None
- VI. CORRESPONDENCE - Boshears read letter of resignation from T. McBride from Planning commission.
- VII. COMMITTEE REPORTS –
 - A. Fire Department: Fire Chief Joe Perry reported that the Fire Department will host a fund raiser on June 17, 2023. Begins at 11:00 a.m. at the Township Park. Guest speakers and vendors on site. The 4th of July Committee will have refreshments available for purchase. They will also sponsor the National Night Out event at the Fire Hall on August 1, 2023. Event begins at 5:00 p.m.
 - B. Michigamme -Spurr 4th of July Council seeking financial assistance for 4th of July activities.
Motion by Frisk to pay up to \$1500.00 for 4th of July activities expenses. Support by Mattson.
Frisk-Aye, DeRoche – Aye, Boshears – Aye, Mattson – Aye.
 - C. DDA – Scheduled meeting for May 1st was changed to May 11th due to storm. DDA has an active facebook page.
 - D. FIRE BOARD - No report
 - E. PLANNING COMMISSION - Frisk gave report. Planning Commission will change meeting dates to 1st Wed of each month to allow for the Zoning Administrator to attend. Planning Commission made changes to wording on ordinances. There was 1 permit request from property owner regarding an existing fence replacement.
- VIII. CONTINUING BUSINESS:
 1. PARK GRANT UPDATE – Frisk reported that she spent time at the County discussing the survey of the park. Survey has been updated and turned in for grant.

2. USDA GRANT UPDATE – DeRoche reported that our status has not changed since last report. Still waiting for any updates from USDA.
3. TRASH PUMP PURCHASE – 30 DAY TRIAL PERIOD - DeRoche explained pump failure per Gordie. Problem was with the hose, not the pump. Board agreed to test pump for a trial period before making decision about purchasing it.
4. DPW JOB DESCRIPTION – Boshears provided job description for board to read. Motion by Mattson to table until special meeting can be scheduled to discuss job description. Support by DeRoche. All in favor. Motion carried.
5. SUMMER HELP WAGES/HOURS/STARTING DATE – Motion by Frisk the summer employees begin on May 22, 2023. Support by Boshears. All in favor. Motion carried. Motion by Frisk that summer employees work 28 hours per week. Support by Mattson. All in favor. Motion carried. Motion by Mattson that summer employees are paid \$16.00 per hour to start with potential for raise. Mattson – Aye, Frisk-Aye, DeRoche – Aye, Boshears – Aye. 4 Ayes. Motion carried. Summer employees start time will be 8:00 a.m.
6. SUBMITTING ITEMS FOR NEWSLETTER – Boshears requested that submissions for newsletter be in by end of week.
7. ENGINE HOUSE COMPLETION PROJECTS – Bill Seppanen stated that he got 2 bids for the project and that he wants to be the person in charge of getting bids. Charlie Gardner also got a bid for work to be done and he explained some ideas about possible ways to do projects. Boshears read recommended requirements that should be done before using the building for events. Conversations regarding Engine House will continue.
8. a) BIDS FOR ADA COMPLIANT BATHROOMS AT PARK Board requested that there is clarification about whether the bid is for 1 bathroom or 2 bathrooms. Motion by DeRoche, support by Frisk that after clarification, if the bid is for 2 bathrooms, the bid will be awarded to A&F Construction at a cost of \$74,950.00. Mattson – Aye, Frisk-Aye, DeRoche – Aye, Boshears – Aye. 4 Ayes. Motion carried.
 b) BIDS FOR FIRE HALL IMPROVEMENTS – Due to price differences, the board wanted to take time to review the bids closely before making decision. Motion by Mattson to table awarding bid until special meeting. Support by Frisk. All in favor. Motion carried.

IX. NEW BUSINESS:

1. TOWNSHIP ORDINANCE ENFORCEMENT OFFICER POSITION POSTING – Motion by Mattson, support by DeRoche to post the open position. All in favor. Motion carried. Deadline for application submissions is June 5th at 5:00 p.m. If possible, position will be filled at the regular board meeting on June 12, 2023.
2. SET DATE TO BEGIN SUMMER HOURS/EXTENDED HOURS FOR TOWNSHIP OFFICE – Motion by DeRoche, support by Boshears to begin summer hours for office on 1 June 2023. Hours will be Monday, Tuesday and Thursday 10-3. ~~Thursday~~ ~~Wednesday~~ hours will be extended until 7p.m. All in favor. Motion carried.
3. DATE FOR CEMETERY OPENING – Motion by Frisk, support by Mattson to open cemetery on May 22, 2023.
4. a) RESIGNATION OF PLANNING COMMISSION MEMBER - Motion by Frisk, support by Mattson to accept resignation of PC member, Terry McBride. All in favor. Motion carried.
5. b) POST FOR APPLICATIONS FOR MEMBER – Motion by Mattson, support by DeRoche to post the vacancy for the PC position. Application deadline is 7 June 2023 at 7:00 p.m. Appointment will be made at the regular board meeting on June 12, 2023. All in favor. Motion Carried

X. PUBLIC COMMENT (Three Minutes) Comment by J. Roach regarding Emergency Management Disaster Relief fund grants, J. Leake regarding damage done to her road over the winter and getting gravel on her road, and possible need for curator for museum, D. Kinnunen commented on quality of work done on sidewalks by contractor. M.Luke commented on blight on property.

XI. BOARD COMMENT – Mattson commented on projects that are being completed by board and DPW, Boshears commented on blight and thanked the DPW for their hard work during the past month of flooding.

XII. ADJOURNMENT –Boshears adjourned meeting at 7:20 p.m.

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

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Friday, May 12, 2023 3:00 PM
Township Board Room
Special Board Meeting Minutes

Guests: Bill Seppanen

- I. CALL TO ORDER - called to order at 3:00 p.m. by Supervisor Boshears.
- II. ROLL CALL - Rhonda Boshears, Don DeRoche, Laura Mattson, Kay Frisk. A quorum was present. **Neil Hanson - Absent**
- I. PLEDGE OF ALLEGIANCE - RECITED
- III. APPROVAL OF THE AGENDA - Motion to approve the agenda by DeRoche. Support by Frisk. All in favor. Motion carried
- IV. PUBLIC COMMENT – Comment by Bill Seppanen.
- V. BOARD COMMENT - None
- VI. CONTINUING BUSINESS: Motion by Frisk to accept Michigamme Fire Hall Improvements bid from Associated Construction with the Option 2 for the installation of Epoxy. Support by Mattson. DeRoche-Aye, Mattson-Aye, Frisk-Aye, Boshears-Aye. 4 Ayes. Motion carried.
- VII. PUBLIC COMMENT – Comments by Bill Seppanen
- VIII. BOARD COMMENT – Comment by Frisk regarding meeting times, comment by Boshears regarding meeting times, comment by Mattson regarding progress on projects.
- IX. ADJOURNMENT – meeting adjourned by Boshears at 3:22 p.m.

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

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Wednesday May 17, 2023 6:00 PM
Township Board Room
Special Meeting Minutes

Guests: Bill Seppanen, Joan Carlisle, Paul Olson

- I. CALL TO ORDER - called to order at 6:00 p.m. by Supervisor Boshears.
- II. ROLL CALL - Rhonda Boshears, Don DeRoche, Laura Mattson, Kay Frisk. A quorum was present. **Neil Hanson - Absent**
- III. PLEDGE OF ALLEGIANCE – Recited
- IV. APPROVAL OF THE AGENDA - Motion to approve the agenda as written by Frisk, Support by Mattson. All in favor. Motion carried.
- V. PUBLIC COMMENT - Comment by Bill Seppanen
- VI. BOARD COMMENT - None
- VII. CONTINUING BUSINESS: Hire 2 Part-time Summer Employees
Motion by Frisk to hire Ernest Smet. Support by DeRoche.
Roll Call Vote: DeRoche-Aye, Mattson-Aye, Frisk-Aye, Boshears-Aye. 4 Ayes. Motion carried.

Motion by Frisk to hire Dennis Benti. Support by Boshears
Roll Call Vote: Mattson-Nay, Boshears-Aye, DeRoche-Nay, Frisk-Aye. 2 Ayes 2 Nays. No action taken.

Motion by Mattson to hire William Gierut. Support by DeRoche.
Roll Call Vote: Mattson-Aye, Boshears-Aye, DeRoche-Aye, Frisk-Nay. 3Ayes. 1 Nay. Motion Carried.
- VIII. PUBLIC COMMENT - Comment by Bill Seppanen. Comment by Paul Olson.
- IX. BOARD COMMENT - None
- X. ADJOURNMENT – Meeting adjourned at 6:32 P.M.

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

MICHIGAMME TOWNSHIP

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Michigamme Township Board Meeting

June 12, 2023 6:00 p.m. Township Board Room

Minutes

John & Rose McBride, Bill Seppanen, Jerry & Friedricka Roach, Nancy Ferro, Paul Olson, Joe Perry, Beth and Gary Koenig, Debbie Kinnunen, J. Leake, Billy Gierut, Marsha McBride, Brad DeLongchamp, Charles Gardner, John G

- I. CALL TO ORDER - called to order at 6:00 p.m. by Supervisor Boshears.
- II. ROLL CALL – Mattson called the roll - members present: Rhonda Boshears, Don DeRoche, Laura Mattson, Kay Frisk. A quorum is present. Neil Hanson - Absent
- III. PLEDGE OF ALLEGIANCE - Recited
- IV. CONSENT AGENDA: Boshears removed item 13 from agenda. DeRoche requested to add item to agenda. Motion to approve agenda by Mattson, support by Frisk. All in favor. Motion by Frisk to approve minutes with corrections. Support by Mattson. All in favor.
 1. AGENDA
 2. MAY 8, 2023 BOARD MEETING MINUTES – Change Thursday to *Wednesday* for Summer office hours
 3. MAY 12, 2023 SPECIAL BOARD MEETING MINUTES – Add “Special Meeting” to heading
 4. MAY 17, 2023 SPECIAL BOARD MEETING MINUTES
 5. TREASURERS REPORT
 6. BILLS TO BE PAID – DeRoche asked about stipends and DDA bill.
- V. PUBLIC COMMENT (Three Minutes on Agenda items only). B. Seppanen requested to reserve time for item 5 under New Business. D. Kinnunen requested to reserve time for item 11 under new business.
- VI. BOARD COMMENT - Boshears stated that there will be upcoming elections this year. Boshears stated that there are currently no Electrical Permits open for the Engine House nor is there a Certificate of Occupancy for the Engine House. Boshears stated that she received a correspondence and upon advice of the Township Attorney, it will not be read in public. Boshears stated that Marquette County Road Commission has a permit to do the work on the culvert on Max Street.
- VII. COMMITTEE REPORTS: Updates given by
 1. FIRE BOARD
 2. DDA
 3. PLANNING COMMISSION
 4. FIRE DEPARTMENT/EMS
- VIII. DPW UPDATES – Memorial Day preparations were completed, prepping for the 4th of July holiday.
- IX. CONTINUING BUSINESS:
 1. PARK GRANT UPDATE - Received proposal to replace slabs in front of the bathrooms. No action taken.
 2. RECYCLE GRANT UPDATE – From Mari at the Recycle Partnership - have Jerry and Friedericke track their deliveries to include the same level of detail that was expected via the first distribution.

3. MUSEUM MONEY DISBURSEMENT FOR 501 – Treasurer will issue a check for the remaining funds to the Friends of Michigamme Community 501c3 non-profit. Roll call vote: Frisk – Aye, Mattson – Aye, DeRoche – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes.
4. TRASH PUMP PURCHASE – 30 DAY TRIAL PERIOD – Motion by DeRoche, support by Frisk to purchase pump for \$2000.00 with 1 year warranty contract DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes.
5. DPW MANAGER JOB DESCRIPTION REVIEW – No action taken.
6. ENGINE HOUSE COMPLETION PROJECTS/PERMITS – There are currently no open Electrical Permit. There is an open Construction Permit. Electrical work inspected and closed in June of 2021. Will need an Engineer’s drawing for garage door. No action taken.
7. TOWNSHIP ORDINANCE ENFORCEMENT OFFICER POSITION APPLICANTS/ CONTINUE TO POST FOR APPLICATIONS FOR POSITION – Motion by Boshears, support by DeRoche to re-post for position until end of day August 1, 2023, with interviews that week and hire on 14 August 2023. 4 Ayes. Motion carried.
8. PLANNING COMMISSION MEMBER APPLICANTS/ CONTINUE TO POST FOR APPLICATIONS FOR PC MEMBER – motion by Boshears support by DeRoche to re-post for position until end of day August 1, 2023, with interviews that week and hire on 14 August 2023.

X. NEW BUSINESS:

1. POSSIBLE DONATION OF HISTORIC BUILDING TO TOWNSHIP – Discussion regarding property owner’s offer to the Township Board of historic building. Restrictions are Township cannot sell or tear it down. Motion by DeRoche, Support by Mattson to turn down the offer of the building. 4 Ayes. Hanson - absent. Motion carried.
2. CHANGE TO CONTRACT FOR FIRE HALL FLOOR –Motion by Frisk, support by DeRoche to contact Associated Constr DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes. Motion carried.
3. CRACK/SEAL PROJECT for 2023 – Motion by Frisk, support by Mattson to postpone crack/seal until next year. DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes. Motion carried.
4. DECISION REGARDING OPTIONS FOR MATURE CD - Motion by Frisk, support by DeRoche to allow CD to roll-over in current account for a 4.75% interest for 9 months. DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes. Motion carried.
5. APPOINTMENT OF LIASION PERSON FOR ENGINE HOUSE COMPLETION PROJECTS/PERMITS - Motion by Frisk, support by Mattson to appoint Johnnie Hillis as the liaison between the committees involved in the Engine House project. DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye, Absent – Hanson. 4 Ayes. Motion carried.
6. BIDS FOR ENGINE HOUSE PROJECTS - Johnnie Hillis will be the liaison and will be given the paperwork for the Engine House Projects including garage door, opening for garage door and insulation. Charlie Gardner and Tim Eldridge will volunteer to do work after drawings are done by engineer. Motion by Boshears, support by DeRoche to table discussion until next meeting.
7. PERMITS FOR PROJECTS – no action taken.
8. NEW PICNIC TABLES FOR PARK – PURCHASE/BUILD – John will get prices for 20 metal and wood tables and fire rings for Township Campground and will give information to Supervisor Boshears. No action taken.
9. CHANGE DPW SUPERVISOR START TIME TO 7:00 A.M. – Motion by Frisk, support by Boshears to change John Howe’s start time to 7:00 a.m. Frisk – Aye, Mattson – Aye, Boshears – Aye, DeRoche – Nay. Absent – Hanson. 3 Ayes. Motion carried.
10. SUMMER EMPLOYEE WORK HOURS FOR PAY PERIOD – Motion by Frisk, support by Boshears that Summer Employees work up to 28 hours a week and up to 56 hours a pay period. DeRoche – Aye, Frisk – Aye, Mattson – Aye, Boshears – Aye. Absent – Hanson. 4 Ayes.
11. CHANGE IN EMPLOYEE POLICY TO INCLUDE REQUIREMENT OF WORKING DAY BEFORE OR DAY OR BOTH AFTER HOLIDAY TO RECEIVE HOLIDAY PAY – Board will review policy and revisit change at next meeting. No action taken.
12. CHANGE POLICY TO INCREASE SUPERVISOR’S SPENDING LIMIT WITHOUT BOARD APPROVAL. The board will review resolution and prepare for next meeting. No action taken.
13. TIME CLOCK – Employees must clock out for lunch. DeRoche commented on overtime.

XI. PUBLIC COMMENT (Three Minutes) – Comments by Bill Seppanen, Julia Leake, Debbie Kinnunen, Joe Perry, Rose McBride, Beth Koenig, Charles Gardner. Leake congratulated people on banners.

XII. BOARD COMMENT – Frisk asked Nancy to share information about Smoke Detectors. DeRoche commented on Clerk and Deputy Clerk duties. Mattson commented on money for township. Boshears commented on Clerk’s responsibility and that the board is not responsible for clerks’ actions. The public elected the clerk, so the public has the responsibility to act regarding the clerk’s job performance. Boshears commented on liability for people working on Engine House.

XIII. ADJOURNMENT – Boshears adjourned meeting at 8:19 p.m.

DRAFT

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor,
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

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CORRECTED DRAFT Minutes for the SPECIAL MEETING OF THE MICHIGAMME TOWNSHIP BOARD
LOCATION: COMMUNITY BUILDING BOARD ROOM
DATE & TIME: JUNE 21, 2023 AT 6:00 P.M.

Guests: Bill Guerut, Kathi Hanson, William Seppanen, Paul Olson.

- I. CALL TO ORDER: Supervisor Boshears called the meeting to order at 6:00 pm
- II. ROLL CALL by Clerk Hanson. Trustee Frisk, Trustee DeRoche, Supervisor Boshears, Clerk Hanson, Treasurer Mattson present. Quorum present.
- III. PLEDGE OF ALLEGIANCE recited.
- IV. APPROVAL OF THE AGENDA: Trustee DeRoche requested two more items be added to the agenda. G: Timecards, H: Overtime. Motion to accept the agenda with the additions by Trustee Frisk. Second by Treasurer Mattson. Voice vote 5 Ayes. Motion carried.
- V. PUBLIC COMMENT (Three Minutes on Agenda items only): No public comments.
- VI. BOARD COMMENT: Supervisor Boshears announced the office will have the WMCSA annual report available for public viewing. UPPCO has a recycle program for items with freon; details available for viewing in office as well.
- VII. NEW BUSINESS:
 - A. What to do with the old museum light fixtures: Trustee Frisk made the motion to put these items in the upcoming Rummage Sale. Second by Trustee DeRoche. Voice vote. 5 Ayes. Motion carried.
 - B. What to do with the old park toilets: Trustee Frisk made the motion to dispose of the toilets. Second by Trustee DeRoche. Voice vote. 5 Ayes. Motion carried.
 - C. Bids for replacing security plates and door locks on Engine House entry doors: The board only received one bid. Motion to accept the \$492.00 bid from Superior Lock & Security Inc by Trustee Frisk. Second by Treasurer Mattson. Voice vote. 5 Ayes. Motion carried.
 - D. Proposal for the concrete slabs at the ADA bathrooms at the Township Park: The work was completed on the concrete slabs prior to getting board approval. This was an additional expense, not in the original bid. Supervisor Boshears was told by A&F Construction they were not aware it had to be pre-approved. Supervisor Boshears

stated she feels they should get paid for the work they did. Trustee Frisk made the motion to pay A&F Construction \$3,283.00 for the removal of the existing slabs and new slabs poured. Second by Supervisor Boshears. Roll call by Clerk Hanson. DeRoche Nay, Boshears Aye, Mattson Nay, Hanson Nay, Frisk Aye. Three Nays, two Ayes. Motion failed. After much discussion Trustee Deroche made the motion for Supervisor Boshears to contact Richard Uren/ Northern Design who did the original design and tell him he is responsible to pay A&F since he did not review this additional work with us. If he refuses, then she should ask him to split the cost with us. Second by Treasurer Mattson. Roll call by Clerk Hanson. Frisk Nay, DeRoche Aye, Boshears Nay, Mattson Aye, Hanson Aye. Three Ayes, two Nays. Motion carried. Supervisor Boshears will make the call and get back to the board.

- E. Interim office staff: The office has been short staffed the last two weeks of May and all of June to date. Tammy Hillis has been doing both her and Jeremy's jobs so far and needs help. Supervisor Boshears proposed we hire an interim receptionist and let Tammy be our interim administrative assistant. We had excellent candidates during our last receptionist interviews; The board will fill the interim receptionist position with one of these applicants. Motion made by Trustee DeRoche to hire an interim receptionist and make Tammy our interim administrative assistant. Second by Trustee Frisk. Voice vote. 5 Ayes. Motion carried.
- F. Back pay for Receptionist filling Administrative Assistant role during May and June 2023: Motion made by Trustee Frisk to give Tammy Hillis backpay (the difference of the receptionist salary and administrative assistant salary) for all the weeks she has done the administrative assistant duties. Second by Clerk Hanson. Voice vote. 5 Ayes. Motion carried.
- G. Timecards: Trustee DeRoche commented about employees not punching in and out for lunch as stated in our policy handbook. After much discussion all board members will review the policy handbook and bring back to the board any revisions they would like to discuss and/or see implemented.
- H. Overtime: Treasurer Mattson will research timecards to make sure employees that do not clock out for lunch did not get overtime for that half hour.

- VIII. PUBLIC COMMENT (Three Minutes): Kathi Hanson, Bill Guerut.
- IX. BOARD COMMENT Trustee Frisk, Treasurer Mattson, Supervisor Boshears.
- X. ADJOURNMENT: Meeting adjourned by Supervisor Boshears at 7:01 pm.

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Michigamme Township July 10, 2023 DRAFT Board Meeting
Minutes

Guests: Kathi Hanson, Jerry Roach, Friederika Roach, John McBride, Rose McBride, Marsha McBride, Billy Gierut, Bill Seppanen, Nancy Ferro, Joe Perry, Brad Delongchamp, Whitney Saunders, James Saunders Sheila Gorisch

- I. CALL TO ORDER: Supervisor Boshears called the meeting to order at 6:00 p.m.
- II. ROLL CALL: Clerk Hanson called the roll. Trustee Frisk, Trustee DeRoche, Supervisor Boshears, Treasurer Mattson, Clerk Hanson. Quorum present.
- III. PLEDGE OF ALLEGIANCE recited.
- IV. CONSENT AGENDA:
 1. AGENDA: DeRoche requested the addition #5 Manager Worker Position under Continuing Business. Mattson requested the addition #6 Propane Suppliers under Continuing Business. Boshears requested the additions of #8 4th of July broken equipment under New Business and #9 ownership of Michigamme School photographs/plans going forward with them under New Business.
 2. BOARD MEETING MINUTES: Boshears stated both June 12th and June 21st draft minutes need corrections before she will make a motion to approve them.
 3. TREASURERS REPORT
 4. BILLS TO BE PAIDMotion made by Mattson to approve the consent agenda without the minutes until they are corrected. Second by Frisk. Voice vote. 5 Ayes. Motion carried.
- V. PUBLIC COMMENT (Three Minutes on Agenda items only): None
- VI. BOARD COMMENT: None
- VII. COMMITTEE REPORTS:
 1. Fire Board: Meeting; Trustee DeRoche reported the rescheduled meeting is Wednesday July 12, 2023 and a \$10,000.00 grant for the Fire Department was submitted.
 2. DDA: No report
 3. Planning Commission: Frisk reported there was no meeting scheduled for July but there is a work session on July 12, 2023 at 5:00 p.m. in the Community Building (most likely in the board room) to go over ordinances to make sure they are updated/current and discuss long term plans, etc.

- 4: Fire Department/ EMS: Joe Perry thanked the Swidell family and DPW for all their efforts on a successful 4th of July. Reminded everyone that August 1: 2023 is National Night Out Party at the Fire Hall. Reported during the holiday there were two fire calls and nine first responder calls.

VIII. DPW Updates: John Howe updated the board on work the DPW workers have done this last month, and upcoming jobs.

IX. CONTINUING BUSINESS

1. PARK GRANT UPDATE: Trustee Frisk reported the original plans for the grant need to be adjusted and she has new plans being drawn up. Last week we received the project agreement with the DNR and Land & Water Conservatory with their funding. Frisk must resubmit new documents with Boshears signature as Supervisor still, but it looks like we are good to go for what we have planned.
2. RECYCLCLE GRANT UPDATE: Frederika Roach reported they have finished the Eagle Mine grant for the 550 bins and the money is paid. Her and Jerry just finished the final draft for the Recycling Partnership grant which will go out this week for review. Once final draft is back, they will rewrite it, fill out the necessary financial paperwork and spreadsheet and submit.
3. 3: A&F PAYMENT FOR ADA RESTROOM AT TOWNSHIP PARK: Motion made by Frisk to pay A & F bill in full for concrete slabs in front of the ADA bathrooms at the baseball park. Second by Mattson. Boshears called the roll: Frisk Aye, Deroche Aye, Mattson Aye, Hanson Aye, Boshears Aye. Five Ayes. Motion carried.
4. RESOLUTION TO INCREASE SUPERVISOR'S SPENDING LIMIT TO \$1,500.00: Motion made by Frisk to increase the Supervisor's spending limit to \$1,500.00 without board approval. Second by Boshears. Hanson called the roll. DeRoche Nay, Boshears Aye, Mattson Aye, Hanson Aye, Frisk Aye. Four Ayes. One Nay. Resolution passed.
5. MANAGER WORKER POSITION: Motion made by DeRoche to put applications out tomorrow and run it for two weeks for the position of Manager/Worker with the job description we have. Second by Mattson. Hanson called the roll. Mattson Aye, Hanson Nay, Frisk Nay, DeRoche Aye, Boshears Nay. Two Ayes. Three Nays. Motion failed.
6. PROPANE SUPPLIERS: Motion made by Mattson to pick a propane company from information/bids that the board receives. Second by Hanson. Voice vote. Five Ayes. Motion passed.

X. NEW BUSINESS

1. CONTINUATION /ELIMINATION OF LATE OFFICE HOURS ON WEDNESDAY: Motion made by Frisk t keep old schedule for the township office (Summer/9-5, Winter 10-3). Second by Mattson. Voice vote. Five Ayes. Motion passed.
2. SUMMER LIBRARY HOURS/LIBRARIAN: Motion made by Mattson to renew Library summer hours (10 a.m. – 8 p.m.) seven days a week. Second by Frisk. Voice vote. Five Ayes. Motion passed.
3. RESOLUTIONS TO RENEW OPERATING MILLAGE FOR 6 YEARS: Motion made by DeRoche to renew the operating millage for 6 years (2024-2029). Second by Hanson. Hanson called the roll. Frisk Aye, DeRoche Aye, Boshears Aye, Mattson Aye, Hanson Aye. Five Ayes. Resolution passed.
4. RESOLUTIONS TO INCREASE BOARD MEMBER'S SALARY
Motion made by Frisk to increase Supervisor salary 10% from \$10,008.00 to \$11,016.00 (\$918.00 monthly) for fiscal year 2023-2024. Second by DeRoche. Hanson called the roll.: DeRoche Aye, Mattson Aye, Hanson Aye, Frisk Aye. Four Ayes. Resolution passed.

Motion made by Mattson to increase Clerk salary 10% from \$21,720.00 to \$23,892.00 (\$1,991.00 monthly) for fiscal year 2023-2024. Second by DeRoche. Boshears called the roll. Frisk Nay, DeRoche Aye, Mattson Aye, Boshears Nay. Two Ayes, Two Nays. Resolution failed.

Motion made by DeRoche to increase the Treasurer salary 10% from \$13,764.00 to \$15,404.00 (\$1,261.70 monthly) for fiscal year 2023-2024. Second by Frisk. Hanson called the roll. Boshears Aye, Hanson Aye, Frisk Aye, DeRoche Aye. Four Ayes. Resolution passed.

Motion made by Mattson to increase Trustee #1 salary 10% from \$2,100.00 to \$2,310.00 (\$192.50 monthly) for fiscal year 2023-2024. Second by Frisk. Hanson called the roll. Mattson Aye, Boshears Aye, Frisk Aye, Hanson Aye. Four Ayes. Resolution passed.

Motion made by DeRoche to increase Trustee #2 salary 10% from \$2,100.00 to \$2,310.00 (\$192.00 monthly) for fiscal year 2023-2024. Second by Mattson. Hanson called the roll. DeRoche Aye, Boshears Aye, Mattson Aye, Hanson Aye. Four Ayes. Resolution passed.

5. DPW EMPLOYEE'S EVALUATIONS/RAISES:

Motion made by Boshears to increase Nathan Brown's hourly wage \$1.00 an hour (to \$25.00 an hour) and offer him health insurance. Second by Frisk. Hanson called the roll. Frisk Aye, DeRoche Nay, Boshears Aye, Mattson Nay, Hanson Nay. Two Ayes. Three Nays. Motion failed.

Motion made by Mattson to increase Jamie Aponte hourly wage \$1.00 an hour (to \$12.00 an hour). Second by Boshears. Hanson called the roll. Frisk Aye, DeRoche Aye, Boshears Aye, Mattson Aye, Hanson Aye. Five Ayes. Motion passed.

6. KEY CONTROL CUSTODIAN AND COSTS RELATED TO KEY CONTROL EQUIPMENT: Our present key box is too small for all the keys we have so we need to purchase a larger one. There are also keys missing that need to be turned in if not being used presently. Boshears would like to appoint Johnny Hillis as key control custodian, Motion made by Frisk that our key control area be supervised by Johnny Hillis as our key control custodian. Second by DeRoche. Voice vote 5 Ayes. Resolution passed.
7. CONTROL OF PERSONNEL DOCUMENTS: All documents that belong to this township administration must stay in this building. No copies can be made or taken out of the building. Starting immediately the personnel file cabinet will be locked up to protect employees and board members information. If you need to see something, you must talk to the people in the office (not all personnel information is available for the public to view).
8. 4TH OF JULY BROKEN EQUIPMENT: The brown refrigerator in the cook shack is broken, the sill plate on the cook shack door is broken, and there has been a request to have fans or air conditioners installed in the windows. Boshears inquired if there are funds in the Friends of the Museum funds to cover cook shack improvements. Presently, all 5013-C donations are used for the library and museum. If a person wants their donation to go towards park improvements, cemetery, etc. they must specify this in the memo area of their check/donation. There have been no donations for the park to date. John will fix the sill plate. Mattson agreed to price out ceiling fan and refrigerator and ask Dan if we can get by without the broken refrigerator the rest of this year. Motion made by Mattson to price out ceiling fans and refrigerator for the cook shack. Second by Hanson. Voice vote. Five Ayes. Motion carried.
9. OWNERSHIP OF MICHIGMAMME SCHOOL PHOTOGRAPHS: The Township owns the photographs and is responsible for the costs to repair them. They will continue to hang in the building once repaired. Two photographs have already been taken to Michaels for repair and additional materials need to be purchased to repair the remaining photographs/frames. Motion made by Mattson to purchase supplies and pay the Michael's invoice. Second by Frisk. Hanson called the roll. Boshears Aye, Mattson Aye, Frisk Aye, DeRoche Aye, Hanson Aye. Five Ayes. Motion passed.

XI. PUBLIC COMMENT: Frederika Roach, Jerry Roach, Bill Seppanen, Whitney Saunders, Kathi Hanson.

XII. BOARD COMMENT: Mattson, Boshears, Frisk, DeRoche.

XIII. ADJOURNMENT: Boshears adjourned the meeting at 7:40 p.m.

Michigamme Township Board Members.
Supervisor- Rhonda Boshears
Clerk- Neil Hanson
Treasurer- Laura Mattson
Trustee- Kathleen Frisk
Trustee- Donald DeRoche

Spurr Township Board Members
Supervisor- Jason Killoran
Clerk- Jessica Omernick
Treasurer- Tammy Marier
Trustee- Dennis Benti
Trustee- Joel LePage

QUARTERLY MEETING OF
MICHIGAMME & SPURR TOWNSHIP BOARDS
JULY 11, 2023 / 7:00 PM
MICHIGAMME TOWNSHIP BOARD ROOM

DRAFT MEETING MINUTES

- I. CALL TO ORDER: The meeting was called to order by Supervisor Boshears at 7:00 pm
- II. ROLL CALL:
Spurr Township Board Members: Supervisor Jason Killoran, Clerk Jessica Omernick, Treasurer Tammy Marier, Trustee Dennis Benti.
Absent: Joel LePage absent.
Michigamme Township Board Members: Supervisor Rhonda Boshears, Clerk Neil Hanson, Treasurer Laura Mattson, Trustee Kathleen Frisk, Trustee Donald DeRoche.
Quorum present.
- III. PLEDGE OF ALLIGIANCE: Recited
- IV. AGENDA APPROVAL: Supervisor Killoran requested Glass Recycling be added to the agenda under New Business. Motion made by Trustee Frisk to approve the agenda with the addition of #1 New Business Glass Recycling. Second by Benti. Voice vote. 9 Ayes. 0 Nays. Motion carried.
- V. MINUTES APPROVAL: Motion made by Treasurer Mattson to approve the minutes. Second by Supervisor Killoran. Voice vote. 9 Ayes. 0 Nays. Motion carried.
- VI. PUBLIC COMMENT (Three minutes): None
- VII. BOARD COMMENT: None
- VIII. UNFINISHED BUSINESS

1. TRI-MEDIA PRESENTATION: Motion made by Trustee Frisk to accept the Tri-Media proposal (amount \$13,500 split 2 ways between Michigamme & Spurr Townships). Cost subject to change if Raymaker information can be utilized. Second by Trustee Benti. Clerk Omernick called the roll. Spurr Township Board Members: Clerk Omernick Aye, Supervisor Killoran Aye, Trustee Benti Aye, Treasurer Marier Aye. Michigamme Board Members: Trustee Frisk Aye, Trustee DeRoche Aye, Supervisor Boshears Aye, Clerk Hanson Aye, Treasurer Mattson Aye. 9 Ayes. 0 Nays. Motion carried.
2. WEX CARDS FOR EQUIPMENT: Treasurer Mattson reported that the Sourcewell Wex cards are up and running, being used, and working fine.
3. CEMETERY FEE SCHEDULE: Supervisor Boshears reported Resolution R-2023-04-05 Lakeview Cemetery Fees was amended to add cremains to the existing list of cemetery fees.

IX. NEW BUSINESS

1. GLASS RECYCLING: Supervisor Killoran reported that Spurr Township purchased two recycling dumpsters for their residents to be able to recycle. Since 906 Recycle will not accept glass, Supervisor Killoran asked the Michigamme Township Board if they would consider allowing Spurr residents to be able to drop off their glass at the Michigamme Glass Trailer for a nominal fee to help defray costs. Trustee Frisk made the motion to allow Spurr Township to use our Glass Recycle Trailer and help recoup part of the cost. Second by Treasurer Mattson. Clerk Hanson polled the board. Trustee DeRoche Aye, Trustee Frisk Aye, Clerk Hanson Aye, Treasurer Mattson Aye, Supervisor Boshears Aye. 5 Ayes. 0 Nays. Motion carried. Cost will be determined once financials have been reviewed.

X. PUBLIC COMMENT (Three minutes): None

XI. BOARD COMMENT: Treasurer Mattson, Trustee Frisk.

XII. ADJOURNMENT: Supervisor Boshears adjourned the meeting at 8:15 pm.

The next joint meeting will be on October 4th, 2023, at 6:00 pm at the Spurr Township Hall.

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MINUTES for August 14, 2023 Board Meeting

Guests: Beth Koenig, Gary Koenig, Bill Seppanen, John McBride, Rose McBride, Ruth Starr, Billy Gierut, Frederika Roach, Jerry Roach, Joan Carlisle, Nancy Ferro, Marsha McBride, Paul Olson, Julia Leake, Scott Gravedoni, Debbie Kinnunen, Anne Jakobi, Michael Jakobi.

- I. CALL TO ORDER: Boshears called the meeting to order at 6 p.m.
- II. ROLL CALL: All board members present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE: Recited
- IV. CONSENT AGENDA:
 1. AGENDA: DeRoche added #10 /ADMINISTRATIVE ASSISTANT UPDATE under Continuing Business. Motion to approve the agenda made by Frisk. Second by DeRoche. Voice vote. 5 Ayes. 0 Nays. Motion passed.
 2. CORRECTED MEETING MINUTES – JULY 10, 2023. Motion to approve the minutes with corrections made by Mattson, second by Hanson. Voice vote. 5 Ayes, 0 Nays. Motion passed.
 3. CORRECTED MINUTES – JUNE 21, 2023: Motion to approve the minutes with corrections made by Boshears. Second by Hanson. Voice vote. 5 Ayes, 0 Nays. Motion carried.
 4. CORRECTED MINUTES – JUNE 12, 2023. Motion to approve the minutes with corrections made by Mattson. Second by Frisk. Voice 5 Ayes. 0 Nays. Motion passed.
 4. TREASURERS REPORT: Motion to approve the Treasurer Report made by Frisk. Second by Hanson. Voice vote. 5 Ayes. 0 Nays. Motion passed.
 5. BILLS TO BE PAID: Motion to approve the bills to be paid made by Hanson. Second by Frisk. Voice vote. 5 Ayes. 0 Nays. Motion passed.
- V. PUBLIC COMMENT (Three Minutes on Agenda items only): Julia Leake, Bill Seppanen, Rose McBride, Debbie Kinnunen, Brett Hanson, Frederika Roach. Public comment closed.
- VI. BOARD COMMENT: Mattson, Hanson, Frisk, Boshears.
- VII. ANNOUNCEMENTS: Dumpsters Days are next week. Days & hours are Wednesday 8-4, Friday 8-8pm, Saturday 8-4.
- VIII. COMMITTEE REPORTS:

- 1: FIRE BOARD: Report given by Don DeRoche.
- 2: DDA: Report given by Scott Gravedoni.
- 3: PLANNING COMMISSION: Report given by Kay Frisk.
- 4: FIRE DEPARTMENT/EMS: No report.

IX. DPW UPDATES: Report by John Howe

X. CONTINUING BUSINESS:

- 1: PARK GRANT UPDATES: Report given by Kay Frisk
- 2: PROPANE BIDS: Motion by Hanson to table until the special meeting next week (August 21st) so all board members have time to study /review all bids carefully. Second by Frisk. Voice vote. 5 Ayes. 0 Nays. Motion carried.
- 3: DPW EMPLOYEE'S EVALUATIONS/RAISES: Hanson chose not to rescind his vote from the last meeting. Previous vote stands regarding raises.
- 4: CORRECTIONS OF ERROR ON BOARD MEMBER SALARY INCREASE RESOLUTION. Motion made by Frisk to rescind Treasurer salary increase resolution. Second by DeRoche. Voice vote. 5 Ayes. 0 Nays. Motion carried. Motion by Hanson to raise Treasurer salary to \$15,104.00 annually. Second by DeRoche. Roll call by Hanson. Hanson Aye, DeRoche, Aye, Mattson Aye, Frisk Nay, Boshears Nay. 3 Ayes. 2 Nays. Motion carried.
- 5: SUMMER EMPLOYEE'S EVALUATIONS/RAISES: 90 days are required before evaluations or raises are given. Summer help employment ends prior to that time frame, so no action needs to be taken.
- 6: PLANNING COMMISSION MEMBER APPOINTMENT: Deroche made the motion for Marsha McBride to fill this position. Second by Hanson. Voice vote. 5 Ayes. 0 Nays. Motion passed.
- 7: ZONING ENFORCEMENT OFFICER POSITION HIRE: Motion made by Frisk to offer Jolene Betcher the part time position (28 hours per week max) as Zoning Enforcement Officer at \$18.00 per hour plus mileage (office to locations). Second by Mattson. Voice vote. 5 Ayes. 0 Nays. Motion passed.
- 8: QUOTES FOR REFRIGERATOR AND FAN FOR COOK SHACK: Tabled, will address again in the spring.
- 9: DDA PROPERTY PURCHASE OF EAST CORNER OF MAIN AND BROOK: More information needed, tabled till October meeting.
- 10: ADMINISTRATIVE ASSISTANT UPDATE: Supervisor Boshears reached out to Jeremy for an update. No response to date. Next step is to have our attorney send a letter to him.

XI. NEW BUSINESS:

- 1: DDA APPLICATIONS/APPOINTMENTS: Motion made by Hanson to appoint Dan and Lisa Swiedel for the two DDA position openings. Second by Frisk. Voice vote. 5 Ayes. 0 Nays. Motion carried.
- 2: ELECTION ADMINISTRATOR POSITION AND RATE OF PAY: Motion made by Frisk to hire Susan Alexander as the Election Administrator for the 2024 year at \$18.00 an hour. Second by DeRoche. Roll call. Boshears Aye, Mattson Aye, Frisk Aye, DeRoche Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion carried.

- 3: RESOLUTION TO APPROVE LAND & WATER GRANT FOR PARK RENOVATIONS: Tabled until next meeting.
- 4: RESOLUTION TO TRANSFER MONEY FROM GENERAL FUND TO PARK FUNDS FOR ADA BATHROOMS: Frisk motioned to move \$74,950.00 from the General Fund to the Park Fund. Second by DeRoche. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion carried.
- 5: REQUESTS FOR PARTIAL PAYMENT FOR A&F CONSTRUCTION OF ADA RESTROOM PROJECT AT TOWNSHIP PARK: Motion made by Mattson to pay \$26,624.70 to A&F Construction for partial payment of ADA Restroom Project. Second by Hanson. Roll call. DeRoche Aye, Frisk Aye, Hanson Aye, Boshears Aye, Mattson Aye. 5 Ayes. 0 Nays. Motion carried.
- 6: APPROVAL OF BIDS FOR ENGINE HOUSE: All parties agree on the plans being drawn up. Costs to be divided up between Museum \$5,000.00, Steamer \$7,000.00, and Township \$10,000.00. Additional difference for Township to pay may be \$1,600.89 but Johnny Hillis stated there are many local skilled laborers that may volunteer their services to lower costs.
- 7: TOWNSHIP FINANCIAL COMMITMENT TO COMPLETE ENGINE HOUSE PROJECTS: The board agreed to financially commit to the project.
- 8: ROAD WORK BUDGET FOR 2024 WORK INCLUDING CHIP & SEAL & CO RD 607 PLANS: Chip and Seal information due by Sept 1st, 2023. Boshears tasked John Howe and Johnnie Hillis to gather all the information and get back to her. Tabled until next Special Meeting next week.
- 9: LIST OF REPAIRS FOR COMMUNITY BUILDING: Extensive repairs needed in several areas of the building. Holes in exterior bricks, mold, pillars compromised, window frames-wood-flashing, no vents in kitchen, no fire extinguishers, front steps unsafe so blocked off, boiler system needs service, ventilator systems not completed in office, and main chimney needs repair. Motion made by Frisk for Johnny Hillis to get bids for all work needed. Second by DeRoche. Voice vote. 5 Ayes. 0 Nays. Motion carried.
- 10: POLICY CHANGES REGARDING EMPLOYEE LUNCH/CLOCK IN/OUT: Motion made by Frisk to change the current policy to anyone over the age of 18 has the option to take lunch. If they opt to take a lunch, they must clock in and out. Second by DeRoche. Voice vote. 5 Ayes. 0 Nays. Motion carried.
- XII. PUBLIC COMMENT: Jerry Roach, Paul Olson, Julia Leake, Rose McBride, Frederika Roach, Debbie Kinnunen, Scott Gravedoni, Bill Seppanen, Gary Koenig, Beth Koenig, Brett Hanson. Public comment closed.
- XIII. BOARD COMMENT: Frisk, Mattson, Hanson, Boshears. Board comment closed.
- XIV. ADJOURNMENT: Meeting adjourned by Boshears at 9:06 pm.

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MINUTES for September 18, 2023 Special Board Meeting

Guests: Beth Koenig, Gary Koenig, Bill Seppanen, John McBride, Rose McBride, Frederika Roach, Jerry Roach, Ruth Starr, Nancy Ferro, Scott Gravedoni, Rhonda Gravedoni, Debbie Kinnunen, Walter Wiljanen, Jack Schodrof, Sheila Gorisch, Brad DeLongchamp, Marge Hosier, Steve Hosier, Carol Watts, Margaret Luke, Rich Laksonen, Joan Carlisle, Kathi Hanson.

- I. CALL TO ORDER: Boshears called the meeting to order at 6:00 pm.
- II. ROLL CALL: All board members present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE: Recited.
- IV. PUBLIC COMMENT: Frederika Roach, Bill Seppanen, and Rich Laksonen spoke. Rose McBride, Kathi Hanson, Debbie Kinnunen, and Beth Koenig reserved their 3 minutes for the last public comment. Public comment closed.
- V. BOARD COMMENT: None. Board comment closed.
- VI. CONSENT AGENDA: DeRoche made the motion to accept the consent agenda. Second by Mattson. Voice vote. Frisk Nay, Boshears Nay, DeRoche Aye, Hanson Aye, Mattson Aye. 3 Ayes. 2 Nays. Motion carried.

AGENDA ITEMS:

A: BIDS FOR BOAT RAMP: Boshears motioned for Johnny Hillis to get bids for the boat ramp. Mattson second. Voice vote. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion carried.

B: SEWER RATES: Current sewer rate is \$55.00 (user fee 32.50/bond fee 22.50). Motion by Mattson to NOT raise the current sewer fees. Second by DeRoche. Roll call. Frisk Nay, Boshears, Nay, Mattson Aye Hanson Aye, DeRoche Aye. 3 Ayes. 2 Nays. Motion carried.

C: CO RD 607: We have \$966,600 slated for the road project. Motion made by Frisk to pave/complete the entire 4.92 miles of road that hasn't been done yet. Second by DeRoche. Roll call. Boshears Aye, Mattson Aye, Hanson Aye, DeRoche Aye, Frisk Aye. 5 Ayes. 0 Nays. Motion carried. Motion made by Frisk to pay the bill in full (not finance) when it comes late next fall. Second by DeRoche. Roll call. Mattson Aye, Boshears Aye, Hanson Aye, DeRoche Aye, Frisk Aye. 5 Ayes. 0 Nays. Motion carried.

D: RESOLUTION FOR SECTION 19 DISASTER RELIEF ASSISTANCE: Boshears read the resolution. Motion made by DeRoche to accept the resolution as read for Section 19 Disaster Relief Assistance. Second by Frisk. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion passed.

E: RAISING THE BOND FOR THE TREASURER: Motion made by Frisk to raise the Treasurer bond from \$50,000.00 to \$100,000.00 with stipulation to get price quotes. Second by DeRoche. Roll call. Mattson Nay, Hanson Nay, DeRoche Aye, Boshears Aye, Frisk Aye. 3 Ayes. 2 Nays. Motion passed.

F: APPROVAL OF LATE INCOMING BILL TO BE PAID: Motion made by Frisk to pay the Park Restroom bill in full. Second by DeRoche. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion passed.

Motion made by Frisk to pay 906 Technology bill in full. Second by DeRoche. Roll call. Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye, DeRoche Aye. 5 Ayes. 0 Nays. Motion carried.

Motion by DeRoche to pay Marquette County Sanitation (Dumpster Days) bill in full. Second by Mattson. Roll call. Boshears Aye, Mattson Aye, Hanson Aye, Frisk Aye, DeRoche Aye. 5 Ayes. 0 Nays. Motion carried.

Motion made by Mattson to pay The Mining Journal bill in full. Second by Frisk. Roll call. Mattson Aye, Hanson Aye, Frisk Aye, DeRoche Aye, Boshears Aye. 5 Ayes. 0 Nays. Motion carried.

Motion made by Frisk to pay the Elevator repair bill. Second by DeRoche. Roll call. Hanson Aye, DeRoche Aye, Mattson Aye, Boshears Aye, Frisk Aye. 5 Ayes. 0 Nays. Motion carried.

The board held off paying the EMS/Fire bill. Tami to check if it was already paid.

G: ACCEPTANCE OF THE RESIGNATION OF THE CLERK BY ALL BOARD MEMBERS: Motion made by Mattson to accept the resignation of the Clerk (last official day Oct 1st at 3:00pm). Second by DeRoche. Roll call DeRoche Aye, Frisk Nay, Boshears Nay, Mattson Aye, Hanson Aye. 3 Ayes. 2 Nays. Motion carried.

H: RESOLUTION OF TREASURER PAY INCREASE: Motion made by Frisk to rescind original resolution (error in pay) of Treasurer. Second by Mattson. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion carried. Motion made by DeRoche to accept the new resolution for Treasurer with correct pay amount. Second by Hanson. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion carried.

VII. PUBLIC COMMENT (Three Minutes on Agenda items only): Bill Seppanen, Rose McBride, Debbie Kinnunen, Kathi Hanson, Margaret Luke, Rhonda Gravedoni, Nancy Ferro. Public comment closed.

VIII. BOARD COMMENT: None. Board comment closed.

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IX. ADJOURNMENT: Boshears adjourned the meeting at 7:30

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor,
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

MICHIGAMME TOWNSHIP
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AUGUST 21, 2023 SPECIAL MEETING OF THE MICHIGAMME TOWNSHIP BOARD

Guests: Frederika Roach, Jerry Roach, William Seppanen, Debbie Kinnunen, Beth Koenig, Rose McBride, Terry McBride, Kathi Hanson, Ruth Starr.

- I. CALL TO ORDER: Boshears called the meeting to order at 6:00 pm.
- II. ROLL CALL: Board members present- Boshears, Hanson, DeRoche, Mattson. Frisk absent. Quorum met.
- III. PLEDGE OF ALLIGIANCE: Recited.
- IV. PUBLIC COMMENT (Three minutes on Agenda items only): Frederika Roach, William Seppanen, Dan Harrington from U.P. Propane. Public comment closed.
- V. BOARD COMMENT: Boshears. Board comment closed.
- VI. APPROVAL OF THE AGENDA: Motion made by DeRoche to approve the agenda. Second by Mattson. Voice vote. 4 Ayes. Motion carried.
 1. PROPANE BIDS: Boshears recommended accepting UP. Propane bid since it was the lowest. Motion by DeRoche to accept U.P. Propane bid. Second by Hanson. Roll call. DeRoche Aye, Boshears Aye, Mattson Nay, Hanson Aye. 3 Ayes. 1 Nay. Motion passed.
 2. 2: ADMIN POSITION: Boshears reported Jeremy has not been here since the last week in May and we just received correspondence he filed for unemployment. Mattson made the motion to accept Jeremy's letter of unemployment as a voluntary quit. Second by Hanson. Voice vote. 4 Ayes. Motion carried. Boshears will have our attorney contact Jeremy.
 3. DPW EMPLOYEE RAISE: Boshears made the motion to give Nathan a raise retroactive to the date of the original time his raise was discussed and denied. Second by Mattson. Vice vote. 4 Ayes. Motion carried.
 4. CRACK & SEAL FOR 2024: Potentially, we will need road repairs. Alex will look at the roads and report back to the board. They would like a commitment by September 1, 2023, if possible. Tabled until more information is available after the ride around.
- VII. PUBLIC COMMENT: Debbie Kinnunen, Frederika Roach, William Seppanen, Dan Harrington from U.P. Propane. Public comment closed.
- VIII. BOARD COMMENT: DeRoche, Boshears. Board comment closed.

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor,
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

IX. ADJOURNMENT: Boshears adjourned the meeting at 6:40 pm.

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MINUTES for September 11, 2023 Board Meeting

GUESTS: Paul Olson, Joan Carlisle, Ken Schon, Laurie Schon, Richard Schodey-FILA, Eric Schooley-FILA, Pam Myers-FILA, Brad DeLongchamp, Debbie Kinnunen, Margaret Luke, Mary Hosier, Steve Hosier, Don Wood, Linda Wood, Julia Leake, Beth Koenig, Gary Koenig, John McBride, Rose McBride, Wally Tanner, Nancy Ferro, Gary Anderson, Jerry Roach, Frederika Roach, Kathi Hanson, William Seppanen.

I. CALL TO ORDER: Boshers called the meeting to order at 6:00 p.m.

II. ROLL CALL All five board members present. There is a quorum.

III. PLEDGE OF ALLEGIANCE: Recited.

IV. CONSENT AGENDA: Frisk motioned to approve the agenda without the August 14th & August 21st minutes or Treasurer report. Second by Mattson. Voice vote. 5 Ayes. 0 Nays. Motion passed.

1. AGENDA

2. BOARD MEETING MINUTES – AUGUST 14, 2023

3. SPECIAL BOARD MEETING MINUTES – AUGUST 21, 2023

4. TREASURERS REPORT

5. BILLS TO BE PAID

V. PUBLIC COMMENT: (Three Minutes on Agenda items only) Julia Leake, Rose McBride, Debbie Kinnunen, Steve Hoiser. Public comment closed.

VI. BOARD COMMENT: No comments.

VII. ANNOUNCEMENTS: No announcements.

VIII. COMMITTEE REPORTS

1. FIRE BOARD: The fire department has 150 free smoke detectors. If you want one, make sure you put your name on the list with the fire chief.

2. DDA: Board meeting changed to Tuesday September 12, 2023 at 6:00 pm.

3. PLANNING COMMISSION: No meeting, did not have quorum.

4. FIRE DEPARTMENT/EMS: No report.

IX. DPW UPDATES: John Howe gave a report.

X. CONTINUING BUSINESS:

1. ROAD WORK BUDGET FOR 2024 WORK INCLUDING CHIP SEAL & CO RD 607 PLANS (MCRC): Pete Duex and Alex Elsenheimer from the Marquette County Road Commission gave a presentation to the board and guests. The board requested finance options information and told them they will get back to them once they have reviewed costs, budgets, and investments.
2. ADMIN ASSISTANT AND SECRETARY POSITIONS: Frisk motioned to appoint Tami Hillis as the administrative assistant on a permanent basis. Second by Mattson. Voice vote. 5 Ayes. Motion carried. Frisk motioned to appoint Laura Thompson as the secretary/receptionist on a permanent basis. Second by Hanson. Voice vote. 5 Ayes. Motion carried.
3. ESTIMATES FOR BUILDING REPAIRS: Johnny Hillis reported no one replied to the letters he sent out. There were no takers on the Building Exchange either. His next step is to go to each business to see if they are interested.
4. PARK GRANT UPDATES – Frisk reported we need a resolution to accept the Park Grant.
5. RESOLUTION TO APPROVE LAND & WATER GRANT FOR PARK RENOVATIONS: Motion made by DeRoche to accept the Park Grant. Second by Mattson. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion passed.
6. USDA GRANT UPDATES – DeRoche reported according to the last information he received it looks like we received the \$50,000.00 grant for the backhoe, but it is not positive yet. John Howe will check to see what the current price will be for a backhoe.
7. TRUNK OR TREAT: The location for the event will be the Museum for food. Games will be held in the empty lot. If the weather is bad, it will be held at the Community Building and the street will be blocked off. (Township would need a permit to block off the street.)

XI. NEW BUSINESS:

1. RESIGNATION LETTER FROM TOWNSHIP CLERK: Motion made by DeRoche to accept the Clerk's resignation with his last official last day as October 1st 2023 at 3:00 pm. Second by Mattson. Neil abstained from vote. Roll call. Boshears Nay, Frisk Nay, Mattson Aye, DeRoche Aye. 2 Ayes 2 Nays. Motion failed.
2. BS&A SOFTWARE: Mattson gave a report. No action taken, will revisit later.
3. SEWER RATES FOR SEWER FISCAL YEAR: Current sewer rates are \$55.00 (\$22.50 bond/\$32.50 user fee). The board will review current fees, possible repairs, and budget figures and revisit at the upcoming special meeting.
4. REAPPOINTMENT OF PC MEMBER: Boshears stated Marsha McBride can stop by the office anytime to be sworn in.

XII. PUBLIC COMMENT (Three Minutes): Beth Koenig, Frederika Roach, Paul Olson, William Seppanen, Julia Leake, Debbie Kinnunen, Rose McBride, Terry McBride, Margaret Luke, Nancy Ferro, Kathi Hanson, Gary Koenig. Public comment closed.

XIII. BOARD COMMENT: Kay Frisk, Laura Mattson, Rhonda Boshears. Board comment closed.

XIV. ADJOURNMENT: Meeting adjourned by Boshears at 8:08 pm.

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MINUTES for September 18, 2023 Special Board Meeting

Guests: Beth Koenig, Gary Koenig, Bill Seppanen, John McBride, Rose McBride, Frederika Roach, Jerry Roach, Ruth Starr, Nancy Ferro, Scott Gravedoni, Rhonda Gravedoni, Debbie Kinnunen, Walter Wiljanen, Jack Schodrof, Sheila Gorisch, Brad DeLongchamp, Marge Hosier, Steve Hosier, Carol Watts, Margaret Luke, Rich Laksonen, Joan Carlisle, Kathi Hanson.

- I. CALL TO ORDER: Boshears called the meeting to order at 6:00 pm.
- II. ROLL CALL: All board members present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE: Recited.
- IV. PUBLIC COMMENT: Frederika Roach, Bill Seppanen, and Rich Laksonen spoke. Rose McBride, Kathi Hanson, Debbie Kinnunen, and Beth Koenig reserved their 3 minutes for the last public comment. Public comment closed.
- V. BOARD COMMENT: None. Board comment closed.
- VI. CONSENT AGENDA: DeRoche made the motion to accept the consent agenda. Second by Mattson. Voice vote. Frisk Nay, Boshears Nay, DeRoche Aye, Hanson Aye, Mattson Aye. 3 Ayes. 2 Nays. Motion carried.

AGENDA ITEMS:

A: BIDS FOR BOAT RAMP: Boshears motioned for Johnny Hillis to get bids for the boat ramp. Mattson second. Voice vote. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion carried.

B: SEWER RATES: Current sewer rate is \$55.00 (user fee 32.50/bond fee 22.50). Motion by Mattson to NOT raise the current sewer fees. Second by DeRoche. Roll call. Frisk Nay, Boshears, Nay, Mattson Aye Hanson Aye, DeRoche Aye. 3 Ayes. 2 Nays. Motion carried.

C: CO RD 607: We have \$966,600 slated for the road project. Motion made by Frisk to pave/complete the entire 4.92 miles of road that hasn't been done yet. Second by DeRoche. Roll call. Boshears Aye, Mattson Aye, Hanson Aye, DeRoche Aye, Frisk Aye. 5 Ayes. 0 Nays. Motion carried. Motion made by Frisk to pay the bill in full (not finance) when it comes late next fall. Second by DeRoche. Roll call. Mattson Aye, Boshears Aye, Hanson Aye, DeRoche Aye, Frisk Aye. 5 Ayes. 0 Nays. Motion carried.

D: RESOLUTION FOR SECTION 19 DISASTER RELIEF ASSISTANCE: Boshears read the resolution. Motion made by DeRoche to accept the resolution as read for Section 19 Disaster Relief Assistance. Second by Frisk. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion passed.

E: RAISING THE BOND FOR THE TREASURER: Motion made by Frisk to raise the Treasurer bond from \$50,000.00 to \$100,000.00 with stipulation to get price quotes. Second by DeRoche. Roll call. Mattson Nay, Hanson Nay, DeRoche Aye, Boshears Aye, Frisk Aye. 3 Ayes. 2 Nays. Motion passed.

F: APPROVAL OF LATE INCOMING BILL TO BE PAID: Motion made by Frisk to pay the Park Restroom bill in full. Second by DeRoche. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion passed.

Motion made by Frisk to pay 906 Technology bill in full. Second by DeRoche. Roll call. Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye, DeRoche Aye. 5 Ayes. 0 Nays. Motion carried.

Motion by DeRoche to pay Marquette County Sanitation (Dumpster Days) bill in full. Second by Mattson. Roll call. Boshears Aye, Mattson Aye, Hanson Aye, Frisk Aye, DeRoche Aye. 5 Ayes. 0 Nays. Motion carried.

Motion made by Mattson to pay The Mining Journal bill in full. Second by Frisk. Roll call. Mattson Aye, Hanson Aye, Frisk Aye, DeRoche Aye, Boshears Aye. 5 Ayes. 0 Nays. Motion carried.

Motion made by Frisk to pay the Elevator repair bill. Second by DeRoche. Roll call. Hanson Aye, DeRoche Aye, Mattson Aye, Boshears Aye, Frisk Aye. 5 Ayes. 0 Nays. Motion carried.

The board held off paying the EMS/Fire bill. Tami to check if it was already paid.

G: ACCEPTANCE OF THE RESIGNATION OF THE CLERK BY ALL BOARD MEMBERS: Motion made by Mattson to accept the resignation of the Clerk (last official day Oct 1st at 3:00pm). Second by DeRoche. Roll call DeRoche Aye, Frisk Nay, Boshears Nay, Mattson Aye, Hanson Aye. 3 Ayes. 2 Nays. Motion carried.

H: RESOLUTION OF TREASURER PAY INCREASE: Motion made by Frisk to rescind original resolution (error in pay) of Treasurer. Second by Mattson. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion carried. Motion made by DeRoche to accept the new resolution for Treasurer with correct pay amount. Second by Hanson. Roll call. DeRoche Aye, Frisk Aye, Boshears Aye, Mattson Aye, Hanson Aye. 5 Ayes. 0 Nays. Motion carried.

VII. PUBLIC COMMENT (Three Minutes on Agenda items only): Bill Seppanen, Rose McBride, Debbie Kinnunen, Kathi Hanson, Margaret Luke, Rhonda Gravedoni, Nancy Ferro. Public comment closed.

VIII. BOARD COMMENT: None. Board comment closed.
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IX. ADJOURNMENT: Boshears adjourned the meeting at 7:30

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MINUTES for September 26, 2023 Special Board Meeting

BOARD MEMBERS PRESENT: Rhonda Boshears, Supervisor; Neil Hanson, clerk; Laura Mattson, treasurer; Donald DeRoche, trustee; Kathleen Frisk, trustee.

GUESTS: Beth and Gary Koenig, Nancy Ferro, Jerry and Friederika Roach, Ruth Starr, Debbie Kinnunen, Johnnie and Tami Hillis, Bill Seppanen, Jean Carlisle, Paul Olson, Irene DeRoche, Margaret Luke, Brad Delongchamp, Scott Gravedoni, Rhonda Gravedoni, Kathi Hanson, John and Rose McBride.

- I. CALL TO ORDER: Boshears called the meeting to order at 6:00 p.m.
- II. ROLL CALL: All board members present. There is a quorum.
- III. PLEDGE OF ALLEGIANCE: Recited.
- IV. APPROVAL OF AGENDA-Kay Frisk made a motion to approve the agenda, seconded by Donald DeRoche, roll call Boshears aye, Mattson aye, Hanson nay. Motion passed four ayes, one nay.
- V. PUBLIC COMMENT: Bill Seppanen, Debbie Kinnunen, reserved right until later, Rhonda Gravedoni, Kathy Hanson, reserved right until later in meeting, Beth Koenig also reserved right until later. Public comment closed.
- VI. BOARD COMMENT: Laura Mattson, Kay Frisk and Rhonda Boshears made comments.
- VII. CONTINUING BUSINESS:
 1. Sewer system-financial overview for past 10 years. It was agreed to have the auditor's comments and recommendations heard during discussion of the sewer system financial overview. 1 Sewer System-financial overview for past ten years. It was agreed to have the auditor's comments and recommendations heard during discussion of the sewer system financial overview. Mike Grentz, of Anderson Tackman gave an extensive talk on all funds including the sewer system. Board members were able to ask questions and were answered. There were several errors in the budget that were disclosed. There were budget amendments made to help correct errors. Items five and six were covered by the auditor. Mike recommended hiring someone, recommending Debbie Kinnunen to come in and help fix problems and train others in QuickBooks. Kay Frisk made a motion to hire Debbie Kinnunen to come in and go through everything and train. Debbie was asked and said she would be willing to do so.

Rhonda asked the board's pleasure; the board can wait until the next board meeting. Motion made by Kay to hire someone and put it out into the media for applications. Mike advised that it is a service not a position so it can be filled even though it is not listed as an agenda item. There was also some discussion of other treasurers and clerks from other townships for assistance. Motion was made by Kay that they hire Debbie Kinnunen for a limited time, Rhonda supported motion, roll call Kay aye, Rhonda aye, Laura aye, Donald aye, Neil aye, five ayes. Kay made a motion to pay her \$25 per hour. Rhonda seconded roll call Rhonda aye, Kay aye, Donald aye, Neil aye, Laura aye. Motion carried with five ayes and zero nays.

VIII. NEW BUSINESS

1. Nominations and board votes to fill clerk's position. Donald DeRoche nominated Bill Gierut for clerk. Donald made a motion to nominate Bill Gierut for the clerk position. Laura seconded the motion. The board discussed the motion. Neil called the roll, Donald aye, Kay nay, Rhonda nay, Laura aye. Neil abstained from the vote. Two and two vote no action. Laura nominated Kathy Hanson, seconded by Donald. Neil called the roll Rhonda nay, Laura aye, Donald aye, Kay nay, Two and two vote with no action taken. Kay nominated Johnny Hillis, Rhonda seconded the nomination. Neil called the roll, Laura nay, Donald nay, Kay aye, Rhonda aye. Two and two vote with no action taken. No other nominations were made.
Nominations were closed.
2. Options for course of action for board members violation of the Open Meetings Act. Roger Zappa, township attorney, spoke about the law and what recourse there is for violations.
3. Raising the bond for township treasurer and clerk. Laura made a motion to raise the bond insurance for the supervisor \$25,000, seconded by Kay, Neil called the roll Rhonda aye, Kay aye, Donald aye, Laura aye. Neil no vote. Also, raise \$500,000 for treasurer and deputy and \$350,00 the clerk and deputy clerk.
4. Laws and liabilities regarding clerk's obligations to prepare minutes. Rhonda gave information to the board outlining what the clerk's responsibilities are. The board discussed the job description of the receptionist doing the minutes.
5. Election budget for 2022 and 2023. As there is no clerk or deputy clerk, there is no one to run the elections. Susan Alexander has agreed to run the elections through 2024. There is \$15,000.00 in the election budget for the November election. Table this for next month as the board needs to get more information. Donald made a motion to table this until next month. Laura seconded, five ayes, motion passes.
6. Election administration for November 2023 election. No action taken as Susan Alexander can work as the township election administrator. Kay made a motion to keep Susan, Donald seconded five ayes, zero nays.
7. Accreditation of new clerk and deputy for November 2023 election. No discussion was made on this as there has not been a clerk appointed.

Clerk, Neil H. Hanson
Trustee, Donald DeRoche

Supervisor,
Rhonda Boshears

Treasurer, Laura Mattson
Trustee, Kathleen Frisk

8. Corrupted hard drive on clerk's laptop – options. The board discussed getting a new one or fixing it. The board decided to get some additional information and quotes. Kay made a motion to get quotes for a new laptop for the clerk position. Donald seconded the motion. Five ayes, zero nays. Motion approved.

- IX. PUBLIC COMMENT: John McBride, Debbie Kinnunen, Rose McBride, Margaret Luke, Beth Koenig, Paul Olson, Johnny Hillis, unknown male speaker (name not audible), Kathi Hanson.

- X. BOARD COMMENTS: Kay Frisk and Rhonda Boshears both made comments.

- XI. ADJOURNMENT: Meeting adjourned at 9:00 p.m.

Supervisor – Rhonda Boshears
Trustee – Kathleen Frisk

Treasurer – Laura Mattson
Trustee – Donald DeRoche

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Michigamme Township Board
Michigamme Township Community Building
October 9, 2023 – 6:00 p.m.
Minutes

Attendees: Beth Koenig, Gary Koenig, Jerry Roach, Friederike Roach, Billy Gierut, Joan Carlisle, Paul Olson, Johnnie Hillis, Tami Hillis, Bill Seppanen, Nancy Ferro, Ruth Starr, Laura Thompson, Brad DeLongchamp, Rose McBride, Terry McBride, Marsha McBride, Margaret Luke, Debbie Kinnunen, Irene DeRoche

- I. CALL TO ORDER -The meeting was called to order by Supervisor Boshears at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE – recited.
- III. ROLL CALL - MEMBERS PRESENT: Supervisor Boshears, Treasurer Mattson, Trustee DeRoche, Trustee Frisk. Quorum present.
- IV. AGENDA: Frisk moved to approve the agenda with DeRoche supporting. Five additions to the agenda DeRoche requested adding #8, Key for PC Chair, Boshears requested adding #9, Credit card use, #10, Reimbursement by Mattson for EMT training, #11, Board member resignation, #12, Filling board position.
 1. AGENDA
 2. MINUTES - Motion by Mattson, support by Frisk to approve minutes with corrections.
 - a. Approval of Draft minutes Special Meeting 18 Sept 23
 - b. Approval of Draft minutes Regular Meeting 11 Sept 23
 - c. Approval of Draft minutes Special Meeting 8 Aug 2023
 - d. Approval of Draft Minutes Regular Meeting 14 Aug 2023
 - e. Approval of Draft Minutes Special Meeting 26 Sept 2023
 3. TREASURER’S REPORT – Motion by DeRoche, support by Frisk to approve Treasurer’s report. Boshears stated she would not accept because it was not available until just before the meeting and did not give members enough time to review and prepare to ask questions about it.
 4. BILLS TO BE PAID – Motion by Frisk, support by DeRoche to pay bills. All in favor. 4 Ayes.

PUBLIC COMMENT: B. Koenig, D. Kinnunen, R. McBride, M. McBride, B. Gierut asked to reserve time for item #8 under New Business.

BOARD COMMENT:

- V. COMMITTEE REPORTS
- A. FIRE BOARD: Trustee DeRoche - FD is seeking bids for new Scott Air-Pak. FD subscription for lamResponding needs to be approved. Boshears stated that the next joint meeting of Township Boards will be 23 October 2023 and boards can make decision then.
 - B. PLANNING COMMISSION: PC Liaison Frisk was not present at meeting – no report.
 - C. DDA: Gravedoni – Artisan’s Market will be held upstairs of the Community Building on Saturday, 4 November 2023. Comment about the park bathrooms being locked and people not being able to access them.
- VI. CORRESPONDENCE – Boshears read letter from Friends of the Michigamme Community requesting all memorial funds for the Cameron and Leona Luke memorials.
Boshears read Letter of Resignation from Johnnie Hillis who resigned from Deputy Supervisor position.
Boshears read letter of complaint for 4 October 2023 incident involving PC Chair B. Gierut.
- VIII. PUBLIC COMMENT (Three Minutes on agenda items only)
Reserve time for later: B. Koenig, D. Kinnunen, M. McBride, R. McBride, B. Gierut
- IX. BOARD COMMENT – Comment by Frisk. Comment by Boshears regarding DeRoche interaction with L. Thompson about her being in office to do meeting minutes.
- X. CONTINUING BUSINESS:
- 1. PARK GRANT UPDATE: Trustee Frisk gave an update. More information requested and submitted. Questions regarding use of public restrooms at park.
 - 2. FDA GRANT AND PAYMENT FOR BACKHOE: Funds available for downpayment in CIP. Will add more funds in next budget. Downpayment locks in price. Frisk suggested that DeRoche find out if grant requires a Resolution and minutes from the meeting. Motion by Frisk to use money in CIP for downpayment on backhoe. Support by Mattson. Roll call vote: Mattson – Aye, DeRoche – Aye, Frisk – Aye, Boshears – Aye. 4 Ayes. Motion carried.
 - 3. COMPUTER FOR CLERK: Board discussed options for computers. Motion by DeRoche to purchase laptop for the clerk. Support by Mattson. 4 ayes. All in favor. Motion carried. Boshears requested that the agenda item #5 under New Business be combined with the computer agenda item. Board agreed to move agenda item and discuss. Board discussion regarding new server. Current server has been repaired but is not reliable and could go down at any time. Motion by Frisk to purchase new server and components for \$12,2998.44, support by DeRoche. Roll call vote: Mattson – Aye, DeRoche – Aye, Frisk – Aye, Boshears – Aye. 4 Ayes. Motion carried. Tami will check into the rebate of \$2,596.00 and the overnight shipping. The board approved extra cost of \$152.41 for overnight shipping if it is going to arrive overnight.
 - 4. FILLING CLERK POSITION: Boshears asked for nominations to fill clerk position. DeRoche nominated Irene DeRoche. Support by Mattson. Mattson – Aye, DeRoche – Aye, Frisk – Nay, Boshears – Nay. 2 Aye 2 Nay. No action taken. Mattson nominated Billy Gierut. No support. No action taken. Frisk nominated Beth Koenig – Koenig refused. Boshears nominated Tami Hillis. Frisk supported the nomination. Roll call vote. Mattson – Aye, DeRoche – Aye, Frisk – Aye, Boshears – Aye. 4 Ayes. Tami Hillis stated that she will think about it and let the board know her decision in a few days. DeRoche wants the board to post that applications are being accepted for the clerk position for 2 weeks and do public interview to select a clerk.

5. NOVEMBER ELECTION – Boshears received email from County Clerk and forwarded them to Susan Alexander. Susan will run the November election.
6. DDA PURCHASE OF LAND – Corner lot at Brook and Main will not be sold. Tabled till a later date.
7. TRUNK OR TREAT – NOTICES FOR EVENT – Virginia Olson is making posters. Bill will announce at Senior Meal that anyone wanting to have trick-or-treaters at their home can get a yard ghost signifying trick-or-treater’s welcome. There will also be a maze this year.

XI. NEW BUSINESS:

1. TRAINING UPDATES – D. KINNUNEN – D. Kinnunen gave updates on progress. Also stated that the millage renewal notice should be added to the website immediately.
2. DOG PARK – S. GRAVIDONI – S. Gravedoni provided a survey that residents can complete regarding a dog park. Frisk stated that the PC will be sending out a survey for the updated 5-year plan and the dog park survey can be included with their mailing.
3. USE OF BOARD ROOM BY COMMITTEES FOR MEETINGS – If committees need to use the boardroom for their meetings, arrangements can be made in advance. If board continues to use gym for holding meetings, they should purchase omni microphones for the members so the residents can hear what is being said.
4. COMPUTER AND EMAIL USE POLICY FOR MICHIGAMME TOWNSHIP – Board reviewed Computer and E-Mail Use Policy for Michigamme Township. Motion by Frisk to accept the policy, support by Boshears. Roll call vote: Mattson – Aye, DeRoche – Aye, Frisk-Aye, Boshears-Aye. Policy will be added to Township Police as Section 14.
5. SERVER FOR TOWNSHIP – Discussed and approved with agenda item # 3 under continuing business.
6. CEMETERY CLEAN-UP AND CLOSING DATE – Tentative closing date is October 20, 2023. Notices will be posted in usual places and on the website.
7. LIBRARY WINTER HOURS – Winter hours are in effect until Memorial Day. Hours of operation are Tuesday, Thursday, and Saturday from 10 a.m. to 7 p.m.
8. KEYS FOR PC CHAIR – DeRoche stated that the PC Chair should have a key for the Community Building. Comments by B. Koenig, D. Kinnunen, M. McBride, R. McBride, B. Gierut. No action taken.
9. CREDIT CARD USE – Boshears stated that she told the treasurer to get the credit cards updated and remove the names of past board members from the cards. Boshears stated that using the cards that have a former board member’s name on it is fraud and that the situation had to be corrected immediately. Treasurer Mattson stated that she had tried to get the names removed but had been unsuccessful. Frisk stated that she would go to the office the following morning to help get the cards changed.
10. REIMBURSEMENT FOR EMT TRAINING – Boshears stated that she spoke with Paul Peterson about the progress on getting Mattson into a class. Mattson failed the EMT final exams. Prior to the beginning of the EMT training, the board agreed that if the students passed, the training would be paid for. If the student failed, the cost associated with the training would have to be repaid to the training fund. Boshears recommended following up on this issue because there was a large amount of money spent on training and it should be paid back.
11. BOARD MEMBER RESIGNATION – Boshears read her letter of resignation to take effect immediately at the close of the meeting. Frisk made motion to accept Boshears’ resignation, support by DeRoche. Boshears said no vote was needed. No roll call vote was taken.
12. FILLING THE SUPERVISOR’S POSITION – Boshears recommended filling the position as soon as possible. Frisk nominated Jonnie Hillis for the position. No support. DeRoche asked for a motion to post a notice to accept applications for the position. Frisk stated that the board actions were not in the best interest of the community, and she gave members a letter of resignation from her position as trustee. Frisk rescinded her resignation.

XII. Public Comment: Comments by B. Seppanen, M. Luke, R. McBride, J. Hillis, G. Koenig, D. Kinnunen,

- XIII. Board Comment: Comment by Boshears, Frisk, Mattson.
- XIV. ADJOURNMENT – Boshears adjourned meeting at 9:50 p.m.

MICHIGAMME TOWNSHIP BOARD MEETING
Monday October 10, 2022
MINUTES

1: Call to Order by Supervisor Boshears at 6:00 pm

2: Pledge of Allegiance recited.

3. Roll Call: Clerk Hanson present, Trustee DeRoche present, Trustee ~~Anderson~~ Anderson-Leake present, Treasurer Haskett present, Supervisor Boshears present. There is a quorum.

4. Changes or Additions to the Agenda:

A: Northern Designs Bid for Bathroom.

Julia requests to add the Northern designs bid to new business under E

B: MTA Dues Bracket Selection for Township.

Julia Requests to add MTA bracket selection to new business under F

Motion made by Hanson to accept the additions to the agenda. Haskett Seconded. Voice vote 5 Ayes.

Motion passed.

5. Approval of Consent Agenda:

A: Agenda

~~A: B:~~ September 12, 2022, Michigamme Township Board Meeting Minutes: Moved to new business G

C: September 19, 2022, Michigamme Township Special Board Meeting Minutes: Moved to new business H

D: Treasurer's Report

E: Bills to Pay

Motion made by Anderson-Leake to move September 12 & 19th drafts to new business for corrections.

Motion made by Haskett to Approve of the Consent Agenda with moving of the September Meeting

Minutes to new business for corrections. Seconded by Hanson. Voice Vote 5 Ayes. Motion Passed

6. Fire Board Report: None

7. Announcements/Correspondence:

a: Letter of Resignation from Paul Olson from the ZBA

Motion made by Hanson to accept Paul Olson's Resignation. Seconded by Haskett. Voice Vote 5 Ayes.

Motion Passed.

b: Thank you letter from 150th Sesquicentennial Committee

c: Sewer User fee question – ~~Leeroy~~ Leroy Wallace

d: Building key request for Nancy Ferro – Michigamme Seniors

e: Building key request for Nancy Ferro – ~~Ruth~~ McBride

8. Public Comment (3 minutes): Laura Mattson

9. Board Comment: Anderson-Leake ~~comments-~~commented on her support for Nancy Ferro for getting a building key. Haskett made a comment on her positive experience at the MTA Regional Summit. Haskett also commented on her support for Nancy getting a building key. Boshears made a comment on WMCSA's

raising of rates and the effect on the township. Boshears made a comment on reasons why she does not support a key for Nancy Ferro. **Hanson commented on us not knowing the whole story about the key.**

10. Unfinished Business

A) Fire Signs: ~~Deroche~~ **DeRoche** has mentioned that Safety Signs are far more expensive than Cook Sign. Anderson-Leake pointed out we still need 1 more bid required. Charlie Gardner confirmed we are currently looking to replace ~~255~~ signs around the lake.

B) Park Grant: Anderson-Leake says we have received our preliminary scores and they were good. We sent the questionnaire to IDI's Andrew Mansfield. He did a revision of the drawings to meet universal compliance requirements due to elevation and parking. We are submitting documents for park visibility, park signage, tax codes, sustainable designed, using RAP, utilization of fly ash in cement to be used, and overall designs of the park. We expect a response in November.

C) Glass Trailer: Glass trailer was returned on the day it was dropped off due to inadequate quality. **It was then repaired at no cost by U.P. Fabricating.**

D) Bids for Gutters on Firehall: We received 3 bids for gutters. Straight Line has the best price \$3368.68. They also meet all our needs. GSB was much higher at \$4485. The last one came in at \$3409 but did not include everything we required.

Haskett motioned to accept the gutter quote from Straight Line. Hanson Seconded it. Voice Vote 5 Ayes. Motion Passed.

E) Township Lots for Sale: Boshears shared a letter from the township attorney. The attorney states we cannot sell the property below Fair Market Value, and that all bids for purchases must be sealed as to prevent bias. The township still needs to figure out which lots will need to be up for sale.

F) Cemetery Ordinance: New ordinance was received, and a joint meeting will be set up with Spurr.

G) Crack and Seal Work: Wolverine finished their crack and seal work. Most roads look fine, but the alley ways are still rough looking. ~~Deroche~~ **DeRoche** suggests we put in a request for bids next year with the township deciding what roads will need work after spring. ~~Deroche~~ **DeRoche** points out that the ~~alleys~~ will need to be discussed as they require work as well.

H) Fund Raising for FD and other Township Entities: The township attorney says the Fire Department should not engage in fundraising without township approval.

Boshears says the DDA can fundraise if their bylaws give them that authority to do so. The museum and library are not as clear on the ability to fundraise. Anderson-Leake believes that they should be able to as unlike the DDA, they are dependent on the township to fund and maintain them. Boshears comments that more research is needed to determine their authority for fundraising.

11. New business

A) Amend budget for Deputy Supervisor Wage: Boshears requests to amend the budget and add an account for a Deputy Supervisor Wage item totaling \$7100. Anderson-Leake makes a request to have all deputies fill out what tasks were worked on with their timesheets. Haskett ~~Motions~~ **motioned** to create the account. Hanson seconded the motion. Voice Vote 4 Ayes 1 Nay. Motion Passed.

B) Raise for DWP worker plus stipend: Worker has positive review. Hanson ~~motions~~ **motioned** to give DPW Worker \$2 Increase. DeRoche Seconded. Voice Vote 5 Ayes. Motion Passed. **Discussion was held on raise & stipend.**

C) Need new Board of Review & Zoning Board of Review members: Will post notices that positions are available.

D) Information Center Upkeep – Who is responsible? The DDA oversees the Information Center

E) Northern Designs Bid: Additional bid for making park restrooms ADA compliant.

F) MTA Membership Tier: Hanson ~~Motioned~~ **motioned** to select the Plus Tier membership. Haskett Seconded. Voice Vote 5 Ayes. Motion Passed.

G) September 12, 2022, Minutes Corrections: Correct ~~Deroche's~~ **DeRoche's** Name on page 2. Remove hanging N on page 1. Correct page 5. There are two items listed as A. Page 2 Unfinished Business C: Strike out "and a 1000", strike out "original 1000 bid", add from IDI after "to date". Item I: Change siding to gutters. Under projects to be completed, change "Engine Storage Building" to "Engine House 1 Building".

Anderson-Leake made **the** motion to approve September 12, 2022 minutes with listed corrections. Boshears Seconded. Voice Vote 5 Ayes. Motion Passed.

H) September 19th, 2022, Minutes Corrections: #3 Resolution correct the year to 2022. Correct Anderson-Leake's name in document.

Haskett ~~makes~~ **made the** motion to approve September 19, 2022, minutes with listed corrections. ~~Deroche~~ seconded the motion. Voice vote 5 Ayes. Motion passed.

12: **Public Comment (3 minutes):** Rose McBride, Elizabeth Koenig, ~~Undeclared Male~~ **Terry McBride**

13: **Board Comment:** Anderson-Leake supports a key for Nancy Ferro. Boshears comments on reasons she does not support a key for Nancy Ferro. Hanson comments on reasons he does not support a key for Nancy Ferro.

Anderson-Leake suggests seniors to complain and request this issue to be brought up next meeting.

14: **Adjournment:** Meeting adjourned at 8:00 PM

Clerk, Tami Hillis
Treasurer, Laura Mattson

Trustee, Donald DeRoche
Trustee, Kathleen Frisk

MICHIGAMME TOWNSHIP
PO BOX 220

Michigamme, MI 49861

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Michigamme Township Board
Michigamme Township Community Building

November 13, 2023 – 6:00 p.m.

Minutes

Attendees: Jolene Klump, Nancy Ferro, Beth Koenig, Gary Koenig, Billy Gierut, Peter Starkey, Irene DeRoche, Marsha McBride, Carla Skytta, Dennis Skytta, Rose McBride, Debbie Kinnunen, Joan Carlisle, Margaret Luke, William Seppanen, Paul Olson, Jerry Roach, Friederike Roach, Paul Peterson, Brad DeLongchamp, Donald Leake, Laura Thompson, Julia Leake, John Gregg

- I. CALL TO ORDER – The meeting was called to order by Clerk Hillis at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE – recited.
- III. ROLL CALL – MEMBERS PRESENT: Clerk Hillis, Treasurer Mattson, Trustee DeRoche, Trustee Frisk. Quorum present.
- IV. ASSIGN MODERATOR – Motion by Frisk to nominate Mattson to be the moderator of the meeting, Hillis seconded. Roll call vote: DeRoche – Aye, Frisk – Aye, Mattson – Nay, Hillis – Aye, Motion carried.
- V. AGENDA: Frisk moved to approve the agenda with DeRoche supporting. Three additions to the Continuing Business portion of the agenda – Frisk requested adding Park Grant Update as #4, Mattson requested moving Boshears Resignation as #5 vs. it being #2 under New Business, DeRoche requested adding Street Light as #6. Two additions to New Business – DeRoche requested adding Video Equipment for Recording Board Meetings as #10 and Mattson requested adding DPW Employees as #11.
 1. AGENDA
 2. MINUTES – Motion by Frisk, support by DeRoche to approve minutes with corrections. 4 Ayes. All in favor. Motion carried.
 - a. Approval of Draft Minutes Regular Meeting 9 Oct 23
 3. TREASURER’S REPORT – Motion by Frisk to approve Treasurer’s report with DeRoche supporting. 4 Ayes. All in favor. Motion carried.
 4. BILLS TO BE PAID – Motion by Hillis, support by DeRoche to pay bills. Hillis added that a \$200 check be paid to the Friends of the Michigamme Community. All in favor. 4 Ayes.
- VI. PUBLIC COMMENT – W. Seppanen, J. Klump, J. Leake. D Kinnunen requested to reserve time for item #3 under New Business.
- VII. BOARD COMMENT – Mattson.

- VIII. CORRESPONDENCE – Mattson read a letter from a Community Member concerned about the township’s inability to send information to an address other than the correct address, mishandling of personal information, and the overall concern about the state of affairs within the township since the loss of B. Seppanen and D. Kinnunen.
- Mattson read a letter from Michigan Township Concerned Citizens requesting the resignation of DeRoche and Mattson from the Michiganamme Board due to their documented dereliction of duty, lack of fiduciary responsibility, and violating the Open Meetings Act. Approximately 30 community members signed the document.
- Mattson read a document about the Valuable Qualities of a Township Trustee.
- IX. COMMITTEE REPORTS:
1. FIRE BOARD: Trustee DeRoche – Spoke about the bills that were approved to be paid, Scott Holman donated \$5,000 to the rescue boat fund, called out for a brush fire and an extraction on Hwy 41 near the Spurr Township.
 2. PLANNING COMMISSION: Trustee Frisk – No Quorum present at 1 November 2023 meeting. Frisk read B. Gierut’s resignation letter as the PC Chair.
 3. DDA: J. Leake made comments.
- X. CONTINUING BUSINESS
1. TRAINING UPDATE – D. Kinnunen gave updates on the current progress. She updated the board on the sewer account and all the issues with finance charges and delinquent accounts, next focus will be on ensuring invoicing and payroll are correct, and mentioned ongoing bank account reconciliations being done and inputting the correct 2023-2024 budget into QuickBooks.
 2. CREDIT CARD UPDATE – Hillis updated board on current status of replacing the credit cards used by the township. Application has been submitted to Nicolet Bank, which provides municipality credit cards. Cards should arrive within next week or two.
 3. RECYCLE GRANT FINAL REPORT – F. Roach said everything is finalized with the grant and made a comment about all the extra recycling bins. Hillis also made comments about when all the final reports were submitted along with the township receiving the final funding for the grant.
 4. PARK GRANT UPDATE – Frisk spoke about how initially she thought the grants wouldn’t be able to continue without a supervisor, but said Hillis was able to sign once certain documents were completed.
 5. BOSHEARS RESIGNATION – Mattson and DeRoche both stated that the acceptance of Boshears resignation was not valid due to no vote being conducted. After some discussion, the board agreed to vote on accepting the resignation. Roll call vote: DeRoche – Aye, Frisk – Aye, Mattson – Aye, Hillis – Aye, Motion carried.
 6. STREETLIGHT – DeRoche emphasized the need to change the streetlight to a dusk to dawn streetlight vs. a streetlight on a timer. DeRoche volunteered to look into it and get a quote from Clancey Electric. He said this time of year it gets dark a lot earlier, so it is a safety concern. D. Leake said he would replace it for free. Motion by Frisk to have D. Leake replace the light, seconded by DeRoche. All Ayes, motion carried.
- VIII NEW BUSINESS
1. TAKE APPLICATIONS AND NOMINATIONS AND BOARD VOTES TO FILL SUPERVISOR’S POSITION – Hillis read the procedures if the board doesn’t agree on an appointment of a supervisor. If no supervisor is appointed within 45 days of the acceptance of Boshears’ resignation, then there

Clerk, Tami Hillis
Treasurer, Laura Mattson

Trustee, Donald DeRoche
Trustee, Kathleen Frisk

was a possibility that the township would have to pay for a special election. J. Leake submitted an application. Hillis made the motion to nominate Leake, no one seconded the motion. No action taken.

2. BOSHEARS RESIGNATION (moved to #5 under Continuing Business)
 3. ADMINISTRATIVE ASSISTANT UPDATE – Approximately 15 applications have been submitted. Out of those Hillis stated there was three she would recommend to be interviewed. However, due to lack of equipment and with the ongoing clean-up/training by Kinnunen, Hillis recommended they not hire someone at this time. That technically a lot of the work being done by the administrative assistant was actually the work the clerk should be doing. Hillis made the motion to wait until Kinnunen has trained her and the receptionist to see if an administrative assistant was even needed, Frisk seconded the motion. Four Ayes. Motion carried.
 4. RAISES – Hillis said she would rather see the deputies get a raise instead of her. The deputies have not gotten a raise in more than 2 years. She recommended to wait with her raise until next year's budget. Hillis made the motion to change the deputy hourly rate from \$13 to \$15. All Ayes, motion carried
 5. 2024 ELECTION RESOLUTIONS, UPDATE, AND ELECTION ADMINISTRATOR FOR 2024 ELECTIONS – Two resolutions (Establishing Early Voting Location and Establishing Election Inspector Wages) were approved. The location for the 2024 Election 9-day early voting will be at Tilden Township. The inspector wages will be set by the County of Marquette and the State of Michigan.
 6. OFFICE, EQUIPMENT, AND SECURITY UPDATE – Looking for options to make the Township Office more functional, secure, and updating the aging office electronic equipment. Hillis made the motion to look into these issues and make recommendations at the next boards meeting, Frisk seconded. All Ayes. Motion carried.
 7. PC CHAIR RESIGNATION – Looking for community members who would like to be either the Planning Commission Chair or a PC member.
 8. ORDNANCE ENFORCEMENT OFFICER HOURS AND RECOMMENDATIONS – Confirmed the current Ordinance Enforcement Officer is authorized 20 hours a month. Will attempt to find the contract.
 9. CLANCEY ELECTRIC BILL QUESTIONS IN REGARD TO BUILDING PERMIT – Mattson stated she wanted the company who did the original work on the Engine House to pay for the extra electrical fees the township had to pay due to a failed inspection. Mattson had a bill from Clancey, but didn't have any other supporting documents.
 10. VIDEO EQUIPMENT – DeRoche would like to have the board meetings recorded so Community Members could watch them. He wanted board approval to look into options of what type of equipment would be needed.
 11. DPW EMPLOYEES: Mattson stated the DPW employees have cost the township more than \$15,000 in overtime. She stated it has gotten better but she wanted to bring it to everyone's attention. No motion was made so no action was taken.
- XI. PUBLIC COMMENT: M. McBride, M. Luke, J. Leake, J. Gregg, D. Kinnunen, B. DeLongchamp, R. McBride, P. Olson, W. Seppanen, B. Konig, G. Koenig, P. Peterson.
- XII. BOARD COMMENT: Hillis, Mattson, Frisk
- IX ADJOURNMENT Mattson adjourned meeting at 8:40 p.m.

Clerk, Tami Hillis
Treasurer, Laura Mattson

Trustee, Donald DeRoche
Trustee, Kathleen Frisk

Michigamme Township
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Michigamme Township Board Meeting
Location: Community Building
Date & Time: December 11, 2023 At 6:00 P.M.
Minutes

Attendees: Beth Koenig, Gary Koenig, Paul Peterson, Bill Seppanen, Donald Leake, Julia Leake, Debbie Kinnunen, Paul Olson, Lisa Rogers, Michael Webster, Joan Carlisle, Laura Thompson, Irene DeRoche, Rhonda Gravedoni, Scott Gravedoni, Kathi Hanson, Brad DeLongchamp, Nancy Ferro, Jim Belpedio

- I. CALL TO ORDER – The meeting was called to order by Clerk Hillis at 6:01 p.m.
- II. PLEDGE OF ALLEGIANCE – Recited.
- III. ROLL CALL – MEMBERS PRESENT: Treasurer Mattson, Trustee DeRoche, Trustee Frisk, Clerk Hillis. Quorum present.
- IV. ASSIGN MODERATOR – Motion by Hillis to nominate Frisk to be the moderator of the meeting, DeRoche seconded. Voice vote: DeRoche – Aye, Frisk – Aye, Mattson – Aye, Hillis – Aye. Motion carried.
- V. CONSENT AGENDA – DeRoche moved to approve the agenda, Hillis supporting. 4 Ayes. Motion carried. Two additions to New Business – Frisk requested adding #9 Admin pay for Hillis the week of 27-30 December. The secretary was out sick that week. Frisk requested adding #10 UP Propane.
 1. AGENDA
 2. MINUTES – Motion by Mattson to approve minutes, DeRoche supporting. 4 Ayes. All in favor. Motion carried.
 - a. Approval of Draft Minutes for Regular Meeting November 13, 2023.
 3. TREASURER’S REPORT – Mattson spoke about the different investment options, the interest gained based on the type of investment, and the current online payment option. Motion by DeRoche to approve Treasurer’s report with Hillis supporting. 4 Ayes. All in favor. Motion carried.
 4. BILLS TO BE PAID – Motion by Hillis, support by Frisk to pay bills. 4 Ayes. All in favor. Motion carried. Roll call vote: DeRoche – Aye, Mattson – Aye, Frisk – Aye, Hillis – Aye, Motion carried.
- VI. PUBLIC COMMENT – J. Leake, D. Kinnunen responded to J. Leake’s question.
- VII. BOARD COMMENT – Frisk.

VIII. COMMITTEE REPORT:

1. FIRE BOARD – DeRoche spoke about the grant and getting the \$10,000, no runs, Christmas party will be held at the Spurr Firehall at 6 p.m. December 23, 2023.
2. PLANNING COMMISSION – Frisk spoke about Marsha McBride being the PC Chair for now. There are still two positions open. Ordnance Enforcement Officer present and stated what she was currently working on.
3. DDA – S. Gravedoni spoke about getting Christmas lights for the street light poles, maybe purchasing stars next year to put on top of the poles and hosting a Christmas Party from 2-4 p.m. December 16, 2023, at the Community Building. Mentioned receiving a donation from Menards general manager and stated if anyone wanted to donate, it would be appreciated.

IX. CONTINUING BUSINESS

1. Supervisor appointment – first round of voting:
 - A. Kathi Hanson – motion from Frisk to do a roll call vote on Kathi Hanson, seconded by Hillis. Roll call vote: Mattson – Aye, Frisk – Nay, DeRoche – Aye, Hillis – Nay. No action taken.
 - B. Julia Leake – Motion from Frisk to do a roll call vote, Seconded by Hillis. Roll call vote: Frisk – Nay, Mattson – Nay, DeRoche – Nay, Hillis – Aye. No action taken.
 - C. Lisa Rodgers – Motion from Hillis to do a roll call vote, seconded by DeRoche. Roll call vote: DeRoche – Aye, Frisk – Nay, Mattson – Aye, Hillis – Nay. No action taken.
 - D. Heather Smith – Motion from Frisk to do a roll call vote, Seconded by Mattson. Roll call vote: DeRoche – Nay, Frisk – Aye, Mattson – Nay, Hillis – Aye. No action taken.Supervisor appointment – Second round of voting:

DeRoche made a motion to accept Lisa Rogers, Mattson seconded. Roll call vote: Mattson – Aye, Frisk – Nay, DeRoche – Aye, Hillis – Nay. No action taken.

Frisk made a motion to accept Heather Smith, Hillis seconded. Roll call Vote: Frisk – Aye, DeRoche – Nay, Mattson – Nay, Hillis – Aye. No action taken.
2. PARK GRANT UPDATE – Hillis is now certified in MI-Grants and has the admin rights to ensure the grant keeps moving forward. Now we wait for the state of Michigan to determine what needs to be done next.

TRAINING UPDATE – D. Kinnunen gave updates on her current progress and the completion of the sewer fund. Currently she is working on bank reconciliations and next she will focus on payroll to ensure it is correct before W2s have to go out.
3. CREDIT CARD UPDATE – the new credit cards are here and were distributed. After the first of the year the old credit card accounts will be closed
4. OFFICE REORGANIZATION UPDATE: HILLIS gave updates on the ongoing project. D. Leake also briefed the board on the different areas that need to be fixed or updated.

X. NEW BUSINESS

1. Dylan's resignation/hiring new assessor – Frisk read Dylan Jurasin's resignation letter, and his effective date is December 31, 2023. Motion made by Hillis to accept the applicant Justin Murawski as the new township assessor, support by DeRoche. Roll call vote: Mattson – Aye, DeRoche – Aye, Frisk – Aye, Hillis – Aye. Motion carries and Hillis will contact Murawski.

Clerk, Tami Hillis
Treasurer, Laura Mattson

Trustee, Donald DeRoche
Trustee, Kathleen Frisk

2. Cameras in community building/office/library – Hillis stated the company that was supposed to install cameras in the office, fire hall and the park never actually installed any cameras in the office area. However, the township paid the full amount. The township currently has a quote from a different company to install cameras in the office and throughout the community building and at the library. Options from the original company are: get a refund of \$3,139.00 from the original company, have the original company install the office cameras, or go with a different company. Hillis will gather additional info prior to the next board meeting.
 3. Community building repairs and upgrades – D. Leake referenced an informational packet that was in each board member's board packet. Currently gathering quotes from different entities.
 4. Rescind amendment to township board resolution authorizing administrative powers – motion made by DeRoche to rescind the Amendment for R2021-10-11-#11, seconded by Mattson. 4 Ayes. All in favor. Motion carried. Frisk made a motion to give the clerk the administrative powers, support by DeRoche. Roll call vote: Frisk – Aye, DeRoche – Aye, Mattson – Aye, Hillis – Aye. Motion carried.
 5. Township attorney – DeRoche made motion to make Hillis the legal agent for the township, seconded by Frisk. Roll call vote: Mattson – Aye, DeRoche – Aye, Frisk – Aye, Hillis – Aye. Motion carried. Frisk made a motion that we keep Fahey Schultz Burzych Rhodes PLC as our attorney of record and we give a letter of resignation to Roger Zappa, Hillis seconded. Roll call vote: DeRoche – Nay, Mattson – Nay, Frisk – Aye, Hillis – Aye. No action taken.
 6. Adjusting Jamie's hours/day for cleaning – motion made by Frisk to up Jamie's hours to 12 hours a week, seconded by DeRoche. Voice vote. All Ayes. Motion carried.
 7. Sewer in the future: committee – Mattson tabled it to a later date.
 8. Grant writer – Hillis will research and get additional information prior to the next meeting. DeRoche made the motion to have Hillis go on a fact-finding mission, Frisk seconded. Voice vote. All Ayes. Motion carried.
 9. Frisk made the motion to pay the clerk the administrative assistant pay for the week of 27-30 December. The secretary was out sick that week. Support by DeRoche. Voice vote. All Ayes. Motion carried.
 10. Up Propane – the community building ran out of propane the week of December 3, and the township is on a keep fill. There is a pattern with UP Propane because this happened a couple of times last year. Frisk wanted to ensure everyone on the board and those in attendance were aware of the issue. Recommendation was to put it out for bids next year due to it being too late this year to act.
- XI. PUBLIC COMMENT – D. Kinnunen, P. Olson, J. Leake, R. Gravedoni, G. Koenig, B. Koenig, B. Seppanen, S, Gravedoni, K. Hanson
- XII. BOARD COMMENT – Deroche, Hillis, Frisk
- XIII. ADJOURNMENT – Frisk adjourned the meeting at 7:51 p.m.

MICHIGAMME TOWNSHIP BOARD MEETING
Monday December 12, 2022
Draft Meeting Minutes

A. CALL TO ORDER: CALLED TO ORDER BY SUPERVISOR BOSHEARS AT 6:00 PM

B. PLEDGE OF ALLEGIANCE: RECITED

C. ROLL CALL:

CLERK HANSON - **ABSENT**, SUPERVISOR BOSHEARS – **PRESENT**, TREASURER HASKETT – **PRESENT**, TRUSTEE ANDERSON-LEAKE – **PRESENT**, TRUSTEE DEROCHE - **PRESENT**

D. CHANGES OR ADDITIONS TO THE AGENDA

- a. DEROCHE REQUESTED TO ADD WEX CARDS
- b. LEAKE REQUESTED TO ADD TEMPORARY ORDINANCE ENFORCER APPOINTMENT
- c. BOSHEARS REQUESTED TO ADD LIBRARY WINTER HOURS
- d. DEROCHE REQUESTED TO ADD DPW WINTER HOURS

DEROCHE MOTIONED TO ACCEPT THE AGENDA WITH ADDITIONS. BOSHEARS SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

E. APPROVAL OF CONSENT AGENDA

- a. **AGENDA**
- b. **NOVEMBER 14, 2022, BOARD MEETING MINUTES**
 - i. LEAKE MOTIONED TO MOVE NOV. 14 MINUTES TO NEW BUSINESS FOR CORRECTIONS
- c. **TREASURER'S REPORT**
- d. **BILLS TO BE PAID**
 - i. LEAKE MOTIONED TO NOT ACCEPT BILLS TO BE PAID UNTIL WE MAKE BUDGET RESOLUTIONS AT A SPECIAL MEETING. HASKETT SECONDED.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

F. PUBLIC COMMENT

COMMENTS MADE BY: DEBBIE KINNUNEN,

G. BOARD COMMENT

COMMENTS MADE BY: DEROCHE , LEAKE

H. ANNOUNCEMENTS/CORRESPONDENCE

MICHIGAMME TOWNSHIP BOARD MEETING

Monday December 12, 2022

Draft Meeting Minutes

- a. **CIP & BUDGET REQUESTS ARE DUE BY JANUARY 31ST, EXTRA FORMS IN OFFICE**
- b. **BUDGET WORKSHOP DATES ARE TBD**
- c. **CIP WORKSHOP DATES TO BE IN FEBRUARY**
- d. **LION'S CLUBS ARE DONATING SLEIGH RIDE FOR THE CHRISTMAS PARTY ON DEC. 17TH**
- e. **LETTER FROM JOHN MCBRIDE**

I. UNFINISHED BUSINESS

a. LOT SALES

- i. GREAT LAKES LAND COMPANY WILL RUN THE TOWNSHIP LOT SALES AND RESEARCH THE PROPERTIES

b. PARK GRANT

- i. RECEIVED INFORMATION FROM MI GRANT PROGRAM. WORK ON THE PROGRAM AND PAPERWORK HAS BEGUN. JANUARY 1ST IS WHEN WE CAN REPORT COSTS TO THE PROGRAM. GROUNDBREAKING IS EXPECTED APRIL OR MAY 2023.

c. FIRE HALL PROJECTS BUNDLE

LEAKE MOTIONED TO ACCEPT THE FIRE HALL IMPROVEMENTS BUNDLE AND SEND TO THE BUILDER'S EXCHANGE. HASKETT SECONDED.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

J. NEW BUSINESS

a. FINANCIAL STATEMENTS AUDIT REVIEW

- i. REVIEW PRESENTED BY MIKE FROM ANDERSON TACKMAN.

b. NEW LAND DIVISION ORDINANCES ADOPTION

- i. **BOUNDARY LINE ADJUSTMENT ORDINANCE**
- ii. **LAND DIVISION ORDINANCE**
- iii. **PLATTED LOT SPLIT ORDINANCE**

BOSHEARS SUGGESTED TO RETURN ORDINANCES TO THE ASSESSOR FOR CORRECTIONS AND REWRITES. BOARD AGREES.

c. PURCHASE BASKETBALL RACKS

- i. CURRENT BASKETBALL BOX IS DIFFICULT TO GET TO FOR CITIZENS AND REQUIRES ENTRY TO THE STAGE. BOARD WILL ADD TO THE NEXT BUDGET FOR RECREATION PURCHASES LIKE THE BASKETBALL RACKS.

d. BSM HEALTH INSURANCE PROPOSAL FOR FEBRUARY 2023

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- i. BOARD REVIEWED THE INSURANCE PAPERWORK.

LEAKE MOTIONED TO POSTPONE THIS ITEM UNTIL THE SUPERVISOR GETS MORE INFORMATION ON THE PRESENTED PLANS. DEROCHE SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

e. DATES FOR THE JOINT TOWNSHIP QUARTERLY MEETINGS

- i. SPURR SUGGESTED JANUARY 17TH 2023 AT 6PM FOR THE FIRST MEETING. THE BOARDS WILL DECIDE THE REMAINING 3 MEETING DATES LATER.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. THE BOARD ACCEPTS THE MEETING DATE OF JANUARY 17TH, 2023 FOR THE FIRST QUARTERLY MICHIGAMME/SPURR MEETING.

f. TOWNSHIP CONTRIBUTION TO FIRE DEPARTMENT RETIREMENT FUNDS

- i. SPURR SUGGESTS GIVING \$35 TO A RETIREMENT FUND FOR EACH FIRE DEPT. MEETING A FIREFIGHTER ATTENDS. SPURR REQUIRES MICHIGAMME TOWNSHIP APPROVAL FOR THIS CHANGE. MICHIGAMME BOARD HAS QUESTIONS AND REQUIRES MORE INFORMATION BEFORE THEY CAN APPROVAL THIS CHANGE.

DEROCHE MOTIONED TO POSTPONE THIS ITEM UNTIL MORE INFORMATION IS RECEIVED. BOSHEARS SECONDED THE MOTION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

- ii. THE FIRE DEPT. ALSO REQUESTED TO INCREASE THE ANNUAL OFFICER STIPENDS. RAISING THE FIRE CHIEF TO INCREASE TO \$1350 AND OFFICERS \$2750. THE BOARD FINDS THIS AS A BUDGET ITEM TO BE DISCUSSED WHEN MAKING THE NEW BUDGET.

g. MICHIGAMME TWP. MATCH SPURR ARPA GRANT FUNDS FOR SCOT AIR PACKS

- i. SPURR GAVE ADDITIONAL FUNDS, \$12,500 TO THE FIRE DEPT. FOR NEW SCOT AIR PACKS. FIRE DEPT. REQUESTS MICHIGAMME TWP. MATCH SPURR AND ASSIGN ADDITIONAL FUNDS TO PURCHASE EQUIPMENT.

HASKETT MOTIONED TO TAKE \$12,500 FROM THE FIRE FUND TO BE USED TO PURCHASE SCOT AIR PACKS FOR THE FIRE DEPARTMENT. DEROCHE SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

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h. WINTER OFFICE HOURS

- i. BOSHEARS SUGGESTS HAVING LONGER OFFICE HOURS. THE OFFICE IS ONLY BUDGETED TO BE OPEN FOUR HOURS DURING WINTER. ANY CHANGES WILL BE HAVING TO BE MADE TO THE NEW BUDGET.

i. HOLIDAY OFFICE HOURS

- i. THE OFFICE WILL BE CLOSED DECEMBER 22ND ,23RD ,26TH ,29TH ,30TH AND JANUARY 2ND DUE TO THE HOLIDAYS.

j. PERSONAL USE OF OFFICE SPACE

- i. BOARD DISCUSSES IF EMPLOYEES SHOULD BE ALLOWED TO USE THE OFFICE SPACE OR NOT, AND WHETHER A POLICY IS REQUIRED TO BE CREATED.

k. MICHIGAMME TOWNSHIP ZONING ADMINISTRATOR/ENFORCEMENT OFFICER APPLICATIONS

- i. THE BOARD DOES NOT FIND ANY OF THE CURRENT APPLICANTS TO BE QUALIFIED FOR THE LISTED POSITION. THE TOWNSHIP WILL KEEP POSTING THE OPEN POSITION.

LEAKE MOTIONS TO EXTEND THE JOB POSTING UNTIL THE POSITION IS FILLED. DEROCHE SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

l. MICHIGAMME TOWNSHIP DDA OPENINGS

- i. ONE OPENING IN JANUARY AND ONE IN FEBRUARY
- ii. PRIORITY IS TO FILL WITH BUSINESSES PEOPLE

m. MICHIGAMME TOWNSHIP COMMITTEE AND BOARD APPLICATIONS

i. BOARD OF REVIEW APPLICATIONS

- 1. 3 OPEN POSITIONS AND 1 ALTERNATE

BOSHEARS MOTIONED TO ACCEPT ALAN DAUSMAN FOR A OPEN POSITION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

BOSHEARS MOTIONED TO ACCEPT TAMMY SCHULTZ FOR A OPEN POSITION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – NAY, LEAKE – NAY. MOTION FAILED

BOSHEARS MOTIONED TO ACCEPT BETH KOENIG FOR A OPEN POSITION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

BOSHEARS MOTIONED TO ACCEPT IRENE DEROCHE FOR THE ALTERNATE POSITION

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

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BOSHEARS MOTIONED TO ACCEPT RUTH STARR FOR A OPEN POSITION

BOSHEARS – NAY, DEROCHE – NAY, HASKETT – NAY, LEAKE – NAY. MOTION FAILED

BOSHEARS MOTIONED TO ACCEPT BILL SEPPANEN FOR A OPEN POSITION

BOSHEARS – NAY, DEROCHE – NAY, HASKETT – AYE, LEAKE – AYE. MOTION FAILED

BOSHEARS MOTIONED TO ACCEPT THE CANDIDATES. SECONDED BY HASKETT.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

DEROCHE MOTIONED TO CONTINUE TO ACCEPT APPLICATIONS FOR THE OPEN POSITION.
BOSHEARS SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

ii. PLANNING COMMISSION APPLICATIONS

1. 1 OPEN POSITION

BOSHEARS MOTIONED TO HAVE BILL GIERUT FILL THE OPEN POSITION ON THE PLANNING COMMISSION..

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

iii. ZONING BOARD OF APPEALS APPLICATIONS

1. 2 OPEN POSITIONS, THIRD TO BE APPOINTED BY THE PLANNING COMMISSION.

BOSHEARS MOTIONED TO HAVE GREG MURPHY FILL AN OPEN POSITION IN THE ZBA

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – AYE. MOTION PASSED

BOSHEARS MOTIONED TO HAVE TAMMY SCHULTZ FILL AN OPEN POSITION IN THE ZBA

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

n. TOWNSHIP BOARD MEETING SCHEDULE FOR 2023

HASKETT MOTIONED TO ACCEPT THE BOARD MEETING SCHEDULE FOR 2023. DEROCHE SECONDED.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

o. WEX CARDS FOR FIRE/EMS

- i. THE BOARD WILL GET MORE DETAILS ON HOW THE SYSTEM IS USED AND ANY FEES REQUIRED**

p. TEMPORARY ORDINANCE ENFORCER APPOINTMENT

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- i. THE BOARD SUGGESTED USING THE SHERIFF AS THE ORDINANCE ENFORCER TEMPORARILY.

LEAKE MOTIONED TO HAVE THE SHERIFF HIRED AS THE TEMPORARY ORDINANCE ENFORCER. SECONDED BY HASKETT.

BOSHEARS – NAY, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

q. LIBRARY WINTER HOURS

- i. MEMBERS OF THE BOARD FIND THE LIBRARY BEING OPEN 24 HOURS A DAY IS EXCESSIVE FOR THE SEASON. THE BOARD DECIDED TO CHANGE WINTER HOURS TO BE TUESDAYS, THURSDAYS, AND SATURDAYS FROM 10 AM TO 7PM.

r. DPW WINTER HOURS

- i. THE BOARD DISCUSSED IF THEY SHOULD CHANGE OR REDUCE DPW WINTER HOURS. THE BOARD WOULD LIKE TO CHANGE AROUND THE HOURS TO BE MORE FLEXIBLE WITH THE WEATHER. THE BOARD WILL TALK TO THE DPW SUPERVISOR ABOUT SETTING UP COVERAGE FOR CHANGES IN THE WEATHER.

s. NOVEMBER 14, 2022, BOARD MEETING MINUTES

LEAKE MOTIONED TO ACCEPT THE MINUTES WITH CORRECTIONS. HASKETT SECONDED THE MOTION.

BOSHEARS – AYE, DEROCHE – AYE, HASKETT – AYE, LEAKE – NAY. MOTION PASSED

K. PUBLIC COMMENT

COMMENTS MADE BY: DEBBIE KINNUNEN, LAURA MATTSON, BILL SEPPANEN, AND BETH KOENIG.

L. BOARD COMMENT

COMMENTS MADE BY: LEAKE, AND BOSHEARS.

M. ADJOURNMENT

- a. SESSION ADJOURNED BY BOSHEARS AT 8:50 PM

MICHIGAMME TOWNSHIP
P.O. BOX 220
MICHIGAMME, MICHIGAN 49861
admin@michigammetownship.com

SPECIAL MEETING DECEMBER 15TH, 2022 6:30 P.M.
MINUTES

ATTENDANCE: Board Members: Rhonda Boshears, Nicole Haskett, Julia Anderson-Leake, Donald DeRoche

Absent:

Guests: Elizabeth Koenig, Deborah Kinnunen, Kathy Hanson

I. CALL TO ORDER – Boshears called the meeting to order at 6:30 pm

II. ROLL CALL – Boshears called the roll – Treasurer Haskett, Supervisor Boshears, Trustee DeRoche, Trustee Anderson-Leake present.

There is a quorum.

III. PLEDGE OF ALLEGIANCE – Recited.

IV. AGENDA - Anderson-Leake moved to approve the agenda, seconded by DeRoche. 4Ayes. 0 Nays. 1 Absent.

V. PUBLIC COMMENT - None

VI. BOARD COMMENT - DeRoche commented that following his conversation with Mr. Bursma he recommends that the board stay with the Option 1 insurance plan we have now for the employees. Any changes in employee insurance plans must be made by end of this year. Anderson-Leake recommended that employees be given the information and they can decide if they want to continue with insurance plans through the township.

VII. UNFINISHED BUSINESS:

None

VIII. NEW BUSINESS:

1. BUDGET AMENDMENTS / RESOLUTIONS -

Anderson-Leake asked why Jeremy was doing profit and loss reports when it was the Clerk's job.

Boshears stated that the Clerk can designate that Jeremy do the reports. Anderson-Leake wanted it on the record that it was another thing that is not being done and it is the Clerk's job.

Anderson-Leake also stated that she didn't want board to get to this position again and suggested that board look at reports quarterly and look at every item. Boshears and DeRoche agreed with Anderson-Leake. Haskett stated that she does not know where Jeremy got the numbers for his report so she created a report to compare them. She did not have time to double-check the numbers before the meeting.

Board discussion regarding discrepancies in the budgets in the reports. Debbie Kinnunen assisted board members and explained where some of the discrepancies were. Debbie stated that she would be willing to work more with Jeremy so he is putting the correct numbers into the correct accounts.

MOTION: Boshears asked for motion to postpone any amendments or resolutions until January 2023. Haskett made motion to postpone any resolutions until January 2023 meeting. Seconded by Anderson-Leake. 4Ayes. 0 Nays. 1 Absent.

2. APPROVAL OF BILL PAYMENTS-

MOTION: Boshears asked for motion to pay bills.

Motion by Haskett to approve bill payment immediately so we do not incur any late charges. Seconded by DeRoche. 4Ayes. 0 Nays. 1 Absent.

3. APPOINTMENT OF TEMPORARY ORDINANCE ENFORCEMENT OFFICER -

Anderson-Leake stated that Jolene Klumpp called the Sheriff's department regarding ordinance enforcement - Sheriff department stated that they needed a contract. Anderson-Leake further stated that according to MTA, the Supervisor or any board member could perform the ordinance enforcement duties as long as it was added to their statutory duties with board approval.

Anderson-Leake stated that Erin's work was just sitting and nothing could be done with it. Anderson-Leake stated that she would be willing to sign and send letters.

MOTION: Boshears asked for motion to appoint Julia Anderson-Leake, with board approval, without compensation, as temporary Ordinance Enforcement Officer as a statutory duty, and that she will relinquish such duties when said position is filled.

DeRoche made motion to appoint Julia Anderson-Leake, with board approval, without compensation, as temporary Ordinance Enforcement Officer as a statutory duty, and that she will relinquish such duties when said position is filled.

Seconded by Haskett. 4Ayes. 0 Nays. 1 Absent.

IX. PUBLIC COMMENT - D. Kinnunen waiting for FOIA response.

X. BOARD COMMENT - Anderson-Leake - glad to have worked on budget. Haskett and Boshears will get together to work on budget/reports. DeRoche stated that board can get a lot done when they work together.

XI. Meeting adjourned.