

Clerk, Tami Hillis
Treasurer, Marsha McBride

Supervisor,
Julia Leake

Trustee, Trudy Seppanen
Trustee, John Gregg

Michigamme Township
Po Box 220, 202 W Main
Michigamme, MI 49861
Phone : 906-323-6608 Fax : 906-323-6344
super@michigammetownship.gov

Michigamme Township Board Meeting
Location: Community Building
January 13, 2025, at 6:00 P.M.

AGENDA

- I. Call To Order
- II. Pledge Of Allegiance
- III. Roll Call
- IV. Approval Of Agenda
- V. Approval Of Minutes from December 9, 2024
- VI. Treasurers Report
- VII. Bills To Be Paid
- VIII. Guest Speaker: Assessor Justin Murawski
- IX. Public Comment / 3 Minutes on Agenda Items Only
- X. Board Member Comments
- XI. Correspondence
- XII. Committee Reports
 - 1-Fire Board
 - 2-Planning Commission
 - 3-DDA
 - 4-DPW
 - 5-Michigamme Area Seniors
- XIII. Old Business
 - 1-Business Accounts Security
 - 2-Auditors Report and Recommendation
 - 3- Fourth of July Activities
- XIV. New Business
 - 1-Board of Review Appointments/ 5 applicants

- 2-Planning Commission Appointments/ 3 applicants
 - 3- DDA Appointment/ 1 applicant
 - 4-Recommendtion for Hiring Receptionist with Wages and Hours
 - 5-Bensinger, Cotant & Menkes, P.C. Requested Rate Increase
 - 6-Employment Benefit Language Change
 - 7-Legal Update decision
 - 8-CIP Scoring dates for February
 - 9-Training
 - 10-Statutory Duties of Board Members
 - 11-Employee Office Duties
- XV. Public Comment / 3 minutes any topic
- XVI. Board Comment
- XVII. Adjournment

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MICHIGAMME TOWNSHIP BOARD MEETING
LOCATION: COMMUNITY BUILDING
FEBRUARY 10, 2025

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes from January 13, 2025, and Special Meeting January 28, 2025
- VI. Treasurers Report
- VII. Bills to be Paid/ Checks Issued
- VIII. Public Comment /3 minutes on Agenda Items Only
- IX. Board Comment
- X. Correspondence
- XI. Justin Murawski, Assessor-Poverty Tax Exemption Information
- XII. Committee Reports
 - 1-Fire Board
 - 2-Planning Commission
 - 3-DDA
 - 4-DPW
 - 5-Michigamme Area Seniors
- XIII. Old Business
 - 1-Update on Fourth of July Activities
 - 2-Scott Kenney, accountant update
- IX. New Business
 - 1-Administrative Assistant, Shari Mahoski, resignation.
 - 2-Board approval or denial for remaining PTO for Shari Mahoski
 - 3-U.P.S.E.T. Funding request for 2025/2026 budget cycle

- 4-Greater Ishpeming Commission on Aging funding request for 2025/2025 budget cycle
- 5-Review Administrative Assistant and Receptionist Job descriptions
- 6-Receptionist and Administrative Assistant work hours
- 7-Approval of Poverty Exemption Language for fiscal year 2025/26
- 8-Election Administrator
- 9-BS&A Payment System
- 10-Board Member Training Reimbursement for Township Board, BOR, PC, BOA and Fire Board.

X. Public Comment / 3 minutes any topic

XI. Board Comment

XII. Adjournment

Michigamme Township
202 West Main – Po Box 220
Michigamme, MI 49861
Phone: 906-323-6608 Fax: 906-323-6344
super@michigammetownship.gov

Michigamme Township Board Meeting
Location: Community Building
May 12, 2025, at 6 :00 P.M.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes for April 14, 2025
- VI. Treasurer's Report
- VII. Bills to be Paid / Checks Issued / Balance Sheets
- VIII. Public Comment / 3 minutes on Agenda Items Only
- IX. Board Comment
- X. Correspondence
- XI. Committee Reports
 1. Fire Board
 2. Planning Commission
 3. DDA
 4. DPW
 5. Michigamme Area Seniors
- XII. Old Business
 1. Community Building Access evening hours
- XIII. New Business
 1. Township signs quote
 2. Budget Amendment Resolution
 - ~~3. Adjusted Budget Resolution~~
 4. Revised Dust Control Contract (Blue Holly)
 5. 3% raise for DPW employees
 6. Receptionists pay scale adjustment
 7. Department and Committee Yearly Reports
 8. Surveying of Vacant Township Owned Lots
 9. Crack Seal Decision
 10. Michigamme-Spurr Fire Department Request
 11. Bid Specification for Builders Exchange
 12. Sewer Pump Rebuild Quote

- XIV. Public Comment / 3 minutes any topic
- XV. Board comment
- XVI. Adjournment

John Gregg - Liaison Kathleen Frisk - Chairperson Irene DeRoche - Secretary
William Seppanen - Member Laura Mattson - Member

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
Business Meeting
August 6, 2025 Minutes**

- I. **CALL MEETING TO ORDER - 6 PM**
- II. **PLEDGE OF ALLEGIANCE -**
- III. **ROLL CALL - Present Kay Frisk- Chairperson, John Gregg - Liaison, Irene DeRoche - Secretary and Member Laura Mattson. Absent - William Seppanen**
- IV. **APPROVAL OF AGENDA - Motion made by John, second by Kay, motion passed.**
- V. **PUBLIC COMMENT - None**
- VI. **BOARD COMMENT - None**
- VII. **ZONING ADMINISTRATOR COMMENT - Not Present**
- VIII. **OLD BUSINESS -**
 1. **We went through the whole Master Plan looking for errors and made suggested changes.**
- IX. **NEW BUSINESS -**
 1. **Recreation Plan will be next on the Agenda after the Master Plan is completed.**
- X. **PUBLIC COMMENT - None**
- XI. **BOARD COMMENT - None**
- XII. **ADJOURNMENT - 8 PM**

Secretary, Irene DeRoche

Clerk, Kathi Hanson
Treasurer, Marsha Nurkala

Supervisor
Julia M. A. Leake

Trustee, Trudy Seppanen
Trustee, John Gregg

Michigamme Township
202 West Main – Po Box 220
Michigamme, MI 49861
Phone: 906-323-6608 Fax: 906-323
Michigamme Township Board Meeting
Location: Community Building
September 8, 2025 at 6:00 P.M.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes for August 11, 2025, and August 27, 2025 (special meeting)
- VI. Treasurer's Report
- VII. Invoice Approval / Checks Issued / Balance Sheets / Profit and Loss
- VIII. Public Comment / 3 minutes on Agenda Items Only
- IX. Board Comment
- X. Correspondence
- XI. Committee Reports
 1. Fire Board
 2. Planning Commission
 3. DDA
 4. DPW
 5. Michigamme Area Seniors
 6. Friends of Michigamme
- XII. Old Business
 1. Finalized language for Earned Sick Time Act, Personal Handbook
- XIII. New Business
 1. Opening of bids for Wastewater Pumping
 2. Opening of bids for Propane Service
 3. Opening of bid for Township Road gravel
 4. Scott Kenney Report
 5. PFN (Peninsula Fiber Network) line changes from AT&T
 6. North Country Website Design Proposal
 7. Resolution for 2025 Tax Rate Request
 8. Receptionist Hire
 9. Ordinance Enforcement Hire
- XVI. Public Comment
- XVII. Board comment
- XVIII. Adjournment

Clerk, Kathi Hanson
Treasurer, Vacant

Supervisor
Julia M. A. Leake

Trustee, Trudy Seppanen
Trustee, John Gregg

Michigamme Township
202 West Main – Po Box 220
Michigamme, MI 49861
Phone: 906-323-6608 Fax: 906-323-6344
Michigamme Township Board Meeting
Location: Community Building
November 10, 2025, at 6:00 P.M.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes for October 13, 2025
- VI. Treasurer's Report
- VII. Clerks Report / Bills to be paid
- VIII. Public Comment / 3 minutes on Agenda Items Only
- IX. Board Comment
- X. Correspondence
- XI. Committee Reports
 1. Fire Board
 2. Planning Commission
 3. DDA
 4. DPW
 5. Michigamme Area Seniors
 6. Friends of Michigamme
- XII. Old Business
 1. Antonio Adan, set date and time for next presentation
 2. Finalize language for Coded Door Lock Agreement
 3. Deadline for First Responders 5013C completion
- XIII. New Business
 1. Scott Kenney Report (accountant)
 2. Choose and approve employee evaluation form
 3. Discussion and decision concerning FMLA
 4. Permission to let bids for the new First Responders Vehicle per design
 5. Permission to join MABAS
 6. Air Handlers permission to proceed
- XVI. Public Comment
- XVII. Board comment
- XVIII. Adjournment

Clerk, Kathi Hanson
Treasurer, Steven Eliason

Supervisor
Julia M. A. Leake

Trustee, Trudy Seppanen
Trustee, John Gregg

Michigamme Township
202 West Main – Po Box 220
Michigamme, MI 49861
Phone: 906-323-6608 Fax: 906-323-6344
Michigamme Township Board Meeting
Location: Community Building
December 8, 2025, at 6:00 P.M.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes for November 10, 2025, November 17, 2025 & November 18, 2025
- VI. Treasurer's Report
- VII. Clerks Report / Bills to be paid
- VIII. Public Comment / 3 minutes on Agenda Items Only
- IX. Board Comment
- X. Correspondence
- XI. Committee Reports
 1. Fire Board
 2. Planning Commission
 3. DDA
 4. DPW
 5. Michigamme Area Seniors
 6. Friends of Michigamme
- XII. Old Business
 1. Discussion and decision for FMLA
 2. Land Bank Update
- XIII. New Business
 1. Scott Kenney Report (accountant)
 2. Permission to sell Fire Truck
 3. Health Insurance Policy Choices
- XVI. Public Comment
- XVII. Board comment
- XVIII. Adjournment

Treasurer, Steven Eliason
Clerk, Kathi Hanson

Julia M.A. Leake
Supervisor

Trustee, Trudy Seppanen
Trustee, John Gregg

Michigamme Township
202 West Main – P.O. Box 220
Michigamme, MI 49861
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Michigamme Township Special Board Meeting
Location: Community Building
December 18, 2025, at 6:00 P.M.

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Approval of Agenda
- V. Approval of Minutes for November 18, 2025, Closed Session
- VI. Public Comment
- VII. Board Comment
- VIII. New Business:
 - 1- Consideration for hiring Andrews, Hooper, Pavlik PLC for the 2024-25 FY and or the 2025-26 FY audit(s)
- IX. Public comment
- X. Board comment
- XI. Adjournment

Posted December 16, 2025

Treasurer, Steven Eliason
Clerk, Kathi Hanson

Julia M.A. Leake
Supervisor

Trustee, Trudy Seppanen
Trustee, John Gregg