

Michigamme Township DDA 2024  
Minutes for January 4, 2024  
Organizational and Regular Meetings

Opening of Meeting: ~~Metting~~ Meeting was called to order by Chair Scott G. at 6:12 p.m. followed by the Pledge of Allegiance. Absent Rose M., Tami H. Township Clerk sat in for the supervisor.

Introduction of Appointed Supervisor: Not present, Township Clerk Tami H. attended.

Swearing in of New Members: Rhonda G. was sworn in by Township Clerk Tami H. Rose M. was approved by the Township Board and will be sworn in when she returns north.

Approval of Agenda: Motion was made by Rhonda G. to approve the agenda. Seconded by Lisa S. All in Favor.

Approval of Minutes: Motion was made by Virginia O. to approve the minutes from December 4, 2023 as presented. Seconded by Lisa S. All in Favor.

Nomination of Officers: Motion was made by Virginia O, to nominate Scott G. for the Chairperson. Seconded by Lisa S. all in favor. Motion was made by Rhonda for Virginia O. to be the Vicechair. Seconded by Lisa S. all in favor. Motion was made by Rhonda G. for Julia L. to be the Secretary. Seconded by Lisa S. all in favor. Motion was made by Julia L. for Rhonda G. to be the Liaison Treasurer. Seconded by Lisa S. All in Favor.

Treasurers Report: Julia L. gave the treasurers report and supplied a folder for the newly elected Liaison Treasurer Rhonda G. Julia reported that she and Debbie K. have been going through the reconciliations and are down to only four financial questions concerning the DDA past and present budgets

Public Comment: No one present.

Member Comment: Rhonda G. commented that the children's Christmas Party was fabulous. Thank you, cards will be sent by the secretary, to Mr. and Mrs. Don Deroche, Ray ~~Syring~~, Suring, Rose M., Manager at Menards, Daniel, and Mr. and Mrs. Neil Hansen for their contributions to the event. Virginia O. commented on how great the Christmas lights on the poles look.

Old Business:

- 1- Budget Update: Given during Treasurers Report.
- 2- Christmas Party / future plans: Discussion was held about how well the party went even with the short timeframe to prepare. The kids had a great time, everything went well and Santa was fabulous. Rhonda G. has post-Christmas clearance shopped for next year's event and purchased many gifts. We will continue to work with the Friends of Michigamme to hold this event annually. The idea of reaching out to Carla Skytta about being a part of this event was discussed. Scott G. will ask the Township Board to budget some funds for this party as well as any other kid's activities. The idea of an Easter egg hunt was raised and it will be on the February agenda.

### New Business

- 1- Bills for approval: The following bills were presented for approval.
  - \*Items for Christmas Party from Meijers, 12-6 for \$33.30
  - \*Items for Christmas Party from Walmart, 12-8 for \$46.75
  - \*Items for Christmas Party from Menards, 12-6 for \$38.68These receipts total to \$218.73 minus \$100 from cash donations equals **\$118.93**
  - \*Gifts for 2024 Christmas Party from Meijers, 12-29 for \$103.62
  - \*Gifts for 2024 Christmas Party from Menards, 12-29 for \$65.81These receipts total \$169.43 minus \$70 cash donations equals **\$99.43**

Motion was made by Julia L. to approve the invoices as presented. Seconded by Lisa S., All in Favor.

- 2- CIP Choices: Discussion was held and the following CIPs were chosen. We will continue to fund the 2023 choices of the East Entry Way sign and the Public Restroom Pavilion. The new idea for a LED informational sign board was discussed and approved. The estimated cost will be \$18,000 and we want the township to pay for half. Motion was made by Rhonda G. to approve funding the DDA CIPs as follows. LED signage for \$9000, East entry sign for \$5000, and Public RR and Pavilion for \$10,000. Seconded by Virginia O., all in favor. It was also discussed to contact Tim Eldridge about getting the CAD program at Westwood to do a rendered drawing of the public restroom and pavilion for the board to view. Julia L. will contact Tim E. The CAD program at the RM school is presently not being offered.
- 3- Budget for 2024-2025: Members went through each line item and the following proposed numbers were agreed upon. (see attached budget) Motion was made by Rhonda G. to approve the proposed budget for submittal to the township board. Seconded by Virginia O., All in Favor.
- 4- Set dates for 2024 Markets: The calendar was reviewed and discussion was held concerning combining the Spring Market with the annual Museum Car Show. We would like this event to be on Saturday as opposed to Sunday when the car show is normally held. We discussed how a one-day double event could be advantageous for both the DDA and the Museum. The DDA will handle the advertising, share the cost

of the music, and work out something concerning the concession. Lisa S. brought up the idea of a bounce house for the kids. Julia L. will forward information to Lisa S. about the bounce house company used during the sesquicentennial. Julia L., Lisa S. and Dan S. will attend the next Museum meeting to present the idea of this combined event. Motion was made by Rhonda G. to approve the following dates for the markets. Spring Market to be held on Saturday June 29, 2024, Holiday Market to be held on Saturday November 9, 2024. Seconded by Virginia O. All in Favor.

- 5- Set dates for meeting with Planning Commission: Julia L. let the members know that by regulation the DDA and Planning Commission are supposed to meet yearly. We are not sure what we are suppose to discuss so Julia L. will do some research to share with the DDA and Planning Commission so they are both prepared.

**Adjournment:** Motion was made by Rhonda G. to adjourn, seconded by Dan S. All in Favor, meeting was adjourned at 8:30 p.m.

## Michigamme Township DDA 2024 Minutes for March 4, 2024

**Opening of Meeting:** Meeting was called to order by Chair Scott G. at 6:00 p.m. followed by the Pledge of Allegiance. Absent, Rose M. and Supervisor Heather S.

**Approval of Agenda:** Motion was made by Virginia O. to approve the agenda with the addition of Bills for Approval added under New Business. Seconded by Lisa S. All in favor.

**Approval of Minutes:** Motion was made by Virginia O. to approve the January 4, 2024 minutes with two typo corrections. Meeting under opening of meeting and Suring under member comment. Seconded by Lisa S. All in favor.

**Treasurers Report:** Julia L. reported to members about the letter from the state treasury concerning last year's status of the TIF annual report not being received. This letter was given to the DDA by the clerk. Julia L. sent an email to the supervisor, treasurer and clerk asking that the treasurer do this ASAP. The report is 6 months late. The reconciliation report through 2-29-24 was reviewed by the members. Questions arose about the difference with the Range Bank statement on the checking account balance and the township report. After discussion Julia L. motioned that liaison treasurer Rhonda G. will question the differences and find out if last years TIF report has been sent in. She will also get a date for when the current TIF monies will be distributed. Seconded by Virginia O. All in Favor. Chair Scott G. has already spoken with treasurer Mattson about this year's TIF funds being deposited into the DDA checking. The last request to treasurer Mattson to put \$50,000 into a CD was not followed, it was transferred into the DDA's ICS account.

**Public Comment:** None

**Member Comment:** Julia L. informed members that the annual report will be ready for approval at the April meeting. Virginia O. let us know that she made a request to the office for monies to be budgeted for kids' activities in the township. The public budget meeting will be held on March 25, 2024 at 6:00 in the evening.

### **Old Business:**

1- **Highway Billboards:** Scott G. gave an update that we still have to have the hole dug for the posts for three of the signs. Scott will call Icon signs about digging their own holes with a rented unit. We are abandoning the idea of using Mr. Butler. Dan S. will research who owns the land east of the Cozy and east of Michigamme Market.

2- **Christmas Items for Street Lights:** Rhonda G. has done the research on ordering snowflakes. The two companies she contacted had various prices but the best was Display Sales in Minnesota. The size agreed upon was 3 feet 5 inches and the style was the Fancy Forked Snowflake. It includes the hardware for mounting but not the shipping. The cost for eleven with freight will be \$3440.00. Rhonda G. motioned that we purchase the Fancy Forked Snowflakes. Seconded by Virginia O. Roll call 6 ayes, no nays, motion carries. Motion was made by Rhonda G. to have blue lights in the center and white lights throughout the rest. Seconded by Virginia O. 4 ayes, 1 nay, motion carries.

3- Bike Adoption Status: There are eight bikes in total and five have been adopted, which leaves three available. Julia L. will contact Jen Z. about updating the ad on the DDA Facebook site and get a copy of it to put on the township site and post a few in town.

4- Canoe Signage Status: Crossbeams and signs can go up when the weather is in our favor.

5- East Entry Sign: Scott G. is still waiting on the Mudmen price quote and would like to get more than theirs. Dan S. thought Fraco Stone might have a list of contractors that do stone work. Scott G. will call Ishpeming concrete and Fraco for leads. Julia will stop in at the DOT to have the map marked to where exactly the state land starts going west of our current marker.

#### **New Business:**

1- Bills for Approval: The following bills were presented for approval

\*Two DDA storage totes from Menards .....\$33.96 (already paid by the office)

\*Items for the 2024 Christmas Party from Sams Club...\$77.22

These receipts total **\$111.18** Motion was made by Scott G. to approve the invoices as presented, seconded by Virginia O. All in favor.

2- Set new CUPPAD meeting date: Julia will call Ryan Soucy about a date in April and to preferably attend in person.

3- Museum Meeting Outcome: Virginia O. reported that the Car Show has agreed to change their day from Sunday to Saturday and the DDA agreed to change their date from the 29<sup>th</sup> to the 22<sup>nd</sup> of June. The last chance rummage will not run on the day of the Market and Car Show. This is win-win for all parties.

4- Review CIP Scores: Not available

5- Pamphlets for the Information Station: We will ask Rose M. where she got all the ones she had for last year.

6- Newsletter Items for May: Members reviewed the 2023 entry and Julia L. will update it for review at the April meeting.

7- Fourth of July Float: Discussion was held and members decided that we will not have a DDA float.

**Adjournment**: Motion was made by Rhonda G. to adjourn, seconded by Julia L. All in favor, meeting was adjourned at 7:59 p.m.

Michigamme Township DDA 2024  
Minutes for April 1, 2024

Opening of Meeting: Meeting was called to order by Chair Scott G. at 6:35 p.m. followed by the Pledge of Allegiance. Absent, Rose M., Lisa S., Dan S., and Supervisor Heather S. The meeting was called to order late because we needed one more member present to have a quorum. Scott G. called Heather S. about attending but she was in Escanaba. He had a discussion with her about attending as the Supervisor and she said that she would look into it and would help if she could. It was discussed and we will send her the information about membership in the DDA that was given to us by the Townships Attorney, Roger Zappa. Of the last 16 DDA meetings 10 have been without representation from the Township Board. At this point we consider ourselves a 7-member board and will meet with a quorum of 4.

Approval of Agenda: Motion was made by Rhonda G. to approve the agenda. Seconded by Scott G. All in Favor.

Approval of Minutes: Motion was made by Rhonda G. to approve the minutes from March 4, 2024 with the correction of the date on the heading. Seconded by Julia L. All in Favor.

Treasurers Report: The needed paperwork was locked in the office so there was no report.

Public Comment: None

Member Comment: Rhonda G. reiterated that we need to question someone from the board being represented on the DDA. Julia L. shared the Resolution dated 2017 in support of connecting the Iron Ore Heritage Trail from Marquette County to Baraga County.

Old Business:

1- Highway Billboards: Scott G. made a call to Fraco looking for possible masons who would do the gateway stone work. He has to call back to speak with the "guy who knows." Mudmen said they need more information like what kind of stone we are going to use. Rhonda G. suggested that some of us make a trip to the Fraco stone yard in Harvey to see what they have. Julia L. will contact Randy H. about possibly doing the project. Julia L. relayed the information gathered by Dan S. that the Moose Lift sign can be relocated on the Michigamme Market land with permission. Discussion was held about making it two sided and 8' x 8' with wording, "come again" on the east side. Scott G. will have 6 x 8 and 8x 8 scale mock-up signs made with cost for May meeting. Discussion was held about the location of the furthest west sign and the idea to move it closer than 8 miles from Michigamme was agreed upon. The idea of asking John H. to use his property was agreed upon as a new

location. Julia L. will speak with John H. and check on the quality of the old sign plywood backing that has been stored for many years.

2- Christmas Order: Scott polled members when it was discovered that the price had an increase and that the township board gave no answer or reaction when requested to pay for part of the purchase. Members voted yes, Rhonda G. ordered them and they will be shipped to Great Lakes Upholstery so for sure there will be someone to unload them.

3- Bike Adoption: There are only two bikes left.

4- Signage Location Update: Julia L. shared the new map from the DOT.

### New Business:

1- Bills for Approval: None

2- Approval of Newsletter Information: After review it was decided that the Childrens Christmas Party should be added to the calendar section. Motion was made by Rhonda G. to submit the information with the addition. Seconded by Virginia O. All in Favor.

3- Brown Bay Property Letter: After review a motion was made by Rhonda G. and seconded by Scott G. to send the letter and attached information. All in Favor.

4- Review of CIP Scores: Members reviewed the scores and DDA financials to verify the CIP's being accurate. There are three and only one got board support. The LED digital sign.

5- GINCC: An article about the Lake Superior Community Partnership inviting 6-8 western end businesses joining them as chamber members was shared and discussed.

We will wait, watch, and see what happens.

6- Annual Report: The 2023-2024 Annual Report was reviewed. Motion was made by Rhonda G. to approve the report with the final addition of the ICS interest through March. Seconded by Virginia Olson. All in Favor.

Adjournment: Motion was made by Rhonda G. to adjourn, seconded by Virginia O. All in Favor. Meeting was adjourned at 8:00 p.m.

# Michigamme Township DDA 2024

Minutes for May 6, 2024

**Opening of Meeting:** Meeting was called to order by Secretary Julia L. at 6:09 p.m. followed by the Pledge of Allegiance. Absent: Virginia O., Scott G., and Rhonda G. Laura Mattson was present as the newly appointed supervisor representative.

**Approval of Agenda:** Motion was made by Rose M. to approve the agenda with the addition of #5 under Old Business, canoe wrap bid. Seconded by Lisa S. All in favor.

**Approval of Minutes:** Motion was made by Rose M. to approve the minutes from April 1, 2024 as presented. Seconded by Lisa S. All in Favor.

**Treasurers Report:** Treasurer Rhonda G. was absent so Julia L. reported on the balances. The ICS account has \$56,437.91 through 3-31-24. The checking account has \$4744.97 through 4-30-24. Laura M. let us know that the research on some questioned recordings was looked into. The office will meet with Rhonda G. when they can schedule a time to review the items.

**Public Comment:** Terry McBride takes credit for the sunshine and reported that dog crap is in the ball diamond area.

**Member Comment:** Julia L. welcomed Rose M. back from Florida and Laura M. as the new member representing the Supervisor, Heather Smith. Laura M. thanked the members and looks forward to working with the DDA. She was a past member and recognizes that we are always working to move forward.

## **Old Business:**

1- **Highway Billboards Status:** No report, Scott G. absent.

2- **Christmas Order Status:** Status is that they have arrived and are stored at the Great Lakes Upholstery Building. Scott G. and Rhonda G. sent the members pictures of the color combination options for members to vote. Lisa S. and Dan S. viewed them on Rose M. phone and then voted. The winner was choice #4. It was suggested that we since we got no response from our request to the township board, in regards to cost sharing, that we get on the agenda for May 13th and try again. Rose M. will write a letter asking for financial support from the township in regards to this project,

3- **Bike Adoption Status:** 2 bikes are left. John Howe will put the bikes outside of the storage shed for pick-up.

4- **Gateway Signage Location:** Julia L. reported what Scott G. got in response from our letter to the Brown Bay Property LLC. They are interested in trading and easement with the township to access their lands on either side of the township land for logging purposes. The DDA discussed this and we do not want to get mixed up in easements. The new location idea

is on the north side of US41 across from the wastewater treatment area. There are a few level spots that would work. Members will look at the area when they drive by to see what they think.

5- Canoe Wrap Bid: Scott G. provided the bid document from "Signs Now" to wrap the full-size canoe planter in a birch bark design. The bid was for half of the canoe to be wrapped at a cost of \$676.02. Discussion was held and it was felt we should get more bids and why only half?

### New Business:

1- Bills for Approval: None

2- Brown Bay Response: See notes from Old Business #4

3- Survey for Park Court Color: Discussion was held about the court color being purple without the public having any input. It was brought forward at the township board level and the only party to come forward was the DDA. It was never voted on by the board but was called a done-deal by the grant coordinator. We will conduct a survey of the public at large for the next six days and present the results at the township board meeting on the 13<sup>th</sup>. The survey will give the choice of green, purple, or blue-green. Residents and Seasonal Residents will be included.

4- Market Update: Julia L. reported that she had attended the Museum meeting and discussed the joint Artisans/ Car Show venue scheduled for June 22, 2024. It was decided that the DDA will cover the advertising, \$140.00 toward the band and 50 dash plaques. The poster format was discussed and agreed upon. We will meet again once the event is over to discuss how it went.

5- TIF Posting: The DDA needs a copy of the public TIF posting for its records. Laura M. informed us that the money has not been received from the county yet but expects it soon. PA 57 will be filed to the state.

6- LED Sign: Julia L. reported that the Optic Sign Company will be bringing a Demo Trailer with the sign option for us to view on May 14<sup>th</sup>. The DDA will inform the Township Board members about the date so they can join us. It will be held at the Great lakes Upholstery parking lot. The CIP request for \$9000.00 was allocated by the board toward this project.

Adjournment: Motion to Adjourn was made by Julia L., seconded by Rose M. All in Favor. Meeting was adjourned at 7:30 p.m.

# Michigamme Township DDA 2024

Minutes for June 11, 2024

**Opening of Meeting:** Meeting was called to order by Chair Scott G. at 6:01 p.m. followed by the Pledge of Allegiance. Absent: Rhonda G. and Virginia O. Deputy Supervisor Johnnie Hillis was present to represent Supervisor Heather Smith

**Approval of Agenda:** Motion was made by Lisa S. to approve the agenda. Seconded by Rose M. All in favor.

**Approval of Minutes:** Motion was made by Rose M. to approve the minutes from May 6, 2024 as presented. Seconded by Lisa S. All in favor.

**Treasurers Report:** Treasurer Rhonda G. was absent so Secretary Julia L. reported on the balances. The checking account has a balance of \$22,434.92 through 5-31-24. Checks in the amount of \$4217.00 (snowflakes) and \$190.00 (Marquette Monthly Market Ad) were processed. Deposits in the amount of \$1217.00 (Township portion of snowflakes) and \$20689.95 (TIF money) were processed. Motion was made by Julia L. to accept the treasurers report. Seconded by Rose M. All in favor.

**Public Comment:** None

**Member Comment:** Rose M. let us know that the blue pots are planted and the price went down a bit from last year since we did not purchase any soil. Total cost was \$148.43. Lisa S. brought up the idea of perhaps having individuals sponsor planting a pot next year. They would all be different and it would save the DDA some money. Rose M. thanked Julia L. for weeding the entry gardens. Scott G. announced that all the bikes are out and thanked the painters.

## **Old Business:**

1- **Highway Billboard Status:** Scott G. reported that he will contact "Icon Signs" about the cost of doing the Moose Lift sign on both sides. Also, that we need to hire someone to do the post digging but first Julia L. will contact the DOT about location and regulations. As for the Canoe wrap the cost was quoted by "Signs Now" as \$676.02 for 1/2 of the canoe and to double the price for both sides. "Icon Signs" quoted \$1250.00 for vinyl, design and install for both sides. "Signs Unlimited" quoted \$400.00 for both sides. Motion was made by Lisa S. to accept the "Signs Unlimited" \$400.00 bid on the canoe wrap. Seconded by Rose M. Roll call, Julia L., Rose M., Dan S., Lisa S., Johnnie H., and Scott G. all Ayes. Motion passed.

2- **Gateway Signage:** Discussion was held and we will contact the Browns Bay LLC one more time to ask if they will allow the sign on their easement with the DOT. Scott G. reminded us that the "Ishpeming Concrete" price for doing the preparation and concrete for the gateway

sign was around \$14,000. "Fraco" gave Scott G. the name of "Griffin Concrete" whom he contacted and he can do the concrete and everything (except excavation) for \$18,000. This includes the price of the stone. Scott would like us to consider the idea of a concrete cap as opposed to a limestone one. Julia L. will contact the City of Marquette to see who did their sign carving. Maybe we can ask the Township to do the site work since we now have a front-end loader?

3- Copy of TIF Posting: Julia will ask again.

4- LED Sign: Scott G. will contact Joe about location work.

5- Court Survey Update: After the DDA's in person and online surveys the results were 87 for blue-green, 14 for purple, 9 for green. Results were given to the Township Board.

6- Snowflakes \$ Request: The Township Board voted to give \$1217.00 toward the \$4217.00 purchase price. We had requested half. Discussion was held on whether to keep the extra bulbs, both white and blue as backups or return them. Motion was made by Lisa S. to keep them. Seconded by Dan S. Roll call, Scott G. Lisa S., Dan S., Julia L., and Johnnie H. all ayes. Motion passed. (Rose M. left for cribbage)

#### : New Business

1- Bill for approval: The following bills were presented for approval.

\* Car Plaques from Ralleye for Car Show.....\$57.99

\* Marquette Mthly. Ad for Spring Market.....\$190.00

These receipts total \$247.99. Motion was made by Julia L. to approve the invoices as presented, seconded by Lisa S. All in favor.

2- Work Day for Sign Install: Scott G. has all the signs but we still need to brace the posts. He has a scaffold that he can roll over to reach the top. Johnnie H. said that the DPW can help, just let them know ahead of time. Dan S. can help if they can arrange a time, just let him know.

3- CEM Grant Update: Julia L. handed out the budget for the Community Energy Grant she has submitted to EGLE. Because she wrote in as the Secretary to the DDA she feels the members should be informed.

Adjournment: Motion to adjourn was made by Scott G., seconded by Lisa S. All in favor. Meeting was adjourned at 7:35 p.m.

# Michigamme Township DDA 2024

## Minutes for August 5, 2024

**Opening of Meeting:** Meeting was called to order by Chair Scott G. at 6:04 p.m. followed by the Pledge of Allegiance. Absent: Rhonda G. and Johnnie Hillis.

**Approval of Agenda:** Motion was made by Rose M. to approve the agenda. Seconded by Virginia O. All in favor.

**Approval of Minutes:** Motion was made by Rose M. to approve the minutes from June 11, 2024 as presented. Seconded by Lisa S. All in favor.

**Treasurers Report:** Treasurer Rhonda G. was absent so secretary Julia L. reported the bank balances. Checking is \$22,229.12 with four checks clearing for the total of \$399.80. This is through July 28, 2024. The ICS account has a balance of \$57,511.67 with interest of \$218.53 and being paid at a rate of 4.50% through the statement date of July 31, 2024. Motion was made by Julia L. to approve the bank ~~balances~~ balances as presented. Seconded by Rose M. All in favor.

**Public Comment:** ~~Laure~~ Laura Mattson let us know that she liked being with her assignment to attend the DDA meetings. She informed us that it was not about being paid, it was that others are being paid to fill in at meetings and she is not. She was in attendance to represent the Moose Drop Inn. Terry M. reports that the new courts look good and maybe the DDA should have a flea market in the park. Dave Niemi let us know that he has been volunteering at the Museum and wants us to know what a hidden ~~treasurer~~ treasure it really is to this community. He was asking where the old signage for the museum is and what the plans are. William Seppanen wants to start the planning for the 2025 car show.

**Board Comment:** Rose M. expressed how sorry she was to hear about the resignation of Lisa and Dan S. from the fourth of July committee. She suggested that we work on having a pool of volunteers so as to cover all the events that the community takes on. Dan and Lisa S. let us know that they were overwhelmed with not having enough volunteers. They informed us that they did not dissolve the 501-3C and will sign it over through the IRS to whomever takes over the reins. Scott G. told us about his experience with the blockage of the boat parade and questioned why this happened.

### **Old Business:**

- 1- **Highway Billboard Status:** Scott G. updated with a short history of the billboard work. We hope to have this done soon. Julia L. reported (see attached notes) Scott G. talked about being able to maintain the areas, acknowledge of landowners would cover this.

Julia L. agreed to speak with the Tembruels about the sign location on their property. It was previously thought that the property belong to Brown Bay LLC and the LLC would give permission to access the site through their property for construction. Scott G. has spoken to Icon signs and they recommended to hire Dug Right LLC to plant the posts. (see bid) \$2050-~~four~~ three posts set at four feet for the Museum sign, two posts of the Moose Lift sign. Motion was made by Lisa S. to accept the quote from ~~Dug~~ Right LLC to set ~~six~~ five poles for the two new billboards. Seconded by Virginia O. Roll call Julia L. aye, Rose M. aye, Virginia O. aye, Lisa S. aye, Dan S. aye, and Scott G. aye. Permission to approve up to \$3050.00.

2-Gateway Signage Location: Julia L. will speak with the ~~Temburels~~. Tembruels.

3-Copy of TIF posting: Being done, ready soon.

4- LED sign update: Scott G. reported that he has had no word from Joe Leanes on a quote for the sign work. We will get the posts, 2- 6X6's. We would have to have power run to the sign and then he hooks it up. He gave a price of \$2000.00 but not what that includes. Need a better broken-down proposal from him. Donald Leake will do the electrical required for free. We will be responsible for parts.

#### New Business:

1- Bills for Approval: None

2- Spring Market Financial Report/ Location discussion: Food brought in \$269.00 and the Raffle \$115.00 for a total of \$384.00 minus costs for a net of \$194.00. Location discussion: Scott G. said the museum and car show did not do as well. The change suggestion will be to change to Sunday, maybe to change time etc., etc. Ideas are to add motorcycles, move to park combine food set a meeting with ~~friends~~ Friends of Michigamme group.

3- Town Plan Completion: Motion to have Julia L. contact Debbie K. to type up the remainder for the Town Plan. Motion was made by Scott G. to contact her about the work. Seconded by Virginia O. All in Favor.

4- Reintroduce Rack Cards/Business Tab for TS website: Discussion was held and Julia L. will contact North Country Designs for ideas and cost.

5- Contact Moose Lodges: Scott will contact Signs Now for a price on making the new ones. Laura M. volunteered to speak with Moose Drop Inn about one for them.

Adjournment: Motion was made by Lisa S. to adjourn. Seconded by Dan S. All in favor. Meeting was adjourned at 7:54 p.m.

# Michigamme Township DDA 2024

## Minutes for September 5, 2024

**Opening of Meeting:** Meeting was called to order by Chair Scott G. at 6:02 p.m. followed by the Pledge of Allegiance. Absent: Lisa S. and Dan S.

**Approval of Agenda:** Motion was made by Rhonda G. to approve the agenda. Seconded by Virginia O. All in favor.

**Approval of Minutes:** Motion was made by Rhonda G. to approve the minutes from August 5, 2024 with typo corrections being made. Seconded by Rose M. All in favor.

**Treasurers Report:** Treasurer Liaison Rhonda G. reported that there is no update because she did not receive paperwork requested from the office.

**Public Comment:** None

**Member Comment:** Julia mentioned that she thought the joint meeting with the museum went well. Rhonda G. questioned the \$600 we are investing in the Market/ Car show and are we going to release our vendor raffle monies too? This will be on the DDA October agenda.

### **Old Business:**

- 1- **Highway Billboard Status:** Scott G. reported that the bid from "Dug Right LLC" (Zach Kantola) is as follows. The DDA will purchase the five 16' poles for two billboards. The Museum one and the Moose Lift one. Kantola will dig the holes, provide the concrete, and brace them. We may be able to salvage the plywood from the sign by Shasta. Motion was made by Rhonda G. to approve the purchase of the five 16' 6 X 6 treated poles for the billboards. Seconded by Rose M. All in favor. It was discussed to send letters of thank you to Steve Holman and Marti at the Michigamme Market for the use of their lands for the billboards.
- 2- **Gateway Signage:** The owner of the land by the "Rock" was not Brown Bay LLC but a private land owner. They have decided not to allow the sign because they are concerned with liability. We will now approach the Township for permission to use Township land that is located to the north of US41, across from the wastewater treatment. Scott G. will contact the clerk Kathi H. via text with the verbiage for the September board meeting agenda. DDA requests permission to erect the "Gateway Sign" on Township property and site preparation. Motion was made by Rose M. to support addressing the Township Board on September 9, 2024 concerning the sign placement. Seconded by Virginia O. All in favor.
- 3- **Copy of TIF Posting:** Still in limbo with the office.

4- LED Sign Update: Scott G. shared the contract and cost of the sign. It will be provided by "Signs Unlimited II" for \$17,990.00. It will include the sign, the needed poles installed, sign install, and hook up. There is a 50% down payment to order and the other 50% is due before shipping can occur. Scott G. will inquire about the second 50% being paid before we even have the sign? Donald Leake can pull the electrical permit and install the electrical needed from the box to the sign. He has volunteered to do this for free but the DDA will purchase the parts and pay for the permit. Motion was made by Scott G. to allow Donald Leake to purchase the needed parts and permit to run power to the LED sign. Seconded by Virginia O. All in favor. Julia will contact John H. at the DPW about calling "Miss Dig" to mark the site.

**New Business:**

- 1- Bills for Approval: None
- 2- Town Plan Completion: Julia will hand over the materials and computer files to Debbie K. (Keep on agenda)
- 3- Reintroduce Rack Cards/ Business tab for TS website? Need information on the cost and procedure to add this to the website. Julia will contact North Country Designs (Keep on agenda)
- 4- New Paddle Sign Costs: Scott G. will get a price for us before we approach businesses. (Keep on agenda)

**Adjournment**: Motion was made by Rhonda G. to adjourn. Seconded by Rose M. All in favor. Meeting was adjourned at 7:45 p.m.

# Michigamme Township DDA 2024

## Minutes for October 7, 2024

**Opening of Meeting:** Meeting was called to order by Chair Scott G. at 6:00 p.m. followed by the Pledge of Allegiance. Absent: Rose M.

**Approval of Agenda:** Motion was made by Virginia O. to approve the agenda. Seconded by Lisa S. All in favor.

**Approval of Minutes:** Motion was made by Virginia O. to approve the minutes from September 5, 2024. Seconded by Rhonda G. All in favor.

**Treasurers Report:** Treasurer liaison Rhonda G. reported that we had three checks withdrawn from the checking account. \$9000.00 for the deposit on the LED sign, \$120.00 to the Mining Journal for the June market and \$80.00 to Globe Printing for the June market/car show posters. That makes our current checking account balance \$13,109.12 through September 30, 2024. The ICS account has a balance of \$57,725.50 through September 31, 2024. We earned \$213.09 interest at 4.50%. Motion was made by Scott G. to accept the financials as reported. Seconded by Virginia O. All in favor.

**Public Comment:** None

**Members Comment:** Julia let the members know that the main street pots are stored away and so are the bikes. The three near the museum will go into the museum once they are closed for the season.

### **Old Business:**

- 1- **Highway Billboards Status:** Scott G. did some measuring and the 100 feet from the center line seems too far. Julia L. will check with the DOT about this.
- 2- **Gateway Signage Location:** Scott G. asked the Township Board October meeting for permission to pursue the use of the township land, across from the wastewater treatment area, for the gateway sign. The majority said yes.
- 3- **TIF posting:** Office still has it.
- 4- **LED sign update:** Scott G. reported that around October 14, 2024 "Miss Dig" will mark the site. The poles will be set after that. Julia L. will let the office know to pay for the electrical permit with DDA funds.

**New Business:**

1- Bill for Approval: The following bills were presented for approval.

- Posters for Spring Market/ Car Show to be paid to Globe Printing.....\$80.00 (already paid)
- Hooks for Hanging Bikes to be paid to Juia L.....\$14.97

These receipts total \$94.97. Motion was made by Virginia O. to approve the invoices as presented. Seconded by Lisa S. All in favor.

2- Town Plan Status: Debbie K. is working on it.

3- Rack Cards/ Business Tab: Julia L. told members about the idea to add this to the township and DDA website. Julia L. will get more information from Marla Bradley at North Country Designs about the possibility.

4- New Paddle Sign Costs: Scott G. informed us that the business is under new ownership and he will continue to call and get an answer.

5- LED Sign Training: The idea of having Jen Zwick get the training was discussed and agreed upon. Someone from the office will also have to do the training but that will wait until after the election.

6- Autumn Entry Display: Discussion was held and it was decided to do the project. Julia L. will get the straw bales and Rhonda G. will get the pumpkins. Motion was made by Scott G. to spend \$100.00 on the decorations. Seconded by Rhonda G. All in favor.

7- Christmas Party: Discussion was held about last years party and the costs. We talked about getting a lead person to see this through. Carla Skytta was discussed since her son does the Santa and she helped last year. Lisa S. will speak with her at church.

**Adjournment:** Motion was made by Rhonda G. to adjourn, seconded by Virginia O. Meeting was adjourned at 7:45 p.m.

# Michigamme Township DDA 2024

## Minutes for November 4, 2024

**Opening of Meeting:** Meeting was called to order by Chair Scott G. at 6:06 p.m. followed by the Pledge of Allegiance. Absent: Lisa S. and Dan S.

**Approval of Agenda:** Motion was made by Rhonda G. to approve the agenda. Seconded by Rose M. All in favor.

**Approval of Minutes:** Motion was made by Rose M. to approve the minutes from October 7, 2024 with the addition of adding Rose M. as absent. Seconded by Virginia O. All in favor.

**Treasurers Report:** Treasurer liaison Rhonda G. reported that we had two checks clear. \$160.00 for the LED electrical permit and \$190.00 for the Marquette Monthly Holiday Market Ad. The balance on the checking account is \$12,679.12 The balance on the ICS account is \$57,946.60. Motion was made Julia L. to accept the treasurers report as presented. Seconded by Virginia O. All in favor.

**Public Comment:** William S. commented on the nice ad in the Marquette Monthly for the Holiday Market.

**Member Comment:** Julia L. shared the poster she received about the Hogs and Harleys that is held in Gladstone.

### **Old Business:**

- 1- **Highway Billboards:** Julia L. reported on information from the DOT about the distance signage has to be from US 41. It is 30 feet from the white line. Julia L. will show Scott G. where Scott H. said we can put the museum billboard on his land.
- 2- **Gateway Signage:** Members are going to take a look and mark where they think the sign will work best. From Pink Road to the end of the fence line on the wastewater area.
- 3- **TIFF Posting:** It is too late to go back to last April and do this now. It was never posted.
- 4- **LED Sign:** The Poles are cemented in, electrical parts are purchased, sign is ordered and deposit made.
- 5- **Market Update:** Virginia O. showed us the Marquette Monthly ad. She has contacted the Lanse Sentential for an ad and the Mining Journal will run a Tuesday- Thursday ad. Radio spots are all set and ready to go. Julia L. reported that so far, we have 21 vendors. Rose M. let us know that she will have chicken wild rice, chicken noodle, cheesy beef salsa and potato wiener soups. Rolls, coffee, water, and desserts will be served. One bowl this year not the sampler ones.

**New Business:**

1- Bills for Approval: The following bills were presented for approval:

- > LED Electrical Parts from Menards.....\$35.84
- > Straw Bales (5) from Snyders.....\$39.75
- > Pumpkins and Gourds from Spiessel's.....\$ 70.00
- > Anonymous cash donation for the Christmas Party was given to Rhonda G. in the amount of \$200.00 This will be a deposit.

These receipts total \$145.59. Motion was made by Rose M. to approve the invoices as presented. Seconded by Virginia O., All in favor.

- 2- Rack Cards: Julia L. spoke with North Country Designs, Marla Bradley, about the idea of business choice drop down on the web site. She said that it is very doable and would be at a minimal cost. If we scan in the cards and send that along to her that would save us some money. Our next step is to contact all the businesses and see if they are interested.
- 3- Paddle Sign Cost: Scott G. reported that the new signs would cost \$98.00 each. We need to reach out to Swies and Moose Country Lodges to see if they want to purchase some.
- 4- Christmas Party Plan: The date is the 14<sup>th</sup> from 2-4 in the dining room. Inventory of what we have so we know what to purchase. Carol S. will help get prep but does not want to be in charge. Her son will be the Santa. William S. will make egg salad sandwiches. More plan at the December meeting.
- 5- Paddle Sign Install: We need a work day for this. Scott will have his son pre-drill the holes. Terry M. volunteered to help and so has Dan S. We need to get this done.
- 6- New Manager at Shasta and Lloyds Store: Approach new manager for a visit. Scott and Virginia O.

**Adjournment:** Motion to adjourn was made by Rhonda G., seconded by Rose M. All in favor. Meeting was adjourned at 7:15 p.m.

# Michigamme Township DDA 2024

## Minutes for December 2, 2024

**Opening of Meeting:** Meeting was called to order by Chair Scott G. at 6:07 p.m. followed by the Pledge of Allegiance. Absent: Rhonda G.

**Approval of Agenda:** Motion was made by Rose M. to approve the agenda as presented with the addition of #6 under New Business. Museum meeting dates. Seconded by Virginia O. All in favor.

**Approval of the Minutes:** Motion was made by Lisa S. to approve the minutes from November 4, 2024 with the addition of Virginia O. under New Business #6. Seconded by Rose M. All in favor.

**Treasurers Report:** Not available, no computer access in office. Scott G. reported that we took in \$494 for the raffle and vendor fees during the Holiday Market. The food concession made \$331.25 with the costs being \$66.73. Food concession profit \$264.52. Advertising expenses billed so far are the Marquette Monthly for \$190.00. We are still waiting for the Mining Journal and Lanse Sentinal. Motion was made by Virginia O. to approve the treasurer's report as presented. Seconded by Lisa S. All in favor.

**Public Comment:** None

**Members Comment:** Dan S. commented on how nice the snowflake lights look. Scott G. suggested that we make the banner poles a permanent mount system like the lights. Rose M. let us know that she is headed to Florida and will not be at the next four meetings.

### **Old Business:**

- 1- **Highway Billboards:** Spring Start
- 2- **Gateway Signage:** Spring Start
- 3- **Led Sign:** Scott G. spoke with Joe today and the sign should be here anytime now. Electrical inspection will happen after it is all hooked up. Jen Z. is well under way with her training and looking forward to putting into practice.
- 4- **Holiday Market Report:** Rose M. thinks we may have to have more soup since it ran out early. We had good traffic and the time change to a 3:00 end worked out well for all.
- 5- **Finalize Christmas Party:** Rhonda G. has some gifts from last year plus new ones. Rhonda will make sloppy joes and buy buns. Lisa and Dan S. will provide the potato chips. Bill S. will make egg salad sandwiches. Rose M. and Virginia O. will make cookies.

Julia L. will purchase the food containers, cups, napkins, candy canes, small candy, hot cocoa, and juice boxes. Carla S. has arranged for Santa and fire truck transportation.

**New Business:**

1- Bills for Approval: The following bills were presented for approval.

- Food supplies for Holiday Market Concession.....\$66.73

Motion was made by Virginia O. to approve the invoice as presented. Seconded by Lisa S. All in favor.

2- Rack Cards: As discussed last month we are going to move to a business drop down site on the Township website. Virginia will be the contact person to get hold of the businesses previously on the printed rack card list to see who may be interested.

3- New Paddles: The cost for individual paddles is \$98: Swies Automotive will order two. Virginia O. will contact Moose Country Lodges to see if they want any.

4- Contact Shasta and Lloyds pool hall: Scott G. and Virginia O. will contact them about the DDA.

5- Gift Card: Discussion was held about giving Jen Z. a gift card for all the work she does on the websites. Motion was made by Rose M. to purchase a card for \$100. Seconded by Julia L. all in favor. Scott will look into a no charge credit card.

6- Date to meet with Museum: We looked at our calendars and picked two dates. January 20<sup>th</sup> or 27<sup>th</sup>, both are Mondays. Time 6:00. Julia L. will contact the Debbie K. with the proposed dates.

Adjournment: Motion to adjourn was made by Virginia O. Seconded by Rose M. All in favor. Meeting was adjourned at 7:34 p.m.