

Michigamme Township Planning Commission Agenda
Organizational Meeting
January 12, 2023

I. Opening of Meeting / Roll Call

II. Pledge of Allegiance

III. Nomination of Officers: Chairperson and Secretary

III.A Approval of Agenda

IV. Approval of Minutes: December 7, 2022

V. Correspondence

VI. Public Comment (Limited to agenda items, 3 minutes)

VII. Board Comment

VII. Old Business

1- Hendrickson's Variance Letter

2- Ordinance Citations

3- Dangerous Buildings until resolved

4- CUPPAD update

5. Annual Report Due to township board for May meeting

6. Land Bank update

VIII. New Business

1- Master Plan

2- Zoning Enforcement Officer

3- Zoning Board of Appeals

4- Budget

5- Date for meeting with new DDA

6- Next Meeting February 9, 2023, 6:00 pm

IX. Public Comment (Comment on anything, 3 minutes)

X. Adjournment

Michigamme Township Planning Commission

Special Meeting: Appointment of Chairperson, and Appointment of Interim Secretary, Terry McBride approved by email Special Meeting.

Minutes of March 16, 2023

Present: Kay Frisk, Irene DeRoche, William Gierut, Timothy Werner
Absent: Terry McBride
Guests: Donald DeRoche

Call to Order: 7:30 p.m.

I. Pledge of Allegiance

II. Approval of Agenda:

Motion to Approve: William Gierut, Second: Irene DeRoche Motion passes.

III. Nomination of Officers: Chairperson and Interim Secretary

A. Appointment of Chairperson: William Gierut. Motion to Approve: Irene DeRoche, Second: Timothy Werner, Sustain: William Gierut 3 Ayes, 0 Nays Motion passes

B. Appointment of Interim Secretary: Irene DeRoche Motion to Approve: Kay Frisk, Second: William Gierut, Sustain: Irene DeRoche 3 Ayes, 0 Nays Motion passes.

VI: Board Comment: None

V: Public Comment: None

VI. Correspondence: None

VII. Public Comment: None

VII: Board Comment: None

VIII: Adjournment: 8:10 p.m.

Next Meeting: March 29, 2023: 5pm to 6pm Workshop, 6pm: Planning Commission Meeting.

MICHIGAMME TOWNSHIP PLANNING COMMISSION

Minutes of March 29, 2023

- I. Call to Order: 6:05 p.m. regular meeting
- II. Pledge of Allegiance
- III. Roll Call: Present: Kathleen Frisk, Irene DeRoche, William Gierut, Timothy Werner.

Absent: Terry McBride

Guests: Donald DeRoche
- IV. Approval of the Agenda, motion by Werner, 2nd by Frisk. Motion passed.
- V. Approval of Minutes for February 9, 2023, and Special Meeting March 16, 2023. Motion by Werner, 2nd by Frisk. Motion passed.
- VI. Correspondence:
 1. Andrew Slawski, 209 S. Barnum (Old School), wants to build a 4th floor on the old school building as a residence. Zoning requirements for buildings in Michigamme cannot be higher than 30 feet. Presently no permit. Give request to Michael Simula, Zoning Administrator. Motion by Gierut, 2nd by Frisk. Motion Passed.
- VII. Public Comment:
 1. Donald DeRoche wants to reserve time for Ongoing Business section XI, number 1 on the Agenda, Floyd Luke.
- VIII. Zoning Administrator Comment: Not present
- IX. Board Comment:
 1. DeRoche, asking when her term ends as Planning Commission member.
 2. Gierut, informing us of our new Zoning Administrator, Micheal Simula. Requesting Planning Commission members to change regular monthly meetings dates due to Zoning Administrator conflict with our present schedule. 1st Monday will not work because the DDA has a meeting. Looking at the 1st Thursday of the month for regular meetings. Scheduled work section for the 13th of April for 9am.
- X. Ongoing Business:
 1. Mattson update. February 9, 2023, Planning Commission Meeting, the Mattson's had a civil fine for \$100.00 that went to Court for a Zoning Ordinance violation. A motion was passed by the Planning Commission to have the boats moved

off the property by May 15, 2023. The Mattson's were going to appeal the fine about Zoning Ordinance infraction of the boats in Michigamme Township business district. It was found, the Michigamme Township Board has no specific authority to order the boats to be removed by May 15th. It was decided by the Michigamme Township Board that the charges are to be dropped. The Mattson's were refunded the \$100.00 fine.

2. Dangerous Building: Table this issue for a later date and put it on our work section.

3. Sipes response (a phone call to K. Frisk). Mr. Sipes is looking at a 160 acres piece of property in Michigamme township that is for sale. Mr. Sipes was advised to call property owners of adjacent property owners to see if there is an easement.

4. DDA meeting of April 4th was proposed. There was a request to have a planning commission member to attend a DDA meeting. It is tabled for a later date.

5. Hendrickson requested a variance for a new garage on Arfelin Lake. There are concerns about the width of the proposed garage on Hendrickson property. Hendrickson Lot width is 30 feet by 100 feet. Hendrickson submitted a blueprint for a new garage that would be 28 feet wide. This would only give one foot on each side of the property to the owner. A garage at 28 feet wide would have the roof overhang on the property line. Snow would run off to adjacent property owners. It was agreeable that the width of the garage should not be more than 24 feet wide. This will be submitted to the Zoning Administrator. Motion by Werner, 2nd by Frisk. Motion passed.

6. Kirk Luke/John Knapek. There was a request for Verizon Wireless Guyed Tower to get permission to upgrade their equipment. Property is owned by Kirk Luke and Verizon Wireless leases the land and the representative is John Knapek. Motion to approve updating equipment, which was Motion by Frisk, 2nd by DeRoche. Motion passed. It will be submitted to the Zoning Administrator.

XI: New Business

1. Floyd Luke has a request for a fence replacement on his property with a new one. The request is to put a new fence in the same place the old fence is presently located on the property line. Donald DeRoche, a guest at the meeting, read to us Michigamme Zoning ordinance which says that a fence shall be one foot into the owner property line. A motion to give it to the Zoning Administrator. Motion for new fence foot back by Frisk, 2nd by Werner. Aye by Gierut, Sustain by DeRoche. Motion passed.
2. Matt Burton, 337 W. Maple St. Mr. Burton was doing an inquiry of his recently purchased lot. The lot is recorded as a buildable lot. Request of what he needs to build a home. Motion to give request to the Zoning Administrator. Motion by Frisk, 2nd by Werner. Motion passed.
3. The scheduling for the next Meeting Date for the Planning Commission. A Special Planning Commission workshop meeting will be scheduled April 13, 2023 at 9 a.m. and Regular Business Meeting April 13, 2023 at 11 a.m.

XII. Public Comment: None

XII. Board Comment: None

XIV: Adjournment: 8:18 p.m.

Irene DeRoche, Secretary

Kathleen Frisk - Liaison
Tim Werner - Member

Billy Gierut - Chairman

Irene DeRoche - Secretary
Terry McBride - Member

MICHIGAMME TOWNSHIP
PLANNING COMMISSION
REGULAR BUSINESS MEETING
April 13, 2023 - MINUTES

- I. **CALL MEETING TO ORDER.** 11:05 a.m.
- II. **PLEDGE OF ALLEGIANCE.**
- III. **ROLL CALL.** Present: Kathleen Frisk, Irene DeRoche, William Gierut, Timothy Werner.
Absent: John McBride
Zoning Administrator: Present, Michael Simula
Guest present: William Seppanen, Donald DeRoche
- IV. **APPROVAL OF AGENDA.** Motion by Frisk with changes to the agenda, 2nd Werner,
Motion passed.
- V. **APPROVAL OF MINUTES.** Motion by Frisk with changes of one misspelled word, 2nd
by Gierut, Motion passed.
- VI. **CORRESPONDENCE.**
 1. Letter sent to John Knapek RE: 109 Brown Rd. American Tower Corp. The
Zoning Administrator will follow up.
 2. Letter sent to Matt Burton RE: 337 W. Maple. Matt asked if the lot was buildable.
Could he park a camper there for summer. Referred to the Zoning Administrator.
Michigamme has a Recreational Ordinance regarding RV's. Can park RV for
storage. Not allowed to hook up to use.

Kathleen Frisk - Liaison
Tim Werner - Member

Billy Gierut - Chairman

Irene DeRoche - Secretary
Terry McBride - Member

3. Newsletter from Jeremy, Michigamme Administrator Assistance. Add Mike Simula to Newsletter as our new Zoning Administrator to Newsletter. Add Planning Commission meeting dates.
4. Correspondence Brad Mace of Land split on Holy Blue Rd. The parcel of land is 6 acres with 402.8 feet of Lake property. Property split will have to go to Tax Assessor, Dylan Jurasin first.

VII. PUBLIC COMMENT (Agenda items only - 3 minutes). Donald DeRoche asked if it was possible to get a street map for street signs for the downtown Michigamme area.

VIII. ZONING ADMINISTRATOR COMMENT. Zoning assessor question red print in the Zoning Ordinance. The Red print has not been approved by the Michigamme Township Board. There were some questions about Article IV, General Regulations Section, 401 Height, Bulk and Placement Regulations. Motion was made by Werner, a second made by Frisk to have a Workshop schedule for April 20, 2023 at 10 a.m. to work on some Zoning Ordinances. Motion passed.

IX. BOARD COMMENT. No Comments

X. ONGOING BUSINESS -

1. Andrew Slawski - 209 Barnum (Old School). A follow-up will be done by Zoning Administrator. There is a height issue.
2. Hendrickson Variance. Given to Zoning Administrator for Action.
3. Floyd Luke fence. Given to Zoning Administrator for Action.

XI. NEW BUSINESS - None

XII. PUBLIC COMMENT (Any topic - 3 minutes). None

XIII. BOARD COMMENT - None

XIV. ZONING ADMINISTRATOR COMMENT - American Tower Corp. The Zoning Administrator will follow up. Doesn't believe they need a new permit since updating equipment is in the fenced area. If they need a permit it would be Marquette County that would issue it.

Kathleen Frisk - Liaison
Tim Werner - Member

Billy Gierut - Chairman

Irene DeRoche - Secretary
Terry McBride - Member

XV. ADJOURNMENT -

Irene DeRoche, Secretary

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
WORKSHOP MEETING
April 13, 2023 Minutes**

- I. **CALL MEETING TO ORDER:** 9 a.m.
- II. **ROLL CALL:**
- III. **PRESENT:** William Gierut - Chair, Irene DeRoche - Secretary, Kathleen Frisk - Liaison, Timothy Werner - Member
- IV. **ABSENT:** John McBride - Member
- V. **BUSINESS:**
 - A. Discuss Township Ordinances as to whether they are “Land Use” or “Township Ordinances”, Motions and voting are as Following:
 1. **Ordinance No. 1: Civil Infraction Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.
 2. **Ordinance No 2: Sidewalk Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.
 3. **Ordinance No. 3: Sexually Explicit Entertainment Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.
 4. **Ordinance No. 4: Anti Blight Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.

5. **Ordinance No. 5: Subdivision Ordinance:** This Ordinance will be tabled for editing. Motion made to edit: Motion made by Chair, Motion passed unanimously.
6. **Ordinance No. 6: Dangerous Buildings Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.
7. **Ordinance without Number: Fair Housing Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.
8. **Ordinance No. 2019-415-1: Noise Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.
9. **Ordinance without a Number: Outdoor Furnace Ordinance:** This Ordinance is tabled. Motion made to edit: Motion made by Chair, Motion passed unanimously.
10. **Ordinance No. 2019-211-1: Prohibition of Marijuana Establishments:** This Ordinance is tabled. Motion made to edit: Motion made by Chair, Motion passed unanimously.
11. **Ordinance No. 2022-214-1: Adult Use Marijuana Establishments Licensing Ordinance:** This Ordinance is tabled. Motion made to edit: Motion made by Chair, Motion passed unanimously.
12. **Ordinance No. 9: Cemetery Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.
13. **Ordinance No. 2020 - 08-10-11: Upper Peninsula Power Company Franchise Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.

14. **Ordinance No. 2019-415-3: Parking Ban Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.
15. **Ordinance No. 4 of 1990: Sewer Use Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.
16. **Ordinance No. 2019-415-2: Short Term Rental Ordinance:** This is not a Land Use Ordinance for the Planning Commission. This Ordinance belongs to Michigamme Township. Motion by chair, Motion passed unanimously.

(All Ordinances will be turned over to Michigamme Township except the Ordinances that were tabled).

B. Edit Master Plan Chapters 2, 3, & 4: Editing ended on Chapter 4.

C. Edit PC By-Laws: Tabled to another workshop.

VI. ADJOURNMENT: 11 a.m.

Secretary: Irene DeRoche

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
WORKSHOP MEETING
April 20, 2023 Minutes**

I. CALL MEETING TO ORDER: Meeting called to order 10:20 a.m.

II. Pledge of Allegiances

III. ROLL CALL: Present: William Gierut - Chair, Irene DeRoche - Secretary, Kathleen Frisk - Liaison, Timothy Werner - Member, Zoning Administrator. Present: Mike Simula
Absent: John McBride - Member

IV. BUSINESS:

- 1. Ordinance editing/additions/repeals/resolutions.** The Planning Commission will be using Michigamme Zoning Ordinance that were last approved Ordinances by the Michigamme board back in 1994 and 1996. An adjustment in Article IV, General Regulations, Section 401 Height, Bulk and Placement Regulations in clarification on Setback area.

Went through Ordinances that were tabled from the last Workshop meeting April 13, 2003. The Outdoor Furnace Ordinance has sanctions in it. Ordinance No. 5: Subdivision Ordinance. It was decided that this Ordinance will stay with the Planning Commission. Ordinance No. 2019-211-1, Prohibition Of Marijuana Establishment was decided that we need to seek information if this Ordinance was repealed by Michigamme Township Board. The Planning Commission needs to have violations of Ordinances separated from the Planning Commission to keep just the land use of these Ordinances. This will need to be forward to the Michigamme Township Board for changes of what belongs to the Planning Commission and what belongs to the Township. We will need to have a public hearing to separate Ordinances through the Michigamme Township Board.

- 2. Master Plan.** The Master Plan is postpone. Motion made by Werner, 2nd by Irene DeRoche.

3. By-Laws. The By-Laws are postpone. Motion made by Werner, 2nd by Irene DeRoche.

4. Future meeting dates with ZA. The Planning Committee will meet on the first Wednesday of the month at 7 p.m. for future meetings in order to fit into everyone's schedule.

The meeting dates will be:

May 3rd at 7 p.m.,
June 1st at 7 p.m.,
No meeting in July,
August 2nd at 7 p.m.,
September 6th at 7 p.m.,
October 4th at 7 p.m.,
November 1st at 7 p.m.,
December 6th at 7 p.m.

The next workshop meeting will be May 17th at 10 a.m.

V. ADJOURNMENT: 12:30 p.m.

Irene DeRoche - Secretary

Kathleen Frisk - Liaison William Gierut - Chairman Irene DeRoche - Secretary
Timothy Werner - Member

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
May 3, 2023 Minutes**

I. CALLED MEETING TO ORDER: Meeting called to order 7:05 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Present: William Gierut - Chair, Irene DeeRoche - Secretary, Timothy Werner - Member

Absent: Kathleen Frisk - Liaison, Mike Simula - Zoning Administrator.

Guest: None

IV. Approval of Agenda:

Motion made by Irene DeRoche, Second: Timothy Werner, Motion approved.

V. APPROVAL OF MINUTES: Motion made by Timothy Werner for the April 13, 2023 workshop minutes, Second: Irene DeRoche. Motion approved. Motion made by Irene DeRoche, to approve the Minutes of April 13, 2023 regular meeting, 2nd by Timothy Werner. Motion passed. Motion to approve the April 20, 2023 Workshop made by Irene DeRoche with corrections of a name in Bold letters, and move members present and absent under Roll Call 2nd by Timothy Werner, motion approved.

VI. CORRESPONDENCE:

1. Letter from the Township Administrator.
2. Letter of Resignation from Planning Commission John McBride - member.
3. Letter from Joel Smeenge.
4. Request information from Bill Bielel.

VII. BOARD COMMENT: William Gierut will get with the Board to post for a new member for the Planning Commission.

VIII: PUBLIC COMMENT: None

IX. ZONING ADMINISTRATOR COMMENT: Email from Mike Simula.

X: ONGOING BUSINESS:

1. Andrew Slawski - 209 Barnum (Old School), Nothing to report from Mike Simula, Zoning Administrator.
2. Hendrickson Variance: Zoning Administrator Mike Simula sent an email to Craig Pepin that the zoning variance approved by the ZBA for a building be 20 feet wide.
3. Floy Luke fence - Zoning Administrator, Mike Simula that he will need to apply for a fence construction permit and the fence has a 1 foot setback and the underground section can be less than 1 foot.
4. American Tower (Knapek) - Zoning requirement satisfied and referred to Marquette County.
5. 337 W. Maple (Burton) - Zoning Administrator, Mike Simula has nothing to report at this time.
6. Holli Blue Road land split (Brad Mace). The matter is referred to the Assessor, Dylan Jurasin.

XI: NEW BUSINESS:

1. Article IV -Sec. 401: Schedule of Regulations in Ordinances. Need to find the Master Template.
2. Permission for RV at 322 W. Main St. Pasonen wants to build a house and requests to park RV on property while building his house. Stipulations will be given to Zoning Administrator Mike Simula that there should be a time limit during the construction of the building due to sewer concerns with RV. Motion made by William Gierut, second made by Timothy Werner, motion passed.
3. Zoning Maps - We looked at Zoning maps and found many streets had two names and one street with three names. The official Zoning maps we look at is the same as draft zoning map that can work for Mike Simula, Zoning Administrator.

XII. PUBLIC COMMENT: None

XIII. BOARD COMMENT: William Gierut thank everyone doing this and going through it. Tim Werner wants to leave future planning commission members that come after us with good work.

XIV: ADJOURNMENT: Motion made to Adjournment by Timothy Werner, 2nd by Irene DeRoche, motion passed. 9:30 p.m.

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
WORKSHOP MEETING
May 17, 2023 Minutes**

I. CALL MEETING TO ORDER: 10 a.m.

II. PLEDGE OF ALLEGIANCES

III. ROLL CALL:

Present: William Gierut - Chair, Irene DeRoche - Secretary, Kathleen Frisk - Liaison, Timothy Werner - Member. One vacancy member.

Absent: Mike Simula, Zoning Administrator.

Guests: Rose McBride, John McBride, Beth Koenig, William Seppenen, Raymond Butler.

IV: APPROVAL OF AGENDA: Motion made by Kathleen Frisk, second by Timothy Werner, motion passed.

V: PUBLIC COMMENT: Raymond Butler - He refused to give us his address. He asked why the Agenda was on the Township board and not posted on-line. William Gierut said that he cannot answer any questions, this is public comment. Butler said "that when I subpoena you and put you on the stand you will answer that question."

VI: BOARD COMMENT: William Gierut, chair for the Planning Commission brought up that the Michigamme Township has two sets of Ordinances with the Planning Commission. The Zoning Ordinance which are overseen by the Planning Commission is solely for land use. And the Township Ordinances that are civil infractions in which these ordinances are not about land use. William mentioned that he has taken an oath to the Township Board and an oath to the Constitution of the United States, and he serves the citizens of this Township and to be unbiased on this Commission. William said that past Planning Commission members have taken it upon themselves by overstepping their authority by feeling the need to enforce the Township Ordinances. William said he received a packet in December when he was appointed by the Township Board to the Planning Commission. He read the 2021 and 2022 minutes from the previous Planning Commission. The whole year was about Blight Ordinances. This Planning Commission voted unanimously on each ordinance that the civil infractions of these ordinances are not about land use. We're here today to review the Marijuana Ordinance and Furnace Ordinance and which Township Ordinances will go to the Michigamme Township Board and will no longer be the responsibility of the Planning Commission. For the record, we are going to hand the Township Ordinances to the Board at a future meeting. The civil infractions will never again be the responsibility of the Planning Commission, now or in the future. We are

here today with the Marijuana Ordinance being one of the last Ordinance's to review, discuss and vote on, to whether it pertains as land use for Zoning Ordinance or if it goes to the Township as one of their Ordinances. William Gierut mentioned that a threat was made to a Board member that is not on the Planning Commission about going against "us" on the Marijuana Ordinance. William Gierut questioned who is "us" in that statement in the memo. Raymond Butler, a guest at the workshop stated it was correct (what William had just said). It was mentioned that no permits have been issued for a Marijuana establishment. William stated that this is a workshop meeting to find out if the Marijuana Ordinance falls under Planning Commission for land use or goes to the Township. Since the Ordinance has infractions it needs to be separate from the Township civil infractions and land use.

VII. BUSINESS:

1. Marijuana Establishment - Kathleen Frisk made a motion to meet with the Michigamme Township board about Marijuana Ordinances, (Ordinance No. 2022-214-1: Adult Use Marijuana Establishments Licensing Ordinance), second by Timothy Werner, motion passed. We will meet on a future date with the Township board. The original Prohibition of Marijuana Establishments (Ordinance No. 2019-211-1: Prohibition of Marijuana Establishment), a motion was made that the ordinance belongs to the Township board by Irene DeRoche, 2nd by Kathleen Frisk, motion passed.
2. Outdoor Furnaces - The Ordinance without a Number: Outdoor Furnace Ordinance has setbacks of 25 feet listed, that is land use for Planning Commission, but also has Ordinance has civil infractions and fines listed. Kathleen Frisk made a motion to split the land use part of Ordinance with the Planning Commission and the civil infractions and fines go to the Township Board. 2nd by Irene DeRoche, motion passed.
3. By-Laws - Motion made by William Gierut to table By-Laws, Kathleen Frisk second, motion passed.
4. Master Plan - Work on getting better maps. Kathleen will work on maps. Motion made by Kathleen Frisk to table Master plan, Irene DeRoche second, Motion passed.

VIII. PUBLIC COMMENT: None

IX. BOARD COMMENT: Timothy Werner mentioned that our working sessions that we attend need to be completed. The By-Laws to establish how we operate and Zoning Ordinance need to get completed and go to the Township Board. William Gierut mentions that he hopes everyone understands why the Marijuana Ordinance was on the agenda

X. ADJOURNMENT: A motion was made by Kathleen to adjourn the meeting, second by William Gierut, motion passed. Workshop ended at 10:25 a.m.

Irene DeRoche - Secretary

Kathleen Frisk - Liaison William Gierut - Chairman Irene DeRoche - Secretary
Timothy Werner - Member

MICHIGAMME TOWNSHIP
PLANNING COMMISSION
REGULAR BUSINESS MEETING
June 7, 2023 - MINUTES

I. CALL MEETING TO ORDER: 7 p.m.

II. PLEDGE OF ALLEGIANCE.

III. ROLL CALL. Present: William Gierut - Chair, Timothy Werner - Member, Irene DeRoche - Secretary, Kathleen Frisk - Liaison, and Mike Simula - Zoning Administrator
Guests: Beth Koeing and Laura Mattson

IV. APPROVAL OF AGENDA. Motion made by Kathleen Frisk and second by Timothy Werner. Motion passed.

V. APPROVAL OF WORKSHOP MINUTES. Motion made by Kathleen Frisk and second by Timothy Werner. Motion passed to make changes on the minutes to read word for word on what William Gierut said at the May 17, 2023 workshop minutes and to put it under board comments.

VI. DISCUSSION OF THE MAY 17, 2023 WORKSHOP.

We discussed the Marijuana Ordinances that we are going to meet with the Township Board to separate Township Ordinances. Mike Simula, Zoning Administrator said that the Marijuana Ordinances belong to the Michigamme Township and enforced by the Township. It's a regulation of a business. The Planning Commission will be involved on land use such as buildings and set-backs.

We discussed the Outdoor Furnace Ordinance. We would only be involved with set-backs of land use.

VII. CORRESPONDENCE.

1. Supervisor's letter to Roger Zappa. Michigamme Township supervisor wrote a letter about the Marijuana Ordinance.
2. Greg Besse - 182 Brown Rd. It's a Demolition Permit. For demolition they are required to get a County Demolition Permit. Michigamme Township is one of the few townships that require a Demolition Permit so they will have to get one from them too. Mike Simula, Zoning Administrator will follow up on this.
3. Sue Petschkee - 1300 Arfelin Lake Rd. She wanted information on the lot size, the lot taxes. She can go to the Court house for some information purposes.
4. MKM Fireside LLC. - Thomas Lake. There is nothing for the Planning Commission to act on so this will go to Mike Simula, Zoning Administrator.
5. Rick Peterson - Possibly build on 3 (three) parcell (80ac, 40 ac, & 40ac). This goes to Mike Simula, Zoning Administrator
6. Brad Jatczak - 180 Brown Rd. Brad needs to build a new deck because it fell during the winter. Mike Simula will follow up on this because it goes to Marquette County.

VIII. PUBLIC COMMENT. No Public Comment.

IX. ZONING ADMINISTRATOR COMMENT. Mike Simula discussed the Bathroom down at the Michigamme Township Park. Michigamme got a grant. Since the Township is not making any additional changes, don't need to get a permit. They will be adding a wheelchair pad.

X. BOARD COMMENT.

1. DeRoche's classes. DeRoche didn't get a chance to go over notes. Did mention that our Zoning should include State of Michigan land because the State sometimes sells land and it will be under incorrect zoning in the future if sold.

XI. ONGOING BUSINESS -

1. Andrew Slawski - 209 Barnum (Old School). Mike Simula, Zoning Administrator hasn't heard anything.
2. Hendrickson Variance. Mike Simula, Zoning Administrator email him about allowable size of a garage on his lot.. He hasn't heard anything. It was 3 weeks to a month ago.
3. Floyd Luke Fence. He needs to get a Zoning Compliance permit and add word fence on it. Then it should be good.
4. 337 W. Maple (Burton). He wants to know what he can build on his 75' by 150' lot. Wanted to know if he can build a house. There has been no paperwork on it.
5. Holli Blue Road land split (Brad Mace). Mike Simula hasn't heard anything from Dylan on it.
6. Permission for RV at 322 W. Main St. They need a permit if park RV after 7 days which is in Michigamme Ordinances. Only concern is the waste.
7. Zoning maps. The Draft map is the official map.

XI. NEW BUSINESS -

1. An email about Chicken's in Town. We have no Zoning Ordinance against Chicken's at this time.

XII. PUBLIC COMMENT. No comments.

XIII. BOARD COMMENT -

Request from Irene DeRoche and Tim Werner about when the next workshop will be.

Next Workshop will be July 12th at 5 p.m. This will be on Bylaws and Master Plan.

XIV. ADJOURNMENT - William Gierut made a motion to adjournment, 2nd by Tim Werner.

8:30 p.m.

Irene DeRoche - Secretary

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
Workshop Minutes
July 12, 2023**

I. CALLED MEETING TO ORDER. 5:04 pm

II. PLEDGE OF ALLEGIANCE.

III. ROLL CALL. Present: Kathleen Frisk, Irene DeRoche, William Gierut, Timothy Werner.

IV. APPROVAL OF AGENDA.

Motion to Approve made by Kathleen Frisk with New Business switch with Bylaws 1st, and Master Plan second. Second by Timothy Werner. Motion passed.

V. PUPRIC COMMENT: None

VI: BOARD COMMENT: Irene Deroche discussed taking a bus tour on July 11, 2023 with the Lyme Great Lakes Timberlands and the Michigan DNR.

VII. NEW BUSINESS:

1. **BYLAWS:** We finished up to Section Three of Planning Commission Bylaws. Irene DeRoche will make an updated copy of Bylaws.
2. **MASTER PLAN:** Tabled Master plan. Motion made by Timothy Werner, 2nd by Irene DeRoche. Motion passed.

VIII. PUBLIC COMMENT: None

IX. BOARD COMMENT: Irene DeRoche mention that she is unable to attend on August 2, 2023.

X. ADJOURNMENT: 6:02 p.m. Motion made by Timothy Werner, second by Irene DeRoche. Motion passed.

MICHIGAMME TOWNSHIP

William Gierut, Chairperson
Kathleen Frisk, Liaison

Planning Commission
Michigamme, MI, 49861
www.michigammetownship.com

Irene DeRoche, Member
Marsha McBride, Member

Phone: 906-323-6606

Fax: 906-323-6344

September 6, 2023 Meeting Minutes

Call Meeting to order: 7:00 p.m.

Pledge of Allegiance

Roll Call: Present- William Gierut, Marsha McBride, Kathleen Frisk.

Absent-Irene DeRoche. Zoning Administrator Mike Simula

Guests: Beth Koenig

Approval of Agenda: Motion made by Kathleen Frisk seconded Marsha McBride

Approval of Minutes: August meeting cancelled no minutes to approve

Correspondence: Zoning Administrator approved 12 applications for permits with one denial:

- Gorski - New build
- Stanton - Cherry Creek Construction
- Marquette County land bank - Main Street garage
- T. Arsenault - Garage
- Bjork - Cabin
- Michigamme Lake Lodge - Addition
- O'Dovero - Addition*
- D. Arsenault - Roof
- J. McBride - Replacing shed
- Wilcox - Roof extension
- M, Laur - Deck
- Michigamme Township - Firehall canopy

Denied Permit - Arflin Lake garage, did not meet setbacks. Zoning Administrator will reach out to property owner before variance request is to be submitted

* O'Dovero Indian Lake addition Zoning Administrator worked with Central Dispatch for a physical address of property

Public Comment: None

Zoning Administrator Comment: Request that applied permits be scanned and emailed to Administrator when received. Hard copies to be placed in his file

Board Comment: None

Ongoing Business: F. Luke fence in place

New Business: None

Public Comment: None

Board Comment: Kay Frisk congratulated Marsha McBride on appointment to Planning Committee. William Gierut seconded

Adjournment: 7:55 pm

Michigamme Township is an Equal Opportunity Provider and Employer



Kathleen Frisk - Liaison

William Gierut - Chairman
Marsha McBride - Member

Irene DeRoche - Secretary

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
REGULAR BUSINESS MEETING
October 4, 2023 - MINUTES**

- I. CALL MEETING TO ORDER.** 7:10 pm.
- II. PLEDGE OF ALLEGIANCE.**
- III. ROLL CALL.** Present, William Gierut, Marsha McBride, Irene DeRoche, Mike Simula, Zoning Administrator. Absent - Kathleen Frisk.
- IV. APPROVAL OF AGENDA.** Motion made by Irene DeRoche. Second by Marsha McBride, motion passed.
- V. APPROVAL OF MINUTES.** Motion made by William Gierut to approve September 6th minutes with a change of August 2023 meeting was canceled due to no Quorum. Second by Marsha McBride. Motion Passed.
- VI. CORRESPONDENCE.**
 1. Conversation with Richard and Betty Jo LoCicero - RE: Development on neighboring property. James Desrochers is working on Brown Road and questions about a permit. Presently, according to Zoning Administrator, Mike Simula there have been no permits. Moving the road there needs to be an agreement with adjoining property owners. Mike Simula will make contact with James Desrochers.
- VII. PUBLIC COMMENT (Agenda items only - 3 minutes).** None
- VIII. ZONING ADMINISTRATOR COMMENT.**
 1. Henderson, Arflin Lake garage. Mike Simula denied permit. Now they applied for a variance which would go to the Zoning Board of Appeals. Mike emailed him that he didn't believe the Zoning Board of Appeals would approve that.
 2. Gravadoni storage shed was approved. It was too wet where he first planned to build it so now he is building a shed toward the lake side of his property.
 3. Scott Snell on Brown Road had an approved permit for a garage. Now he has changed his mind about where he's putting the garage due to the fact that the original house on the property does not have much of a foundation.. He is looking at a new house so he wants the garage in a different spot. He submitted a revised site plan for the garage.

4. Coffey on Red Road inquired about a second driveway. He has an okay with the county. He is off a county road.
5. Mike Simula at the end of the year will give a yearly report.

IX. BOARD COMMENT. William Gierut requested to receive copies of permit requests so can put them on the Planning Commission agenda to discuss issues before approved or denied..

X. ONGOING BUSINESS -

1. Set up Work Session(s) for By Laws and Master Plan. Set a date for the 10th or the 12th.

XI. NEW BUSINESS - None

XII. PUBLIC COMMENT (Any topic - 3 minutes). None

XIII. BOARD COMMENT - None

XIV. ADJOURNMENT - 8:17 pm. Irene DeRoche made motion, second by Marsha McBride, Motion passed.

Irene DeRoche, Secretary

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
WORKSHOP MEETING MINUTES
October 12, 2023**

- I. CALL MEETING TO ORDER - 7:18 pm**
- II. PLEDGE OF ALLEGIANCE.**
- III. ROLL CALL.** Present: Kathleen Frisk, Irene DeRoche, William Gierut. Absent: Marsha McBride.
- IV. GUESTS.** Rose McBride, Beth Koeny.
- V. APPROVAL OF AGENDA.** Only item on Agenda is Bylaws.
- VI. PUBLIC COMMENT.** None
- VII. BOARD COMMENT.** None
- VIII. BUSINESS.**
 - 1. By-Laws - Did some revisions to By-Laws. We left off at Section IV: Duties and Responsibilities, under letter D. To consider and approve or deny Zoning Applications and requests in absence of Zoning Administration. We will do some research to see if we have the authority to approve or deny.
- IX: PUBLIC COMMENT - None**
- X. BOARD COMMENT - None**
- XI. ADJOURNMENT - 8:45 pm.**

Irene DeRoche - Secretary.

Kathleen Frisk - Liaison Open - Chairman Irene DeRoche - Secretary
Marsha McBride - Member

**MICHIGAMME TOWNSHIP
PLANNING COMMISSION
MEETING
December 6, 2023 - Minutes**

- I. **CALL MEETING TO ORDER - 7 P.M**
- II. **ROLL CALL** - Present; Kathleen Frisk - Liaison, Irene DeRoche - Secretary, Marsha McBride - member, Joleen Dutcher - Ordinance Enforcement Officer.
Absent: Mike Simula - Zoning Administrator
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF AGENDA** - Motion made by Marsha McBride, second by Kathleen Frisk, motion passed.
- V. **APPROVAL OF MINUTES** - November meeting was canceled due to no quorum. No minutes to be approved.
- VI. **PUBLIC COMMENT - (THREE MINUTE LIMIT ON AGENDA ITEMS ONLY)** None
- VII. **BOARD COMMENT** - None
- VIII. **ZONING ADMINISTRATOR COMMENT** - None
- IX. **ORDNANCE ENFORCEMENT OFFICER COMMENT-**
There are issues of how Michigamme Township Ordinances were written in the past. Some issues are that some of the Township ordinances do not have a title such as the parking and snow removal. There were two ordinances with the number 6. Some ordinances need correction actions before citations could be issued. For example, the Ordinance Enforcement Officer, Joleen talked to a resident about their trailer being parked on the road due to plowing. The owner has removed the trailer from the road and no citations were needed and the issue was resolved. When citations are issued, it is the burden of proof up to the Township to communicate to the court. Our Zoning Ordinance's form needs some corrections. Another option of possibilities to look at is to make a Department for the township that could represent the Marquette County Court better with issues that need to be addressed through our court system. Our new Ordinance Enforcement Officer will be working on issues with our Township ordinances

and will go through the proper channels to resolve these issues. Also, Our Zoning Ordinance form needs some corrections.

X. NEW BUSINESS:

1. William Gierut resignation - William Gierut resigned from the Planning Commission on November 1, 2023.
2. Approval of May 17, 2023 workshop minutes, they were already approved on June 7, 2023 since changes were made, no motion is needed.
June 7, 2023 minutes, motion made by Kathleen Frisk, second by Irene DeRoche, motion passed.
July 12, 2023 workshop minutes, motion made by Kathleen Frisk, second by Irene DeRoche, motion passed.
October 4, 2023 minutes, motion made by Kathleen Frisk, second by Irene DeRoche, motion passed.
Oct 12, 2023 Workshop minutes, motion made by Kathleen Frisk, second by Irene DeRoche, motion passed.
3. Setting time for a Workshop meeting for Master Plan Survey. January 18, 6 PM
4. Making meeting schedule for 2024 Meetings:

The Planning Commission will continue meetings on the 1st Wednesday of the month, just the time of the meetings will be changed from 7 p.m. to 6 p.m.

January 3, 2024, 6 PM

February 7, 2024, 6 PM

March 6, 2004, 6 PM

April 3, 2024, 6 PM

May 1, 2024, 6 PM

June 5, 2024, 6 PM

July - no meeting

August 7, 2024, 6 PM

September 4, 2024, 6 PM

October 2, 2024, 6 PM

November 6, 2024, 6 PM

December 4, 2024, 6 PM

5. Appointment of Temporary Chair for the Planning Commission - Marsha McBride will be Temporary Chair until Elections next month in January of 2024. Motion made by Irene DeRoche, Second by Kathleen Frisk, motion passed.

IX. OLD BUSINESS - None

X. PUBLIC COMMENT - None

XI. **BOARD COMMENT** - Discussed January 3, 2024 Agenda that will include finishing the Bylaws, Elections to appoint Planning Commission Chair and Secretary. Presently, there are no membership terms that have expired.

XII. **ADJOURNMENT** - 9 p.m.